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Date: 3/30/2015 11:13:12 AM

Subject: FW: Long-Term Care Taskforce Report

Attachments: IMPH LTC Taskforce Report 3 24 15.pdf
Steering Committee Agenda 3 31 15.docx

Hi everyone,

I just wanted to send a quick reminder about our LTC Taskforce Steering Committee meeting tomorrow (Tuesday, March 31 at 10:00 a.m.). I've attached a draft agenda. In addition to discussing your suggestions about the report and our process moving towards the release, we will discuss feedback from the IMPH Board members. In particular, they had feedback relating to Recommendations #1 and #3, so please take time to review those prior to our meeting.

Here are the meeting details:

- When: Tuesday, March 31 from 10:00 a.m. to noon.
- Where: Conference room downstairs from IMPH
- Conference call information: The access number for the conference call line is 800-704-9804. The participant code that you will need is 7942685#.

Also, in the email below, several items are outlined that we hope you'll keep in mind as you are reviewing the report (see bold and bulleted items below).

Thanks,
Eleanor

From: Eleanor Stein [<mailto:eleanor@imph.org>]

Sent: Tuesday, March 24, 2015 5:06 PM

To: Anna Scheyett; Bruce Bondo; Cindy Alewine; Cindy Helling; Coretta Bedsole; Gloria Prevost; Lea Kerrison; Nikki Hutchison; Pam Dukes; Pete Liggett; Sam Waldrep; Stephanie Blunt; Teresa Arnold; Tom Brown; Tony Kester; Vickie Moody

Cc: Lee Pearson

Subject: Long-Term Care Taskforce Report

Dear Steering Committee Members,

I am pleased to report that the IMPH Board Members approved the LTC Taskforce report at their retreat last week.

They also, once again, expressed their appreciation for your leadership on the development of the recommendations in the report and on the entire taskforce effort. With the Board's support, we now look forward to a more detailed conversation with you at next week's Steering Committee meeting as we prepare to refine the report for release. As a reminder, the meeting is set for Tuesday, March 31 from 10:00 a.m. to noon in the conference room downstairs from IMPH. If you haven't already done so, **please RSVP** to let us know whether you will attend.

The draft report is attached for your review. It provides a narrative overview of the issue at hand and our taskforce process and then presents the recommendations according to six broad themes; each thematic area is introduced with a brief background statement. We recognize that this is a lengthy report and that your time is limited. Given that you all have unique areas of expertise, we welcome you to focus on those recommendations that are of greatest interest to you.

In order to streamline our process and prepare for a productive meeting next Tuesday, we ask that you focus your feedback on strengthening and clarifying the rationales and action steps for the recommendations, as well as on the background statements provided for each thematic area. For efficiency in this process, please bring any specific suggestions that you have to our meeting next week.

Here are a **few items to keep in mind as you review the report:**

- Please be aware that this is a draft report and still requires final editing and formatting prior to publication. We are in the process of footnoting information as needed, and our usage of LTC and LTSS will be streamlined as well. As noted on the front page of the report, the references have been removed for ease of reading and will be incorporated in the final editing process.
- Recommendations were generally limited to one page of single-space type. We will do our best to incorporate your feedback, but requests for major changes or additions at this stage would negatively impact our timeline for release, which our Board approved for early June.
- Please do not share the report beyond the 16-member Steering Committee at this point.
- Concurrent with the Steering Committee's review, we are meeting or communicating with state agencies and/or responsible entities noted for the recommendations. During this process, we anticipate that they may suggest changes in some of the action steps.

We look forward to seeing you all next week,
Eleanor

Eleanor Stein
Long-Term Care Taskforce Coordinator
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