

MINUTES OF MEETING
OF
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
June 7, 1990
10:30 a.m.

MEMBERS PRESENT

Mr. William J. Whitener, Chairman
Dr. D. Glenburn Askins, Jr.
Mr. Palmer Freeman, Sr.
Mr. Robert C. Gallagher
Mr. Marvin C. Jones
Ms. Reba A. Kinon
Dr. Harry Miley
Mr. Lewis Phillips
Dr. Raymond C. Ramage
Mr. Edwin E. Tolbert, Sr.
Mr. Joseph J. Turner, Jr.

MEMBERS ABSENT

Mr. Walter E. Brooker
Mr. George Brightharp
Mr. Tom Moore Craig
Mr. Kenneth E. Goad
Mr. Roger E. Henderson
Mr. Vernon McGuire
Ms. Mildred R. Williams

STAFF

Mr. Todd E. Barnette
Dr. Jeffrey P. Bartkovich
Ms. Saundra Carr
Dr. Robert A. Day
Dr. Jeanette A. Deas
Mr. Milton Kimpson
Dr. Frank E. Kinard
Dr. Gail M. Morrison
Dr. Robert K. Poch
Mr. Jeff Richards
Mr. Fred R. Sheheen
Mr. John E. Smalls
Ms. Janet K. Stewart
Dr. John C. Sutusky
Ms. Gaylon Syrett
Dr. Aileen C. Trainer
Ms. Julia Wells

GUESTS

Dr. Leola Adams
Ms. Debra Allen
Dr. James Altman
Dr. Charles F. Beam, Jr.
Ms. Katherine Bristow
Dr. Maurice Cherry
Mr. John Clayton
Dr. Dean Cleghorn
Dr. Conrad Festa
Ms. Anna Haigler
Dr. Frederick J. Heldrich
Dr. H. McLean Holderfield
Dr. Sally Horner
Ms. Susan Hylar
Dr. Vermelle Johnson
Dr. Michael Katuna
Dr. Edward Kaylor
Dr. Janet Key
Mr. David Larson
Dr. Richard Lawhon
Ms. Elizabeth Martin
Dr. Ted McLure
Dr. Peter Mitchell
Dr. Sandy Parson
Dr. Arthur Phelps
Dr. William Prince
Mr. William Putnam
Dr. Miriam Rawl
Dr. George M. Reeves
Dr. Robert Scott
Dr. Arthur K. Smith
Dr. Michael Smith
Dr. W. Allen Smith, Jr.
Mr. Marshall Swanson
Ms. Rawles D. Terrell
Mr. Ed Troublefield
Dr. Edwin Wilde

MEMBERS OF THE PRESS

Mr. Bill Robinson

For the record, notification of the meeting was made to the media as required by the Freedom of Information Act.

I. Approval of Minutes of Meeting of May 3, 1990

It was moved (Turner), seconded (Freeman), and voted that the minutes of the meeting of May 3, 1990, be approved as written.

II. Report of Committee on Academic Affairs

Mr. Turner, chairman of the Committee on Academic Affairs, reported on the following matters:

A. Consideration of EIA Center of Excellence Proposals, New and Continuing

The Education Improvement Act of 1984 provides for the establishment of a grant program administered by the Commission on Higher Education to foster the development of Centers of Excellence in teacher training in public and private colleges. Guidelines for implementation of this program were initially approved by the Commission in November, 1984, and revised substantially in 1986.

The appropriation for the Centers of Excellence program for FY 1990-91 is expected to be \$350,000.

The Committee recommends that the existing Centers be funded for FY 1990-91 in accord with the Guidelines, which are intended to encourage the institutions to assume increasing responsibility for the Centers' ongoing program. The recommended amount for each Center is as follows:

<u>Institution</u>	<u>FY 1990-91</u> (recommended)	<u>FY 1991-92</u> (tentative)
Winthrop College	\$60,000	0
Clemson University	82,000	0
USC-Columbia	55,300	\$39,500

In addition to its request for on-going operational funds for its Center of Excellence, USC-Columbia has made a supplemental request for a one-time appropriation of \$15,000 to purchase additional instructional media, computer software and equipment for the Center.

