

May 24, 1999

The Honorable James H. Hodges, Governor  
and  
Mr. Charles S. Way, Jr., Secretary of Commerce  
South Carolina Department of Commerce  
Columbia, South Carolina

This report on the audit of the financial statements of the South Carolina Department of Commerce – Division of Public Railways, for the fiscal year ended December 31, 1998, was issued by Wilkes & Company, Certified Public Accountants, under contract with the South Carolina Office of the State Auditor.

If you have any questions regarding this report, please let us know.

Respectfully submitted,

Thomas L. Wagner, Jr., CPA  
State Auditor

TLW/sj

**SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS**

**CHARLESTON, SOUTH CAROLINA**

**FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 1998**

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

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YEAR ENDED DECEMBER 31, 1998

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## **INDEPENDENT AUDITOR'S REPORT**

Mr. Thomas L. Wagner, Jr., CPA  
State Auditor  
South Carolina Office of the State Auditor  
Columbia, South Carolina

We have audited the accompanying financial statements and combining financial statements of the South Carolina Department of Commerce - Division of Public Railways as of December 31, 1998, and for the year then ended as listed in the table of contents. These financial statements are the responsibility of the Division's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Governmental Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the Year 2000 Issue. South Carolina Department of Commerce - Division of Public Railways has included such disclosures in Note 20. Because of the unprecedented nature of the Year 2000 Issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support South Carolina Department of Commerce - Division of Public Railways disclosures with respect to the Year 2000 Issue made in Note 20. Further, we do not provide assurance that South Carolina Department of Commerce - Division of Public Railways is or will be year 2000 ready, that South Carolina Department of Commerce - Division of Public Railways year 2000 remediation efforts will be successful in whole or in part, or that parties with which South Carolina Department of Commerce - Division of Public Railways does business will be year 2000 ready.

As described in Note 1, the financial statements of the South Carolina Department of Commerce - Division of Public Railways are intended to present the financial position, results of operations, and the cash flows of only that portion of the funds of the State of South Carolina

Mr. Thomas L. Wagner, Jr., CPA  
State Auditor  
South Carolina Office of the State Auditor  
Columbia, South Carolina  
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that is attributable to the transactions of the South Carolina Department of Commerce - Division of Public Railways, enterprise funds of the State. These financial statements do not include other funds or enterprises of the Department or the State or any component units of the State. These financial statements are not intended to present fairly the financial position of the State of South Carolina primary government or financial reporting entity or of the South Carolina Department of Commerce and the results of either's operations and cash flows in conformity with generally accepted accounting principles.

The South Carolina Department of Commerce - Division of Public Railway's financial statements do not adequately classify certain transactions and do not contain certain material disclosures. Also the notes to the financial statements do not disclose material information and accounting policies. These disclosures and information are not in the financial statements because it is exempted from public disclosure pursuant to the South Carolina Freedom of Information Act. Reporting of such information is essential for a fair presentation in conformity with generally accepted accounting principles.

In our opinion, because of the incomplete presentation and omission of note disclosures discussed in the preceding paragraph, the financial statements referred to in the first paragraph do not present fairly, in conformity with generally accepted accounting principles, in all material respects, the financial position of the South Carolina Department of Commerce - Division of Public Railways as of December 31, 1998, and the results of its operations and its cash flows for the year then ended.

Columbia, South Carolina  
April 2, 1999

## **FINANCIAL STATEMENTS**



SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**BALANCE SHEET**  
DECEMBER 31, 1998

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ASSETS

Current Assets:

Cash and cash equivalents	\$ 9,927,868
Accounts receivable	2,447,172
Bond receivable - Marlboro County	80,000
Interest receivable	103,164
Inventories	166,307
Prepayments	<u>25,444</u>

Total Current Assets	<u>12,749,955</u>
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Property, Plant, and Equipment, Net of Accumulated  
Depreciation of \$2,981,207

15,461,120

Other Assets:

Bond receivable - Marlboro County	738,000
Servicing rights	2,300,000
Accumulated amortization - Servicing Rights	<u>(460,000)</u>

Total Other Assets	<u>2,578,000</u>
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Total Assets	<u><u>\$ 30,789,075</u></u>
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THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**BALANCE SHEET**  
DECEMBER 31, 1998

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LIABILITIES AND FUND EQUITY

Current Liabilities:

Other customer payables	\$ 2,718,320
Accounts payable, CSX Transportation, Inc.	2,150,519
Accounts payable - other	140,981
Payroll withholdings and accrued employee benefits	22,100
Accrued payroll	72,324
Accrued annual leave and related benefits	159,053
Notes payable, current	201,554
Accrued interest	21,770
Other current liabilities	1,600
Deferred revenue	36,889
Other liability - current portion	<u>652,940</u>

Total Current Liabilities	<u>6,178,050</u>
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Long Term Liabilities:

Notes payable	423,399
Other liability	<u>895,582</u>

Total Long Term Liabilities	<u>1,318,981</u>
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Total Liabilities	<u>7,497,031</u>
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Fund Equity:

Contributed capital	<u>4,234,429</u>
Retained earnings:	
Working capital contingency reserve	50,000
Unreserved, Unappropriated	<u>19,007,615</u>

Total Retained Earnings	<u>19,057,615</u>
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Total Fund Equity	<u>23,292,044</u>
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Total Liabilities and Fund Equity	<u>\$ 30,789,075</u>
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THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN RETAINED EARNINGS  
FOR THE YEAR ENDED DECEMBER 31, 1998**

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Operating Revenues:	
Switching fees	\$ 1,379,407
Freight charges, net	2,737,851
Use of engine	81,653
Other	<u>82,839</u>
Total Operating Revenues	<u>4,281,750</u>
Operating Expenses:	
Railway Operating Expenses:	
Maintenance of Way and Structures:	
Superintendence	46,132
Depreciation	112,983
Other maintenance of way expenses	<u>414,680</u>
Total Maintenance of Way and Structures	<u>573,795</u>
Maintenance of Equipment:	
Superintendence	48,993
Depreciation	114,393
Other equipment expenses	<u>165,992</u>
Total Maintenance of Equipment	<u>329,378</u>
Transportation:	
Superintendence	135,780
Yard employees	504,383
Other transportation expenses	<u>484,779</u>
Total Transportation	<u>1,124,942</u>
General:	
Administration	678,042
Insurance	61,590
Depreciation	13,963
Amortization of servicing rights	<u>115,000</u>
Total General	<u>868,595</u>
Total Railway Operating Expenses	<u>2,896,710</u>

THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN RETAINED EARNINGS**

FOR THE YEAR ENDED DECEMBER 31, 1998

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Other General Operating Expenses:	
Rent expense for leased road and equipment	1,498
Hire of freight cars	<u>58,575</u>
Total Other General Operating Expenses	<u>60,073</u>
Total Operating Expenses	<u>2,956,783</u>
Operating Income	<u>1,324,967</u>
Nonoperating Revenues (Expenses):	
Rental income	524,033
Interest income	554,488
Interest expense	(44,209)
Loss on disposal of equipment	(1,331)
Other income, net	<u>206,022</u>
Net Nonoperating Revenues (Expenses)	<u>1,239,003</u>
Net Income	2,563,970
Retained Earnings, Unreserved, Unappropriated:	
Beginning of year	<u>16,443,645</u>
End of year	<u>\$ 19,007,615</u>

THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**STATEMENT OF CASH FLOWS**  
FOR THE YEAR ENDED DECEMBER 31, 1998

