

**WIL LOU GRAY OPPORTUNITY SCHOOL
BOARD OF TRUSTEES
MINUTES OF November 8, 1995, MEETING**

The Board of Trustees convened for a scheduled meeting at 6:00 p.m. on September 21, 1995, in the Wil Lou Gray Opportunity School Research and Training Center. Trustees in attendance were: Mrs. Olive Wilson, Mrs. Betty Henderson, Dr. Louise Scott, Mrs. Faye Edwards, Mr. Russell Hart, Mrs. Clotilda Diggs, Mrs. Elizabeth Thrailkill, Ms. Wilhelmina McBride, Mr. Vince Rhodes, and Dr. Marvin Efron. Trustee not attending was Mrs. Mary Williams. Staff present were: Dr. Mary Catherine Norwood, Mr. Michael Kelly, Ms. Deb Haney, Mr. Pat Smith, Ms. Gloria Lloyd, Mrs. Suzanne Busenlehner, Mr. George Smith, Mr. Bob James, Ms. Gloria Rawl, Mrs. Helen Smith and Ms. Brenda Stork.

The meeting was called to order by Mrs. Wilson. She stated for the record that the notice of the meeting was provided to the public in conformance with the requirements of the S. C. Freedom of Information Act, Section 30-4-80(d) of the SC Code of Laws, 1976 as amended.

Mrs. Wilson welcomed everyone. Mrs. Helen Smith, employee of the quarter, was recognized. Mrs. Lynda Owen was also recognized for 28 1/2 years of service as an Opportunity School teacher. The board presented them with plaques.

The following actions were made by the board:

-Approval of Agenda: A motion was made by Dr. Efron to approve the agenda. The motion was seconded by Mrs. Diggs. The motion was passed.

-Approval of September 21, 1995, Board Minutes: A motion was made by Mr. Hart to approve these minutes. The motion was seconded by Mrs. Edwards. The motion was passed.

-Superintendent's Report: Dr. Norwood reported on the following:

-A draft of the agency's new 3 year plan was provided to the board. She asked the board to review and comment prior to preparing a final version. A review internally at department head level has already taken place.

-In addition to William Green, who she spoke to the board about in September, she proposed that Sandra Franklin, Director of Auxiliary Services at Midlands Technical College also be approved to serve on the Research and Training Advisory Council.

-A letter from Colonel Causey regarding his initial visit recently to the JROTC program was provided to the board.

-The most recent meeting planned for the Welfare Reform effort was cancelled so there was nothing new to report. We remain in a holding pattern and anxious to move forward on that program.

-In spite of many conversations with Lexington II, a cosmetology program

for our students appears to remain beyond our reach primarily from a scheduling point of view and the 1500 hours needed for a two year program. However, a 300 hour manicurist program may be possible. She said she was working on that at this time.

-At this time she asked Mr. James to give the board a brief update on development of a school to work program for Wil Lou Gray.

-She explained she has raised the issue again with the new DSS administration regarding room and board payments for students in their custody.

-Six new members have been recruited to the Foundation Board of Directors who we strongly believe will be very active. A complete listing was provided to the board.

-A copy of the SC ETV letter to Ms. Haney and a copy of the page from ETV's "Act Against Violence" campaign concerning Wil Lou Gray was provided to the board.

This concluded the Superintendent's Report.

-An Agency Head Performance Appraisal training was conducted at this time by Connie Thompson of the Division of Human Resource Management. Mrs. Thompson reviewed the agency head performance evaluation process with the board and provided them with a complete packet of information concerning the evaluation.

-Standing Committee Reports:

-Policy Committee: Dr. Efron reviewed the following policies for a first reading:

- CB-E: Code of Ethics for Administrators
- CEA: Qualifications of Superintendent
- CEB: Duties.

A motion was made by Dr. Efron to approve the above policies for first reading. The motion was seconded by Mr. Rhodes. The motion was passed.

-Personnel Committee: Dr. Scott reviewed the personnel actions provided to the board. A motion was made by Dr. Scott to ratify these actions. The motion was seconded by Mr. Hart. The motion was passed. A copy of these personnel actions are attached and becomes a permanent part of these minutes.

-Property Committee: Mrs. Henderson reported the property committee had met and additional information will be provided to the board at the February meeting.

-Ad Hoc Planning Committee: Mrs. Thrailkill reported the board received a copy of the minutes of the last committee meeting. She reviewed the four target groups for clients which were agreed on by the committee. She recommended further discussion at the February board meeting.

-Program Committee: Mrs. Diggs recommended scheduling a meeting of the program committee one hour before the next February board meeting begins.

-Old Business: The next board meeting will be an extended meeting on February 2 - 4, 1996, held at Springmaid Beach Resort in Myrtle Beach. A 30 day cancellation notice is required.

-A motion was made by Mr. Hart for the approval of Mr. William Green and Mrs. Sandra Franklin to serve on the Research and Training Advisory Council. The motion was seconded by Mrs. Henderson. The motion was passed.

-Executive Session: A motion was made by Dr. Efron to move into executive session. The motion was seconded by Mrs. Henderson. The motion was passed. The board moved into executive session for the purpose of a legal update.

-A motion was made by Mr. Hart to move out of executive session. The motion was seconded by Mr. Rhodes. The motion was passed.

No action was taken as a result of the executive session.

-A motion was made by Dr. Efron to adjourn. The motion was seconded by Mr. Rhodes. The motion was passed.

-The board adjourned.

Respectfully submitted,

Betty Henderson

bgs