The Committee recommends approval of the request for one-time funding for the Center at USC-Columbia up to \$15,000 subject to the availability of funds, and with the understanding that it will not increase the base funding for the Center in subsequent years, and provided that the staff will negotiate the amount of the supplemental funds after funding the operating costs of existing and new Centers, based on the final State appropriation for the Centers of Excellence program.

It was moved (Turner), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

Requests for proposals for the establishment of new Centers of Excellence were issued to all eligible public and private institutions in November, 1989. One proposal, requesting \$136,940, was received for a cooperative Center by Furman University and USC-Spartanburg. An abstract of this proposal is attached (Attachment 1). The report of the Review Committee is attached (Attachment 2).

The Committee recommends that Furman University be awarded a grant of \$136,940 for the establishment of a Center of Excellence in Foreign Language Instruction, provided that the University and USC-Spartanburg address the recommendations and suggestions of the review panel and subject to the availability of funds.

It was moved (Turner), seconded (Jones), and voted that the recommendation of the Committee be adopted.

Finally, the Committee recommends that \$6,000 be utilized by the staff for out-of-pocket expenses to be incurred in the required evaluation of existing Centers in FY 1990-91.

It was moved (Turner), seconded (Jones), and voted that the recommendation of the Committee be adopted.

B. Consideration of Proposals, Cutting Edge Research Grants, FY 1990-91

The Cutting Edge program authorizes the annual awarding of grants to nine public senior colleges for specific research projects. Guidelines for FY 90-91 were approved by the Commission and distributed with requests for proposals. A total of 19 proposals were submitted. A group of out-of-State experts was empaneled to review these proposals. A copy of the report of that panel is attached (Attachment 3).

The Committee recommends that the Commission approve the recommendations of the consultants that 13 proposals be approved subject to the availability of Research Investment Fund allocations for FY 90-91; and provided the the staff will negotiate with each institution appropriate budgets and awards for each project.

It was moved (Turner), seconded (Phillips), and voted that the recommendation of the Committee be adopted.

C. Consideration of Proposals, Cutting Edge Undergraduate Instruction Grants, FY 90-91

The Cutting Edge program authorizes the annual awarding of grants to institutions for the improvement of undergraduate instruction. All accredited institutions in the State are eligible to compete. A total of 17 proposals were submitted. A group of out-of-State experts was empaneled to review these proposals and to make its

recommendations. A copy of the consultants' report is attached (Attachment 4).

The Committee recommends that the nine projects recommended by the consultants be approved for FY 90-91, subject to the availability of Cutting Edge funds, and provided that the staff will negotiate with each of the institutions an appropriate budget and award for each project.

It was moved (Turner), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

D. Consideration of Regulations for the Governor's Teaching Scholarship Loan Program

Both the House and Senate versions of the appropriations bill for FY 90-91 authorize, by proviso in the section on the Education Improvement Act (1984), a new program designed to encourage talented young people to become teachers. Service as a teacher in the State for a stated number of years will result in cancellation of the loan and of the accrued interest. Failure to serve as a teacher requires that the loan and accrued interest be repaid by the borrower. A copy of the Senate's version of the enabling bill is attached (Attachment 5).

The proposed new program is to be operated by the S. C. Student Loan Corporation and the Commission in consultation with the State Department of Education, and the staff of the Student Loan Corporation is required to develop the program. This requires that regulations be adopted by the Commission in accord with the Administrative Procedures Act. Draft Emergency Regulations are attached (Attachment 6).

The Committee Recommends that the Emergency Regulations which are attached be approved by the Commission, and that the Commissioner be authorized to promulgate these Emergency Regulations, amended if necessary to conform with statutory provision as finally adopted, in accord with the provisions of the Administrative Procedures Act.

It was moved (Turner), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

E. Report on Awards for FY 90-91 Under the D. D. Eisenhower Act

Since 1984, the Commission on Higher Education has been responsible for administering federal funds under the Title II program of the Elementary and Secondary Education Act. In 1988, the program was retitled the Dwight D. Eisenhower Mathematics and Science Education Act. The purpose of the Act is to provide funds to the states for improving instruction and teachers' skills in mathematics and science and for providing access to and participation in such instruction for all students.

The Commission, in November, 1989, approved Guidelines for this program for FY 1990-91 and had previously delegated authority to the Committee on Academic Affairs to act on its behalf in making

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awards. That same month proposals were solicited from all eligible colleges and universities for projects to be funded in FY 1990-91.

