

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO	DATE
Roberts/Liggett/FOIA	5-23-14

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER 000388	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR cc: Cox, Mullis Cleared 6/12/14, letter attached.	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE 6-9-14 <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			



The Arc of South Carolina
1202 12th Street
Cayce, South Carolina 29033
T 803 748-5020
F 803 445-1026
www.arcsc.org

April 2, 2014

SC Department of Health and Human Services
PO Box 8206
Columbia, SC 29202-8206
Attention: Office of Communications

RECEIVED

MAY 23 2014

Department of Health & Human Services
OFFICE OF THE DIRECTOR

To Whom It May Concern:

I am submitting a FOIA request for a copy of all minutes from the weekly Thursday Service Coordination meetings that are held at SC Department of Health and Human Services. This meeting has several Board of Disability providers as well as private providers who attend. This information can be sent to:

Margie Williamson
Executive Director
The Arc of South Carolina
1202 12th Street
Cayce, SC 29033

803-748-5020 – office
843-509-5367 – cell
803-445-1026 – fax

Margie@arcsc.org

If you need any further supporting information about the meetings I am requesting meeting minutes from, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads 'Margie Moore-Williamson'.

Margie Moore-Williamson
Executive Director

Achieve with us.

Nikki Haley GOVERNOR
Anthony Keck DIRECTOR

P.O. Box 8206 > Columbia, SC 29202
www.scdhhs.gov

TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____
Total Amount Due SCDHHS:		\$ _____

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact _____ should you have any questions.

Signature

Date:



Log #388 ✓

Healthy Connections 

Nikki Huley
Anthony Clark
P.O. Box 8206 Columbia, SC 29202
www.scdhhs.gov

June 12, 2014

Ms. Margie Williamson
Executive Director
The Arc of South Carolina
1202 12th Street
Cayce, SC 29033

Dear Ms. Williamson:


The agency is in receipt of your FOIA request in which you requested a copy of all minutes from the weekly Thursday Service Coordination Meetings that are held at SC Department of Health and Human Services. The meetings that you are referring to as the "Thursday Service Coordination" meetings are actually called the "Business Process Transformation for Special Population" meetings.

The purpose of the Business Process Transformation for Special Population meetings is to share and collect information. There are no minutes taken at the Business Process Transformation for Special Population meetings because the meetings do not rise to the level of a "meeting" as defined in the FOIA statute. Therefore, it is not required that minutes be taken.

Although minutes are not taken at the meeting, agendas are e-mailed to the attendees prior to each meeting. Attached is an agenda from the most recent meeting. We will add your name to the e-mail list to receive a copy of the agenda for each meeting.

Thank you for your request. If you have any questions, please feel free to contact me at (803-898-0062).

Sincerely,


Constance Holloway
Assistant General Counsel

Enclosure

cc: Kim Cox

Constance / Linda B

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

RECEIVED

MAY 28 2014

SODHHS
Office of General Counsel

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The Arc.
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April 2, 2014

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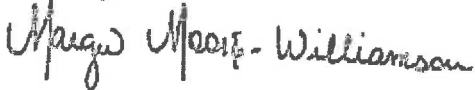
Margie Williamson
Executive Director
The Arc of South Carolina
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Sincerely,



Margie Moore-Williamson
Executive Director

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MAY 28 2014

SCDHHS
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MAY 23 2014

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Anthony Kalk
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