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Cash Flows From Operating Activities:	
Operating income	\$ 1,324,967
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	241,339
Amortization	115,000
Nonoperating Revenues (Expenses):	
Rental income	505,002
Other income, net	204,631
(Increase) decrease in assets:	
Accounts receivable	(1,186,381)
Inventories	823
Prepayments	(9,052)
Increase (decrease) in liabilities:	
Other customer payables	2,159,895
Accounts payable, CSX	598,188
Accounts payable, other	(36,946)
Accrued payroll	72,324
Payroll taxes withheld and accrued employee benefits	4,573
Accrued annual leave and benefits	(2,011)
Deferred revenue	<u>72</u>
Net Cash Provided by Operating Activities	<u>3,992,424</u>
 Cash Flows from Noncapital Financing Activities:	
Principal payment on other liability	<u>(462,457)</u>
Net Cash Used for Noncapital Financing Activities	<u>(462,457)</u>
 Cash Flows from Capital and Related Financing Activities:	
Purchase of fixed assets	(671,701)
Principal paid on notes payable	(201,464)
Interest paid on notes payable	<u>(51,466)</u>
Net Cash Used for Capital and Related Financing Activities	<u>(924,631)</u>

THE ACCOMPANYING NOTES ARE AN  
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SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**STATEMENT OF CASH FLOWS**  
FOR THE YEAR ENDED DECEMBER 31, 1998

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Cash Flows from Investing Activities:	
Interest received on deposits with State Treasurer	470,828
Interest received - Marlboro County	73,500
Bond principal and advances received - Marlboro County	<u>171,560</u>
Net Cash Used by Investing Activities	<u>715,888</u>
Net Increase in Cash and Cash Equivalents	3,321,224
Cash and Cash Equivalents, Beginning of Year	<u>6,606,644</u>
Cash and Cash Equivalents, End of Year	<u>\$ 9,927,868</u>

THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**COMBINING BALANCE SHEET**  
DECEMBER 31, 1998

<u>ASSETS</u>	<u>PUC-PTR</u>	<u>TTC</u>	<u>ECBR</u>	<u>INTERDIVISION ELIMINATIONS</u>	<u>TOTAL</u>
Current Assets:					
Cash and cash equivalents	\$ 4,564,276	\$ 252,854	\$ 5,110,738	\$ -	\$ 9,927,868
Accounts receivable	362,908	234,559	1,849,705	-	2,447,172
Accounts receivable from other divisions	80,887	-	-	(80,887)	-
Bond receivable - Marlboro County	80,000	-	-	-	80,000
Interest receivable	84,962	-	18,202	-	103,164
Inventories	88,394	15,964	61,949	-	166,307
Prepayments	15,882	7,397	2,165	-	25,444
Total Current Assets	<u>5,277,309</u>	<u>510,774</u>	<u>7,042,759</u>	<u>(80,887)</u>	<u>12,749,955</u>
Property, Plant, and Equipment, Net of Accumulated Depreciation	<u>9,499,190</u>	<u>669,945</u>	<u>5,291,985</u>	<u>-</u>	<u>15,461,120</u>
Other Assets:					
Advance to ECBR	1,387,869	-	-	(1,387,869)	-
Bond receivable - Marlboro County	738,000	-	-	-	738,000
Servicing rights	-	-	2,300,000	-	2,300,000
Accumulated amortization - Servicing Rights	-	-	(460,000)	-	(460,000)
Total Other Assets	<u>2,125,869</u>	<u>-</u>	<u>1,840,000</u>	<u>(1,387,869)</u>	<u>2,578,000</u>
Total Assets	<u>\$ 16,902,368</u>	<u>\$ 1,180,719</u>	<u>\$ 14,174,744</u>	<u>\$ (1,468,756)</u>	<u>\$ 30,789,075</u>
<u>LIABILITIES AND FUND EQUITY</u>					
Current Liabilities:					
Other customer payables	\$ -	\$ -	\$ 2,718,320	\$ -	\$ 2,718,320
Accounts payable, CSX Transportation, Inc.	-	161,566	1,988,953	-	2,150,519
Accounts payable, PUC-PTR	-	17,484	44,970	(62,454)	-
Accounts payable - other	18,318	122,142	521	-	140,981
Payroll taxes withheld and accrued employee benefits	21,063	1,037	18,433	(18,433)	22,100
Accrued payroll	46,993	-	25,331	-	72,324
Accrued annual leave and benefits	66,987	6,810	85,256	-	159,053
Notes payable, current	201,554	-	-	-	201,554
Accrued interest	21,770	-	-	-	21,770
Other current liabilities	1,600	-	-	-	1,600
Deferred revenue	36,889	-	-	-	36,889
Other liability - current portion	-	-	652,940	-	652,940
Total Current Liabilities	<u>415,174</u>	<u>309,039</u>	<u>5,534,724</u>	<u>(80,887)</u>	<u>6,178,050</u>
Long Term Liabilities:					
Notes payable	423,399	-	-	-	423,399
Other liability	-	-	895,582	-	895,582
Advance payable to PUC-PTR	-	-	1,387,869	(1,387,869)	-
Total Long Term Liabilities	<u>423,399</u>	<u>-</u>	<u>2,283,451</u>	<u>(1,387,869)</u>	<u>1,318,981</u>
Total Liabilities	<u>838,573</u>	<u>309,039</u>	<u>7,818,175</u>	<u>(1,468,756)</u>	<u>7,497,031</u>
Fund Equity:					
Contributed capital	4,109,429	125,000	-	-	4,234,429
Retained earnings:					
Working capital contingency reserve	-	50,000	-	-	50,000
Unreserved, Unappropriated	11,954,366	696,680	6,356,569	-	19,007,615
Total Retained Earnings	<u>11,954,366</u>	<u>746,680</u>	<u>6,356,569</u>	<u>-</u>	<u>19,057,615</u>
Total Fund Equity	<u>16,063,795</u>	<u>871,680</u>	<u>6,356,569</u>	<u>-</u>	<u>23,292,044</u>
Total Liabilities and Fund Equity	<u>\$ 16,902,368</u>	<u>\$ 1,180,719</u>	<u>\$ 14,174,744</u>	<u>\$ (1,468,756)</u>	<u>\$ 30,789,075</u>

THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**COMBINING STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN RETAINED EARNINGS  
FOR THE YEAR ENDED DECEMBER 31, 1998**

	<u>PUC-PTR</u>	<u>TTC</u>	<u>ECBR</u>	<u>INTERDIVISION ELIMINATIONS</u>	<u>TOTAL</u>
Operating Revenues:					
Switching fees	\$ 1,379,407	\$ -	\$ -	\$ -	\$ 1,379,407
Freight charges, net	-	410,825	2,327,026	-	2,737,851
Use of engine	38,250	11,095	32,308	-	81,653
Other	<u>82,839</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>82,839</u>
Total Operating Revenues	<u>1,500,496</u>	<u>421,920</u>	<u>2,359,334</u>	<u>-</u>	<u>4,281,750</u>
Operating Expenses:					
Railway Operating Expenses:					
Maintenance of Way and Structures:					
Superintendence	20,298	-	25,834	-	46,132
Depreciation	65,472	5,327	42,184	-	112,983
Other maintenance of way expenses	<u>158,286</u>	<u>103,757</u>	<u>181,587</u>	<u>(28,950)</u>	<u>414,680</u>
Total Maintenance of Way and Structures	<u>244,056</u>	<u>109,084</u>	<u>249,605</u>	<u>(28,950)</u>	<u>573,795</u>
Maintenance of Equipment:					
Superintendence	21,557	-	27,436	-	48,993
Depreciation	70,633	-	33,183	10,577	114,393
Other equipment expenses	<u>93,269</u>	<u>9,145</u>	<u>63,578</u>	<u>-</u>	<u>165,992</u>
Total Maintenance of Equipment	<u>185,459</u>	<u>9,145</u>	<u>124,197</u>	<u>10,577</u>	<u>329,378</u>
Transportation:					
Superintendence	59,743	-	76,037	-	135,780
Yard employees	288,901	23,452	192,030	-	504,383
Other transportation expenses	<u>247,158</u>	<u>52,250</u>	<u>185,371</u>	<u>-</u>	<u>484,779</u>
Total Transportation	<u>595,802</u>	<u>75,702</u>	<u>453,438</u>	<u>-</u>	<u>1,124,942</u>
General:					
Administration	309,751	2,804	365,487	-	678,042
Insurance	17,818	21,096	22,676	-	61,590
Management fees	-	78,300	-	(78,300)	-
Depreciation	-	-	13,963	-	13,963
Amortization of servicing rights	<u>-</u>	<u>-</u>	<u>115,000</u>	<u>-</u>	<u>115,000</u>
Total General	<u>327,569</u>	<u>102,200</u>	<u>517,126</u>	<u>(78,300)</u>	<u>868,595</u>
Total Railway Operating Expenses	<u>1,352,886</u>	<u>296,131</u>	<u>1,344,366</u>	<u>(96,673)</u>	<u>2,896,710</u>

THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT



SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**COMBINING STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN RETAINED EARNINGS  
FOR THE YEAR ENDED DECEMBER 31, 1998**

	<u>PUC-PTR</u>	<u>TTC</u>	<u>ECBR</u>	<u>INTERDIVISION ELIMINATIONS</u>	<u>TOTAL</u>
Other General Operating Expenses:					
Rent expense for leased road and equipment	\$ -	\$ 24,000	\$ 17,698	\$ (40,200)	\$ 1,498
Hire of freight cars	<u>15,484</u>	<u>36,116</u>	<u>6,975</u>	<u>-</u>	<u>58,575</u>
Total Other General Operating Expenses	<u>15,484</u>	<u>60,116</u>	<u>24,673</u>	<u>(40,200)</u>	<u>60,073</u>
Total Operating Expenses	<u>1,368,370</u>	<u>356,247</u>	<u>1,369,039</u>	<u>(136,873)</u>	<u>2,956,783</u>
Operating Income	<u>132,126</u>	<u>65,673</u>	<u>990,295</u>	<u>136,873</u>	<u>1,324,967</u>
Nonoperating Revenues (Expenses):					
Rental income	581,483	-	-	(57,450)	524,033
Interest income	326,905	20,728	206,855	-	554,488
Interest expense	(19,452)	-	(24,757)	-	(44,209)
Depreciation - nonoperating equipment	(10,577)	-	-	10,577	-
Management fees	90,000	-	-	(90,000)	-
Loss on disposal of equipment	(1,331)	-	-	-	(1,331)
Other income, net	<u>194,941</u>	<u>10,595</u>	<u>486</u>	<u>-</u>	<u>206,022</u>
Total Nonoperating Revenues (Expenses)	<u>1,161,969</u>	<u>31,323</u>	<u>182,584</u>	<u>(136,873)</u>	<u>1,239,003</u>
Net Income	1,294,095	96,996	1,172,879	-	2,563,970
Retained Earnings, Unreserved					
Unappropriated:					
Beginning of year	<u>10,660,271</u>	<u>599,684</u>	<u>5,183,690</u>	<u>-</u>	<u>16,443,645</u>
End of Year	<u>\$ 11,954,366</u>	<u>\$ 696,680</u>	<u>\$ 6,356,569</u>	<u>\$ -</u>	<u>\$ 19,007,615</u>

THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**COMBINING STATEMENT OF CASH FLOWS**  
FOR THE YEAR ENDED DECEMBER 31, 1998

	<u>PUC-PTR</u>	<u>TTC</u>	<u>ECBR</u>	<u>INTERDIVISION ELIMINATIONS</u>	<u>TOTAL</u>
Cash Flows From Operating Activities:					
Operating income	\$ 132,126	\$ 65,673	\$ 990,295	\$ 136,873	\$ 1,324,967
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:					
Depreciation	136,105	5,327	89,330	10,577	241,339
Depreciation charged to related entity	13,963	-	(13,963)	-	-
Amortization	-	-	115,000	-	115,000
Nonoperating Revenues (Expenses):					
Rental income	562,452	-	-	(57,450)	505,002
Management fees	90,000	-	-	(90,000)	-
Other income, net	193,550	10,595	486	-	204,631
(Increase) decrease in assets:					
Accounts receivable	(74,361)	(175,580)	(936,440)	-	(1,186,381)
Accounts receivable - other divisions	(17,192)	-	-	17,192	-
Inventories	(11,341)	13,022	(858)	-	823
Prepayments	(3,592)	(3,731)	(1,729)	-	(9,052)
Increase (decrease) in liabilities:					
Other customer payables	-	-	2,159,895	-	2,159,895
Accounts payable - CSX	-	61,753	536,435	-	598,188
Accounts payable, PUC-PTR	-	9,959	4,091	(14,050)	-
Accounts payable - other	(30,650)	(3,838)	(2,458)	-	(36,946)
Accrued payroll	46,993	-	25,331	-	72,324
Payroll taxes withheld and accrued employee benefits	4,429	144	3,142	(3,142)	4,573
Accrued annual leave and benefits	38	(2,096)	47	-	(2,011)
Deferred revenue	72	-	-	-	72
Net Cash Provided (Used) by Operating Activities	<u>1,042,592</u>	<u>(18,772)</u>	<u>2,968,604</u>	<u>-</u>	<u>3,992,424</u>

THE ACCOMPANYING NOTES ARE AN  
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SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**COMBINING STATEMENT OF CASH FLOWS**  
FOR THE YEAR ENDED DECEMBER 31, 1998

	<u>PUC-PTR</u>	<u>TTC</u>	<u>ECBR</u>	<u>INTERDIVISION ELIMINATIONS</u>	<u>TOTAL</u>
Cash Flows from Noncapital Financing Activities:					
Principal payment on other liability	<u>-</u>	<u>-</u>	<u>(462,457)</u>	<u>-</u>	<u>(462,457)</u>
Net Cash Used for Noncapital Financing Activities	<u>-</u>	<u>-</u>	<u>(462,457)</u>	<u>-</u>	<u>(462,457)</u>
Cash Flows From Capital and Related Financing Activities:					
Purchase of fixed assets	(372,524)	(133,186)	(165,991)	-	(671,701)
Principal paid on notes payable	(201,464)	-	-	-	(201,464)
Interest paid on notes payable	<u>(26,709)</u>	<u>-</u>	<u>(24,757)</u>	<u>-</u>	<u>(51,466)</u>
Net Cash Used for Capital and Related Financing Activities	<u>(600,697)</u>	<u>(133,186)</u>	<u>(190,748)</u>	<u>-</u>	<u>(924,631)</u>
Cash Flows from Investing Activities:					
Interest received on deposits with the State Treasurer	261,438	20,728	188,662	-	470,828
Interest received - Marlboro County	73,500	-	-	-	73,500
Bond purchase and advances - Marlboro County	<u>171,560</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>171,560</u>
Net Cash (Used) Provided by Investing Activities	<u>506,498</u>	<u>20,728</u>	<u>188,662</u>	<u>-</u>	<u>715,888</u>
Net Increase (Decrease) in Cash and Cash Equivalents	948,393	(131,230)	2,504,061	-	3,321,224
Cash and Cash Equivalents, Beginning of Year	<u>3,615,883</u>	<u>384,084</u>	<u>2,606,677</u>	<u>-</u>	<u>6,606,644</u>
Cash and Cash Equivalents, End of Year	<u>\$ 4,564,276</u>	<u>\$ 252,854</u>	<u>\$ 5,110,738</u>	<u>\$ -</u>	<u>\$ 9,927,868</u>

THE ACCOMPANYING NOTES ARE AN  
INTEGRAL PART OF THIS FINANCIAL STATEMENT

SOUTH CAROLINA DEPARTMENT OF COMMERCE -  
DIVISION OF PUBLIC RAILWAYS

**NOTES TO FINANCIAL STATEMENTS**  
DECEMBER 31, 1998

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**NOTE 1 - REPORTING ENTITY**

The core of the financial reporting entity is the primary government which has a separately elected governing body. As required by generally accepted accounting principles, the financial reporting entity includes both the primary government and all its component units. Component units are legally separate organizations for which the elected officials or the primary government are financially accountable. In turn, component units may have component units.

An organization other than a primary government may serve as a nucleus for a reporting entity when it issues separate financial statements. That organization is identified herein as a primary entity.