The Committee was informed by representatives of the U. S. Department of Education that the Notification of Grant Award for the project year will be mailed in July. The amount available to South Carolina for the Dwight D. Eisenhower Act is reported to be \$464,683. Of this amount 5% (\$23,233) is reserved for the Commission's administration and evaluation of the program, and 95% (\$441,450) is available to support projects at the institutions. While the Committee acted in advance of receipt of the official Notification of Grant Award, all actions taken by the Committee remain contingent upon receipt of the official Grant Award.

This report is provided for information only.

III. Report of Committee on Business and Finance

Mr. Jones, chairman of the Committee on Business and Finance, reported on the following matters:

A. Consideration of 1991-92 Appropriation Formula Changes

During the past year the Commission staff held quarterly meetings with the Finance Officers Advisory Committee. Various revisions to the formula were discussed along with the potential impact of the suggested revisions on the institutions. Although methodology changes in the past several years have resulted in minimal increases, and even decreases in some years, most of the finance officers believe that for the 1991-92 formula year, no changes should be made to the formula.

It is understood that inflationary and activity increases, as well as the salary survey results and increases in FTE enrollment, will be reflected in the 1991-92 formula.

The Committee on Business and Finance recommends that no methodology changes be made in the appropriation formula for FY 1991-92, provided that the revenue step for all two-year institutions remains at the same percentage as for the technical colleges for 1991-92.

It was moved (Jones), seconded (Tolbert), and voted that the recommendation of the Committee be adopted.

The Committee on Business and Finance is in agreement with the actions of the Formula Advisory Committee and CHE staff and recommends that no changes be made to the formula for FY 91-92. However, the Committee on Business and Finance does believe that Phase II of the revenue step methodology should be implemented the following year (FY 92-93) along with changes suggested by the study on out-of-state graduate students. Attached is the detailed description of the revenue step proposal as presented last year by the staff (Attachment 7).

The Committee on Business and Finance recommends that no changes be made in the FY 1991-92 formula. The Committee further recommends

implementation of Phase II of the Revenue step to be phased-in over a three-year period beginning in FY 1992-93 and to include changes suggested in the staff study; namely, that the out-of-state graduate deduction would eventually be double the in-state deduction. The revenue step for out-of-state graduate students would be 1.33 times the in-state rate in the first year, 1.66 times the in-state rate in the second year, and twice the in-state rate in the third year. Further, the out-of-state differential would only apply to the students that pay the tuition and fees. The Committee also urges that institutions begin as early as possible to charge a differential for out-of-state graduate students.

It was moved (Jones), seconded (Ramage), and voted that the recommendation of the Committee be adopted.

B. Administrative Budget for Teacher Loan Program

The Education Improvement Act (1984) authorized the establishment of the Teacher Loan Program, to be administered by the S. C. Student Loan Corporation. In establishing regulations to govern the program, the Commission stipulated that proposed costs for the Corporation to administer the program be approved annually by the Commission.

The Board of Trustees of the Corporation approved a proposed budget for administration of this program for FY 90-91 at its meeting in May 1990. The proposed budget also includes administrative costs for a new forgivable loan program for teachers entitled the Governor's Teaching Scholarship Loan Program. Attached is a table showing the proposed budget (Attachment 8).

State appropriations for loans and administrative costs for the Teacher Loan Program are currently at \$3.37 million. The tentative appropriation for the new teacher loan program is \$1.0 million.

The Committee on Business and Finance recommends that the proposed operating expenditures of the Corporation of \$216,675 for administration of the Teacher Loan Program and of the proposed Governor's Teacher Loan Scholarship Program be approved by the Commission.

It was moved (Jones), seconded (Turner), and voted that the recommendation of the Committee be adopted.

IV. Report of Committee on Facilities

In the absence of Mr. Brightharp, chairman of the Committee on Facilities, Mr. Jones reported on the following matters:

A. The Citadel:

1. Faculty Housing General Renovations

The Citadel is requesting authorization to establish a project

for \$440,000 to perform general cosmetic renovations to faculty housing units involving 24,000 gross square feet.

