

MINUTES OF  
BUDGET AND CONTROL BOARD  
MEETING

September 8, 1987

03628

State of South Carolina  
**State Budget and Control Board**

CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR  
GRADY L. PATTERSON, JR.  
STATE TREASURER  
EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL



Box 12444  
Columbia  
29211

REMBERT C. DENNIS  
CHAIRMAN, SENATE FINANCE COMMITTEE  
ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

September 9, 1987

MEMORANDUM

TO: Budget and Control Board Division Directors  
FROM: William A. McInnis, Deputy Executive Director *WAM*  
SUBJECT: Summary of Board Actions at September 8, 1987, Meeting

This listing of actions is not the minutes of the referenced meeting. It is an unofficial (meaning it has not been approved by the Board) summary of the Board actions taken at that meeting. The minutes of the meeting are presented in a separate, much more detailed document which becomes official when approved by the Board at a subsequent meeting.

1. Added one legal matter and one contractual matter to the proposed agenda and then adopted the agenda;
2. Approved the minutes of the regular business meeting held on August 25, 1987, and of the budget hearings held on August 25, 26, 27 and 28;
3. In accord with Board policy which requires that financings involving more than \$1 million be reported, received as information (a) a report that the financing for a food service delivery system for the Department of Mental Retardation has been placed with the 3M Company, the vendor, at an interest rate of 6.25% and that the total cost of the system is \$1,420,913.55 which is to be repaid in 60 monthly installments; and (b) a report on the cost savings the Department expects to realize and on a reduction of 30 FTE positions it projects to result;
4. Received as information a Division of Local Government report on rural development funds expended during the July-August, 1987, period which included 25 projects totalling \$339,000 in State grant funds and which indicated that 25 applications involving \$339,000 have been approved during the current fiscal year, that 8 applications totalling \$121,000 are pending, and that the grant funds balance available is \$4,713,288;
5. Received as information the 1986-87 unemployment compensation program cost report which shows that \$72,164.40 was paid to program administrator R. E. Harrington, Inc. and that \$808,168.13 was paid to the Employment Security Commission for actual unemployment compensation claims;

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6. Received as information a report that the following permanent improvement project actions have been reviewed favorably by the Joint Bond Review Committee and approved by staff: On Summary 3-88, items 1 through 18, 20 through 23, 25, 26 and 29 (involving Adjutant General, BCB General Services, College of Charleston, Francis Marion College, State College, Medical University, Educational Television, USC Columbia, and Youth Services;
7. Received as information a report that the following permanent improvement project actions have been approved by staff and Joint Bond Review Committee review is not required: On Summary 3-88, items 36 through 51 (involving Clemson, Medical University, Technical and Comprehensive Education, Educational Television, Mental Retardation, Wildlife and Marine Resources, Patriots Point, and Clarks Hill-Russell Authority);
8. Received as information reports on the reimbursement of interviewee travel expenses by Francis Marion College (8);
9. Authorized the Budget Division to allocate pay plan annualizations and employer contributions adjustments totalling \$11,713,657, after asking that further information on the following be supplied: retiree health insurance under-funding, \$3,670,000; Workers Compensation insurance premiums, \$1,872,543; and State PORS employer contributions, -\$2,235,382;
10. Heard Governor Campbell order the release of the preliminary draft request for proposals on the relocation of the Central Correctional Institution (CCI) for public comment and so as to avoid compromising the work done on the document to date, after it had come to the Board's attention that that document had been released by someone whose identity is not known for certain;
11. Agreed to reconvene this meeting in executive session at 4:15 p.m. this afternoon to consider the other matter added to the agenda;
12. Referred a report and recommendations by the Joint Legislative Committee on Cultural Affairs on the Old Exchange Building Commission and the Commission Chairman's response to the report to the Budget Division and to the House Ways and Means Committee and the Senate Finance Committee for study;
13. Recommended to the Bond Committee that it study a request by the Old Exchange Building Commission for an allocation of \$116,399 from the Bond Contingency Revolving Fund;

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14. Upon the recommendation of the Budget Division, approved the following veto-related appropriation transfer requests which total \$22,305 and which are not more than 25% of vetoed amounts:

- (a) Lieutenant Governor: \$427.75 from contractual services to fixed charges (\$75.00) and travel (\$352.75);
- (b) Secretary of State: \$1,056 from travel, Securities Division to travel, Keeping State Records;
- (c) Commission on Appellate Defense: \$2,276 from supplies to library books;
- (d) Election Commission: \$3,908.75 from Aid to Counties - Local Registration to per diem, fixed charges, and supplies;
- (e) BCB, Information Resource Management: \$5,269.50 from equipment to contractual services (\$925), supplies (\$1,344.50) and travel (\$3,000);
- (f) BCB, State Fire Marshal: \$5,998.50 from equipment to supplies;
- (g) John de la Howe School: \$3,368.50 (\$1,000 from fixed charges and contributions and \$2,368.50 from equipment) to contractual services for the Wilderness Camp Program.

15. Approved the selection of the following firms to provide bond counsel services:

- (a) MUSC: Sinkler & Boyd in connection with a \$26 to \$30 million proposed hospital revenue bond issue; and
- (b) College of Charleston: Haynsworth, Marion, McKay and Guerard in connection with the proposed further renovation of the Sears property and arrangements to retire the debt incurred for the purchase of the property.

16. Approved the following permanent improvement project budget revisions which have been reviewed favorably by the Bond Review Committee:

- (a) Summary 1-88, Item 10:
  - Agency: Winthrop College
  - Project: 8803, Roddey Apartments Renovation
  - Request: Increase budget to \$1,900,000
  - Amount: Add \$1,400,000
  - Source: Revenue bond funds
  - Purpose: Original budget was not sufficient to fund project. This project was approved contingent on review and approval of the revised estimates by the State Engineer's Office (which it did).

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- (b) Summary 1-88, Item 11:
  - Agency: Winthrop College
  - Project: 9333, Rutledge Renovation
  - Request: Increase budget to \$3,000,000
  - Amount: Add \$1,700,000
  - Source: Institution bond funds
  - Purpose: The existing budget is not enough to complete project. This building was originally designed as a Carnegie Library and is being renovated and redesigned to house the Departments of Art and Interior Design. This project was approved contingent on review and approval of the revised estimates by the State Engineer's Office (which it did).
- (c) Summary 2-88, Item 11:
  - Agency: Department of Corrections
  - Project: 7422, Multipurpose Bldg Type 1-Perry
  - Request: Increase budget to \$901,308.27
  - Amount: Add \$879,431.27
  - Source: Capital improvement bond funds; capital expenditure funds
  - Purpose: This project was approved as part of the Perry prison in 1978. However, due to more critical projects, funds were transferred to upgrade the Perry sewer system, \$300,000, and \$78,123 to the Gilliam Psychiatric Unit. Funds are being transferred from project 7423.
- (d) Summary 2-88, Item 12:
  - Agency: Department of Corrections
  - Project: 7423, Multipurpose Building-Spartanburg
  - Request: Decrease budget to \$36,568.73
  - Amount: Subtract \$879,431.27
  - Source: Capital improvement bond funds; capital expenditure funds
  - Purpose: Close project; transfer remaining funds to project 7422.

- 17. Approved the assignment of 1.5 acres from the State Law Enforcement Division (SLED) to the Budget and Control Board, Division of Research and Statistical Services;
- 18. Approved the following trade-in requests:
  - (a) Department of Corrections: Trade existing communications equipment (81 terminals, 13 controllers, and 31 printers), valued at \$137,588, on a one-to-one exchange, value \$137,587.26.
  - (b) Tax Commission: Trade existing IBM CRT equipment (57 terminals), valued at \$44,250, for Telex CRT equipment, value \$47,925, on a one-for-one exchange.
  - (c) Trident Technical College: Trade VAX Cluster System, valued at \$58,000, for Digital equipment to be acquired under State contract.

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19. In accord with Section 11-35-1210, granted procurement certification to the Department of Health and Environmental Control within the parameters described in the audit report for the following limits for a period of three years: Goods and services, (a) annual term contracts for (1) drugs, biologicals and devices and all other commodities under commodity code 270, drugs, pharmaceutical and biologicals; 475-25 Contraceptives, and 115 Biochemical Research, \$3,000,000 maximum; (2) medical supplies and instruments under commodity code class 475-Hospital Sundries and 435-Germicides, \$1,700,000 maximum; (b) all other goods and services, 30,000 per purchase commitment; Consultant Services, \$30,000 per purchase commitment; and Information technology in accordance with the approved information technology plan, \$30,000 per purchase commitment (total potential purchase commitment whether single- or multi-year contracts are used);
20. In accord with Code Section 8-11-135, authorized the School for the Deaf and the Blind requests to pay \$3,059.92 as a reimbursement to Yvonne Howze, Principal of the Blind School, for the costs incurred in moving personal and household effects from Mobile, Alabama to Spartanburg;
21. Approved the travel of Clemson University President Max Lennon to Tokyo, Japan during the October 2-7, 1987, period to attend the SEUS/Japan Association Meeting at an estimated cost of \$3,000 to be paid from State-appropriated funds;
22. Agreed to hold a regular meeting at 10 a.m. on Tuesday, September 22, 1987, in the Governor's conference room in the State House; cancelled the October 13 regular business meeting; and agreed to hold a meeting on November 3 to consider 1988-89 budget recommendations; and
23. After adjourning at 12:55 p.m. and reconvening at 4:15 p.m., heard a briefing from the Attorney General's Office on a legal matter.

WAM/dw

**C3633**

MINUTES OF STATE BUDGET AND CONTROL BOARD MEETING

September 8, 1987

10 A. M.

The Budget and Control Board met at 10 a.m. on Tuesday, September 8, 1987, in the Governor's conference room in the State House, with the following members in attendance:

Governor Carroll A. Campbell, Jr., Chairman;  
Mr. Grady L. Patterson, Jr., State Treasurer;  
Mr. Earle E. Morris, Jr., Comptroller General;  
Representative Robert N. McLellan, Chairman, House Ways & Means Committee.

Senator Rembert C. Dennis, Chairman of the Senate Finance Committee, was represented by Senator James M. Waddell, Jr., Vice-Chairman of the Committee.

Also attending were:

Jesse A. Coles, Jr., Ph.D.	Executive Director
William A. McInnis	Secretary
E. A. Laurent, Ph.D.	Deputy Executive Director
J. Samuel Griswold, Ph.D.	Deputy Executive Director
Charles H. Smith	Special Projects Administrator
Donna K. Williams	Assistant to Board Secretary
Other Board staff	
Joseph A. Wilson, II	Chief Deputy Attorney General
Q. Whitfield Ayres, Ph.D.	Governor's Dir., Budget & Social Policy
Luther F. Carter, Ph.D.	Governor's Exec. Asst. Finance & Planning
Mark R. Elam	Governor's Legal Counsel
George M. Lusk	Comptroller General, Senior Assistant
William Jordan	Finance Committee Director of Research
Scott R. Inkley, Jr.	Ways & Means Committee Dir. of Research
Susan K. Hooks	Ways & Means Committee Research Analyst

**Adoption of Proposed Agenda**

Dr. Coles requested that two executive session items, one legal matter proposed by the Attorney General's Office and one contractual matter proposed by the Division of General Services, be added to the proposed agenda.

Governor Campbell indicated that he had no objection to adding the items, but he said it would be helpful to Board members in the future when legal matters are to be brought up at the meeting to have at least 24 hours notice so the members could familiarize themselves with the items. Dr. Coles accepted responsibility for not advising the members in advance of the legal matter to be added, saying that he had been alerted to it on Friday.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board adopted the proposed agenda as modified by the addition of the two executive session items.

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**Minutes of Previous Meetings (Regular #1)**

Board members previously had been furnished a draft version of the minutes of the regular business meeting held on August 25, 1987, and of the budget hearings held on August 25, 26, 27 and 28.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board approved the minutes of the regular business meeting held on August 25, 1987, and of the budget hearings held on August 25, 26, 27 and 28.

**Blue Agenda**

Following a review by Dr. Coles of the items included, upon a motion by Mr. Morris, seconded by Mr. Patterson, the Board approved all items on the blue agenda.

Blue agenda items are identified as such in these minutes.

**General Services: Mental Retardation Food Delivery System Financing (B#1)**

The Division of General Services reported that the financing of a food service delivery system for Whitten Center has been placed with the 3M Company, the vendor, at an interest rate of 6.25% per annum. Total cost of the equipment covered by the lease purchase agreement is \$1,420,913.55 to be repaid over 60 monthly installments.

The Board was reminded that this item had been carried over at the August 25 meeting so that the Department could supply information on the savings it expects to realize as a result of the installation of the system.

Mr. McLellan indicated that he is bothered by this financing which is, in effect, a five-year appropriation based on the pretense of savings which he indicated will not be realized. He said there will be no cost savings and that thirty employees are to be reassigned.

Mr. Lonnie Bowman, DMR Deputy Commissioner for Support Services, advised the Board that his agency is canceling 30 positions in the food service area and that the 1988-89 budget FTE position total has been reduced by 30. In response to Mr. McLellan who asked if the Department's budget can be reduced by the \$2.1 million represented by the reduced personnel cost over the

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five-year period, Mr. Bowman said it could not be but he said thirty fewer FTE positions are required as a result of the equipment acquisition which is to be financed over that period from the savings.

The Board, in accord with its policy which requires that financings involving more than \$1 million be reported to the Board, received as information (a) a report that the financing for a food service delivery system for the Department of Mental Retardation has been placed with the 3M Company, the vendor, at an interest rate of 6.25% and that the total cost of the system is \$1,420,913.55 which is to be repaid in 60 monthly installments; and (b) a report on the cost savings the Department expects to realize and on a reduction of 30 FTE positions it projects to result.

Information relating to this matter has been retained in these files and is identified as Exhibit 1.

**Local Government: Rural Development Funds Expenditures, July-August (B#2)**

The Division of Local Government reported that the following grants of rural development funds were approved during the July-August, 1987, period:

	<u>Total</u>	<u>Senate</u>	<u>House</u>
Applications Approved During July-August:			
Number	25*	22	20
Amount	\$339,000	\$189,500	\$149,500
Applications Approved This Fiscal Year through August:			
Number	25	22	20
Amount	\$339,000	\$189,500	\$149,500
Balance Available August 31	\$4,713,288	\$2,336,644	\$2,376,644
Applications Pending:			
Number	8		
Amount	\$121,000		

(\*NOTE: 17 project applications were granted both Senate and House funds; 5 were granted Senate funds only; and 3 were granted House funds only.)

The Board received as information the Division of Local Government report on rural development funds expended during the July-August, 1987, period which included 25 projects totalling \$339,000 in State grant funds and which

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indicated that 25 applications involving \$339,000 have been approved during the current fiscal year, that 8 applications totalling \$121,000 are pending, and that the grant funds balance available is \$4,713,288.

Information relating to this matter has been retained in these files and is identified as Exhibit 2.

**Human Resource Management: Unemployment Compensation Costs (Blue #3)**

In accord with Section 16 of the 1986-87 Appropriations Act, the Division of Human Resource Management provided the following information on the unemployment compensation program for State employees for 1986-87:

Amounts paid to Employment Security Commission for actual claims:

July 1, 1986 - September 30, 1986	\$197,349.88
October 1, 1986 - December 31, 1986	219,332.98
January 1, 1987 - March 31, 1987	206,050.83
April 1, 1987 - June 30, 1987	<u>185,434.44</u>
Total	\$808,168.13

In 1985-86, \$954,502.95 were paid to the Employment Security Commission for claims.

Unemployment Compensation Program Administration Cost Report:

Administrator:	R. E. Harrington, Inc.
Business Address:	811 Greencrest Drive
	Westerville, OH 43081-2864
Mailing Address:	P. O. Box 1160
	Columbus, OH 43216-1160

Amounts paid to Harrington:

(Based on employee population of 65,605 at a rate of \$1.10 per employee)

July 1, 1986 - September 30, 1986	\$ 18,041.10
October 1, 1986 - December 31, 1986	18,041.10
January 1, 1987 - March 31, 1987	18,041.10
April 1, 1987 - June 30, 1987	<u>18,041.10</u>
Total	\$ 72,164.40

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In 1985-86, the Harrington firm was paid \$69,399 for administrative services.

