

**STATE BOARD OF ARCHITECTURAL EXAMINERS
BOARD MEETING MINUTES
Kingstree Building Suite 202-02
Columbia, SC 29210**

Public Notice:

Administrator Simpson stated the **public notice** of the meeting was properly posted at the Board office and provided to organizations and news media in compliance with Section 30-4-80 of the S.C. Freedom of Information Act. A quorum was present at all times.

Call To Order:

Chairman Dennis Ward called the regular meeting of the State Board of Architectural Examiners to order at 9:00 a.m. Board members present for the meeting included: Stephen Russell, W. Barry Jenkins, Brad B. Smith, C. Tyson Nettles, and Jose Caban.

Staff members participating in the meeting included: Sharon Dantzler, Deputy General Counsel; Jan B. Simpson, Administrator; Alice Richardson, Administrative Assistant; and Angela Scott, Administrative Assistant.

Approval of Agenda:

Administrator Simpson reported that the Agenda was revised, properly posted and sent to all requested parties.

Approval of Minutes: - Wednesday, May 7, 2009, Meeting

Mr. Russell moved to approve the meeting minutes from May 7, 2009. Mr. Smith seconded the motion, which carried unanimously.

Appoint Representative to a Joint Committee for Building Official Manual Clarification:

Administrator Simpson reported that questions and concerns arose at the Board of Engineers and Surveyors Board meeting regarding the interpretation of §40-3-290 as printed in the Building Officials Manual. A licensed engineer asked the Board of Engineers and Surveyors to appoint a committee to meet jointly with the Board of Engineers to bring clarity to the interpretation of §40-3-290.

Chairman Ward appointed Members Stephen Russell and Brad Smith to serve on the Joint Committee for reviewing the Building Official Manual.

Continuing Education:

Administrator Simpson noted that architects are now renewing biennially, so it appears the number of Continuing Education hours required for renewal in 2010 will double.

MOTION:

Mr. Jenkins made a motion to accept equivalent continuing education from other States provided proof of attendance is submitted; all licensed architects will be subject to random audits; and the licensed architects must provide written proof of their Continuing Education. Mr. Smith seconded the motion, which carried unanimously.

**STATE BOARD OF ARCHITECTURAL EXAMINERS
BOARD MEETING MINUTES
Kingstree Building Suite 202-02
Columbia, SC 29210**

The Board held a Hearing regarding Edward D'Orazio and a Hearing on the reinstatement application submitted by Robert E. Fogle.

(These proceedings were recorded by a court reporter in order to produce a verbatim transcript if requested in accordance with the law.)

Carolinas AGC Request

Carolinas AGC requested the Board approve attendance at an online course as acceptable continuing education. The Board agreed they do not pre-approve CE courses, but such sponsors may apply to AIA to become a registered CE provider.

Enforcement Report:

Investigator Todd Bond presented the Enforcement Report.

2009-9 Dismissal with a letter of caution

2009-2 Dismissal

2009-8 Dismissal

MOTION:

Mr. Russell made a motion to accept the Enforcement Report. The motion was seconded by Mr. Jenkins, the motion carried unanimously.

Legislation:

Proposed Regulations Final Approval:

Mr. Jenkins made a motion to accept the proposed regulations to be submitted to the Legislature in 2010. Mr. Russell seconded the motion, which carried unanimously.

Stock School Plans:

Mr. Smith reported that a member of the House of Representatives from Anderson, South Carolina, plans to support a Stock School Plans Bill that was submitted to the Legislature on February 5, 2009. Chairman Ward stated that the Board has always opposed Stock School Plan bills and everyone agreed the Board will oppose this one as well.

Interior Design:

Administrator Simpson reported that an Interior Design bill is still pending in the Legislature. The board agreed to oppose Interior Design legislation.

IRC Professional Alternate Member:

Administrator Simpson recommended that Mr. John Gilmore, former Board member, serve as the IRC Professional Alternate Member.