The Committee recommends that this project be approved. It was moved (Jones), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

2. Vandiver Hall Construction, Budget Increase

The Citadel is requesting authorization to increase the budget of this previously established project by \$1,291,094 in order to begin construction of this sports activity facility, which has been on hold since 1984. The project will be funded entirely from private donations. In order to allow this project to proceed, the College's Foundation has agreed to provide full funding until all pledges are received.

The Committee recommends that the requested increase be approved. It was moved (Jones), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

B. Clemson University

1. Fike Recreation Center Renovation

Clemson University is requesting approval to perform general maintenance and upgrading work in the old wing of Fike Recreation Center. The \$700,000 total estimated cost for this project will be funded through Maintenance, Repair, and Renovation Fees.

The Committee recommends that this request be approved as proposed. It was moved (Jones), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

2. Harcombe Dining Hall Renovations

Clemson University is proposing to renovate Harcombe Dining Hall, the University's main dining facility in two phases. The first phase will completely remodel and refurnish the existing dining area to create a new, modern dining area for Clemson students. The second phase will create a dining area geared towards faculty and staff use during lunch and a broad range of campus diners during the evening. The total estimated project budget is \$3,500,000.

The Committee recommends that the University's request be approved as proposed. It was moved (Jones), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

3. Student Cafe Construction

Clemson University is requesting permission to construct a 4,000 square foot Student Cafe to be located between Riggs Hall and Freeman Hall on the west side of the campus. The total estimated project budget is \$600,000. As is consistent with Commission

policy, all additional operating costs would be paid from auxiliary revenues.

The Committee recommends that this request be approved. It was moved (Jones), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

4. Performing Arts Center, Budget Increase

Clemson University is requesting permission to expand its Performing Arts Center project beyond the architectural and engineering stage by adding \$11,500,000, bringing the full project budget to \$12,800,000. When completed and in full operation, this facility is projected to generate \$170,000 annually in additional operating and maintenance costs through the formula. The University has provided a written statement which obligates the Clemson Foundation to guarantee private donations until all pledges are received.

The Committee recommends that the University be allowed to proceed with the construction of this facility. It was moved (Jones), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

5. Utilities Extension - East Campus, Budget Increase

Clemson University is proposing to increase by \$800,000 the budget of this previously established project to extend and relocate utility service into east campus, bringing the total budget to \$1,400,000. The budget increase requested reflects the cost of locating utilities to service new buildings, as well as allowing sufficient utility capacities for future development on east campus.

The Committee recommends this increase be approved as requested. It was moved (Jones), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

6. Brackett Hall Asbestos Abatement and Renovations Budget Increase

Clemson University is Requesting authorization to increase the budget of this previously established project by \$1,900,000. The total project budget will be \$7,025,000. The project will accomplish extensive asbestos removal from Brackett Hall, as well as perform necessary upgrading to allow space to be utilized that was vacated upon completion of the new Chemistry Building.

The Committee recommends that this increase be approved. It was moved (Jones), seconded (Phillips), and voted that the recommendation of the Committee be adopted.

C. College of Charleston

1. 133 Calhoun Street Renovation

The College of Charleston is requesting permission to establish a project for the complete renovation of all 23,000 gross square feet contained in its 133 Calhoun Street facility. The total estimated cost for this project is \$926,000 to be funded through Plant Improvement Bond Excess Debt Service.

The Committee recommends that the request be approved as proposed. It was moved (Jones), seconded (Turner), and voted that the recommendation of the Committee be adopted.

2. Expansion of Craig Cafeteria

The College of Charleston is requesting authorization to establish a project for \$1,200,000 in order to add a serving line and expand the seating areas in Craig Cafeteria, the College's only dining hall. The College now has almost 2,500 students on the meal plan with just under 500 seats and only one serving line.

The Committee recommends that this request be approved. It was moved (Jones), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

D. Lander College

Lander College is requesting approval to renew its existing lease with the Lander Foundation for all property in the current lease and several new parcels which have been acquired more recently by the Foundation. New additions to the master lease will consist of fourteen primarily residential lots which have been acquired by the Foundation based on recommendations contained in the latest College Master Plan Update. All property acquired by the Foundation has been purchased either by use of available unrestricted Foundation funds or funds borrowed from local financial institutions. The lease payments charged to the College are the "carrying costs" of the property. For property purchased with Foundation funds, the "carrying costs" are the foregone income and growth had those funds been invested. The rate of income and growth used is 10%. In the case of property purchased with borrowed funds, the "carrying cost" is the actual interest cost charged to the Foundation by the financing institutions.

