



September 11, 2000

Mr. Thomas L. Wagner, Jr., CPA
State Auditor
Office of State Auditor
1401 Main Street
Columbia, SC 29201

Dear Mr. Wagner:

In response to a recent report issued by your office on the audit of agreed-upon procedures of the accounting records of the South Carolina Department of Archives and History for the fiscal year ended June 30, 1999, we would like to address the findings.

Most findings were due to extended problems with the computer system as the result of the agency's relocation and the Y2K transition. During the engagement the accounting staff was not operating at full capacity and the computer system was not stable. Therefore, timely transactions and reconciliation to the automated system were difficult. Accounts were monitored daily and corrections were made although documentation and timeliness was not considered reasonable. However, records were in agreement with the Comptroller General and State Treasurer by fiscal year end. We will continue to make efforts to correct all problems.

Our review is complete and you have permission to release the report at your earliest convenience. Enclosed is a listing of current commissioners and their addresses.

Sincerely,

Rodger E. Stroup
Director

Enclosure