Dr. Coles noted that the administration of this program was re-bid and that the administrator now is GAB, General Adjustment Bureau, which will administer the Program at a cost of 52¢ per employee per year over a three-year period.

The Board received as information the 1986-87 unemployment compensation program cost report which shows that \$72,164.40 was paid to program administrator R. E. Harrington, Inc. and that \$808,168.13 was paid to the Employment Security Commission for actual unemployment compensation claims.

Information relating to this matter has been retained in these files and is identified as Exhibit 3.

**Executive Director: Permanent Improvement Projects (Blue #4)**

The Board received as information a report that the following permanent improvement project actions had been reviewed favorably by the Joint Bond Review Committee and approved by staff: On Summary 3-88, items 1 through 18, 20 through 23, 25, 26 and 29 (involving Adjutant General, BCB General Services, College of Charleston, Francis Marion College, State College, Medical University, Educational Television, USC-Columbia, and Youth Services).

The Board also received as information a report that the following permanent improvement project actions had been approved by staff and that Joint Bond Review Committee review is not required: On Summary 3-88, items 36 through 51 (involving Clemson, Medical University, Technical and Comprehensive Education, Educational Television, Mental Retardation, Wildlife and Marine Resources, Patriots Point, and Clarks Hill-Russell Authority).

Information relating to this matter has been retained in these files and is identified as Exhibit 4.

**Executive Director: Interviewee Travel Expense Reimbursement (Blue #5)**

The Board received as information reports on the reimbursement of interviewee travel expenses by Francis Marion College (8).

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Information relating to this matter has been retained in these files and is identified as Exhibit 5.

**Budget Division: Overview, 1988-89 Budget (Regular #2)**

Dr. Coles distributed a Budget Division handout on the 1988-89 budget. He said the Budget Division will present an overview on the 1988-89 budget situation and will ask the Board to consider approving some allocations to establish the base which would allow staff to proceed with some of the mechanical parts of budget preparation.

Budget Division Director A. Baron Holmes, IV, Ph.D., presented an overview on the fiscal year 1988-89 budget requests after staff member David Anderson presented information on annualization issues as a part of the Division's effort to establish the base for the 1988-89 budget deliberations.

Mr. Anderson asked that the Board authorize staff to distribute in the base for the 1988-89 budget annualizations of merit pay increments, increases for unclassified academic employees and various employer contribution adjustments which he said were listed in the agenda materials distributed to the members.

Mr. Morris commented that the employer contribution for the Police Officers Retirement System may not be less the 3.2% reduction approved by the Board. Mr. Holmes said that uncertainty is why it is presented as a separate item in the list of proposed adjustments.

Governor Campbell noted that the Board had agreed to adjust the contribution rate back up by the amount necessary to cover the cost of reducing the number of service years required from 30 to 25. He said it would be helpful to get a net figure on this for use in the budget process.

Mr. McLellan questioned the \$3,670,000 item labeled as underfunding of the retirement health insurance base budget. Mr. Anderson said in response that the adjustment is needed because of an error in the projection of eligible retirees who would enroll in the program. He also said that this item was underfunded last year. Mr. McLellan noted that this was quite a miscalculation and Mr. Anderson said that there still are about 4,000 eligible

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retirees who have not yet enrolled in the program. In response to Mr. McLellan's request for a response by the Retirement System, Mr. Mack said the request hit him cold and that he is unable to respond. Mr. Anderson said the request probably is a two-year catchup figure. Mr. McLellan said he is baffled by this situation and he asked that staff provide additional information on it which Governor Campbell asked be provided.

Mr. Patterson noted that the contribution rate for Social Security is up by 0.36%, from 7.15% to 7.51%. Mr. Anderson said that the \$2.9 million item in the list is to annualize the contribution.

Governor Campbell noted the \$1,872,543 item for Workers Compensation Fund premium adjustments and asked if the practice of not crediting interest earnings to the Fund didn't cause us to have to raise rates. Mr. Mark W. Kirby of the staff of the Fund confirmed that the Fund could reduce its rates if it received credit for interest earnings. Governor Campbell noted that this, for State agencies overall, would be a wash but he asked Mr. Kirby about locals who pull out of the Fund as a result. Mr. Kirby noted in response that historically the result is that others steal the lowest risks from the Fund. Governor Campbell asked for information on attracting back the local governments which had left the Fund and Mr. Kirby said Fund Director Parker can submit the requested information.

Mr. Patterson noted that rates to political subdivisions recently had been reduced and that the General Assembly had by proviso (Section 16.7, Part I, 1987-88 Appropriations Act) committed to pay from the General Fund all claims above the level payable by the Fund so as to make the Fund whole.

Mr. McLellan asked Mr. Kirby what the Fund's loss ratio is but Mr. Kirby said he did not have those figures which he said are calculated by the Fund's actuaries. Mr. McLellan said he did not know how the Fund could figure its reserves without knowing its loss ratio and he said we don't know about the necessity to transfer interest earnings without that sort of information. Governor Campbell noted that the Fund had been in such a mess until it was put under Pete Parker that it couldn't get data from its own computer, files.

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Mr. McLellan said he had never seen a justification of the request to retain interest earnings.

Mr. Kirby said the information requested would be sent to the whole Board.

Dr. Holmes then asked if the Board would approve the package of adjustments presented with the retirement health insurance item were held out.

Governor Campbell said adjustments should be made for the Police Officers Retirement System employer contribution rates, that Mr. McLellan's concerns about the retiree health insurance program need to be addressed and that a final resolution on the Workers Compensation Fund is needed.

Senator Waddell then made a motion which was seconded by Mr. Patterson that the Board authorize the Budget Division to allocate 1988-89 annualization and employer contributions adjustments proposed by the Budget Division totalling a net of \$11,713,657 (including annualization of the pay increase for unclassified academic employees, three months, \$1,281,464; annualization of merit pay, six months, \$3,619,814; annualization of Social Security, six months, \$2,898,768; adjustment of State Retirement employer contributions -\$1,724,747; actuarial adjustment of General Assembly retirement -\$205,752; and adjustment of health insurance rate by 10% for six months \$5,844,110), after asking that further information on the following be supplied: retiree health insurance under-funding, \$3,670,000; Workers Compensation insurance premiums, \$1,872,543; and State PORS employer contributions, -\$2,235,382.

In the ensuing discussion, Mr. McLellan asked Mr. Mack why the Retirement Division had moved the health insurance to an eighteen months basis. In response, Mr. Mack said that the appropriations process often is not completed until late June. He said the advent of health maintenance organizations is of more importance and that the Insurance Commission had asked that the State go to the January 1 date to give employees more time to consider the options. He said the 18-month situation is a one-time one.

Following this discussion, the Board adopted the motion by Senator Waddell which had been seconded by Mr. Patterson.

Dr. Holmes then reviewed the handout and noted that, using the unofficial, informal working estimate of revenue by the Board of Economic Advisors, the available revenue for 1988-89 will be \$196.5 million.



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Dr. Holmes advised Governor Campbell that the surplus from last year went into the general reserve fund. Mr. Morris noted that \$17 million went to the reserve fund and that an additional \$7.2 was needed to fully fund the reserve fund in the 1988-89 budget. Dr. Holmes said this transaction is not shown as net and that doing it this way makes the budget easier to construct.

Dr. Holmes' handout indicated that the estimated revenue available for 1988-89 is \$196.5 million. It noted that the 1987-88 Free Conference revenue was \$2,895.7 million which was reduced by Governor Campbell's revenue vetoes of \$4.8 million for a 1987-88 revenue estimate of \$2,890.9 million. It showed that figure as having been reduced by a \$25.1 million General Reserve Fund transfer and by \$12.3 million of net Governor's vetoes for a 1987-88 expenditure base with vetoes of \$2,853.5 million. That figure deducted from the \$3,050 million working revenue estimate for 1988-89 leaves the \$196.5 million as available revenue for 1988-89.

Dr. Holmes cautioned that the Board of Economic Advisors' revenue estimate is not official and that the official estimate would be received in November. He said the real growth estimate is 2% to 2.5% with an inflation rate of about 4.5%.

He then reviewed agency requests and stated that, without any pay plan provision, they total \$262.2 million above the \$196.5 million available. He said the Budget Division had tried to get agencies to emphasize their top three priorities. He said the agencies had managed to do that by placing about two thirds of the increases requested in the top three priorities. He alluded to techniques to be used in the future to deal with that sort of response including the possibility of limiting package amounts.

Dr. Holmes turned to items labeled as major commitments and expressed the hope that this approach does not stack the deck. He encouraged the Board to look closely at the labels such as formulas and he questioned if they are even-handed. He then discussed the factors which drive the formulas used in the Education Finance Act (EFA), higher education funding and Aid to Subdivisions.

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Mr. Morris asked what discretion the Board has with respect to the several formulas under discussion. Dr. Holmes said the EFA and Aid to Subdivisions formulas are set in law and that the higher education formula is delegated.

Governor Campbell observed that the formulas have flexibility but he also expressed a desire to examine the prior assumptions they represent.

Mr. Patterson noted that the only one insulated against inflation by statute is the EFA.

Dr. Holmes commented that the only ones which for certain have to be done are the constitutional requirements and debt service. He said more analysis of this issue is being pursued with the Division of Research and Statistical Services.

With regard to the statutory major commitments, Dr. Holmes noted the 2% requirement for the Capital Expenditure Fund which will require an \$18.1 million addition to the base to bring it to the required \$61 million level. Possible uses of these monies were discussed, including covering any shortfall and for capital improvements. Dr. Holmes noted the existence of a backlog of permanent improvements. He also commented that the \$400,000 requirement for the inventory tax phase-out, capped at the December 31, 1987 level, is lower than had been expected. Governor Campbell noted that the inventory tax phase-out is not a net loss and that, in the larger view, it may actually increase revenues.

Dr. Holmes said that the \$1.8 million reduction for debt service assumes a \$60 million issue of capital improvement bonds in the Spring of 1988. Mr. Patterson said initially that more likely a \$3 million increase would be needed but, after Mr. Holmes pointed out the provision made for the \$60 million issue in the Spring of 1988, he agreed that the \$1.8 million reduction was correct.

Dr. Holmes then reviewed formula and non-formula funding requirements. He pointed out that full formula funding for higher education would require \$47.9 million plus \$14.9 million for TEC (the cost of maintaining present level is negligible) and that full funding of Aid to Subdivisions would require \$35.2 million versus \$9 million to continue funding at the current 85.4% level.

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Under federal mandates, Dr. Holmes noted a \$17.2 million requirement for the Department of Corrections and an \$8.9 million requirement for the Department of Mental Health.

Other compelling items cited by Dr. Holmes included \$4.9 million for the annualization of 1987-88 pay increases; \$14.3 million for employer contributions (health insurance \$9.5 million, Social Security \$2.9 million, and Workers' Compensation \$1.9 million); \$4.1 million for Medicaid; and \$1.1 million for general election expense. Mr. McLellan noted that there appears to be a \$700,000 difference in the employer contributions requirements as between the list in the agenda materials and those itemized in the handout.

Dr. Holmes called the Board's attention to the information provided regarding employee pay plans. He said \$10,085,000 are required for each 1% of payout.

He then presented a summary of the amounts involved in major commitments with pay increases of 2%, 3%, 4% and 5% which left balances of available revenue of \$57.3 million, \$47.2 million, \$37.2 million and \$26.1 million, respectively. He observed that the list of other items is enormously long.

Governor Campbell observed that the school bus transportation issue will wind up under the federal mandates category before it is concluded.

Mr. Morris noted that a higher pay increase would impact TEC and higher education institutions.

Dr. Holmes said that \$20 million to \$25 million additional could be identified quickly for items such as school bus driver costs, adjustments of rates, economic initiatives and operating costs of capital improvements. He said, as usual, a lot of decisions have to be made.

Governor Campbell observed that the information requested on the 3% reduction possibility was meant to give the Board information on where agencies place their priorities. He said this information will be treated as if it had come in honestly and that the low priority items are really that. Dr. Holmes observed that the reduction packages will be useful in the same proportion as the time the agencies spent working with them. He suggested a need to play "I doubt it" games with them.

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Mr. McLellan asked if increases in tort liability insurance and in school bus liability insurance are expected. He asked that further, confirmed information on these be provided.

In response to Mr. Patterson's question, Dr. Holmes said today's session was an attempt to stimulate the Board's thinking and that individual member feedback on what has been presented would be fine.

Mr. Patterson then urged that the Board put employee pay raises up near constitutional requirements in its priority setting. He urged the Board to consider giving State employees a 4% cost of living increase and a 2% merit increase at a cost of about \$50 million.

Governor Campbell said he agreed with Mr. Patterson that a high priority should be given to getting more dollars to employees. He urged that innovative approaches to that end be pursued and that base pay, merit and bonus programs be examined along with the possibility of pushing more dollars to the fringe benefits side. Mr. Morris observed that one state is picking up all of the cost of retirement contributions and Governor Campbell noted that that sort of approach could be beneficial to the employees and teachers. Senator Waddell said employees would benefit from the State picking up fringes because of the lower pay brackets which would result.

Governor Campbell said the State is losing good people and that we have to do innovative things to reverse that situation. He asked that all options including the possibility of bonus payments be put before the Board.

Senator Waddell said that the Senate now has a bonus pay program which is not part of the base pay of employees. He said there is a crying need for a merit pay program to move employees through the pay brackets. He cited the current situation in which new hires are paid the same as staff who have been on board for two or three years.

Governor Campbell expressed a preference for a pay program under which half of the increase would be base pay with the other half merit.

Mr. Patterson said the situation is very serious. He said the State is losing good employees and that morale is suffering as a result of the limited pay increases over the past two or three years.

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Dr. Coles said that originally a report on pay options from the Division of Human Resource Management and the Budget Division had been scheduled for this meeting but that staff had been sent back to the boards to prepare for a presentation to the Board at the September 22 meeting.

Dr. Holmes reviewed information in his handout on revenue and personal income growth rates. He said some of us have the habit of thinking that it is unusual to have a 6% growth rate but he said the higher inflation rates of the 1970s and the greater elasticity in tax revenues then true no longer are the case. He said the State now is very close to what economists refer to as unitary elasticity. He said growth rates during the 1971-86 period averaged 3.1% and he suggested that we all code into our brains that 3.1% growth is normal. He said this translates to about \$90 million for program expansion annually which means that the requests for 1988-89 are a three or four year expansion plan.

Dr. Holmes pointed out that South Carolina, because of its population characteristics, has 10% more needs arising out of a higher proportion of school age children, more poor, more disabled and more aged. He said South Carolina government expends 70% of the national level per capita which means that the other 30% is not available for expenditure in South Carolina. He mentioned several areas of special need and said that the State's development plan must break apart old assumptions.

Governor Campbell said it would be helpful to see our effort factor which he felt is pretty strong. He suggested that effort less cost of living equals net effort. He observed that pay of \$100,000 in South Carolina and in Washington works out to be about \$20,000 better in South Carolina because of lower living costs.

Dr. Holmes said his Division would continue to work on this with Research and Statistical Services. He also said that State effort has always been high and local effort always has been low here and combined we are below the national norm. With regard to additional taxes, he expressed the view that if there is any place to go in South Carolina it is not at the State level.

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Mr. Morris said he agreed with Governor Campbell and with Mr. Patterson on the State employee pay matter. He observed that they always seem to get what is left and he admonished Dr. Holmes and staff to avoid adding every year 1,500 to 2,000 new employees which we do not need. He asked how new employees other than for Mental Health, Corrections and economic development could be justified. He said adding new employees every year is a fallacy we have to correct.

