

From: Danny Varat <DannyVarat@scstatehouse.gov>
To: Lily Cogdill LilyCogdill@scstatehouse.gov
Date: 3/3/2017 12:41:55 PM
Subject: Fw: Email Retention

You're handling?

From: Catherine McNicoll
Sent: Friday, March 3, 2017 11:35 AM
To: Danny Varat
Cc: Lily Cogdill
Subject: Email Retention

Good Morning,

I just need to know whether they are going to copy her emails and take them over to their email server and be responsible for retaining them, or if we need to retain her emails that are here. If they are taking a copy of the emails over there and they are going to be responsible for retaining them, then that is fine. Since her role has been sort of dual office from the start I think it is equally fine for either office to maintain her emails from Debbieparker@scstatehouse.gov, but if they aren't taking a copy of those emails, then we need to archive them for retention purposes.

Please let me know if this needs more clarification.

Best Regards,
Catherine McNicoll
Director of Legal & Legislative Affairs
Lieutenant Governor's Office
CatherineMcNicoll@SCStatehouse.gov
803-734-5292 (phone)