



# State of South Carolina

## Department of Motor Vehicles

### MEMORANDUM

To: All SCDMV Employees

From: Marcia S. Adams, Executive Director

Date: January 12, 2005

Re: Address Changes for Graniteville

Effective January 12 through January 20, 2005, SCDMV will require persons who request address changes to the Graniteville area to provide proof of residency. This temporary policy change results from information we received from law enforcement indicating that persons are fraudulently claiming residency in the Graniteville area so they may file claims for reimbursement or compensation from the chemical spill tragedy.

Although field offices in Aiken, Edgefield and North Augusta are most likely to be impacted by this change, all SCDMV offices should be prepared to handle this type of situation. To prove that they are a resident of the Graniteville area, the customer must provide documentation that contains both their name and physical address. The following documents will be accepted as proof of residency:

- A letter from the post office verifying that new resident address (The local post office in the Graniteville area has agreed to provide these letters.)
- Pay stub from current employer showing SC withholding
- Current utility bill no more than 30 days old (gas, water, electric, cable, landline)
- Current school records from a SC school
  - Student ID
  - Certified transcript
- SC Welfare/Social Services Card
- SC Medicare or Medicaid cards
- Mortgage documents
- Current SC Weapons Permit
- County tax notice or receipt for home ONLY
- State or Federal Tax records
  - Income tax returns for current or prior year are acceptable
  - If applicant is listed as dependent on SC tax return that is presented as proof of residency, proof applies to dependent also.

- Current Bank statement (including credit card statements) showing name of applicant and physical address
- Original social security check, showing name and SC physical address of applicant
- Insurance policy, showing name of applicant and SC address.
- Voter Registration (for US citizens only)

Customers who refuse to adhere to this policy should be referred to Field Administration at (803) 896-9250.