Mr. McLellan said he couldn't agree more, noting that new employees in the areas mentioned plus DSS and USC begin to add up.

Senator Waddell said the majority of new employees are in Corrections, the Highway Department and DSS. He said there was a 75% increase in unclassified employees in higher education. He said the Personal Service Committee watches the net increase closely and that positions funded by federal and other sources show increased percentages.

Governor Campbell noted that the federal government causes more employees by starting programs which later have to be picked up by the states. Senator Waddell said the Personal Service Committee tells agencies when the federal funds go the job goes with them. Mr. McLellan said we need to look at ourselves along these lines in our impact on counties and cities as a result of State-mandated programs.

Mr. Patterson noted that South Carolina's 116.3% effort as compared to the nation is explained largely by the State role in education which is one of the highest in the country. Dr. Holmes said he would provide another chart which shows a breakdown of the local data into county, city and school district.

Information relating to this matter has been retained in these files and is identified as Exhibit 6.

[Secretary's Note: Governor Campbell left the meeting at this point. Mr. Patterson chaired the meeting until Governor Campbell's return during regular session item #3.]

**Cultural Affairs Committee: Old Exchange Building Commission Study (R#3)**

Appearing before the Board on this matter were Ms. Susan Conaty-Buck, Director of Research, Joint Legislative Committee on Cultural Affairs, and Old Exchange Building Commission Chairman J. S. Coussons, Vice Chairman Louise

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Burgdorf and Commission Secretary Julian V. Brandt, III. Patriots Point Development Authority board member Charles Hyatt and staff member C. G. Waldrop were present. Also in attendance were staff members who comprised the study team as follows: Martha Beckman, PRT; Roger Stroup, Museum Commission; and Aaron Krute, Budget Division of the Board.

The Board was advised in the agenda materials that, as a follow-up to the Board's efforts at its March 10 meeting to assist the Old Exchange Building Commission, the Joint Legislative Committee on Cultural Affairs has submitted its report and recommendations on:

- (1) ways the Commission might generate added revenue to support its operations; and, if unsuccessful,
- (2) whether the Commission should be merged with another existing State agency.

The Board also was advised in the agenda materials that, with regard to revenue generation, the report recommended:

- a long-range promotional plan be developed (page 9);
- possibility of a joint admission ticket with Charles Towne Landing (p.9);
- inclusion of Building in local sightseeing tour services (page 9);
- reopening of the gift shop (page 11);
- added promotion of rental of parts of Building (page 11);
- clarify relationship with Friends organization (page 11, 12);
- staff participation in professional organizations, etc. (page 12);
- additional staff and operating funds (page 13).

The agenda materials also indicated that the report included the recommendation that the Commission be merged with a larger State agency (Patriots Point Development Authority) if the additional funds required by the Commission are not possible on a continuing basis through increased appropriations and earned revenue (page 13).

At the meeting, Ms. Conaty-Buck reported that Rep. Harriet Keyserling, Committee Chairman, and Senator W. B. Applegate could not be present.

She presented a detailed review of the report which previously had been distributed to Board members. In the course of her review, she observed that

- the Commission, with the Board's help, was able to start the fiscal year with a clean slate;

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- the interior of the Building is unsightly and smells of mold as a result of the leaking roof which she said had been repaired to some extent;
- exhibits need work and staff offices are cramped;
- the Commission itself is not working well together and study recommends that it discuss responsibility to represent the Commission rather than separate interests;
- written agendas for Commission meetings be prepared;
- Commissioners should gain a better understanding of their enabling legislation and their legal duties and responsibilities to the State and the agency;
- fiscal management appears to be improving;
- the Commissioners reportedly are involved in day-to-day operations of the agency;
- staff receives instructions from three different bodies: the DAR, Friends of the Old Exchange Building, and the Commission;
- no agency long-range plan exists;
- current exhibits do not reflect the history of the Exchange Building;
- cataloguing of artifacts is not done properly;
- no promotional and marketing plan exists but one is needed;
- the showing of the 42-minute film, Dear Charleston, at the Building raises several concerns;
- the gift shop, closed in response to the State Auditor's suggestion, should be reopened and possibly leased to a private operator; and
- that additional staff are needed, most especially a marketing person, and additional funds for contractual services are required.

Ms. Conaty-Buck, on the question of merging the Commission with another State agency, said, if the additional funds required are not to be made available to the Commission on a continuing basis, the study recommends its merger with the Patriots Point Development Authority because of the similarity of missions and functions of the two entities and their proximity. She noted

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that the Attorney General's Office has advised that the present lease agreement covering the Building contains no provisions regarding assignment of the lease and that if that were to occur it would require the Commission's approval and possibly the consent of the lessors if any lease provisions are changed. She also observed that the merger would necessitate the amendment of the enabling legislation of both the Commission and Patriots Point. She said that neither of the options proposed is cost free. She thanked the Board for the opportunity to undertake the study and the three agencies which had loaned personnel to help conduct it.

Commission Chairman Coussons was then introduced.

At this point, Governor Campbell indicated that he must leave the meeting shortly. He asked that the Board suspend discussion of this item in order to consider an executive session item.

[Secretary's Note: Further discussion of this matter was interrupted by the item described in the following paragraphs. Consideration of it was resumed after the executive session item was considered as is reported below.]

**Executive Session**

Upon a motion by Senator Waddell, seconded by Mr. Patterson, the Board agreed to consider the executive session contractual item which had been added to the agenda previously, whereupon Governor Campbell declared the meeting to be in executive session.

**Vote on Action Taken During Executive Session**

Following consideration of the executive session item, the meeting was opened and the Board heard Governor Campbell order the release of the preliminary draft request for proposals on the relocation of the Central Correctional Institution (CCI) for public comment and so as to avoid compromising the work done on the document to date, after it had come to the Board's attention that that document had been released by someone whose identity was not known for certain.

Upon a motion by Senator Waddell, seconded by Mr. Patterson, the Board agreed to reconvene this meeting in executive session at 4:15 p.m. this afternoon to consider the other executive session matter added to the agenda.

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[Secretary's Note: Governor Campbell excused himself from the meeting. Mr. Patterson assumed the chair.]

**Cultural Affairs Committee: Old Exchange Building Commission Study (R#3)**

As the Board resumed its consideration of this item, Dr. Coles suggested, because of the legislative and budgetary implications involved, that the Committee's report and Chairman Cousson's response to it be referred for study to the Budget Division and to the House Ways and Means Committee and Senate Finance Committee.

Upon a motion by Senator Waddell, seconded by Mr. McLellan, the Board referred the report and recommendations on the Old Exchange Building Commission by the Joint Legislative Committee on Cultural Affairs and the Commission Chairman's response to that report to the Budget Division and to the House Ways and Means Committee and the Senate Finance Committee for study.

Information relating to this matter has been retained in these files and is identified as Exhibit 7.

**Old Exchange Building Commission: Bond Contingency Revolving Fund (R#4)**

The request by the Old Exchange Building Commission was for an allocation of \$116,399 of capital improvement bond funds from the Bond Contingency Revolving Fund. The Board was advised that about \$143,000 of that fund now are available.

Board approval also was requested for the following permanent improvement project budget revision (Summary 4-88, item 15) which the Board was advised had not yet been reviewed by the Joint Bond Review Committee:

Agency: Old Exchange Building  
Project: 9094, Repairs and Renovation  
Request: Revise project budget  
Amount: Add \$116,399 for total of \$151,821  
Source: Capital Improvement Bond funds  
Purpose: To correct structural defects and to repair and renovate areas of the building damaged by roof leaks. Several roof leaks caused severe damage to interior plaster walls, structural members, and exterior stucco.

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The Board was reminded in the agenda materials that it and the Bond Committee allocated \$35,422 from the Bond Contingency Revolving fund last year to finance emergency roof repair and related work. The Commission indicated that the roof has been repaired by the original contractor and that bids taken on repair of related damage and renovation work will require the additional funds.

At the meeting, Chairman Coussons said that he hoped Board members would read his response to the report of the Cultural Affairs Committee.

Mr. Brandt then presented the Commission's request for the additional funds. He said about half of the funds made available last year are being used to finance architectural and engineering work.

Mr. McLellan noted that those funds from last year apparently were not used for roof repairs as was intended. He also asked if the original contractor had repaired the roof.

Mr. Brandt said that the roof had been repaired to a degree and that the funds had been authorized for roof and interior repairs. He said the Commission has about \$27,000 of those funds on hand. He also advised that he had received a letter from the architect today which indicated that the roof still leaks.

Senator Waddell said the request should go to the Bond Committee first as is the usual procedure. Dr. Coles pointed out that Act 179 of 1981 provides that requests for Bond Contingency Revolving funds are to be submitted to the Board and the Committee simultaneously and that the Board is obliged under the terms of that Act to make its recommendation on the requests to the Bond Committee which he noted is different from the usual project procedure.

Mr. Patterson suggested the possibility of referring the request to staff for study and recommendations at the September 22 meeting.

Following a brief discussion, upon a motion by Mr. McLellan, seconded by Senator Waddell, the Board agreed to recommend to the Bond Committee that it study the request by the Old Exchange Building Commission for an allocation of \$116,399 from the Bond Contingency Revolving Fund.

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Information relating to this matter has been retained in these files and is identified as Exhibit 8.

**Budget Division: Veto-related Transfers (Regular #5)**

The Budget Division recommended approval of the following veto-related appropriation transfer requests which total \$22,305 and which are not more than 25% of vetoed amounts:

- (a) Lieutenant Governor: \$427.75 from contractual services to fixed charges (\$75.00) and travel (\$352.75);
- (b) Secretary of State: \$1,056 from travel, Securities Division to travel, Keeping State Records;
- (c) Commission on Appellate Defense: \$2,276 from supplies to library books;
- (d) Election Commission: \$3,908.75 from Aid to Counties - Local Registration to per diem, fixed charges, and supplies;
- (e) BCB, Information Resource Management: \$5,269.50 from equipment to contractual services (\$925), supplies (\$1,344.50) and travel (\$3,000);
- (f) BCB, State Fire Marshal: \$5,998.50 from equipment to supplies;
- (g) John de la Howe School: \$3,368.50 (\$1,000 from fixed charges and contributions and \$2,368.50 from equipment) to contractual services for the Wilderness Camp Program.

Upon a motion by Mr. McLellan, seconded by Mr. Morris, and upon the recommendation of the Budget Division, the Board approved the requested veto-related appropriation transfer requests.

Information relating to this matter has been retained in these files and is identified as Exhibit 9.

**MUSC and College of Charleston: Bond Counsel Selection (Regular #6)**

The Board was advised that the following agencies have requested Board approval of bond counsel to handle proposed revenue issues:

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- (a) Medical University, proposed hospital revenue bond issue of \$26-30 million to finance parking facility and further North Tower renovation work and to refund outstanding parking facility bonds. Vice President for Business Affairs Marion Woodbury requested the continued use of the Sinkler & Boyd firm. MUSC had begun working on the bond issue last fall and is continuing to develop the documentation for the issue which is expected to go to market prior to December 31.
- (b) College of Charleston, proposed further renovation of Sears property, at a probable cost of at least \$4 million including arrangements for retirement of debt incurred (\$4,250,000) for purchase of the property. Vice President of Legal Affairs Andrew L. Abrams recommended that the Board consider the following firms (listed in preference order):
  - (1) Haynsworth, Marion, McKay and Guerard
  - (2) The McNair Law Firm

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board approved the selection of the following firms to provide bond counsel services:

- (a) MUSC: Sinkler & Boyd in connection with a \$26 to \$30 million proposed hospital revenue bond issue; and
- (b) College of Charleston: Haynsworth, Marion, McKay and Guerard in connection with the proposed further renovation of the Sears property and arrangements to retire the debt incurred for the purchase of the property.

Information relating to this matter has been retained in these files and is identified as Exhibit 10.

**Executive Director: Permanent Improvement Projects (Regular #7)**

Board Secretary McInnis appeared before the Board on these matters.

Mr. McInnis noted that items (a) and (b), relating to Winthrop College, had been reviewed favorably by the Bond Committee on the condition that the State Engineer's Office reviews and approves the revised estimates of project cost. He advised the Board that the State Engineer's Office had reviewed both estimates and had agreed with them. He said the engineers reported that detailed unit price estimates had been used in the Roddey Apartments project which they felt was reason for confidence in the estimate. He also said that the Rutledge Renovation project allows \$63 per square foot which the engineers

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felt was comparable to the \$59 per foot cost of the Calhoun Building renovation project now underway. That comparison led the engineers to believe the Rutledge project estimate to be in the correct order of magnitude.

With regard to items (c) and (d), relating to the Department of Corrections, Mr. McInnis advised the Board that the Department proposes to shift funding for a multipurpose building from one project to another. He said funding for the building at the Perry Institution had been used on other more critical projects and that the desire now is to restore those funds so the building can be constructed.

Upon a motion by Senator Waddell, seconded by Mr. Morris, the Board approved the following permanent improvement project budget revisions which had been reviewed favorably by the Bond Review Committee:

- (a) Summary 1-88, Item 10:
  - Agency: Winthrop College
  - Project: 8803, Roddey Apartments Renovation
  - Request: Increase budget to \$1,900,000
  - Amount: Add \$1,400,000
  - Source: Revenue bond funds
  - Purpose: Original budget was not sufficient to fund project. This project was approved contingent on review and approval of the revised estimates by the State Engineer's Office (which it did).
  
- (b) Summary 1-88, Item 11:
  - Agency: Winthrop College
  - Project: 9333, Rutledge Renovation
  - Request: Increase budget to \$3,000,000
  - Amount: Add \$1,700,000
  - Source: Institution bond funds
  - Purpose: The existing budget is not enough to complete project. This building was originally designed as a Carnegie Library and is being renovated and redesigned to house the Departments of Art and Interior Design. This project was approved contingent on review and approval of the revised estimates by the State Engineer's Office (which it did).

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(c) Summary 2-88, Item 11:

Agency: Department of Corrections  
Project: 7422, Multipurpose Bldg Type 1-Perry  
Request: Increase budget to \$901,308.27  
Amount: Add \$879,431.27  
Source: Capital improvement bond funds; capital expenditure funds  
Purpose: This project was approved as part of the Perry prison in 1978. However, due to more critical projects, funds were transferred to upgrade the Perry sewer system, \$300,000, and \$78,123 to the Gilliam Psychiatric Unit. Funds are being transferred from project 7423.

(d) Summary 2-88, Item 12:

Agency: Department of Corrections  
Project: 7423, Multipurpose Building-Spartanburg  
Request: Decrease budget to \$36,568.73  
Amount: Subtract \$879,431.27  
Source: Capital improvement bond funds; capital expenditure funds  
Purpose: Close project; transfer remaining funds to project 7422.

Information relating to this matter has been retained in these files and is identified as Exhibit 11.

**General Services: Property Reassignment from SLED to Research/Stats (R#8)**

The Division recommended approval of the assignment of 1.5 acres from the State Law Enforcement Division (SLED) to the Board's Division of Research and Statistical Services.

General Services reminded the Board in the agenda materials that, in March 1985, the Board had approved an assignment of 1.5 acres, located off Broad River Road, to SLED from the Division of Research and Statistical Services. The property at one time was under consideration as a site for a building for the South Carolina Law Enforcement Association.

SLED has now determined that it has no need for the property and wants to remove it from its property inventory. Research and Statistical Services has requested that the property be returned to it.

The property is a portion of the five-acre tract used for the Geology Building. In the future, this tract is to be conveyed to the Criminal Justice Academy in exchange for four acres of land and a newly-constructed Geology Building to be located near the existing facility.



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Upon a motion by Mr. Morris, seconded by Senator Waddell, the Board approved the assignment of 1.5 acres from the State Law Enforcement Division (SLED) to the Budget and Control Board, Division of Research and Statistical Services.

Information relating to this matter has been retained in these files and is identified as Exhibit 12.

