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*State Budget and Control Board*  
PROCUREMENT SERVICES DIVISION

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R. VOIGHT SHEALY  
MATERIALS MANAGEMENT OFFICER

May 5, 2008

Ms. Marcia Adams  
Agency Director  
SC Department of Motor Vehicles  
PO Box 1498  
Columbia, South Carolina 29216

Re: Procurement Certification Survey Response

Dear Marcia:

Thank you for your response to our recent survey regarding your procurement certification. We appreciate your response to our follow-up to the Government Efficiency and Accountability Review Committee recommendation.

In your response, you requested additional certification as follows:

<u>AREAS</u>	<u>CURRENT CERTIFICATION</u>	<u>REQUESTED CERTIFICATION</u>
Goods and Services	\$250,000	\$350,000
Consultant Services	\$250,000	\$350,000
Information Technology	\$ 50,000	\$150,000
Construction Contract Change Order	\$ 0	\$ 25,000
Architect/Engineer Contract Amendment	\$ 0	\$ 5,000
Construction Contract Award	\$ 50,000	\$100,000

We have evaluated your request and recommended a plan of action to Budget and Control Board management and the Joint Legislative Committee on Governmental Accountability and Oversight. The Consolidated Procurement Code, which authorizes procurement certification reads, "The designated board office shall review the respective governmental body's internal procurement operation, shall certify in writing that it is consistent with the provisions of this code and the ensuing regulations, and recommend to the board those dollar limits for the respective governmental body's procurement not under term contract." [11-35-1210] In order to comply with the Code in processing your request, we are required to complete a review of your internal procurement operation prior to recommending your request.

Specific to the Department of Motor Vehicles we plan to initiate an audit of your procurement activities in February of 2009.

If you have any questions, please call me at 803-737-0635 or email me at [vshealy@mmo.sc.gov](mailto:vshealy@mmo.sc.gov).

Sincerely,

A handwritten signature in blue ink that reads "Voight Shealy".

Voight Shealy  
Materials Management Officer