The primary entity is financially accountable if it appoints a voting majority of the organization's governing body including situations in which the voting majority consists of the primary entity's officials serving as required by law (e.g., employees who serve in an ex officio capacity on the component unit's board are considered appointments by the primary entity) and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary entity. The primary entity also may be financially accountable if an organization is fiscally dependent on it even if it does not appoint a voting majority of the board. An organization is fiscally dependent on the primary entity that holds one or more of the following powers:

- (1) Determine its budget without another government's having the authority to approve and modify that budget.
- (2) Levy taxes or set rates or charges without approval by another government.
- (3) Issue bonded debt without approval by another government.

Based on the application of the above criteria, no component units are included in the reporting entity.

The South Carolina Department of Commerce - Division of Public Railways (Division) is part of the State of South Carolina Primary Government. The Division is reported as an enterprise fund in the State's Comprehensive Annual Financial Report.

Effective July 1, 1993, as part of the Government Restructuring Act of 1993, Code Section 13-1-1310 created the Division of Public Railways (the Division) within the Department of Commerce which is governed by the Secretary of the Department of Commerce.

The Department of Commerce is a cabinet agency operating under the governor and is subject to state laws and regulations. The Division however is not subject to the State Procurement Code or Appropriation Act. Also, the Division is not subject to State Human Resource Regulations. The Secretary of the Department of Commerce is responsible for oversight of the Division. The Division has powers of a body corporate including,

1. The power to sue or be sued, and make contracts.
2. To acquire by purchase or donation and to own, rent, lease, mortgage and dispose of real or personal property.
3. To operate, acquire, construct, maintain and control the tracks and equipment of the Division and be governed by rules and regulations of the Interstate Commerce Commission and its successor, the Surface Transportation Board.
4. To employ and dismiss the employees of the Division and to fix and to pay the compensation thereof.
5. To issue revenue bonds and other obligations, subject to approval by the State Budget and Control Board, to defray the cost of acquisition of other railroads.

The individual divisions of the South Carolina Department of Commerce - Division of Public Railways are funds of the State of South Carolina established per various sections of the Code of Laws of South Carolina. The accompanying financial statements present the financial position, results of operations, and the cash flows solely of the South Carolina Department of Commerce - Division of Public Railways and do not include any other funds of the State of South Carolina.

The South Carolina Department of Commerce - Division of Public Railways consists of three separate divisions: the Port Utilities Commission and Port Terminal Railroad, the East Cooper and Berkeley Railroad, and the Tangent Transportation Company. The functions of each of the divisions are outlined as follows:

- a. Port Utilities Commission and Port Terminal Railroad (PUC-PTR) has the responsibility of operation of the railroad yard at Charleston Harbor. Switching activity between privately owned railroad lines and seagoing vessels is its primary operation and revenue source.
- b. Operation and maintenance of the railroad line constructed in Berkeley County, South Carolina, is the primary responsibility of the East Cooper and Berkeley Railroad (ECBR). The railroad was constructed with financing by Amoco Chemicals Corporation, its major customer. This came after requests from the Commission and the State Budget and Control

Board to service the east side of the Cooper River north of Charleston, South Carolina were denied by the common carrier railroads operating in South Carolina.

- c. Tangent Transportation Company (TTC) was formed to acquire and operate the Yemassee to Port Royal railroad. On April 16, 1985, a notice was filed by the Tangent Transportation Company with the Surface Transportation Board for a modified rail certificate of public convenience and necessity under 49 C.F.R. 1150, subpart C, to operate a line of trackage from Yemassee to Port Royal in Beaufort County, South Carolina, called the Port Royal Railroad. This line of railroad had formerly been owned and operated by Seaboard System Railroad, Inc. South Carolina State Ports Authority purchased the line and negotiated with Tangent Transportation Company, a wholly-owned subsidiary of the South Carolina Department of Commerce - Division of Public Railways, to operate the line. Tangent Transportation Company commenced operation on May 14, 1985.

Audited financial statements of each division are presented in separate reports.

## **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

### **Basis of Accounting**

The Division adheres to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board.

The South Carolina Department of Commerce - Division of Public Railways is required by State Law (58-19-10) to maintain separate accounting of its three divisions: the Port Utilities Commission and Port Terminal Railroad, the East Cooper and Berkeley Railroad, and the Tangent Transportation Company. Presented here are the financial statements of the divisions of the South Carolina Department of Commerce - Division of Public Railways.

The Division utilizes the accrual basis of accounting. Under the accrual basis of governmental accounting for enterprise funds, revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recognized in the period incurred, if measurable. Fund equity is segregated into contributed capital and retained earnings components. The operating statement presents increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. The accounting principles utilized by the Division are in conformity with the uniform system of accounts for railroad companies prescribed by the Surface Transportation Board and generally accepted accounting principles. The Division has elected to apply all Financial Accounting Standards Board statements and interpretations issued prior to December 31, 1989 unless they conflict with GASB pronouncements.

## **Fund Accounting**

The Division uses funds to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual equities or balances and changes therein which are segregated to carry on specific activities or attain certain objectives in accordance with applicable regulations, restrictions or limitations. Separate accounts are maintained for each fund however, in the accompanying financial statements, funds that have similar characteristics have been combined into fund types. Accordingly, all financial transactions have been reported by fund type.

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types." The Division reports activities of the enterprise "fund type" under the proprietary fund category.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services for such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds).

Enterprise funds account for activities that are self sustaining, primarily through user charges or are used when management wants to control or measure costs of services.

## **Property, Plant, and Equipment**

Except for track and roadway, fixed assets with a unit acquisition cost in excess of \$2,000 are capitalized and depreciated over the estimated useful lives of the assets using the straight-line method of depreciation. Estimated useful lives are as follows:

Buildings	20 - 40 years
Road and Equipment	3-25 years
Leasehold Improvements	5 years

Assets valued at less than \$2,000 are expensed when purchased.

Track and roadway are capitalized at cost and depreciation is not recognized. Replacements and repairs are expensed in the period that costs are incurred. Betterments to track and roadway are capitalized.



Leasehold improvements are capitalized and amortized over the remaining life of the lease.

See Note 5 regarding valuation of property donated by the Ports Authority and exchanged with the Ports Authority.

### **Servicing Rights**

The servicing rights asset is being amortized.

### **Inventories**

Inventories consisting of materials and supplies are stated at the lower of cost or market using the weighted average method.

### **Policy for Uncollectible Accounts**

At year end management reviews past due accounts receivable and recognizes bad debt expense for those accounts determined to be uncollectible. This method is not in conformity with generally accepted accounting principles which requires accounts receivable to be reported at net realizable value using an allowance for uncollectible accounts. However based on the Divisions collection history, the results from using the direct write-off method are not materially different from the allowance method.

### **Contributed Capital**

Contributed capital is an equity account which shows the amount of permanent capital contributed to the Division by governmental agencies and private developers. Depreciation recognized on assets acquired or constructed through such resources externally restricted for capital acquisitions is charged against current operations. There were no changes in contributed capital in 1998.

### **Reserved Retained Earnings**

A \$50,000 reserve was based upon an agreement between Tangent Transportation Company and the South Carolina State Ports Authority. Tangent is to keep \$50,000 working capital reserve as a condition of this agreement.

### **Inter-division Transactions and Balances**

Transactions among the three divisions of the Division of Public Railways has been eliminated for purposes of the combined financial statements presented herein. Administration overhead incurred is divided between PUC-PTR and ECBR.

Overhead of the two Divisions is split, 56% to ECBR and 44% to PUC-PTR. Overhead expense includes superintendence, general administrative, and insurance. PUC-PTR charges TTC a management fee instead of allocating direct costs. See Note 12 regarding eliminations and management fees.

### **Statement of Cash Flows**

For purposes of this statement the Division considers deposits with State of South Carolina cash management pool to be cash equivalents because they are readily convertible to cash with an insignificant risk of loss in value.

### **Cash and Cash Equivalents**

The amounts shown in the financial statements as "cash and cash equivalents" represent cash on hand with the State Treasurer, and cash invested in various instruments by the State Treasurer as part of the State's cash management pool.