**General Services: Equipment Trade-in (Regular #9)**

The Division of General Services recommended approval of agency requests to trade in the following equipment:

- (a) Department of Corrections: Trade existing communications equipment (81 terminals, 13 controllers, and 31 printers), valued at \$137,588, on a one-to-one exchange, value \$137,587.26. The Division advised that the Department will realize a \$55,000 maintenance cost savings over the next three years.
- (b) Tax Commission: Trade existing IBM CRT equipment (57 terminals), valued at \$44,250, for Telex CRT equipment, value \$47,925, on a one-for-one exchange. The Division advised that cost savings for the first year due to IBM maintenance charges will be \$3,045; savings for years two and three will be \$885 per year.
- (c) Trident Technical College: Trade VAX Cluster System, valued at \$58,000, for Digital equipment to be acquired under State contract.

Dr. Coles noted that, under Board regulations, trade-in values in excess of \$25,000 are subject to Board approval. The Materials Management Officer is authorized to approve trade-in values in excess of \$500 but not in excess of \$25,000. Agencies can deal with values under \$500.

Upon a motion by Senator Waddell, seconded by Mr. McLellan, the Board approved the referenced trade-in requests.

Information relating to this matter has been retained in these files and is identified as Exhibit 13.

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**General Services: DHEC Procurement Certification (Regular #10)**

The Board was advised that the Division of General Services, in accord with Section 11-35-1210, has audited the Department of Health and Environmental Control and recommends its certification within the parameters described in the audit report for the following limits for a period of three years:

- I. Goods and services
  - A. Annual Term Contracts for:
    - 1. Drugs, biologicals and devices and all other commodities under commodity code 270, drugs, pharmaceutical and biologicals; 475-25 Contraceptives, and 115 Biochemical Research, \$3,000,000 maximum
    - 2. Medical supplies and instruments under commodity code class 475-Hospital Sundries and 435-Germicides, \$1,700,000 maximum
  - B. All other goods and services, \$30,000 per purchase commitment\*
- II. Consultant Services, \$30,000 per purchase commitment\*
- III. Information technology in accordance with the approved information technology plan, \$30,000 per purchase commitment\*

(\*Total potential purchase commitment whether single- or multi-year contracts are used.)

Upon a motion by Mr. McLellan, seconded by Senator Waddell, the Board, in accord with Code Section 11-35-1210, granted the requested procurement certification to the Department of Health and Environmental Control within the parameters described in the audit report for a period of three years.

Information relating to this matter has been retained in these files and is identified as Exhibit 14.

**School for the Deaf and the Blind: Moving Expenses (Regular #11)**

In accord with Code Section 8-11-135, the School for the Deaf and the Blind requested authorization to pay \$3,059.92 as a reimbursement to Yvonne Howze, Principal of the Blind School, for the costs incurred in moving personal and household effects from Mobile, Alabama to Spartanburg.

Upon a motion by Mr. Morris, seconded by Senator Waddell, the Board approved the referenced request.

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Information relating to this matter has been retained in these files and is identified as Exhibit 15.

**Clemson University: Foreign Travel (Regular #12)**

Clemson University President Max Lennon requested approval of his travel to Tokyo, Japan during the October 2-7, 1987, period to attend the SEUS/Japan Association Meeting. The estimated cost of this travel is \$3,000 and will be paid from State-appropriated funds.

Upon a motion by Mr. Morris, seconded by Senator Waddell, the Board approved the travel of Clemson University President Max Lennon to Tokyo, Japan during the October 2-7, 1987, period to attend the SEUS/Japan Association Meeting at an estimated cost of \$3,000 to be paid from State-appropriated funds.

Information relating to this matter has been retained in these files and is identified as Exhibit 16.

**Future Meeting**

Upon a motion by Mr. Morris, seconded by Senator Waddell, the Board agreed to hold a regular meeting at 10 a.m. on Tuesday, September 22, 1987, in the Governor's conference room in the State House; cancelled the October 13 regular business meeting; and agreed to hold a meeting on November 3 to consider 1988-89 budget recommendations.

**Recess**

The Board agreed to recess the meeting at 12:55 p.m. and to reconvene at 4:15 p.m. to consider a legal matter in executive session.

**Vote on Action Taken During Executive Session (Reconvened Session)**

The Board announced that it had heard a briefing from the Attorney General's Office on a legal matter.



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**Adjournment**

Upon a motion by Mr. Morris, the meeting was adjourned at 5:15 p.m.

[Secretary's Note: In compliance with Code §30-4-80, public notice of and the agenda for this meeting were posted on bulletin boards in the office of the Governor's Press Secretary and in the Press Room in the State House, near the Board Secretary's office in the Wade Hampton Building, and in the lobby of the Wade Hampton Office Building at 10:30 a.m. on Friday, September 4, 1987.]

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# EXHIBIT

SEP 8 1987 NO. 1

STATE BUDGET AND CONTROL BOARD AGENDA  
MEETING OF September 8, 1987 ITEM NUMBER 1

AGENCY: General Services

SUBJECT: Mental Retardation Food Delivery System Financing

The division reports that the financing of a food service delivery system for Whitten Center has been placed with the 3M Company, the vendor, at an interest rate of 6.25% per annum. Total cost of the equipment covered by the lease purchase agreement is \$1,420,913.55 which is to be repaid over 60 monthly installments.

This item was carried over at the August 25 meeting.

The Department has supplied information on the savings it expects to realize as a result of the installation of the system. These details are attached.

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BOARD ACTION REQUESTED:

In accord with Board policy which requires that financings involving more than \$1 million be reported, receive as information (a) a report that the financing for a food service delivery system for the Department of Mental Retardation has been placed with the 3M Company, the vendor, at an interest rate of 6.25% and that the total cost of the system is \$1,420,913.55 which is to be repaid in 60 monthly installments; and (b) a report on the cost savings the Department expects to realize.

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ATTACHMENTS:

Agenda item worksheet and attachments

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SEP 8 1987

NO. 1

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Information relating to this matter has been retained in these files and is identified as Exhibit 42.

**Executive Director: Procedure on Third-party Financings (Regular #23)**

The Board was advised in the agenda materials that General Services Division Materials Management Officer Richard Campbell had suggested that the Board procedure on third-party financings be modified to require that financing requests involving more than \$1 million be submitted to the Board rather than being handled by his office. Dr. Coles emphasized that interest rates on all third-party financings, under the procedure proposed, would continue to be subject to approval by the State Treasurer.

Dr. Coles recommended approval of the basic procedure proposed and asked the Board to consider whether it wants to approve third-party financings involving more than \$1 million, as was suggested by Mr. Campbell, or to have them submitted for information only on the Blue Agenda.

Upon a motion by Mr. Patterson, seconded by Mr. Mangum and Senator Waddell, the Board directed that third-party financings involving more than \$1,000,000 be reported to the Board for its information by the Division of General Services on the Blue Agenda.

Information relating to this matter has been retained in these files and is identified as Exhibit 42.

**Real Estate Commission: Foreign Travel (Regular #24)**

The South Carolina Real Estate Commission by letter requested approval of the travel of Mr. Frank P. Hammond to Cancun, Mexico during the October 1-5, 1986, period to attend the South Carolina Association of Realtors Annual State Conference. The estimated cost of the travel, including registration fee, air fare, per diem, meals, lodging, etc., was \$1,250 to be paid from State appropriated funds.

Commissioner Henry L. Jolly, in making the request, advised that all Commission members usually attend this conference, but this year only one representative will attend.

Upon a motion by Mr. Patterson, seconded by Senator Waddell, the Board approved the travel of Real Estate Commission member Frank P. Hammond to Cancun, Mexico during the October 1-5, 1986, period.

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# EXHIBIT

Charles D. Barnett, Ph.D.  
Commissioner

Philip S. Massey, Ph.D.  
Deputy Commissioner  
Client Services

Lonnie A. Bowman, Jr.  
Deputy Commissioner  
Support Services

James E. Kirk  
Deputy Commissioner  
Fiscal Affairs



NO. 1

MENTAL RETARDATION  
COMMISSION

Clarence H. Buurman, Ph.D., Chairman  
Melvin L. Burton, Jr., Vice Chairman  
Mrs. Doris G. Woods, Secretary  
Mrs. Mary C. Ramsay  
William deB. Mebane  
Mrs. Ava M. Hope  
Herbert Rudnick

## *South Carolina Department of Mental Retardation*

2712 Middleburg Drive  
P. O. Box 4706  
Columbia, South Carolina 29240

April 28, 1987

Mr. Richard J. Campbell  
Materials Management Officer  
Materials Management Office  
800 Dutch Square Boulevard  
Dutch Plaza, Suite 250  
Columbia, South Carolina 29210

Dear Mr. Campbell:

The Department of Mental Retardation requests your assistance in obtaining approval for the financing of a food service delivery system to be used at Whitten Center in Clinton, South Carolina.

Request for Proposals were submitted and received by the Materials Management Purchasing Section. The evaluation committee has reviewed and evaluated all bids received and selected a system offered by the 3M Company.

The 3M Company has offered a lease purchase program to the South Carolina Department of Mental Retardation at a 6 1/4 percent interest rate. The program permits Whitten Center to purchase the food service delivery system at a monthly payment of \$26,195 for a period of sixty months. Listed below is a breakdown of cost:

1. 3M System Capital Equipment	\$ 1,189,822
2. Cook/Chill System Support Equipment	\$ <u>163,429</u>
3. Total Capital Investment	\$ 1,353,251
4. Interest @ 6 1/4% for 60 Months	\$ <u>217,849</u>
5. Total Investment	\$ 1,571,100

03663

# EXHIBIT

SEP 8 1987 NO. 1

Mr. Richard J. Campbell  
April 28, 1987  
page two

STATE BUDGET & CONTROL BOARD

The Department of Mental Retardation cannot purchase this equipment outright due to the amount of capital outlay required at the time of purchase. The Department of Mental Retardation will be able to make the monthly installment repayments through the labor savings as outlined in the enclosed letters from Dr. Charles Chadwell and Mr. David Veneklasen.

The award of this contract is contingent upon the approval of the South Carolina Department of Mental Retardation Commission. It is our intent to submit the proposal along with the finance options to our DMR Commission on May 21, 1987.

Your assistance in this matter is appreciated.

Cordially,



Charles D. Barnett, Ph.D.  
Commissioner

CDB/hs

cc: Mr. Lonnie A. Bowman, Jr.  
Mr. Jim Kirk  
Dr. Charles H. Chadwell  
Mr. David S. Veneklasen  
Mr. William C. Morrow

03664

STATE OF SOUTH CAROLINA  
BUDGET AND CONTROL BOARD  
DIVISION OF GENERAL SERVICES  
800 DUTCH SQUARE BLVD. SUITE 150  
COLUMBIA, SC. 29210  
(803) 737-8900



CARROLL A. CAMPBELL JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

REMBERT C. DENNIS  
CHAIRMAN  
SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN  
HOUSE WAYS AND MEANS COMMITTEE

DR. JESSE A. COLES, JR.  
EXECUTIVE DIRECTOR

RICHARD J. CAMPBELL  
ASSISTANT DIVISION DIRECTOR

May 6, 1987

EXHIBIT

SEP 8 1987 NO. 1

Ms. Georgia Jenkins  
Coordinator for Technical Services  
State Treasurer's Office  
Wade Hampton Office Building  
Columbia, South Carolina 29211

STATE BUDGET & CONTROL BOARD

Dear Georgia:

We received the enclosed request from the Department of Mental Retardation to finance a food service delivery system which will be used at Whitten Center in Clinton. The system includes 3M System Capital Equipment and Cook/Chill System Support Equipment. The total cost of the equipment and the amount they wish to borrow is \$1,420,913.55 which includes sales tax of \$67,662.55. The Department of Mental Retardation would like to repay the loan in sixty (60) monthly installments. Funds for this procurement are needed in approximately sixty (60) days.

Please note in the attached correspondence from Dr. Charles Barnett that finalization of the procurement contract and lease/purchase agreement is contingent upon the Department of Mental Retardation Commission's approval. You may wish to advise the lending institutions of this condition.

The vendor, 3M Company, has offered to finance the food service delivery system at an interest rate of 6.25% per annum. Their proposal for financing is enclosed for your consideration.

The appropriate documentation has been furnished to the Materials Management Office and the request for financing has been approved by the Materials Management Officer. Therefore, please proceed with arranging the financing.

03665

MATERIALS MANAGEMENT OFFICE

State Supply & Surplus Property Management  
Surplus Property  
Boston Avenue  
W. Cole, S.C. 29169  
734-4335

Supply, Warehousing & IMS  
1942 Laurel Street  
Cole, S.C. 29201  
734-7919

Training & Research  
300 Gervais Street  
Annex 3  
Cole, S.C. 29201  
737-2060

State Procurements  
800 Dutch Sq. Blvd.  
Suite 250  
Cole, S.C. 29210  
737-8910

Information Technology Management Office  
800 Dutch Sq. Blvd.  
Suite 150  
Cole, S.C. 29210  
737-8900

Installment Purchase Program  
800 Dutch Sq. Blvd.  
Suite 150  
Cole, S.C. 29210  
737-8900



Ms. Jenkins  
May 6, 1987  
Page 2

If you need additional information, please give me a call.  
The contact person at the Department of Mental Retardation is  
Bill Morrow who can be reached at 737-6460.

Sincerely,

*Linda*

Linda C. Jones  
Supervisor, Special Services

cc: Mr. William C. Morrow  
Department of Mental Retardation

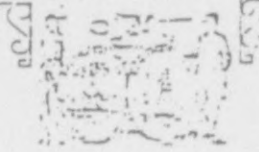
Mr. Horace Sharpe  
State Procurement

03666

STATE OF SOUTH CAROLINA

OFFICE OF STATE TREASURER

GRADY L. PATTERSON, JR.  
TREASURER



COLUMBIA  
29211  
June 2, 1987

EXHIBIT DRAWER 11778

SEP 8 1987 NO. 1

STATE BUDGET & CONTROL BOARD

Honorable William A. McInnis  
Deputy Executive Director  
State Budget and Control Board  
3 Wade Hampton Building  
Columbia, South Carolina 29201

Dear Bill:

We have been requested by Materials Management Office of the Division of General Services to obtain financing in the amount of \$1,420,913.55 for a lease purchase agreement for the purchase of a food service delivery system for the Department of Mental Retardation, which will be used at Whitten Center in Clinton.

In reference to this request, we hereby confirm our approval of an annual interest rate of 6.25% by 3M on a lease purchase agreement in the amount of \$1,420,913.55, to be repaid in sixty (60) monthly installments, with funding to begin around August 1, 1987.

With kindest regards, I am

Very truly yours,

Grady L. Patterson, Jr.  
State Treasurer

GLPJr:maj

CC: Mr. William Morrow  
Department of Mental Retardation

03667

Bill Mowat  
I. RFP (a. Cost major b. Cash)

DMR

WHITTEN CENTER  
3-M RETHERMALIZATION FOOD SYSTEM

COST ANALYSIS

MAY 21, 1987

ALADDIN 2,094,671  
3-m 1,598,515  
496,156

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
I. CAPITAL INVESTMENT						
a. Capital Equipment	199,633	199,633	199,633	199,633	199,633	998,165
b. Support Equipment	32,686	32,686	32,686	32,686	32,686	163,430
c. Sales Tax	11,615	11,615	11,615	11,615	11,615	58,075
Total Investment	243,934	243,934	243,934	243,934	243,934	1,219,670 cash
II. PAYMENT SCHEDULES						
a. Equipment @ 6.25% for 60 months	283,207	283,207	283,207	283,207	283,207	1,416,035
b. Tray & Dish Replacements	-0-	40,620	40,620	40,620	40,620	162,480
c. Equipment Maintenance	-0-	5,000	5,000	5,000	5,000	20,000
Total Expense	283,207	328,827	328,827	328,827	328,827	1,598,515
III. SAVINGS						
a. Annual Labor Saving	434,927	434,927	434,927	434,927	434,927	2,174,635
b. Cumulative Labor Saving	434,927	869,854	1,304,781	1,739,708	2,174,635	2,174,635
IV. NET SAVINGS						
a. Cumulative Expense	(283,207)	(612,034)	(940,861)	(1,269,688)	(1,598,515)	(1,598,515)
b. Cumulative Saving	434,927	869,854	1,304,781	1,739,708	2,174,635	2,174,635
c. Total Net Savings	151,720	257,820	363,920	470,020	576,120	576,120
V. EQUIPMENT PAYBACK PERIOD: 44 Months						
VI. OTHER POTENTIAL SAVINGS NOT CONSIDERED IN ANALYSIS						
a. Food Cost 2% 1,100,000	24,000	24,000	24,000	24,000	24,000	120,000
b. Sale of Surplus Dormitory Kitchen Equipment						
c. Maintenance on Surplus Dormitory Kitchen Equipment						

State Treas.