The Committee recommends that the College be allowed to renew this master lease with the Lander Foundation including the recently acquired properties. It was moved (Jones), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

E. University of South Carolina System

1. Columbia - Central Energy Distribution

USC-Columbia is requesting permission to establish a project for

\$575,000 in order to gain energy efficiency by connecting their South and West energy facilities.

The Committee recommends that this request be approved. It was moved (Jones), seconded (Freeman), and voted that the recommendation of the Committee be adopted.

2. Columbia - Sims HVAC Replacement

USC-Columbia is requesting permission to overhaul the current HVAC system in the Sims Dormitory. The project will join this facility into the University's central steam/chill water lines to allow for the replacement of antiquated radiators used for heating, and provide air conditioning to this facility for the first time.

The Committee recommends that this request be approved. It was moved (Jones), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

3. Columbia - Parking Facility Construction

USC-Columbia is proposing that it be allowed to construct a new multi-level parking facility to accommodate approximately 600 spaces for use by students, faculty, and staff. The site of the new facility is to be determined based on the results of a traffic study. The estimated project cost of \$3,000,000 is to be funded through the issuance of Parking Revenue Bonds.

Three sites are currently under consideration for the construction of the parking facility:

- 1) An area adjacent to the Business Administration Building
- 2) Two different layouts on the site of an existing commuter parking area between Senate and Pendleton Streets off Pickens Street
- 3) An area between the Byrnes International Center and Cornell Arms on Sumter Street.

The Committee recommends that this request be approved contingent on the parking facility being located on one of the above sites. It was moved (Jones), seconded (Turner), and voted that the recommendation of the Committee be adopted.

4. Columbia - The Wedge Acquisition

USC-Columbia proposes to purchase "The Wedge" from the Carolina Research and Development Foundation. In 1981, the University entered into a lease with the Carolina Research and Development Foundation for this property, and the Commission also authorized the University to establish a Center for Public Health Research at the site. The lease between the Foundation and University contains a purchase option by which the University can purchase the property at any time for a price of \$1,214,000 representing the purchase price paid by the Foundation in 1981. Over the life of the lease to date, the University has paid rent totaling

\$1,253,133.64 to the Foundation for this property. The University's lease payments to the Foundation have been identical to the Foundation's debt service. Step 12 monies were never provided the University to offset rent costs. The Foundation purchased this property for \$250,000 down and financed the remainder. That original outlay plus modest additional cash added over time would have grown to represent \$655,029 today, assuming conservative earning rates. The bank note payoff is calculated at \$480,511. These two sums plus appraisal and environment survey costs and interest in arrears at payoff of the bank note yields \$1,149,540 as of June 30, 1990. That sum is within 5.3% of the purchase price option of \$1,214,000. Thus, it does not appear the Foundation financially benefits from the proposed sale.

The Committee recommends the acquisition be approved as proposed. It was moved (Jones), seconded (Kinson), and voted that the recommendation of the Committee be adopted.

5. USC-Coastal - Media Services Facility Construction

USC-Coastal proposes to construct a 10,000 gross square foot metal building to house media personnel and equipment and printing services. The estimated project cost of \$600,000 is to be funded by the issuance of Tuition Bonds.

The Committee recommends that this project be approved. It was moved (Jones), seconded (Kinson), and voted that the recommendation of the Committee be adopted.

6. USC-Coastal - Water Management System

USC-Coastal is requesting permission to establish a project to perform necessary site work in order to achieve the proposed water management system developed in its recently completed Wetlands Master Plan. An irrigation pond will be excavated and enlarged, including the creation of an island to preserve a wetlands area, and a culvert will be installed to cover an existing open drainage ditch that currently runs through the campus. The estimated cost for this project is \$500,000.

The Committee recommends that this project request be approved. It was moved (Jones) seconded (Phillips) that the recommendation be approved.

It was moved (Turner) and seconded (Ramage) that the motion be amended to read: The Committee recommends that this project request be approved provided the private funds not be incorporated into this project budget until raised. The amended motion was adopted.