Because the cash management pool operates as a demand deposit account, amounts invested in the pool are classified as cash and cash equivalents. The pool includes some long-term investments such as obligations of the United States and certain agencies of the United States, obligations of the State of South Carolina and certain of its political subdivisions, certificates of deposit, collateralized repurchase agreements, and certain corporate bonds. Most State agencies participate in the cash management pool; however, some agency accounts are not included in the pool because of restrictions on the use of funds. For those accounts, cash equivalents included investments in short-term, highly liquid securities having a maturity of three months or less.

The State's cash management pool consists of a general deposit account and several special deposit accounts. The State records an agency's equity interest in the general deposit account, however all earnings on that account are credited to the State General Fund. The Division, however, only has special deposit accounts. Investments in the pool are recorded at fair value. Interest earned by the agencies' special deposit accounts is posted to the agency's account at the end of each month and is retained by the agency. Interest earnings are allocated based on the percentage of an agency's accumulated daily interest receivable to the total undistributed interest received by the pool. Reported non-operating interest income includes interest earnings, realized gains/losses and unrealized gains/losses on investments in the pool.

Although the cash management pool includes some long-term investments, it operates as a demand deposit account; therefore, for credit risk information pertaining to the cash management pool, see the deposits disclosures in Note 3.

### **NOTE 3 - DEPOSITS**

All deposits of the Division are under the control of the State Treasurer who, by law, has sole authority for investing state funds.

State law requires full collateralization of all State Treasurer bank balances. The State Treasurer must correct any deficiencies in collateral within seven days. At June 30, 1998, all State Treasurer bank balances were fully insured or collateralized with securities held by the State or by its agents in the State's name.

With respect to investments in the State's cash management pool, all of the State Treasurer's investments are insured or registered or are investments for which the securities are held by the State or its agent in the State's name. Information pertaining to the reported amounts, fair values, and credit risk of the State Treasurer's investments is disclosed in the Comprehensive Annual Financial Report of the State of South Carolina.

### **NOTE 4 - RECEIVABLE - MARLBORO COUNTY**

In 1997 PUC-PTR agreed to assist Marlboro county with the upgrading of Pee Dee River Railroad. The assistance was to be in the form of project management and the purchase of an \$892,000 revenue bond dated March 20, 1997, which proceeds were to be used in the upgrade of the Pee Dee River Railroad.

As project coordinator, besides the \$892,000 in proceeds expended in 1997, PUC-PTR incurred additional expenses for the upgrade of the railroad in the amount of \$179,355, of which \$81,795 was incurred in 1998. The Division received reimbursement of the \$179,355 payment in 1998. No fees were charged to Marlboro County by PUC-PTR as project coordinator.

The bond bears an annual interest rate of 7%. Also an interest rate of 7% was used to compute interest on all monies advanced by PUC-PTR. In 1998 the Division received from Marlboro County \$74,000 principal on the bond receivable, and \$73,500 interest on the advances and bond receivable.

Interest and principal is due on the revenue bond April 1, 1999 through April 1, 2006 as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>
1999	\$ 80,000	\$ 57,260
2000	85,000	51,660
2001	91,000	45,710
2002	98,000	39,340
2003	104,000	32,480
2004	112,000	25,200
2005	120,000	17,360
2006	128,000	8,960
	<u>\$ 818,000</u>	<u>\$ 277,970</u>

#### **NOTE 5 - PROPERTY, PLANT, AND EQUIPMENT**

Property, plant, and equipment is stated at original cost with the exception of certain assets received from the State Ports Authority. \$464,566 of assets acquired by the Division from the South Carolina State Ports Authority during the organization of the South Carolina Department of Commerce - Division of Public Railways are stated at the cost to the State Ports Authority, less accumulated depreciation at the time of organization. The accumulated depreciation on these assets, since acquisition by the Division, at December 31, 1998 is \$43,110. Also, in 1997 the PUC-PTR Division exchanged certain assets with the State Ports Authority. The assets received from the State Ports Authority were recorded on PUC-PTR's books at book value of assets as recorded by the State Ports Authority. Amounts recorded included track and land improvements of \$1,324,462 and an engine house in the amount of \$1,182,402. Depreciation is computed on the straight-line method. A summary of property, plant, and equipment by division is as follows:

<u>ASSETS</u>	<u>Estimated Useful Life(years)</u>	<u>PUC-PTR</u>	<u>TTC</u>	<u>ECBR</u>	<u>Total</u>
Land and improvements	-	\$ 5,517,265	\$ 102,293	\$ 2,133,006	\$ 7,752,564
Buildings	20-40	1,414,749	170,669	703,303	2,288,721
Leasehold improvements	5	212,383	-	-	212,383
Road and equipment	3-25	2,201,445	142,553	1,488,670	3,832,668
Non-depreciable road	-	<u>1,745,618</u>	<u>376,732</u>	<u>2,233,641</u>	<u>4,355,991</u>
		11,091,460	792,247	6,558,620	18,442,327
Less accumulated depreciation		<u>1,592,270</u>	<u>122,302</u>	<u>1,266,635</u>	<u>2,981,207</u>
		<u>\$ 9,499,190</u>	<u>\$ 669,945</u>	<u>\$ 5,291,985</u>	<u>\$15,461,120</u>

Depreciation expense for the period by division and in total was as follows: PUC-PTR \$146,682, ECBR \$89,330, TTC \$5,327, Total - \$241,339. PUC-PTR includes \$136,105 in operating expenses and \$10,577 in nonoperating expenses. The South Carolina Ports Authority paid one half of the cost of Tangents engine house. Title to any buildings or track will remain with the State Ports Authority if Tangent ceases operations. None of the amounts paid by the State Ports Authority are recorded on Tangents books. In 1995, TTC purchased land to be used for storage purposes. The title to the land is in TTC's name.

#### **NOTE 6 - ACCOUNTS PAYABLE, CSX TRANSPORTATION, INC.**

Tangent Transportation Company and East Cooper and Berkeley Railroad have reciprocal agreements with CSX Transportation, Inc., whereby freight charges to customers are billed by the railroad line that originated the rail carrier order. Therefore, TTC and ECBR may bill a customer for the entire freight charge even

though both Port Royal Railroad or East Cooper and Berkeley Railroad and railroad lines owned by CSX Transportation, Inc. were used. TTC and ECBR then remits to CSX their portion of the freight revenue due them. At December 31, 1998, \$161,566 for TTC and \$1,988,953 for ECBR had not yet been remitted to CSX Transportation, Inc.

#### **NOTE 7 - ACCRUED ANNUAL LEAVE**

Non-union employees are entitled to accrue and carry forward at calendar year end a maximum of 180 days sick leave and 45 days annual vacation leave. Upon termination of employment, employees are entitled to be paid for accumulated unused annual vacation leave up to the maximum of 45 days, but are not entitled to any payment for unused sick leave. Employees do not accrue or carry forward holiday leave, compensatory time, or overtime.

Union employees can earn up to 25 days annual vacation leave per year, but do not earn any sick leave. Union employees do not carry forward any unused vacation leave. Upon termination of employment, union employees are entitled to be paid for accumulated unused annual vacation leave up to 25 days. Union employees do not accrue or carry forward holiday leave, compensatory time, or overtime.

The Division calculates the gross compensated absences liability based on recorded balances of unused leave. The entire unpaid liability for which the employer expects to compensate employees through paid time off or cash payments, inventoried at fiscal year-end current salary costs and the cost of the salary-related benefit payments is recorded as a current liability. The net change in the liability is recorded in the current year in the applicable operating department.

#### **NOTE 8 - ADVANCE TO ECBR**

On May 31, 1995, PUC-PTR advanced \$1,387,869 to the ECBR Division to assist with the repayment of notes payable to Amoco. The advance is non-interest bearing and has no definitive repayment terms, although it is the intent of management that the advance will eventually be repaid.