30 EMP. (REASSIGNED)

AFTER EQUIP  
PAID

EXHIBIT

SEP 8 1987 NO. 1

STATE BUDGET & CONTROL BOARD

03668

Constant Start up \$296,540



# CASH FLOW STATEMENT

## 3M EQUIPMENT AND SUPPORT EQUIPMENT ITEMS

Year	Labor Savings	Medicare Reimbursement	Food Cost Savings	Net Cash Flow	Cost of Capital	Present Value of Cash Flow
0	(Amt. of Capital Outlay)			(\$1,353,251)	1.000	(\$1,353,251)
1	354,753	211,107	24,000	589,860	.9259	546,151
2	361,848	211,107	24,480	597,435	.8573	512,181
3	369,084	211,107	24,967	605,158	.7938	480,374
4	376,466	211,107	25,466	613,039	.7350	450,584
5	383,995	211,107	25,975	621,077	.6806	422,705
Totals			Net Cash Flow.....\$1,673,318			

Net Present Value...\$1,058,744

PAYBACK PERIOD..... 27 MONTHS

### Assumptions:

Cost of Capital 6.25%  
 Medicare Utilization Rate - 78%  
 Labor and Raw Food Cost inflation factor - 2% per year

03669

EXHIBIT  
 SEP 8 1987  
 NO. 1  
 STATE BUDGET & CONTROL BOARD

# CASH FLOW STATEMENT

## 3M EQUIPMENT ONLY

Year	Labor Savings	Medicare Reimbursement	Raw Food Savings	Net Cash Flow	Cost of Capital	Net Present Value of Cash Flow
0	(Amount of Capital Outlay)			(\$1,189,822)	1.000	(\$1,189,822)
1	354,753	185,612	24,000	564,365	.9259	522,546
2	361,848	185,612	24,480	571,940	.8573	490,324
3	369,085	185,612	24,969	579,666	.7938	460,139
4	376,467	185,612	25,468	587,547	.7350	431,847
5	383,996	185,612	25,977	595,585	.6806	405,355

Totals Net Cash Flow.....\$1,709,281

Net Present Value....\$1,120,389

PAYBACK PERIOD..... 24 MONTHS

### Assumptions:

Cost of Capital 6.25%

Medicare Utilization Rate 78%

Labor and Food Cost Inflation factor 2%

EXHIBIT  
SEP 8 1987 NO. 1  
STATE BUDGET & CONTROL BOARD

03670

# EXHIBIT

SEP 8 1987 NO. 1

STATE BUDGET & CONTROL BOARD

## LABOR SAVINGS

Total Full Time Equivalents reduced: 30

Current Annual Labor .....\$ 1,180,736

Proposed Annual Labor.....\$ 825,983

ANNUAL LABOR SAVINGS.....\$ 354,753

$$\begin{array}{r} 1180736 \\ - 825983 \\ \hline 354753 \end{array}$$

03671



# EXHIBIT

## LABOR STAFFING

SEP 8 1987

NO. 1

## STATE BUDGET & CONTROL BOARD

<u>CURRENT</u>		<u>PROPOSED</u>	
No.	Average Salary	No.	Average Salary
<u>ADMINISTRATION</u>			
Food Service Director	(1) 21,617	(1) 21,617	
Admin, Spec. A	(1) 12,831	(1) 12,831	
Food Serv. Supr. III	(1) 16,270	(1) 16,270	
<u>DIETARY</u>			
Dietician	(1) 22,473	(1) 22,473	
Nutritionest	(1) 19,080	(1) 19,080	
Food Serv. Supr. III	(2) 16,510	(2) 16,510	
Food Serv. Supr I	(2) 11,800	(2) 11,800	
<u>BAKERY</u>			
Bakery Supervisor	(1) 19,711	(0)	
Baker	(4) 12,593	(0)	
<u>PREPARATION</u>			
Food Service Supr. II	(1) 16,117	(1) 16,117	
Cook II	(1) 13,173	(1) 13,173	
Cook I	(1) 12,690	(0)	
<u>SUPERVISION</u>			
Food Serv. Supv. II	(2) 16,117	(2) 16,117	
Food Serv. Supv. I	(4) 15,628	(0)	
<u>PRODUCTION</u>			
Cook II	(3) 13,173	(3) 13,173	
Cook I	(9) 12,690	(6) 12,690	
Food Serv. Aide	(1) 10,969	(5) 10,969	
<u>TRAY ASSEMBLY</u>			
Food Service Supv I	(0)	(3) 15,628	
Food Service Aide II	(0)	(15.75) 10,969	
<u>DISHROOM - SANITATION</u>			
Food Service Aide II	(7) 10,969	(13.25) 10,969	
<u>DELIVERY</u>			
Vehicle Operator II	(2) 12,068	(3) 12,068	
Food Service Aide II	(0)	(4) 10,969	
<u>SERVING - UNITS</u>			
Food Service Aide II	(51) 10,969	(0)	

TOTALS

96

1,180,736

66

03672

PROPOSED FTE REDUCTION..... 30

# EXHIBIT

SEP 8 1987 NO. 2

STATE BUDGET AND CONTROL BOARD AGENDA  
MEETING OF September 8, 1987 ITEM NUMBER

2

AGENCY: Local Government

SUBJECT: Rural Development Funds Expenditures, July-August

The Division of Local Government reports that the following grants of rural development funds were approved during the July-August, 1987, period:

	<u>Total</u>	<u>Senate</u>	<u>House</u>
Applications Approved During July-August:			
Number	25*	22	20
Amount	\$339,000	\$189,500	\$149,500
Applications Approved This Fiscal Year through August:			
Number	25	22	20
Amount	\$339,000	\$189,500	\$149,500
Balance Available August 31	\$4,613,277	\$2,336,644	\$2,376,644
Applications Pending:			
Number	8		
Amount	\$121,000		

\* 17 project applications were granted both Senate and House funds.  
5 project applications were granted Senate funds only.  
3 project applications were granted House funds only.

BOARD ACTION REQUESTED:

Receive as information a Division of Local Government report on rural development funds expended during the July-August, 1987, period which included 25 projects totalling \$339,000 in State grant funds and which indicated that 25 applications involving \$339,000 have been approved during the current fiscal year, that 8 applications totalling \$121,000 are pending, and that the grant funds balance available is \$4,713,288.

ATTACHMENTS:

Agenda item worksheet; referenced report

03673

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

For meeting scheduled for:

September 8, 1987

☒ Blue Agenda

☐ Regular Session Agenda

☐ Executive Session Agenda

1. Submitted By: B&C BD--Local Government

(a) Agency: B&C BD--Local Government

(b) Authorized Official Signature: M. J. Bullock

2. Subject: Rural Improvement expenditures for the period July through August

3. Summary Background Information:

The referenced report includes 25 projects involving a total expenditure of \$339,000 in Rural Improvement Funds. 22 projects totaling \$189,500 were approved from Senate funds, and 20 projects totaling \$149,500 were approved from House funds. At this point there is a balance of \$4,713,288 with \$2,336,644 remaining in the Senate and \$2,376,644 remaining in the House.

EXHIBIT

SEP 8 1987 NO. 2

STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?

Receive as information

5. What is recommendation of the Board Division involved?

6. Recommendation of other office (as required)?

(a) Office Name

Authorized

(b) Signature

7. Supporting Documents:

List Those Attached

List Those Not Attached But Available  
from Submitter

Attached report

03674



BUDGET AND CONTROL BOARD, DIVISION OF LOCAL GOVERNMENT

~~SUMMARY~~ REPORT ON EXPENDITURE OF AID TO ENTITIES - RURAL DEVELOPMENT FUNDS

For the period: July through August 1987 (FY 87-88)

Report for Board meeting on: September 8, 1987

	Total	Senate	House
1. Appropriation for fiscal year	\$ 5,052,288	\$ 2,526,144	\$ 2,526,144
2. Applications Approved:			
A. This Period:			
(1) Number	25	22	20
(2) Amount	339,000	189,500	149,500
B. To Date:			
(1) Number	25	22	20
(2) Amount	339,000	189,500	149,500
3. Balance [Line 1 less Line 2B(2)]	4,713,288	2,336,644	2,376,644
4. Applications Pending:			
A. Number	8		
B. Amount	121,000		

03675

EXHIBIT

SEP 8 1987 NO. 2

STATE BUDGET & CONTROL BOARD

03676

BUDGET AND CONTROL BOARD  
DIVISION OF LOCAL GOVERNMENT

EXHIBIT  
SEP 8 1987 NO. 2  
STATE BUDGET & CONTROL BOARD

Page 1 of 4

## DETAILED REPORT ON EXPENDITURE OF AID TO ENTITIES - RURAL DEVELOPMENT FUNDS

For the period: July through August 1987 (FY 87-88)Report for Board meeting on: September 8, 1987

APPLICATION		PROJECT		SOURCE OF FUNDS					Date Approved
By (Name/Address)	Date	Description	Total Cost	Other Funds	State Funds Requested	State Funds Approved	Senate Funds	House Funds	
1. City of York 10 N. Roosevelt St. York, SC 29745	5/5/87	Water and sewer service to Wal-Mart and other businesses (150+ jobs)	185,400	155,400	30,000	29,500	14,750	14,750	7/15/87
2. Greenville County Courthouse Annex Greenville, SC 29601	7/13/87	Additions to the Gowansville community center	11,500	-----	11,500	11,500	-----	11,500	7/16/87
3. Abbeville County P.O. Box 435 Abbeville, SC 29620	6/29/87	Purchase of vehicle for the Fire Marshall	10,000	-----	10,000	10,000	5,000	5,000	7/22/87
4. Town of Lyman 59 Groce Road Lyman, SC 29365	6/30/87	Renovation of armory for use as a municipal building	29,500	-----	29,500	28,000	14,000	14,000	7/27/87
5. City of Conway 1003 Third Avenue Conway, SC 29526	5/14/87	Installation of water lines and hydrants along state road 26-472	23,200	13,500	9,700	7,000	3,500	3,500	7/27/87
6. Town of Johnston P.O. Box 235 Johnston, SC 29832	5/28/87	Construction of a public parking facility	38,000	8,500	29,500	29,500	14,750	14,750	7/27/87
7. Laurens County P.O. Box 445 Laurens, SC 29360	4/9/87	Railroad spur to an industrial park	60,000	30,000	30,000	20,000	10,000	10,000	7/27/87
8. Town of Kershaw S. Hampton St. Kershaw, SC 29067	10/17/86	Upgrading water treatment plant as required by DHEC	26,400	-----	26,400	25,000	25,000	-----	7/27/87

Show totals of these columns on last page of report for this period:  
(should be same as line 2A(2) on Summary Report

\$                    \$                    \$

03677

BUDGET AND CONTROL BOARD  
DIVISION OF LOCAL GOVERNMENT

STATE BUDGET &amp; CONTROL BOARD

SEP 8 1987 NO. 2

EXHIBIT

Page 2 of 4

## DETAILED REPORT ON EXPENDITURE OF AID TO ENTITIES - RURAL DEVELOPMENT FUNDS

For the period: July through August 1987 (FY 87-88)

Report for Board meeting on: September 8, 1987

APPLICATION		PROJECT		SOURCE OF FUNDS					Date Approved
By (Name/Address)	Date	Description	Total Cost	Other Funds	State Funds Requested	State Funds Approved	Senate Funds	House Funds	
9. Greenville County Courthouse Annex Greenville, SC 29688	5/28/87	Purchase of equipment for the Tigerville Fire Department	5,050	2,550	2,500	2,500	-----	2,500	8/4/87
10. Greenville County Courthouse Annex Greenville, SC 29688	6/1/87	Purchase of equipment for the River Falls Fire Department	3,050	550	2,500	2,500	-----	2,500	8/4/87
11. McCormick County P.O. Box 426 McCormick, SC 29835	4/9/87	Purchase of land to construct a new county office building	29,000	-----	29,000	29,000	29,000	-----	8/4/87
12. Town of McCormick P.O. Box 306 McCormick, SC 29835	6/1/87	Purchase of equipment	6,000	-----	6,000	6,000	3,000	3,000	8/7/87
13. Town of Pickens P.O. Box 217 Pickens, SC 29671	6/4/87	Installation of water lines to Porter's Chapel Cove Creek area	61,730	32,730	29,000	29,000	14,500	14,500	8/7/87
14. Dillon County P.O. Box 449 Dillon, SC 29536	7/22/87	Purchase of equipment for the Oakland Fire Department	2,500	-----	2,500	2,500	2,500	-----	8/7/87
15. Laurens County P.O. Box 445 Laurens, SC 29360	7/13/87	Paving around the T-Hanger at Laurens County Airport	32,000	27,000	5,000	5,000	5,000	-----	8/13/87
16. Lexington County 212 S. Lake Dr. Lexington, SC 29072	7/30/87	Purchase of equipment for the Sandy Run Fire Department	2,500	-----	2,500	2,500	1,250	1,250	8/13/87

Show totals of these columns on last page of report for this period:  
(should be same as line 2A(2) on Summary Report)

\$ \$ \$



03678

BUDGET AND CONTROL BOARD  
DIVISION OF LOCAL GOVERNMENT

STATE BUDGET &amp; CONTROL BOARD

SEP 8 1987 NO. 2

EXHIBIT

Page 3 of 4

## DETAILED REPORT ON EXPENDITURE OF AID TO ENTITIES - RURAL DEVELOPMENT FUNDS

For the period: July through August 1987 (FY87-88)

Report for Board meeting on: September 8, 1987

APPLICATION		PROJECT		SOURCE OF FUNDS					Date Approved
By (Name/Address)	Date	Description	Total Cost	Other Funds	State Funds Requested	State Funds Approved	Senate Funds	House Funds	
17. Orangeburg County P.O. Drawer 1000 Orangeburg, SC 29116	6/25/87	Construction of building for the Canaan Fire Department	17,500	15,000	2,500	2,500	1,250	1,250	8/13/87
18. Beaufort County P.O. Drawer 1228 Beaufort, SC 29901	8/10/87	Completion of septic tank, wiring, ceiling and kitchen-- Coosaw/Sampoint community center	21,603	14,828	6,775	6,500	3,250	3,250	8/13/87
19. Oconee County County Mailroom Walhalla, SC 29691	7/28/87	Emergency back up pump for water systems	35,000	-----	35,000	35,000*	17,500	17,500	8/11/87*
20. Beaufort County P.O. Drawer 1228 Beaufort, SC 29901	8/11/87	Study to determine the effectiveness of using wetlands to treat sewage	65,000	40,000	25,000	25,000	12,500	12,500	8/13/87
21. Williamsburg County P.O. Box 330 Kingstree, SC 29556	6/29/87	Furnishings for the new county complex	29,000	-----	29,000	23,000	8,000	15,000	8/21/87
22. Town of Mount Carmel P.O. Box 531 Mount Carmel, SC 29840	11/4/87	Purchase of equipment for the fire department	2,500	-----	2,500	2,500	1,250	1,250	8/21/87
23. Marlboro County Courthouse Bennettsville, SC 29512	8/21/87	Installation of equipment for the Pee Dee Indian Association	500	-----	500	500	250	250	8/28/87
24. Aiken County 828 Richland Ave, W Aiken, SC 29801	10/22/87	Purchase of communication equipment--Montmorenci Fire Department	10,400	-----	10,400	2,500	1,250	1,250	8/28/87

Show totals of these columns on last page of report for this period:  
(should be same as line 2A(2) on Summary Report)

\$ \$ \$

\* Approved by the Budget and Control Board

03679

BUDGET AND CONTROL BOARD  
DIVISION OF LOCAL GOVERNMENTEXHIBIT  
SEP 8 1987 NO. 2  
STATE BUDGET & CONTROL BOARD

Page 4 of 4

## DETAILED REPORT ON EXPENDITURE OF AID TO ENTITIES - RURAL DEVELOPMENT FUNDS

For the period: July through August 1987 (FY 87-88)

Report for Board meeting on: September 8, 1987

APPLICATION		PROJECT		SOURCE OF FUNDS					Date Approved
By (Name/Address)	Date	Description	Total Cost	Other Funds	State Funds Requested	State Funds Approved	Senate Funds	House Funds	
25. Town of Norway Main St. Norway, SC 29113	8/6/87	Sewer study	2,000	-----	2,000	2,000	2,000	-----	8/28/87

Show totals of these columns on last page of report for this period:  
(should be same as line 2A(2) on Summary Report)

\$339,000 \$189,500 \$149,500

# EXHIBIT

SEP 8 1987 NO. 3

STATE BUDGET AND CONTROL BOARD  
MEETING OF September 8, 1987

BLUE AGENDA  
ITEM NUMBER

3

AGENCY: Human Resource Management

SUBJECT: Unemployment Compensation Costs

In accord with Section 16 of the 1986-87 Appropriations Act, the Division of Human Resource Management has provided the following information on the unemployment compensation program for State employees for 1986-87:

Amounts paid to Employment Security Commission for actual claims:

July 1, 1986 - September 30, 1986	\$197,349.88
October 1, 1986 - December 31, 1986	219,332.98
January 1, 1987 - March 31, 1987	206,050.83
April 1, 1987 - June 30, 1987	185,434.44
Total	\$808,168.13

In 1985-86, \$954,502.95 were paid to the Employment Security Commission for claims.

