

**From:** Ellison, Ruchelle <rellison@aging.sc.gov>  
**To:** 'Lundy, Linda - ETA' Lundy.Linda@dol.gov  
**CC:** Brooks, Arthur R - ETABrooks.Arthur.R@dol.gov  
Buchanan, Mara - ETABuchanan.Mara@dol.gov  
Grant, Pamelagrants@aging.sc.gov  
Kester, Tonykester@aging.sc.gov  
Wolf, Anneawolf@aging.sc.gov  
**Date:** 11/18/2014 10:11:39 AM  
**Subject:** RE: Grant # AD-25518-UG0

---

Good Morning Ms. Lundy,

The quarterly financial report for SC SCEP Grant No. #AD-25518-14-55-A-45 that was due was an oversight. Please accept our apologies. Our agency strives very diligently to meet our deadlines; however, due to limited staff and vacancy in the Finance Department, we missed the deadline.

The vacancy will be filled next month.

Thanks for your patience and understanding concerning this matter.

Ruchelle Ellison  
Fiscal Manager  
South Carolina Lieutenant Governor's Office on Aging  
1301 Gervais Street, Suite 350  
Columbia, SC 29201  
Phone 803-734-9883 Fax 803-9886  
rellison@aging.sc.gov

CONFIDENTIALITY NOTICE: This electronic mail may contain information that is privileged, confidential, and/or otherwise protected from disclosure to anyone other than its intended recipient(s). Any dissemination or use of this electronic mail or its contents by persons other than the intended recipient(s) is strictly prohibited. If you have received this communication in error, please notify the sender immediately by reply email so that we may correct our internal records. Please then delete the original message.

---

**From:** Lundy, Linda - ETA [mailto:Lundy.Linda@dol.gov]  
**Sent:** Monday, November 17, 2014 4:08 PM  
**To:** Grant, Pamela; Ellison, Ruchelle  
**Cc:** Brooks, Arthur R - ETA; Buchanan, Mara - ETA  
**Subject:** FW: Grant # AD-25518-UG0

Hello Ms. Grant, Ms. Ellison:

I have been advised that the 9/30/14 quarterly financial report for S.C. SCSEP Grant No. #AD-25518-14-55-A-45 has not been submitted to the Department of Labor. Please advise me on why this report has not been submitted to DOL.

Linda D. Lundy  
Federal Project Officer  
USDOL/ETA/Region 3

Office of State Systems  
(404) 302-5369

---

**From:** Buchanan, Mara - ETA  
**Sent:** Monday, November 17, 2014 1:32 PM  
**To:** Lundy, Linda - ETA  
**Subject:** Grant # AD-25518-UG0

Ms. Lundy:

Please forward the above subject grant # to the grantee. Please submit the ETA-9130 quarterly financial report, quarter ending 09302014.

Thank you in advance.

*Mara V. Buchanan*  
*Accountant*

**USDOL - ETA - Region 3**  
**Division of Financial Management and Administrative Services**  
**61 Forsyth Street, SW, Room #6M12**  
**Atlanta, Georgia 30303**  
**404-302-5315 (office)**  
**404-302-5383 (fax)**  
**[Buchanan.mara@dol.gov](mailto:Buchanan.mara@dol.gov)**