MOTION:

Mr. Jenkins made a motion to elect Mr. John Gilmore to serve as the IRC Professional Alternate Member. Mr. Russell seconded the motion, which carried unanimously.

**STATE BOARD OF ARCHITECTURAL EXAMINERS
BOARD MEETING MINUTES
Kingstree Building Suite 202-02
Columbia, SC 29210**

IRC Professional Member Renewal:

MOTION:

Mr. Russell made a motion to renew the terms of IRC professional members Steve Usry and Don Golightly. Mr. Smith seconded the motion, which carried unanimously.

Reinstatement Policy (Update):

Administrator Simpson reported that there have been some issues concerning individuals who have applied for reinstatement of their license after a lapse of over five years. She asked if the Board would like to have additional documentation and verification of employment and work experience during the lapsed period.

Ms. Alice Richardson asked what time limit the Board wants staff to give to registrants who have not registered.

The Board agreed that verifying employment and work experience is a good idea. Also, it is a good idea to check to see if the registrants have taken the Architect Registration Examination in South Carolina and check NCARB records for employment while in South Carolina. The Board agreed to allow the Chairman to review the applications. If the application is satisfactory in all regards, the applicant may be reinstated without appearing before the Board.

Clemson Funding

Mr. Caban discussed the following proposed changes for distribution of funding from the Board's Architecture and Research Fund due to decreases in funding related to the change to biennial licensure:

- Reduction in funding for the Architecture library
- Supplement funds for continued funding of educational materials;
- Continue funding for Intern Development Program fees for Clemson Architecture Students; and
- Proposed that the remaining balance of funding for the Charleston Center be used for lectures at the Charleston Architecture Center (CAC).

MOTION:

Mr. Russell made a motion to transfer \$25,000.00 from the Education and Research Fund for continued funding of educational materials for the Gunnin Architecture Library and for the Architecture School's program in Charleston. Mr. Smith seconded the motion, which carried unanimously.

MOTION:

Mr. Russell made a motion to transfer \$6,000.00 from the Education and Research Fund for payment of Intern Development Program (IDP) fees for eligible Clemson Architecture students. Mr. Jenkins seconded the motion, which carried unanimously.

MOTION:

Mr. Russell made a motion to use the remaining balance of \$4,128.00 from funding approved and transferred to the CAC to pay for lectures at the CAC. The lectures need to focus on health, safety and welfare and be open to the professional community as well as to students. The CAC

**STATE BOARD OF ARCHITECTURAL EXAMINERS
BOARD MEETING MINUTES
Kingstree Building Suite 202-02
Columbia, SC 29210**

will report details of the funding allocation to the Board. Mr. Smith seconded the motion, which carried unanimously.

Mr. Caban reported that the Dean set up a search committee for the selection of the new Chair of the School of Architecture. The position will be published in a number of publications. He anticipates the screening process of applicants will start in spring of 2010.

Mr. Caban reported that the State is providing only 16% of Clemson University's budget for the year. It costs in-state students \$35,000.00 and out-of-state students \$45,000.00 a year to attend Clemson University.

Information Items:

Johnson Concrete Company Giveaway:

Ms. Kathryn Smith, Marketing Director of Johnson Concrete Company, presented information about a "giveaway" program based on the company's Pompeii Collection. The company previously offered a drawing for a trip to Italy to architects who specified their products. However, architects licensed in SC are prohibited from accepting compensation for specifying products (Reg. 11-12(A)(4)). The company revised the program when the prohibition was brought to their attention. The revised process was approved by the Board as it does not require specifying products from Johnson Concrete Company.

Administrator's Report:

Administrator Simpson reported that House LCI Committee Chairman Sandifer raised questions about expenditures from the Education and Research Fund during FY 09. The questions centered on the lecturers and the target audience of a lecture series sponsored by Clemson's School of Architecture. Clemson Professor Rob Silance has provided information that Ms. Simpson will submit to the Committee Chairman.