Unemployment Compensation Program Administration Cost Report:

Administrator: R. E. Harrington, Inc.  
Business Address: 811 Greencrest Drive  
Westerville, OH 43081-2864  
Mailing Address: P. O. Box 1160  
Columbus, OH 43216-1160

Amounts paid to Harrington:

(Based on employee population of 65,605 at a rate of \$1.10 per employee)

July 1, 1986 - September 30, 1986	\$ 18,041.10
October 1, 1986 - December 31, 1986	18,041.10
January 1, 1987 - March 31, 1987	18,041.10
April 1, 1987 - June 30, 1987	18,041.10
Total	\$ 72,164.40

In 1985-86, the Harrington firm was paid \$69,399 for administrative services.

BOARD ACTION REQUESTED:

Receive as information the 1986-87 unemployment compensation program cost report which shows that \$72,164.40 was paid to program administrator R. E. Harrington, Inc. and that \$808,168.13 was paid to the Employment Security Commission for actual unemployment compensation claims.

ATTACHMENTS:

Agenda item worksheet and attachments

03680



# BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

For meeting scheduled for:

September 8, 1987

☒ Blue Agenda

☐ Regular Session Agenda

☐ Executive Session Agenda

1. Submitted By:

(a) Agency: Division of Human Resource Management

(b) Authorized Official Signature: Phyllis M. Mayes

2. Subject:

Unemployment Compensation Costs

3. Summary Background Information:

Section 16 of the 1986-87 Appropriations Act provides that the Budget and Control Board may hire a management firm to assist in the administration of the Unemployment Compensation program for State employees. It further provides that the Budget and Control Board shall report annually to the General Assembly, in writing, the complete name, address and amounts paid to any such management firm. A copy of the program costs is attached.

## EXHIBIT

SEP 8 1987

NO. 3

STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?

No action required

5. What is recommendation of the Board Division involved?

Submitted for informational purposes

6. Recommendation of other office (as required)?

(a) Office Name \_\_\_\_\_

Authorized

(b) Signature \_\_\_\_\_

7. Supporting Documents:

List Those Attached

List Those Not Attached But Available  
from Submitter

Copy of program cost report

03681

Amounts paid to the Employment Security Commission for actual unemployment compensation claims:

July 1, 1986 - September 30, 1986	\$197,349.88
October 1, 1986 - December 31, 1986	\$219,332.98
January 1, 1987 - March 31, 1987	\$206,050.83
April 1, 1987 - June 30, 1987	<u>\$185,434.44</u>
Total FY 1986-87	\$808,168.13

## EXHIBIT

SEP 8 1987 NO. 3

STATE BUDGET & CONTROL BOARD

03682

# EXHIBIT

SEP 8 1987 NO. 3

STATE BUDGET & CONTROL BOARD

## Yearly Report To General Assembly

### 1986-87 Unemployment Compensation

#### Program Cost Report

Program Administrator: R. E. Harrington, Inc.  
Business Address: 811 Greencrest Drive  
Westerville, Ohio 43081-2864  
Mailing Address: Post Office Box 1160  
Columbus, Ohio 43216-1160

#### Amounts Paid to R. E. Harrington, Inc.:

July 1, 1986 - September 30, 1986	\$18,041.10
October 1, 1986 - December 31, 1986	\$18,041.10
January 1, 1987 - March 31, 1987	\$18,041.10
April 1, 1987 - June 30, 1987	<u>\$18,041.10</u>
Total for FY 1986-87	\$72,164.40

Note: Charges were based on an employee population of 65,604  
with charges at a contractual rate of \$1.10 per employee.

03683



# EXHIBIT

SEP 8 1987 NO. 3

STATE BUDGET & CONTROL BOARD

## SECTION 16 BUDGET AND CONTROL BOARD

Provided, Further, That the Budget and Control Board may hire consultants or a management firm to assist in the administration of the unemployment compensation program for state employees and for that purpose may use funds appropriated or otherwise made available for unemployment payments. The Budget and Control Board is authorized to make such transfers as are necessary to accomplish this purpose. The Budget and Control Board shall report annually to the General Assembly in writing the complete name, address and amounts paid to any such consultants or management firm.

03684

# EXHIBIT

SEP 8 1987

NO. 4

STATE BUDGET AND CONTROL BOARD  
MEETING OF September 8, 1987

BLUE AGENDA

ITEM NUMBER

4

AGENCY: Executive Director

SUBJECT: Permanent Improvement Projects

- A. The following permanent improvement project actions have been reviewed favorably by the Joint Bond Review Committee and approved by staff: on Summary 3-88, items 1 through 18, 20 through 23, 25, 26 and 29 (involving Adjutant General, BCB General Services, College of Charleston, Francis Marion College, State College, Medical University, Educational Television, USC Columbia, and Youth Services.
- B. The following permanent improvement project actions have been approved by staff and Joint Bond Review Committee review is not required: on Summary 3-88, items 36 through 51 (involving Clemson, Medical University, Technical and Comprehensive Education, Educational Television, Mental Retardation, Wildlife and Marine Resources, Patriots Point, and Clarks Hill-Russell Authority).

BOARD ACTION REQUESTED:

Receive as information.

ATTACHMENTS:

Summary 3-88 extracts

03685

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES  
July 21, 1987 Through August 17, 1987

SUMMARY 3-88 Page 1 of 17  
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Item Agency: E24 Adjutant General Project: 9501, Organizational Maint Shops Reroof

1. Action  
Proposed: Establish project.

Total budget.....\$ 23,483.00  
[6] Appropriated State.....\$ 5,900.00  
[Federal].....\$ 17,583.00

Purpose: To replace existing four ply built-up roof systems on two organizational maintenance shops with new four ply built-up roof systems.

Ref: Supporting document pages 1-3.

CHE Approval Date: Not req'd  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Appropriated State	5,900.00
Federal	17,583.00

TOTAL FUNDS 23,483.00

Item Agency: E24 Adjutant General Project: 9502, Army Aviation Support Fac-Runway Repair

2. Action  
Proposed: Establish project.

Total budget.....\$ 65,000.00  
[6] Appropriated State.....\$ 16,200.00  
[7] Federal.....\$ 48,800.00

Purpose: The removal and replacement of expansion joints, removal of overgrown vegetation, and repair of damaged sections of runway.

Ref: Supporting document pages 4-5.

CHE Approval Date: Not req'd  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Appropriated State	16,200.00
Federal	48,800.00

TOTAL FUNDS 65,000.00

Item Agency: E24 Adjutant General Project: 9503, Leesburg Training Site-Fire Station Const

3. Action  
Proposed: Establish project.

Total budget.....\$ 75,300.00  
[7] Federal.....\$ 75,300.00

Purpose: To construct a fire station needed to provide fire protection for 90 buildings totaling approximately 200,000 square feet and over 300 pieces of tracked equipment. Project was previously approved by JBRC on 8/4/87.

Ref: Supporting document pages 6-7.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Federal	75,300.00

TOTAL FUNDS 75,300.00

03686

A.

EXHIBIT

SEP 8 1987 NO. 4

STATE BUDGET & CONTROL BOARD



STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES  
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Item Agency: E24 Adjutant General Project: 9504, Hartsville Armory Unit Storage Bldg  
4.

Action  
Proposed: Establish project.

Total budget.....\$ 36,400.00  
[7] Federal.....\$ 36,400.00

Purpose: To construct an unheated pre-engineered 1,859 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 8-9.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Federal	36,400.00

TOTAL FUNDS 36,400.00

Item Agency: E24 Adjutant General Project: 9505, Union Armory Unit Storage Bldg  
5.

Action  
Proposed: Establish project.

Total budget.....\$ 25,900.00  
[7] Federal.....\$ 25,900.00

Purpose: To construct an unheated pre-engineered 1,313 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 10-11.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Federal	25,900.00

TOTAL FUNDS 25,900.00

Item Agency: E24 Adjutant General Project: 9506, Chesterfield Armory Unit Storage Bldg  
6.

Action  
Proposed: Establish project.

Total budget.....\$ 26,500.00  
[7] Federal.....\$ 26,400.00

Purpose: To construct an unheated pre-engineered 1,100 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 12-13.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Federal	26,500.00

TOTAL FUNDS 26,500.00

EXHIBIT  
SEP 8 1987 NO. 4  
STATE BUDGET & CONTROL BOARD

03687

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
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Item Agency: E24 Adjutant General Project: 9507, Hemingway Armory Unit Storage Bldg

7.

Action  
Proposed: Establish project.

Total budget.....\$ 29,200.00  
[7] Federal.....\$ 29,200.00

Purpose: To construct an unheated pre-engineered 1,439 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 14-15.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Federal	29,200.00

TOTAL FUNDS 29,200.00

Item Agency: E24 Adjutant General Project: 9508, Mt. Pleasant Armory Unit Storage Bldg.

8.

Action  
Proposed: Establish project.

Total budget.....\$ 36,500.00  
[7] Federal.....\$ 36,500.00

Purpose: To construct an unheated pre-engineered 1,922 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 16-17.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Federal	36,500.00

TOTAL FUNDS 36,500.00

Item Agency: E24 Adjutant General Project: 9509, Bamberg Armory Unit Storage Bldg

9.

Action  
Proposed: Establish project.

Total budget.....\$ 41,500.00  
[7] Federal.....\$ 41,500.00

Purpose: To construct an unheated pre-engineered 2,150 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 18-19.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Federal	41,500.00

TOTAL FUNDS 41,500.00

03688

EXHIBIT

SEP 8 1987 NO. 4

STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
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Item 10.	Agency: E24 Adjutant General	Project: 9510, Rock Hill Armory Unit Storage Bldg	CHE Approval Date:	Not req'd
	Action		Committee Review Date:	08/04/87
	Proposed: Establish project.		B&C Board Approval Date:	08/04/87
			Budget After Action Proposed	
			Source	Amount
	Total budget.....\$	43,900.00		
	[7] Federal.....\$	43,900.00	Federal	43,900.00
	Purpose: To construct an unheated pre-engineered 2,200 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.			
	Ref: Supporting document pages 20-21.		TOTAL FUNDS	43,900.00
Item 11.	Agency: E24 Adjutant General	Project: 9511, York Armory Unit Storage Bldg	CHE Approval Date:	Not req'd
	Action		Committee Review Date:	08/04/87
	Proposed: Establish project.		B&C Board Approval Date:	08/04/87
			Budget After Action Proposed	
			Source	Amount
	Total budget.....\$	50,300.00		
	[7] Federal.....\$	50,300.00	Federal	50,300.00
	Purpose: To construct an unheated pre-engineered 2,980 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.			
	Ref: Supporting document pages 22-23.		TOTAL FUNDS	50,300.00
Item 12.	Agency: E24 Adjutant General	Project: 9512, Saluda Armory Unit Storage Bldg	CHE Approval Date:	Not req'd
	Action		Committee Review Date:	08/04/87
	Proposed: Establish project.		B&C Board Approval Date:	08/04/87
			Budget After Action Proposed	
			Source	Amount
	Total budget.....\$	64,300.00		
	[7] Federal.....\$	64,300.00	Federal	64,300.00
	Purpose: To construct an unheated pre-engineered 3,100 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.			
	Ref: Supporting document pages 24-25.		TOTAL FUNDS	64,300.00

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STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
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Item Agency: E24 Adjutant General Project: 9513, Eastover Armory Unit Storage Bldg  
13.

Action  
Proposed: Establish project.

Total budget.....\$ 66,900.00  
[7] Federal.....\$ 66,900.00

Purpose: To construct an unheated pre-engineered 3,700 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 26-27.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed  
Source Amount

Federal 66,900.00

TOTAL FUNDS 66,900.00

Item Agency: E24 Adjutant General Project: 9514, Edgefield Armory Unit Storage Bldg  
14.

Action  
Proposed: Establish project.

Total budget.....\$ 80,700.00  
[7] Federal.....\$ 80,700.00

Purpose: To construct an unheated pre-engineered 4,998 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 28-29.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed  
Source Amount

Federal 80,700.00

TOTAL FUNDS 80,700.00

Item Agency: E24 Adjutant General Project: 9515, Orangeburg Armory Unit Storage Bldg  
15.

Action  
Proposed: Establish project.

Total budget.....\$ 100,000.00  
[7] Federal.....\$ 100,000.00

Purpose: To construct an unheated pre-engineered 6,090 sq. ft. metal warehouse building on a 4-inch concrete slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 30-31.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed  
Source Amount

Federal 100,000.00

TOTAL FUNDS 100,000.00

EXHIBIT  
SEP 8 1987  
NO. 4  
STATE BUDGET & CONTROL BOARD

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STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
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Item Agency: E24 Adjutant General Project: 9516, Camden Armory Unit Storage Bldg  
16.

Action  
Proposed: Establish project.

Total budget.....\$ 92,400.00  
[7] Federal.....\$ 92,400.00

Purpose: To construct an unheated pre-engineered 4,883 sq. ft. metal warehouse building on a 4-inch slab. Project was previously approved by JBRC on August 4, 1987.

Ref: Supporting document pages 32-33.

CHE Approval Date: Not req'd  
Committee Review Date: 08/04/87  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Federal	92,400.00

TOTAL FUNDS 92,400.00

Item Agency: E24 Adjutant General Project: 9517, Unit Training Site Reroof  
17.

Action  
Proposed: Establish project

Total budget.....\$ 50,000.00  
[7] Federal.....\$ 50,000.00

Purpose: To remove existing four ply build up and install new four ply built up roof over office area of the unit equipment training site.

Ref: Supporting document pages 34-35.

