

From: Martin, James N.

To: Adams, Marcia S. <Adams_MarciaS@scdps.state.sc.us>

CC: Phelps, Annie L. <Phelps_AnnieL@scdps.state.sc.us>

Sojourner, Frederick E. <Sojourner_FrederickE@scdps.state.sc.us>

Sessions, Betty R. <Sessions_BettyR@scdps.state.sc.us>

Date: 2/25/2003 2:56:11 PM

Subject: Document Management Memo

Attachments: Memo - Marcia Adams Doc. Mgnt. 2-24-03.doc

Marcia,

Attached is the memo that you requested. I am getting it to you now as our equipment has been malfunctioning since yesterday at lunch, and I have tried to get someone out here to fix it.

Ticket Batch was malfunctioning yesterday afternoon and today we have a high speed scanner that is totally inoperable. This scanner is utilized to scan Accident Reports as well as Driver Record tickets.

Please contact me for any additional information.