#### **NOTE 9 - DEFERRED REVENUE/OPERATING LEASES/NONOPERATING RENTAL REVENUE**

Effective March 4, 1994, PUC-PTR began leasing land and improvements in Spartanburg County, South Carolina for \$200,000 a year. The lease is for twenty years with two ten year options to renew. During the lease term the lessee has the

right to purchase the land and improvements for PUC-PTR's cost not to exceed \$5,000,000. The rent is paid at the beginning of each years anniversary for one year effective March 4, 1994 and will be adjusted annually based on 90 day treasury bill rates. The initial rent was based on a 4% annual return on the initial investment of \$2,000,000 which is why treasury bill rates will be used to determine changes in the annual rent. The Divisions total investment in this project ended up being \$4,365,595 which is the amount on which a new rental rate will be determined annually effective March 4. The annual rental rate determined at March 4, 1997 was \$220,899, and at March 4, 1998 was \$227,001. The land is used as a railroad spur to the BMW plant. During 1998, \$221,263 was recognized as nonoperating rental revenue and \$36,889 was deferred revenue based on this agreement. Also effective March 4, 1996, the Division began receiving revenue on certain car hauls out of the BMW plant by Norfolk Southern. This amounted to \$42,555 in 1998 and is included in other nonoperating income. See Note 11 regarding other income, net.

PUC-PTR received rental revenue from the North Charleston Terminal Company in the amount of \$227,170 for 1998. Effective May 30, 1995, this lease was renewed. The lease is a supplemental lease to preexisting 1980 and 1986 leases. The lease expires on February 16, 2015, with automatic one year renewals unless either party serves the other with at least twelve months notice. Under the supplemental lease each years rent will be adjusted to correspond to the change in the national consumer price index ("CPI") for the previous year.

PUC-PTR rents locomotives to Amoco, Inc. on a monthly basis. Rent for the first six months of 1998 was \$6,250 a month and for the last six months of 1998 was \$6,350. Revenue for the current year for the rentals to Amoco is \$75,600 and is included in nonoperating rental revenue. See Note 12 regarding interdivision rental income.

#### **NOTE 10 - NOTES PAYABLE**

On June 30, 1990, PUC-PTR borrowed from the South Carolina State Ports Authority \$35,000 for certain landscaping improvements made at its office building leased from the State Ports Authority. The note is to be paid over 20 years at 6% interest rate. Monthly payments are \$251 including interest. The outstanding balance at December 31, 1998 was \$24,953. Interest of \$1,545 and principal of \$1,464 was paid in 1998. Interest of \$680 is shown on PUC-PTR as an expense. \$865 of the interest on this note was charged to ECBR.

On June 1, 1995, PUC-PTR borrowed \$1,000,000 from the SC Coordinating Council for Economic Development, a part of the Department of Commerce. The loan was to assist the Division and ECBR in repaying certain notes payable to Amoco. Principal is due in annual \$200,000 installments beginning June 1, 1997,

through June 1, 2000. Interest is due on these dates at the rate given by the State Treasurers Office per annum. Interest expense, included in nonoperating expenses on this note for 1998, was \$42,663 of which \$23,892 was charged to ECBR and \$18,771 to PUC-PTR. Interest of \$21,770 has been accrued at December 31, 1998 based on a 6.24% rate.

The interest on the above two notes is allocated between PUC-PTR (44%) and ECBR (56%) according to the operating agreement as explained in Note 2. The principal is paid entirely by PUC-PTR.

The debt service requirements, assuming a 6.24% rate on the \$1,000,000 note, are as follows:

	<u>Principal</u>	<u>Interest</u>
1999	\$ 201,554	\$ 38,895
2000	201,650	26,319
2001	201,752	13,737
2002	1,860	1,149
2003	1,974	1,035
Thereafter	<u>16,163</u>	<u>3,396</u>
Total	<u>\$ 624,953</u>	<u>\$ 84,531</u>

#### **NOTE 11- OTHER INCOME, NET**

The category under "Nonoperating revenues (expenses)" entitled "Other income, net" is used to report miscellaneous income not related to the primary operating functions of each division. It consists primarily of fees received for sale of supplies, insurance proceeds, permits, lease, processing (clerical) services and contracted services. See Note 9 regarding \$42,555 income from BMW plant. See Note 14 regarding \$79,276 income from the State Ports Authority. A break-down by division of "Other income, net" for the year ended December 31, 1998, is as follows:

	<u>PUC-PTR</u>	<u>TTC</u>	<u>ECBR</u>	<u>TOTAL</u>
Sale of supplies, leases and contractual services:				
Between divisions	\$ -	\$ -	\$ -	\$ -
With outside parties	<u>194,941</u>	<u>10,595</u>	<u>486</u>	<u>206,022</u>
Total	<u>\$ 194,941</u>	<u>\$ 10,595</u>	<u>\$ 486</u>	<u>\$ 206,022</u>

#### **NOTE 12 - INTER-DIVISION ELIMINATIONS**

The following transactions between the separate divisions have been eliminated as follows:

BALANCE SHEET  
DECEMBER 31, 1998

Descriptions	PUC-PTR	TTC	ECBR
Accounts receivable - other divisions	\$ (80,887)	\$ -	\$ -
Accounts payable - PUC-PTR	-	17,484	44,970
Payroll taxes withheld and accrued	-	-	18,433
Advance to ECBR	(1,387,869)	-	-
Advance payable to PUC-PTR	-	-	1,387,869
	<u>\$ (1,468,756)</u>	<u>\$ 17,484</u>	<u>\$ 1,451,272</u>

(REVENUES) AND EXPENSES  
YEAR ENDED DECEMBER 31, 1998

Descriptions	PUC-PTR	TTC	ECBR
Equipment rental	\$ (57,450)	\$ 33,000	\$ 24,450
Management fee	(90,000)	90,000	-
Totals	<u>\$ (147,450)</u>	<u>\$ 123,000</u>	<u>\$ 24,450</u>

PUC-PTR rents various equipment to the other two divisions on a month-to-month basis, depending on their needs. Fees consists mainly of a backhoe with a monthly rental of \$1,350, a bushcutter with a monthly rental of \$688 to ECBR. Locomotives with a rental of \$1,000 per month and a bushcutter with a monthly rental of \$750 are rented to TTC.

In addition, depreciation of \$10,577 attributable to equipment leased to the other divisions but not used by PUC-PTR has been eliminated from nonoperating expenses and reclassified as operating expense under maintenance of equipment.

PUC-PTR charges Tangent Transportation Company a management fee for administrative services at the Division office and operational duties at the yard incurred by PUC-PTR on behalf of Tangent. The fee is \$6,525 per month for administration and \$975 per month for operations. The total management fee incurred by TTC for the year ended December 31, 1998 was \$90,000, of which \$78,300 was charged to management fee and included in general operating expenses and \$11,700 to other maintenance of way expenses. Included in TTC's accounts payable to PUC-PTR is December's management fee of \$7,500. This amount is included in accounts receivable from other divisions on PUC-PTR's financial statements.



#### **NOTE 13 - PENSION PLANS AND EMPLOYEE BENEFIT PLANS**

The Retirement Division of the State Budget and Control Board maintains four independent defined benefit plans and issues its own publicly available Comprehensive Annual Financial Report (CAFR) which includes financial statements and required supplementary information. A copy of the separately issued CAFR may be obtained by writing to the Retirement Division, 202 Arbor Lake Drive, Columbia, South Carolina, 29223. Furthermore, the Division and the four pension plans are included in the CAFR of the State of South Carolina.

The majority of employees of the Division are covered by a pension plan through the South Carolina Retirement System (SCRS), a cost-sharing multiple-employer defined benefit pension plan administered by the Retirement Division, a public employee retirement system. Generally all State employees are required to participate in and contribute to the SCRS as a condition of employment unless exempted by law as provided in Section 9-1-480 of the South Carolina Code of Laws. This plan provides retirement annuity benefits as well as disability, cost of living adjustment, death, and group-life insurance benefits to eligible employees and retirees.