CHE Approval Date: Not req'd  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Federal	50,000.00

TOTAL FUNDS 50,000.00

Item Agency: F12 B&C Bd-General Services Project: 9114, State House HVAC & Interior Renovations  
18.

Action  
Proposed: Increase budget from \$ 424,761.00 to \$ 535,576.00

(Subtract \$ 17,424.00 [6] Appropriated State)  
(Subtract \$ 50,761.00 [9] Other, Depreciation Reserve)  
(Add \$ 179,000.00 [9] Other, Gov. Office - Reimb.)

Purpose: General refurbishment and replacement is needed due to normal wear and depreciation of furnishings and equipment. Also, change source of funds.

Ref: Supporting document pages 36-37.

CHE Approval Date: Not req'd  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Capital Improvement Bonds	169,000.00
Appropriated State	187,576.00
Other	179,000.00

TOTAL FUNDS 535,576.00

03691

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
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Item Agency: H15 College of Charleston Project: 9176, College Lodge-HVAC System Upgrade  
20.

Action  
Proposed: Increase budget from \$ 100,000.00 to \$ 135,000.00

(Add \$ 35,000.00 [4] Excess Debt Service)

Purpose: Current estimates of the total project cost range between \$125,000 - \$135,000.  
Transfer funds from cancelled project 9171 which was approved on Summary 1-88.

Ref: Supporting document pages 42-44.

CHE Approval Date: 07/28/87  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Excess Debt Service	135,000.00

TOTAL FUNDS 135,000.00

Item Agency: H18 Francis Marion Project: 9143, Founders Hall/Media Center Repaint  
21.

Action  
Proposed: Increase budget from \$ 50,000.00 to \$ 58,817.00

(Add \$ 8,817.00 [6] Appropriated State)

Purpose: Bid exceeded estimated budget.

Ref: Supporting document pages 45-47.

CHE Approval Date: 08/11/87  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Appropriated State	58,817.00

TOTAL FUNDS 58,817.00

Item Agency: H24 State College Project: 8012, School of Business  
22.

Action  
Proposed: Increase budget from \$ 6,164,300.00 to \$ 6,294,300.00

(Add \$ 130,000.00 [3] Revenue Bonds)

Purpose: Funds are needed to complete project.

Ref: Supporting document pages 48-50.

CHE Approval Date: 07/20/87  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Capital Improvement Bonds	3,300,000.00
Revenue Bonds	2,994,300.00

TOTAL FUNDS 6,294,300.00

EXHIBIT  
SEP 8 1987 NO. 4  
STATE BUDGET & CONTROL BOARD

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STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
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Item Agency: H27 USC - Columbia Project: 9502, Aquaculture Pond Development  
23.

Action  
Proposed: Establish project.

Total budget.....\$ 112,000.00  
[7] Federal.....\$ 112,000.00

Purpose: To construct forty 30x60 fish ponds to be used for teaching aquaculture and well to fill ponds. (Ponds will be three feet at deep end and two feet at shallow end).

Ref: Supporting document pages 51-53.

CHE Approval Date:  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Federal	112,000.00

TOTAL FUNDS 112,000.00

Item Agency: H51 Medical University Project: 8295, Miscellaneous Repairs & Alterations  
25.

Action  
Proposed: Increase budget from \$ 353,031.07 to \$ 528,031.07

(Add \$ 160,000.00 [3] Revenue Bonds)  
(Add \$ 15,000.00 [4] Excess Debt Service)

Purpose: To cover additional costs related to roof repairs of Quadrangle Building F and the Hospital. Funds transferred from projects 9251 and 8089. Refer to Items 42 and 43.

Ref: Supporting document pages 56-57.

CHE Approval Date: 07/15/87  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Revenue Bonds	160,000.00
Excess Debt Service	15,000.00
Appropriated State	350,000.00
Other	3,031.07

TOTAL FUNDS 528,031.07

Item Agency: H67 Educational Television Project: 9500, New ETV Headquarters Fac Feasibility Study  
26.

Action  
Proposed: Establish project.

Total budget.....\$ 2,970.12  
[9] Other, Corp of Public Broadcstg.....\$ 2,970.12

Purpose: To undertake a study to consider the feasibility of acquiring a new ETV headquarters facility. Funds are transferred from Project 7086. Refer to Item 45.

Ref: Supporting document pages 58-59.

CHE Approval Date: Not req'd  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Other	2,970.12

TOTAL FUNDS 2,970.12

EXHIBIT  
SEP 8 1987  
NO. 4  
STATE BUDGET & CONTROL BOARD

03693

Item Agency: N12 Youth Services Project: 9500, Columbia Marine Institute  
29.

Action  
Proposed: Establish project.

Total budget.....\$ 249,800.00  
[6] Appropriated State.....\$ 249,800.00

Purpose: Construction of a marine vocational training facility on DYS owned property  
to consist of four small buildings (approximately 1,500 square feet each)  
and rebuilding of 25 acre pond and dam along with minor related facilities.

Ref: Supporting document pages 65-66.

CHE Approval Date: Not req'd  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Appropriated State	249,800.00

TOTAL FUNDS 249,800.00

EXHIBIT  
SEP 8 1987 NO. 4  
STATE BUDGET & CONTROL BOARD

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STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
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Item Agency: H12 Clemson University Project: 9377, Filter Plant-Effluent Treatment

36.

Action

Proposed: Revise scope.

CHE Approval Date: 07/15/87  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed

Source	Amount
Other	50,000.00

Purpose: To increase the scope to include an engineering study of run-off from the coal storage area, ash handling area, and the boiler blow down.

Ref: Supporting document pages 90-92.

TOTAL FUNDS 50,000.00

EXHIBIT  
SEP 8 1987 NO. 4  
STATE BUDGET & CONTROL BOARD

03695

B.



STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
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Item Agency: H27 USC - Columbia Project: 8266, General Roof Repair & Replacement  
37.

Action  
Proposed: Increase budget from \$ 675,610.00 to \$ 700,610.00

(Add \$ 25,000.00 [4] Excess Debt Service)

Purpose: Cost of project is higher than originally anticipated. Funds transferred from project 9154. Refer to Item 41.

Ref: Supporting document pages 93-94.

CHE Approval Date: 08/18/87  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount

Excess Debt Service	674,610.00
Other	26,000.00

TOTAL FUNDS 700,610.00

Item Agency: H27 USC - Columbia Project: 8363, Housing Renovation  
38.

Action  
Proposed: Increase budget from \$ 1,042,095.61 to \$ 1,062,095.61

(Add \$ 20,000.00 [9] Other, Housing)

Purpose: Additional funds are needed to complete project. Funds transferred from projects 9044 and 9045. Refer to Items 39 and 40.

Ref: Supporting document pages 95-96.

CHE Approval Date: 08/18/87  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount

Revenue Bonds	54,895.61
Excess Debt Service	568,000.00
Other	439,200.00

TOTAL FUNDS 1,062,095.61

Item Agency: H27 USC - Columbia Project: 9044, Laborde Renovations  
39.

Action  
Proposed: Decrease budget from \$ 90,288.33 to \$ 83,288.33

(Subtract \$ 7,000.00 [9] Other, Housing)

Purpose: To transfer needed funds to project 8363.

Ref: Supporting document pages 97-98.

CHE Approval Date: 08/18/87  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount

Other	83,288.33
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TOTAL FUNDS 83,288.33

EXHIBIT

SEP 8 1987 NO. 4

STATE BUDGET & CONTROL BOARD

03696

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES  
July 21, 1987 Through August 17, 1987

SUMMARY 3-88 Page 14 of 17  
Forwarded to JBRC 08/19/87

Item Agency: H27 USC - Columbia Project: 9045, Moore Renovation

40.

Action

Proposed: Decrease budget from \$ 90,288.33 to \$ 77,288.33

(Subtract \$ 13,000.00 [9] Other, Housing)

Purpose: To transfer needed funds to project 8363.

Ref: Supporting document pages 99-100.

CHE Approval Date: 08/18/87  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount
Other	77,288.33

TOTAL FUNDS 77,288.33

Item Agency: H27 USC - Columbia Project: 9154, Roof Repair/Replacement 87

41.

Action

Proposed: Decrease budget from \$ 50,000.04 to \$ 25,000.04

(Subtract \$ 25,000.00 [4] Excess Debt Service)

Purpose: To transfer needed funds to project 8266.

Ref: Supporting document pages 101-102.

CHE Approval Date: 08/18/87  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount
Excess Debt Service	25,000.04

TOTAL FUNDS 25,000.04

Item Agency: H51 Medical University Project: 8089, Hospital Renovations Phase 8

42.

Action

Proposed: Decrease budget from \$ 14,460,747.21 to \$ 14,300,747.21

(Add \$ 160,000.00 [9] Other, Interest HFRB)

Purpose: To transfer needed funds to project 8295.

Ref: Supporting document pages 103-104.

CHE Approval Date: 07/15/87  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount
Capital Improvement Bonds	4,810,408.24
Revenue Bonds	8,375,000.00
Other	1,115,338.97

TOTAL FUNDS 14,300,747.21

03697

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES  
July 21, 1987 Through August 17, 1987

SUMMARY 3-88 Page 15 of 17  
Forwarded to JBRC 08/19/87

Item Agency: H51 Medical University Project: 9251, Miscellaneous Roof Repairs

43.

Action

Proposed: Decrease budget from \$ 350,000.00 to \$ 335,000.00

(Subtract \$ 15,000.00 [4] Excess Debt Service)

Purpose: To transfer needed funds to project 8295.

Ref: Supporting document pages 105-107.

CHE Approval Date: 07/15/87

Committee Review Date: 99/99/99

B&C Board Approval Date: 08/15/87

Budget After Action Proposed

Source	Amount
--------	--------

Excess Debt Service	335,000.00
---------------------	------------

TOTAL FUNDS 335,000.00

Item Agency: H59 Tech & Comp Education Project: 9028, Greenville-Michelin Training Center

44.

Action

Proposed: Decrease budget from \$ 915,000.00 to \$ 775,856.13

(Subtract \$ 139,143.87 [9] Other, Local)

Purpose: To close completed project.

Ref: Supporting document pages 108-109.

CHE Approval Date: Not req'd

Committee Review Date: 99/99/99

B&C Board Approval Date: 08/04/87

Budget After Action Proposed

Source	Amount
--------	--------

Other	775,856.13
-------	------------

TOTAL FUNDS 775,856.13

Item Agency: H67 Educational Television Project: 7086, Renov of Existing ETV Facilities

45.

Action

Proposed: Decrease budget from \$ 1,079,030.71 to \$ 1,076,060.59

(Subtract \$ 2,970.12 [9] Other, Corp of Public Broadcasting)

Purpose: To transfer funds needed to set up New ETV Headquarters Facility Feasibility Study project.

Ref: Supporting document pages 110-111.

CHE Approval Date: Not req'd

Committee Review Date: 99/99/99

B&C Board Approval Date: 08/15/87

Budget After Action Proposed

Source	Amount
--------	--------

Capital Improvement Bonds	983,390.71
Other	92,669.88

TOTAL FUNDS 1,076,060.59

03698



STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES  
July 21, 1987 Through August 17, 1987

SUMMARY 3-88 Page 16 of 17  
Forwarded to JBRC 08/19/87

Item Agency: J16 Mental Retardation Project: 9213, Coastal Center-Renovation & Construction  
46.

Action  
Proposed: Decrease budget from \$ 1,567,402.00 to \$ 1,247,402.00

(Subtract \$ 320,000.00 [0] Capital Improvement Bonds)

Purpose: To reduce the budget and transfer funds to set up a new project for the construction of an eight-bed community residence at Walterboro.

Ref: Supporting document pages 112-113.

CHE Approval Date: Not req'd  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/04/87

Budget After Action Proposed	
Source	Amount
Capital Improvement Bonds	1,247,402.00

TOTAL FUNDS 1,247,402.00

Item Agency: P24 Wildlife & Marine Res Project: 8851, Union Co-Hwy 49 Tyger River Boat Ramp  
47.

Action  
Proposed: Cancel project.

(Subtract \$ 16,000.00 [9] Other, Union Co Water Rec Res)

Purpose: To cancel project.

Ref: Supporting document pages 114-115.

CHE Approval Date: Not req'd  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount
Other	0.00

TOTAL FUNDS 0.00

Item Agency: P24 Wildlife & Marine Res Project: 9230, Chesterfield Co-Lake Robinson Boat Ramp  
48.

Action  
Proposed: Decrease budget from \$ 30,000.00 to \$ 14,875.00

(Subtract \$ 15,125.00 [9] Other, Chstfld Water Rec Res)

Purpose: To close completed project.

Ref: Supporting document pages 116-117.

CHE Approval Date: Not req'd  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount
Other	14,875.00

TOTAL FUNDS 14,875.00

03699

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES  
July 21, 1987 Through August 17, 1987

SUMMARY 3-88 Page 17 of 17  
Forwarded to JBRC 08/19/87

Item Agency: P24 Wildlife & Marine Res Project: 9428, Spartanburg-Lake Blalock Fishing Pier  
49.

Action  
Proposed: Increase budget from \$ 26,180.00 to \$ 27,000.00

(Add \$ 820.00 [9] Other, Spartanburg Water Rec Res)

Purpose: Bid exceeded original estimated budget.

Ref: Supporting document pages 118-119.

CHE Approval Date: Not req'd  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/03/87

Budget After Action Proposed	
Source	Amount
Other	27,000.00

TOTAL FUNDS 27,000.00

Item Agency: P36 Patriots Point Dev Auth Project: 8864, Level Spoil Area/Fill Road Bed  
50.

Action  
Proposed: Close project.

Purpose: To close completed project.

Ref: Supporting document pages 120-121.

CHE Approval Date: Not req'd  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount
Other	61,936.00

TOTAL FUNDS 61,936.00

Item Agency: P40 Clarks Hill-Russell Auth Project: 8395, Little River/Buffalo Creek Development  
51.

Action  
Proposed: Decrease budget from \$ 6,165,744.00 to \$ 6,097,942.16

(Subtract \$ 67,801.84 [6] Appropriated State)

Purpose: To close out the first phase of the development which involved the purchase of 3,159 acres of land.

Ref: Supporting document pages 122-123.

CHE Approval Date: Not req'd  
Committee Review Date: 99/99/99  
B&C Board Approval Date: 08/15/87

Budget After Action Proposed	
Source	Amount
Capital Improvement Bonds	1,540,743.75
Appropriated State	4,557,198.41

TOTAL FUNDS 6,097,942.16

# EXHIBIT

SEP 8 1987 NO. 4

STATE BUDGET & CONTROL BOARD

# EXHIBIT

SEP 8 1987 NO. 4

STATE BUDGET & CONTROL BOARD

03700

# EXHIBIT

SEP 8 1987 NO. 5

STATE BUDGET AND CONTROL BOARD AGENDA  
MEETING OF September 8, 1987 ITEM NUMBER

5

AGENCY: Executive Director

SUBJECT: Interviewee Travel Expense Reimbursement

Please refer to the attached report for details on payments of interviewee travel expenses by the following agencies:

<u>Agency</u>	<u>Number</u>	<u>Estimated Cost</u>
(a) Francis Marion College	8	\$1,128.55

BOARD ACTION REQUESTED:

Receive as information reports on the reimbursement of interviewee travel expenses by Francis Marion College (8).