7. USC-Coastal - Physical Education Support Facility

This request for approval consists of a project for the construction of a 4,800 square foot facility to provide locker rooms and restroom facilities for physical education, intramural

activities, and college sporting events. In addition, the facility will provide offices and storage space for the Physical Education Department, sports, and intramural activities.

The Committee recommends the approval of this project as requested. It was moved (Jones), seconded (Kinon), and voted that the recommendation of the Committee be adopted.

F. The Medical University of South Carolina

1. Emergency Support Projects

As a result of the Hurricane Hugo experience, MUSC is proposing to establish the following three separate projects involving emergency support systems:

1. Relocate emergency generators - Children's Hospital
2. University Hospital emergency power
3. Deep well water supply loop

Each of these required backup systems will be able to operate in a more efficient and fail-safe manner following these modifications.

The Committee recommends that each of these three projects be approved. It was moved (Jones), seconded (Ramage), and voted that the recommendation of the Committee be adopted.

2. Steam/Chilled Water Loop

MUSC is requesting permission to establish a project for \$300,000 in order to link major buildings together by connecting steam and chilled water lines. This loop would result in the ability to divert steam and water as needed between the various buildings during extreme changes in weather or as units malfunction, and also enhance energy efficiency during normal operations.

The Committee recommends the approval of this project as proposed. It was moved (Jones), seconded (Ramage), and voted that the recommendation of the Committee be adopted.

3. Elevator Code Modifications

MUSC is requesting authorization to modify elevator systems in ten buildings containing 34 elevators. This work is necessary to bring these into compliance with standards of the State Department of Labor.

The Committee recommends approval of the project as proposed. It was moved (Jones), seconded (Ramage), and voted that the recommendation of the Committee be adopted.

4. University Retail Office Supply Center, Proposed Lease

MUSC proposes to lease a two story facility to be used for establishment of a retail office supply center, clinical equipment support, pharmacy resident offices and controlled substance investigator, teaching rooms, and general offices. Since the University intends this solely as a bridge until it can secure an appraisal and environmental study for the purpose of proposing purchase of the property, the term of the lease is one year.

The Committee recommends the University be authorized to execute the lease for up to one year with the understanding that necessary documents proposing its purchase will be submitted no later than September 1, 1990. It was moved (Jones), seconded (Ramage), and voted that the recommendation of the Committee be adopted.

G. Midlands Technical College - Classroom Building and Wade Martin Hall Renovations

Midlands Technical College is requesting permission to establish two projects to perform renovations in Wade Martin Hall and the Classroom Building on the Beltline Campus. Both projects will be funded entirely from County appropriations.

The Committee recommends that each of these two projects be approved. It was moved (Jones), seconded (Ramage), and voted that the recommendation of the Committee be adopted.

H. Trident Technical College - Building 500 & 300 Renovations

Trident Technical College has submitted requests to establish two projects to perform renovations in Building 500 and 300. Each of these projects will involve typical space reconfiguration, finishing replacements, and deferred maintenance in order to provide for the relocation of existing programs.

The Committee recommends that each of these two projects be approved. It was moved (Jones), seconded (Kinson), and voted that the recommendation of the Committee be adopted.

V. Report of the Commissioner

Mr. Sheheen reported on the following matters:

A. New Initiatives for 1990-91

A summary of new initiatives (1990-91) for the Commission's five staff divisions is attached (Attachment 10). By direction of the Budget and Control Board, the Commission is not to include the many ongoing activities of the Commission in the plan. The new initiatives form the basis of staff efforts for the ensuing fiscal year.

Upon approval, the new initiatives plan will be submitted to the Budget and Control Board's Division of Human Resource Management. It was moved (Turner), seconded (Phillips), and voted that the new initiatives for 1990-91 be adopted.

B. 1990-91 Allocations Based on Senate Final Recommendations

Mr. Sheheen reported on the Senate final recommendations for 1990-91 allocations.

C. Resignation of Milton Kimpson

Mr. Sheheen stated that it is with regret that Mr. Kimpson is resigning his position as Associate Commissioner for External Affairs to accept a position as Deputy Commissioner with the Department of Corrections.

D. Harvard University's Institute for Educational Management

Mr. Sheheen has been selected as a member of the Class of 1990 of Harvard University's Institute for Educational Management. The program will be held from July 8 through August 4, 1990.

There being no further business, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Janet K. Stewart
Janet K. Stewart
Recording Secretary