Under SCRS, employees are eligible for a full service retirement annuity upon reaching age 65 or completion of 30 years credited service regardless of age. The benefit formula for full benefits effective since July 1, 1989, for the SCRS is 1.82 percent of an employee's average final compensation multiplied by the number of years of credited service. Early retirement options with reduced benefits are available as early as age 55. Employees are vested for a deferred annuity after five years service and qualify for a survivor's benefit upon completion of 15 years credited service. Disability annuity benefits are payable to employees totally and permanently disabled provided they have a minimum of five years credited service. A group-life insurance benefit equal to an employee's annual rate of compensation is payable upon the death of an active employee with a minimum of one year of credited service.

Since July 1, 1988, employees participating in the SCRS have been required to contribute 6.0 percent of all compensation. Effective July 1, 1998, the employer contribution rate became 9.58 percent which included a 2.03 percent surcharge to fund retiree health and dental insurance coverage. The rate for the State's fiscal year 1998 (effective July 1, 1997) was 9.466% which included a 1.916% surcharge. The Division's actual contributions to the SCRS for the fiscal year ended December 31, 1998 were \$89,726, and equaled the required contributions of 7.55 percent (excluding the surcharge) for the year. Employer contributions for 1997 were \$80,170 and for 1996 were \$73,953. Also, the Division paid employer group-life insurance contributions of \$1,755 in the current fiscal year at the rate of .15 percent of compensation.

The contributions by each division is as follows:

	<u>PUC-PTR</u>	<u>TTC</u>	<u>ECBR</u>	<u>Total</u>
Retirement Plan				
Employer	\$ 42,427	\$ 5,912	\$ 41,387	\$ 89,726
Group Life				
Employer	843	117	795	1,755

The amounts paid by the South Carolina Department of Commerce - Division of Public Railways for pension and group-life benefits are recorded in the appropriate operating department corresponding to the employee for whom the contributions are made.

Article X, Section 16, of the South Carolina Constitution requires that all State operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefits, and employee/employer contributions for each pension plan. Employee and employer contribution rates to SCRS are actuarially determined. The surcharges to fund retiree health and dental insurance are not part of the actuarially established rates. Annual benefits, payable monthly for life, are based on length of service and on average final compensation (an annualized average of the employee's highest 12 consecutive quarters of compensation).

The System does not make separate measurements of assets and pension liabilities for individual employers. Under Title 9 of the South Carolina Code of Laws, the Division's liability under the plan is limited to the amounts of contributions (stated as a percentage of covered payroll) established by the State Budget and Control Board. Therefore, the Division's liability under the pension plan is limited to the contribution requirements for the applicable year from amounts appropriated therefor in the South Carolina Appropriation Act and amounts from other applicable revenue sources. Accordingly, the Division recognizes no contingent liability for unfunded costs associated with participation in the plan.

At retirement, employees participating in the SCRS receive additional service credit (at a rate of 20 days equals one month of service) for up to 90 days for accumulated unused sick leave.

The Division contributed \$300,630 this year to the U.S. Railroad Retirement System, which covers all employees. PUC-PTR contributed \$141,540; ECBR, \$138,517, and TTC, \$20,573. Participation is mandatory. This program is a two-tier system which is funded based on each employee's gross annual wages. Effective January 1, 1998, wages up to \$68,400 were funded at 6.2% by the Division to meet Tier 1 funding requirements and all wages were funded at 1.45% by the Division to meet Tier I Medicare funding requirements. The Division funded wages up to

\$50,700 at 16.1% to meet Tier II funding requirements. Employees matched the Division's Tier I contribution, but paid only 4.9% versus the Division's 16.1% Tier II rate on wages up to \$50,700 for the maximum Tier II employee liability of \$2,484. In addition, there is a supplemental charge based on hours worked in a given month. The rate is 35 cents per hour. The cost is borne by the Division.

This plan is administered by the U. S. Railroad Retirement Board, in accordance with the Railroad Retirement Acts.

Data concerning the actuarial status of the U.S. Railroad Retirement System as related to the Division is not available. The Division is not liable for any unfunded costs associated with the plan and recognized no contingent liability for such cost.

#### **Post-Retirement and Other Employee Benefits**

In accordance with the South Carolina Code of Laws and the annual Appropriation Act, the State of South Carolina provides certain health care, dental, and life insurance benefits to active and certain retired State employees and certain surviving dependents of retirees. All permanent full-time and certain permanent part-time employees of the Division are eligible to receive these benefits. The State provides post employment health and dental benefits to employees who retire from State service or who terminated with at least 20 years of State service who meet one or more of the eligibility requirement, such as age, length of service, and hire date. Generally those who retire must have at least 10 years of retirement service credit to qualify for State-funded benefits. Benefits are effective at date of retirement when the employee is eligible for retirement benefits. These benefits are provided through applicable revenue sources for the Division's active employees and the State Budget and Control Board for all participating State retirees except the portion funded through the pension surcharge and provided from other applicable fund sources of the Division for its active employees who are not funded by State General Fund appropriations. The State finances health and dental plan benefits on a pay-as-you-go basis. Currently, approximately 18,500 State retirees meet these eligibility requirements.

The South Carolina Department of Commerce - Division of Public Railways recorded employer contributions applicable to these benefits for active employees in the amount of \$163,466 for the year ended December 31, 1998. Contributions by division is as follows: PUC-PTR, \$85,708; ECBR, \$66,254; and TTC, \$11,504. Contributions to these plans are recorded in the appropriate operating department corresponding to the employee for whom the contributions are made.

As discussed above, the Division paid \$23,471 applicable to the surcharge included with the employer contributions for retirement benefits. These amounts were remitted to the South Carolina Retirement Systems for distribution to the Office

of Insurance Services for retiree health and dental insurance benefits. Contributions by Division is as follows: PUC-PTR \$10,812, ECBR \$11,119, and TTC \$1,540.

Information regarding the cost of insurance benefits applicable to the Division retirees is not available. By State law, the Division has no liability for retirement benefits. Accordingly, the cost of providing these benefits for retirees is not included in the accompanying financial statements.

In addition, the State General Assembly periodically directs the Retirement Systems to pay supplemental (cost of living) increases to retirees. Such increases are primarily funded from System's earnings; however, a portion of the required amount is appropriated from the State General Fund annually for the SCRS benefits.

#### **Deferred Compensation Plans**

Several optional deferred compensation plans are available to State employees and employers of its political subdivisions. Certain employees of the South Carolina Department of Commerce - Division of Public Railways have elected to participate. The multiple-employer plans, created under Internal Revenue Service code sections 457, 401(k), and 403(b) are accounted for as agency funds of the State and included in the Comprehensive Annual Financial Report of the State of South Carolina. Employees may withdraw the current value of their contributions prior to termination if they meet requirements specified by the applicable plan.

Compensation deferred under the Section 401(k) and 403(b) plans is placed in trust for the contributing employee. The State has no liability for losses under the plans. Under the Section 457 plan, all deferred compensation plan amounts and earnings remain assets of the employer (the State) subject to the claims of the employer's general creditors, one of whom is the employee participant.

It is unlikely, however, that the State would ever use plan assets to satisfy claims of the State's general creditors. The portion of assets of the Section 457 plan to which the State has access is disclosed in its financial report.

On August 20, 1996, the provisions of Internal Revenue Service Code Section 457 were amended by adding subsection (g). That subsection provides that new plans will not be considered eligible plans unless all assets and income of the plans are held in trust for the exclusive benefit of the participants and their beneficiaries. Existing plans also must comply with this requirement by January 1, 1999. South Carolina's plan adopted this change effective July 24, 1998.

#### **NOTE 14 - TRANSACTIONS WITH STATE ENTITIES**

The Tangent Transportation Company division of the Division has a contractual agreement to receive from the South Carolina Ports Authority a management fee when monthly freight charges revenue is insufficient to cover monthly expenses. For the year ended December 31, 1998, Tangent Transportation Company did not elect to bill the State Ports Authority for any management fees related to this contract based on this condition. Also see Note 5 regarding the shared cost of an engine house built by Tangent.

PUC-PTR charges ECBR \$13,963 of depreciation expense as part of the overhead expense allocation between the two divisions explained in Note 2. This is shown as depreciation expense under general operating expenses of ECBR.