Request for Proposal (RFP):

Mr. Smith reported that he is getting RFP's and RFQ's from potential clients on projects that require them to do very detailed cost estimates. They issuers of the RFP's are asking for work to be done for a lower dollar amount. He noted Administrator Simpson helps educate these potential clients that requesting fees from architects for potential work may put the architects who respond in violation of the registration laws.

Proposed Regulations:

Regarding a potential conflict between requirements for "annual licensure" in the Board's statutes and a proposed biennial licensure period in the proposed Regulations, Attorney Danzler reported that the "Engine Law" §40-1-50-E allows the Director to adopt necessary procedures to implement biennial renewals. Administrator Simpson stated that if the Board does not have any changes to the regulations they would be published officially in the October 2009 State Register.

STATE BOARD OF ARCHITECTURAL EXAMINERS
BOARD MEETING MINUTES
Kingstree Building Suite 202-02
Columbia, SC 29210

MOTION:

Mr. Jenkins made a motion to accept the proposed regulation changes. Mr. Russell seconded the motion, which carried unanimously.

Financial Report as of July 31, 2009 – accepted as information

Report on Continuing Education:

Mr. Jenkins asked to carry this item over to the November meeting since the NCARB meeting regarding AIA and continuing education activities will not take place until October.

Report on NCARB Activities:

Chairman Ward reported that NCARB is currently in the process of identifying job duties for a new Executive Director, and they would like to have the Board and administrator's input. Administrators' opinions are valuable and they will have the opportunity to share their input at the annual Administrators' meeting held November 2009 in Washington DC. In addition, Board members will have the opportunity to provide input at the Regional Meeting being in March 2010. NCARB is seeking feedback on the degree of responsibility the Executive Director should have, whether the E.D. should be a licensed architect; and compensation.

Chairman Ward reported that IDP 2.0 is out, and hopefully the revisions will benefit interns.

NCARB Finances:

Chairman Ward reported the number of exams taken increased because of the upcoming cost increase and the concurrent offering of ARE 3.1 and 4.0. This increase provided sufficient funding to carry NCARB through this period and to have additional funds to pay research and development costs. He reported that normally interns take approximately 3,500 exams per month, but there was an increase to 12,000 exams monthly during the summer.

NCARB Proposed Changes to Education:

Administrator Simpson reminded the Board that changes to NCARB's Education Standards and the way they are adopted were approved at the Annual Meeting.

Recognition Dinner:

Administrator Simpson reported that a recognition dinner for former Board members Gene Matthews, Jane Frederick, Tom Johnson and Stokes Browning is being planned. Logistics of funding and location are being considered. Mr. Smith suggested holding a luncheon during the Board meeting on November 17 instead of a dinner. Mr. Smith will assist staff in making arrangements.

2009 and 2010 Meeting Dates:

The last meeting of 2009 will be held November 17, 2009. The 2010 meetings dates are January 26, May 18, September 14, and November 16.

Plan Stamping on Residential Plans:

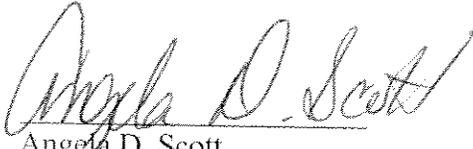
Administrator Simpson reported that an architect called recently to say that certain counties in South Carolina require an architect's seal on residential plans based on the 2006 International Residential Code (IRC). This information has not been verified.

STATE BOARD OF ARCHITECTURAL EXAMINERS
BOARD MEETING MINUTES
Kingstree Building Suite 202-02
Columbia, SC 29210

MOTION:

Mr. Russell moved the meeting be adjourned, Mr. Caban seconded and the motion carried. The September 22, 2009, State Board of Architectural Examiners Board Meeting was adjourned at 3:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Angela D. Scott", is written over a horizontal line.

Angela D. Scott
Administrative Assistant