The Ports Authority pays PUC-PTR monthly offset charges. In 1988, the S.C. State Ports Authority took possession of a certain area of trackage at the Port Terminal Railroad which caused PUC-PTR to incur additional operating costs. The additional costs were, and continue to be, paid to the Ports Authority at an initial annual amount of \$58,615. The original amount has been and continues to be subject to changes in the CPI. The amount paid to PUC-PTR was \$79,276 in 1998 and is included in other non-operating revenues. See Note 11 regarding other income, net.

Services received at no cost from State agencies include banking and investment functions from the State Treasurer, and, retirement and insurance plan administration from various divisions of the State Budget and Control Board. The Division had financial transactions with various State agencies during the year. Payments made in 1998 to the State Budget and Control Board were primarily for insurance coverage.

#### **NOTE 15 - OPERATING LEASES**

The Division's Port Utilities Commission and Port Terminal Railroad Division, and the South Carolina State Ports Authority entered into an agreement, effective July 1, 1976, allowing the South Carolina Department of Commerce - Division of Public Railways to lease the building known as the Shore Patrol Office for a period of twenty (20) years. The Division is now occupying these premises on a month to month lease. The monthly rental charge is \$300. The Division incurred \$3,600 for rental of this building in 1998. The Division is required to carry insurance for property damage and to maintain and repair the leased building.

The only other lease payment is \$1,498 per year by ECBR to the U.S. Department of Agriculture for right of way for the railroad on National Forest Land. This lease is for an indefinite term.

Total operating lease expense in 1998 was \$5,098. Minimum future payments of the Division as of December 31, 1998 are as follows:

	<u>ECBR</u>
1999	\$ 1,498
2000	1,498
2001	1,498
2002	1,498
2003	<u>1,498</u>
Totals	<u>\$ 7,490</u>

Future minimum lease payments include lease payments through the year 2003 for the lease with an indefinite term.

#### **NOTE 16 - RISK MANAGEMENT**

The Division is exposed to various risks of loss and maintains State or commercial insurance coverage for certain risks. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Division. Settled claims have not exceeded this coverage in any of the past three years. There were no significant reductions in insurance coverage from coverage in the prior year. The Division pays insurance premiums to certain other State agencies and commercial insurers to cover risks that may occur in normal operations. The insurers promise to pay to or on behalf of the insured for covered losses sustained during the policy period in accord with the insurance policy and benefit program limits. State management believes it is more economical to manage certain risks internally and set aside assets for claim settlement. Several State funds accumulate assets and the State itself assumes substantially all risks for the following:

1. Claims of covered public employees for health and dental insurance benefits (Office of Insurance Services); and
2. Claims of covered public employees for long-term disability and group-life insurance benefits (Office of Insurance Services).

Employees elect health coverage through either a health maintenance organization or through the states self-insured plan. All of the other coverages listed above are through the applicable state self-insured plan except dependent and optional life premiums which are remitted to commercial carriers.

The Divisions and other entities pay premiums to the States Insurance Reserve Fund (IRF) which issues policies, accumulate assets to cover the risks of loss and pays claims incurred for covered losses related to the following Division assets, activities, and/or events.

1. Real property, its contents and other equipment - Coverage per loss for real property is based on current valuation with a \$250 deductible. Eighty percent of each loss is covered by the IRF. Equipment losses are subject to a \$500, or two percent deductible, whichever is less.
2. Motor vehicles - Coverage is up to \$1,000,000 per loss with a \$200 deductible.
3. Torts

The IRF is a self insurer and purchases reinsurance to obtain certain services and specialized coverage and to limit losses in the areas of property, boiler and machinery, and automobile liability. The IRF's rates are determined actuarially.

State agencies are the primary participants in the State's Health and Disability Insurance Fund and in IRF.

The Division purchases insurance, which covers all divisions, through private carriers for liability and property loss on road and locomotive assets, and employee fidelity bond insurance coverage for all employees to cover losses of up to \$100,000 arising from theft or misappropriations. Management believes based on exposure and likelihood of loss that this coverage is sufficient.

The Division has purchased insurance, which covers all divisions, from a private carrier for liability under the Federal Employers Liability Act (FELA) which is similar to workmans compensation insurance and covers all employees. The Division has elected to retain the risk of loss on this coverage for up to the first \$25,000 of costs per claim. Management has elected to retain this amount of risk because it feels that it is more economical than paying additional premiums for increased coverage. In the current year, no expenses were incurred on claims under the policy. Also a tax is paid to the U.S. Railroad Retirement System to cover all the Division employees for unemployment benefits.

The Division has recorded insurance premium expenses in the applicable operating department corresponding to the employees for whom contributions are made or in insurance expense under administrative costs.

The Division's management believes risk of loss from business interruption is a remote likelihood and does not maintain insurance for this risk.

The Division did not incur any significant losses in 1998 for self insured risks. Also, no reserves have been established for potential losses for self insured risks. The Division reports such expenses if information prior to issuance of the financial statement indicates that it is probable that an asset has been impaired or a liability has been incurred on or before fiscal year end and the amount is reasonably estimable. The recorded expense is valued at an estimate of the ultimate cost of settling the claim or of the asset loss.

#### **NOTE 17 - CONTINGENCIES**

There are currently several cases in litigation concerning Workmans Compensation (FELA) Claims. The outcome or potential liability to the Division is not known at this time and cannot be reasonably estimated, therefore no liability or reserve has been established at this time. Also management believes any aggregate liability, if any, would not have a material adverse effect on the financial statements. The Division has insurance in force that effectively limits their exposure to \$25,000 per claim. Losses, if any on the above, would be split between PUC-PTR and ECBR in the same ratio as their overhead cost sharing percentage as explained in Note 2. These would have no effect on TTC.

#### **NOTE 18 - COMMITMENTS**

PUC-PTR is committed to purchase land and building from the U.S. Department of the Navy in the amount of \$422,142. The transaction is expected to be consummated in 1999 pending resolution of certain environmental matters.

#### **NOTE 19 - ACCOUNTING CHANGES AND PRIOR PERIOD ADJUSTMENTS**

Effective January 1, 1998, the Division adopted Governmental Accounting Standards Board (GASB) Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*. This statement requires that most investments of governmental entities be stated at fair value rather than at cost. For internal (and external) investment pools, this statement requires the equity position of each fund that sponsors the pool to be reported as assets in those funds. The effect of this change on the beginning balances at January 1, 1998, was not material and therefore no prior period adjustments were necessary. The unrealized gains included in cash and cash equivalents at December 31, 1998, was \$17,667 for PUC-PTR and \$8,449 for ECBR. There were no unrealized gains included in TTC's cash and cash equivalents at December 31, 1998.



## **NOTE 20 - THE YEAR 2000 ISSUE**

The year 2000 issue arises because most computer software programs allocate two digits to the year date field on the assumption that the first two digits will be 19. Without reprogramming, such programs will interpret, for example, the year 2000 as the year 1900. Also, some programs may be unable to recognize that the year 2000 is a leap year.

The year 2000 issue may affect electronic equipment containing computer chips that have date recognition features - such as environmental systems, elevators, and vehicles - as well as computer software programs. In addition, the year 2000 issue affects not only computer applications and equipment under the Division's control but also the systems of other entities with which the Division transacts business. Some of the Division's systems/equipment affected by the year 2000 issue are critical to the continued and uninterrupted operations of the Division.

Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the Division is or will be year 2000 ready, that the Division's remediation efforts will be successful in whole or in part, or that parties with whom the Division does business will be year 2000 ready.

The Y2K problem is an issue the Division's management is fully aware of and has been upgrading all hardware. The last system was installed in January 1999, making all hardware Year 2000 compliant.

All software used in house meets Year 2000 requirements. The ISS and IRCS programs that interface with the other railroads are or will be compliant before the end of 1999. The Divisions banks, Wachovia and NationsBank, have replied to written requests as to compliance. Wachovia has stated that they plan to be compliant by the end of March 1999. NationsBank has stated they will be compliant by the end of June 1999.