ATTACHMENTS:

Referenced report

03701



INTERVIEWEE TRAVEL EXPENSE REIMBURSEMENT PAYMENTS

<u>Agency</u>	<u>Period</u>	<u>Total Number</u>	<u>Total Cost</u>	<u>Number of Payments</u>			
				<u>\$100 or Less</u>	<u>\$101 to \$300</u>	<u>\$301 to \$500</u>	<u>\$501 and Over</u>
Francis Marion College	August, 1987	8	1,128.55	4	3	1	0
Total		8	1,128.55	4	3	1	0

EXHIBIT  
SEP 8 1987 NO. 5  
STATE BUDGET & CONTROL BOARD

03702

AUG 21 1987



# FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281/

Office of the Vice President  
for Academic Affairs and  
Dean of the College

June 23, 1987

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mr. Gary W. Carrico to campus for an interview for the position of Temporary Instructor of Political Science and to pay his travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mr. Carrico to campus would be far less than would be the expense of conducting the interview at his home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

## Estimated Costs:

Travel-----	\$ 566.00
Food-----	\$ 20.00
Lodging-----	\$ 55.00
<b>TOTAL</b>	<b>\$ 641.00</b>

## EXHIBIT

SEP 8 1987 NO. 5

STATE BUDGET &amp; CONTROL BOARD

William C. Moran  
Dean of the College

WCM:rbd

JUN 25 1987

Initial Approval:

Date: 6/26/87

## Actual Costs:

Travel-----	\$ 176.40
Food-----	\$ 45.60
Lodging-----	\$ 29.96
<b>TOTAL</b>	<b>\$ 251.96</b>

Budget to Charge: 1-305-E3300-0000  
(Academic Admin.  
Non-State Employee)

APPROVAL RECOMMENDED

Date: 8-5-87

APPROVED:

Date: 8/6/87

AUG 11 1987

03703



# FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President  
for Academic Affairs and  
Dean of the College

July 17, 1987

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mr. Alan G. Hill to campus for an interview for the position of Temporary Instructor of Sociology and to pay his travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mr. Hill to campus would be far less than would be the expense of conducting the interview at his home area or elsewhere.

## Estimated Costs:

Travel-----	\$ 120.00
Food-----	\$ 20.00
Lodging-----	\$ 55.00
TOTAL	\$ 195.00

William C. Moran  
Dean of the College

WCM:rbid

Initial Approval:

Date: 7/21/87

## Actual Costs:

Travel-----	\$ 72.40
Food-----	\$ 12.47
Lodging-----	\$
TOTAL	\$ 84.87

Budget to Charge: 1-305-E3300-0000  
(Academic Admin.  
Non-State Employee)

APPROVAL RECOMMENDED

Date: 8-6-87

APPROVED:

Date: 8/7/87

03704

AUG 07 1987





July 9, 1987

FROM: William C. Moran

Estimated Costs:

Travel-----	\$ 814.00
Food-----	\$ 20.00
Lodging-----	\$ 55.00
TOTAL	\$ 889.00

# EXHIBIT

SEP 8 1987 NO. 5

STATE BUDGET &amp; CONTROL BOARD

William C. Moran  
Dean of the College

WCM: rbd

Initial Approval:  
Date: 7/1/00

JUL 14 1987

Actual Costs:

Travel-----	\$ 169.00
Food-----	\$
Lodging-----	\$ 29.96
TOTAL	\$ 198.96

Budget to Charge: 1-305-E3300-0000  
(Academic Admin.  
Non-State Employee)

APPROVAL RECOMMENDED

Date: \_\_\_\_\_

f-5-87

APPROVED:

Date: \_\_\_\_\_

8/6/87

AUG 06 1987

03705



# FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President  
for Academic Affairs and  
Dean of the College

July 20, 1987

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mrs. Gillian Smook to campus for an interview for the position of Assistant Professor of Psychology and to pay her travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mrs. Smook to campus would be far less than would be the expense of conducting the interview at her home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

## Estimated Costs:

Travel-----	\$ 790.00
Food-----	\$ 18.00
Lodging-----	\$ 55.00
<b>TOTAL</b>	<b>\$ 863.00</b>

*William C. Moran*

William C. Moran  
Dean of the College

WCM:rbd

Initial Approval: *Thomas C. Stanton*  
Date: 7/21/87

## Actual Costs:

Travel-----	\$ 295.60
Food-----	\$ 17.84
Lodging-----	\$ 59.92
<b>TOTAL</b>	<b>\$ 373.36</b>

Budget to Charge: 1-305-E3300-0000  
(Academic Admin.  
Non-State Employee)

**03706**

APPROVAL RECOMMENDED *William C. Moran*

Date: 8-11-87

APPROVED: *Thomas C. Stanton*

Date: 8/12/87

AUG 14 1987



# FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President  
for Academic Affairs and  
Dean of the College

August 3, 1987

VP	
VPC	
VPR	
D.A.	
D.L.	
MR	

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mr. Kenneth D. Kitts to campus for an interview for the position of Temporary Instructor of Political Science and to pay his travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mr. Kitts to campus would be far less than would be the expense of conducting the interview at his home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

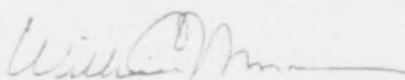
## Estimated Costs:

Travel-----	\$ 198.00
Food-----	\$ 18.00
Lodging-----	\$ 55.00
<b>TOTAL</b>	<b>\$ 271.00</b>

## EXHIBIT

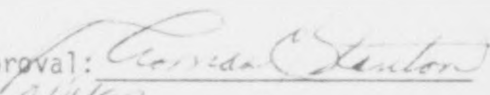
SEP 8 1987 NO. 5

STATE BUDGET & CONTROL BOARD

  
William C. Moran  
Dean of the College

WCM:rbd

AUG 10 1987

Initial Approval:   
Date: 8/4/87

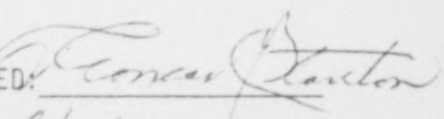
## Actual Costs:

Travel-----	\$ 105.00
Food-----	\$ 6.00
Lodging-----	
<b>TOTAL</b>	<b>\$ 111.00</b>

Budget to Charge: 1-305-E3300-0000  
(Academic Admin.  
Non-State Employee)

APPROVAL RECOMMENDED 

Date: 8-11-87

APPROVED: 

Date: 8/12/87

03707

AUG 12 1987





# FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President  
for Academic Affairs and  
Dean of the College

August 5, 1987

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mrs. Pat Richardson to campus for an interview for the position of Part-time Instructor of Fine Arts and to pay her travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mrs. Richardson to campus would be far less than would be the expense of conducting the interview at her home area or elsewhere.

## Estimated Costs:

Travel-----\$	30.00
Food-----\$	18.00
Lodging-----\$	
TOTAL	\$ 48.00

William C. Moran  
Dean of the College

WCM:rbd

AUG 10 1987

Initial Approval:

Date: 8/5/87

## Actual Costs:

Travel-----\$	14.40
Food-----\$	
Lodging-----\$	
TOTAL	\$ 14.40

Budget to Charge: 1-305-E3300-0000  
(Academic Admin.  
Non-State Employee)

APPROVAL RECOMMENDED

Date: 8-10-87

APPROVED:

Date: 8/10/87

AUG 10 1987

03708



# FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

Office of the Vice President  
for Academic Affairs and  
Dean of the College

August 5, 1987

TO: President Thomas C. Stanton

FROM: William C. Moran

Your approval is requested to invite Mr. Nathanael Dresser to campus for an interview for the position of Part-time/Full-time Instructor of English and to pay his travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Mr. Dresser to campus would be far less than would be the expense of conducting the interview at his home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

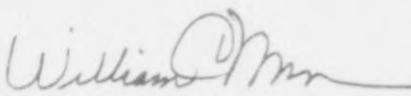
## Estimated Costs:

Travel-----	\$ 188.00
Food-----	\$ 18.00
Lodging-----	\$ 55.00
<b>TOTAL</b>	<b>\$ 261.00</b>

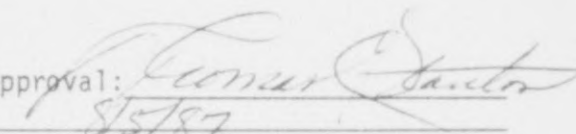
## EXHIBIT

SEP 8 1987 NO. 5

STATE BUDGET & CONTROL BOARD

  
William C. Moran  
Dean of the College

WCM:rbd

Initial Approval:   
Date: 8/5/87

AUG 10 1987

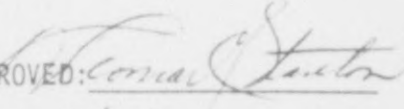
## Actual Costs:

Travel-----	\$ 74.00
Food-----	\$
Lodging-----	\$
<b>TOTAL</b>	<b>\$ 74.00</b>

Budget to Charge: 1-305-E3300-0000  
(Academic Admin.  
Non-State Employee)

APPROVAL RECOMMENDED 

Date: 8-10-87

APPROVED: 

Date: 8/10/87

AUG 10 1987

03709



# FRANCIS MARION COLLEGE

BOX F7500, FLORENCE, SOUTH CAROLINA 29501-0056 / (803) 661-1281

st Info

Office of the Vice President  
for Academic Affairs and  
Dean of the College

June 16, 1987

## EXHIBIT

TO: President Thomas C. Stanton

SEP 8 1987 NO. 5

FROM: William C. Moran

STATE BUDGET & CONTROL BOARD

Your approval is requested to invite Ms. Sandra S. Wheeler to campus for an interview for the position of Temporary Instructor of Mathematics and to pay her travel expenses. The significance of this position is such that it warrants the costs of an interview. Further, participation of a number of Francis Marion College persons is vital to this particular interview; therefore, the costs of bringing Ms. Wheeler to campus would be far less than would be the expense of conducting the interview at her home area or elsewhere. As is our usual policy, candidates residing within South Carolina were considered before candidates from other states were sought.

### Estimated Costs:

Travel-----	\$ 1,022.00
Food-----	\$ 20.00
Lodging-----	\$ 55.00
<b>TOTAL</b>	<b>\$ 1,097.00</b>

## EXHIBIT

SEP 8 1987 NO. 5

STATE BUDGET & CONTROL BOARD

*William C. Moran*

William C. Moran  
Dean of the College

WCM:rbd

JUN 17 1987

Initial Approval: *Thomas C. Stanton*  
Date: *June 17, 1987*

### Actual Costs:

Travel-----	\$ 20.00
Food-----	\$
Lodging-----	\$
<b>TOTAL</b>	<b>\$ 20.00</b>

Budget to Charge: 1-305-E3300-0000  
(Academic Admin.  
Non-State Employee)

APPROVAL RECOMMENDED *William C. Moran*

Date: *8-16-87*

APPROVED: *Thomas C. Stanton*

Date: *8/7/87*

03710

JUG 07 1987



# EXHIBIT

SEP 8 1987

NO. 6

STATE BUDGET AND CONTROL BOARD  
MEETING OF SEPTEMBER 8, 1987

REGULAR SESSION

ITEM NUMBER

2

AGENCY: Budget Division

SUBJECT: Overview, 1988-89 Budget

Budget Division Director A. Baron Holmes will present an overview on the fiscal year 1988-89 budget requests.

Details on pay plan annualizations and employer contributions amounting to \$15,020,818 are presented in the attachment.

BOARD ACTION REQUESTED:

Hear Division report and authorize the Division to allocate the referenced increases and adjustments, after advising the Division on the treatment of the Police Officer Retirement System contributions.

ATTACHMENTS:

Agenda item worksheet and attachment

03711

# EXHIBIT

SEP 8 1987 NO. 6

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET STATE BUDGET & CONTROL BOARD

88-61

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:  
(a) Agency: State Budget Division  
(b) Authorized Official Signature: A. Baron Holmes IV
2. Subject:  
Budget & Control Board Fiscal Year 1988-89 Budget Request Hearings
3. Summary Background Information:  
State Budget Overview to FY 1988-89 Budget Request Hearings by Dr. A. Baron Holmes IV
4. What is Board asked to do?  
Information only
5. What is recommendation of Board Division involved?  
Information only  
A. Baron Holmes IV
6. Recommendation of other Division/agency (as required)?  
  
(a) Authorized Signature: \_\_\_\_\_  
(b) Division/Agency Name: \_\_\_\_\_
7. Supporting Documents:  
(a) List Those Attached:  
  
(b) List Those Not Attached But Available From Submitter:

03712

## EXHIBIT

SEP 8 1987 NO. 6

STATE BUDGET & CONTROL BOARD  
BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

88-64

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: 2. Subject:

Annualization of Merit (one half year), Base Pay of Unclassified Academic Employees (one quarter), and Adjustment of Employer Contributions

3. Summary Background Information:

The State Budget Division is submitting for your review and approval the following schedule of 1987-88 pay plan annualizations and employer contribution adjustments:

Employees Three (3) Months	\$ 1,281,464
Annualize Merit Pay Six (6) Months	3,619,814
Annualize Social Security Six (6) Months	2,898,768
Adjust State Retirement Employer Contributions down by -0.15%	-1,724,747
Actuarial Adjustment General Assembly Retirement	-205,752
Adjust Group Health Insurance Rate up 10% for Six (6) Months	5,844,110
Adjust Retirement Health Insurance Base Budget for under-funding in 1987-88	3,670,000
Adjust Workers Compensation Insurance Premiums	1,872,543
Subtotal	17,256,200
Adjust State Police Officer Retirement Employer Contributions down by -3.2%	-2,235,382
Total 1988-89 Annualization and Employer Contributions	<u>\$15,020,818</u>

4. What is Board asked to do?

Authorize the Budget Division to allocate the above additional increases and adjustments to agencies and consider and advise the Budget Division as to how the Police Retirement reduction is to be treated. This would allow agencies to submit a detail budget for 1988-89 on October 8, 1987, with employer contributions adjusted and salaries annualized.

03713



# EXHIBIT

SEP 8 1987

NO. 6

5. What is recommendation of Board Division involved? STATE BUDGET & CONTROL BOARD  
Recommend approval

*Spills Case A*

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Explanation of above request

(b) List Those Not Attached But Available From Submitter:

03714

# EXHIBIT

SEP 8 1987 NO. 6

## Salary Annualization and Employer Contribution Requirements for 1988-89 STATE BUDGET & CONTROL BOARD

The 1987-88 pay plan provided a 2.5% pay increase, effective October 1, 1987, for unclassified academic employees. This needs to be annualized for 1988-89.

The pay plan provided a 1% merit pay increase for classified and unclassified employees with an average pay out of six months. Academic employees are not included in the merit. This needs to be annualized for 1988-89.

Social Security contribution will increase from 7.15% to 7.51% January 1, 1988. The 1987-88 base appropriation funds six months of this increase and needs to be annualized for 1988-89.

Retirement Contribution-adjustments based on actuarial study:

State Employees' contribution rate on Pre Retirement Death Benefit was reduced from 0.3% to 0.15%

General Assembly retirement contributions for 1988-89 was reduced by the Actuary.

Judicial/Solicitors Retirement no change

Group Health Insurance:

The rate increase for Health Insurance is projected at 10% effective January 1, 1989. This increase is to cover active and retired state and public school employees. The projected rate increase does not provide for any change in benefits.

The projected under funding for 1987-88 was due to an under estimate of eligible retirees.

Dental Insurance no change

Workers Compensation Insurance was placed on a premium bases in 1986-87. The premium was a projection and as the agencies are audited the premium is adjusted. The majority of this increase will occur in 1987-88 and no provisions have been made for the increase.

Police Officers' contribution rate has been reduced as follows:

Retirement from	10.3% to 7.3%
Pre Retirement Death Benefit from	0.4% to 0.2%
Accidental Death Benefit	no change

### Note:

The Budget and Control Board has indicated that these rate decreases would be adjusted upward should the General Assembly pass legislation reducing the 30 year requirement to 25 years.

03715

The request for salary annualization and adjustments to employer contributions, if approved, will be added to the 1987-88 available funding (1987-88 Appropriation Act less veto items) as furnished to the agencies by the Comptroller General.

## EXHIBIT

SEP 8 1987 NO. 6

STATE BUDGET & CONTROL BOARD

03716



## EXHIBIT

SEP 8 1987

NO. 6

## ESTIMATED REVENUE AVAILABLE

STATE BUDGET &amp; CONTROL BOARD

1988 - 89

(\$ Millions)

1987-88 Free Conference Revenue	2,895.7
Less Governor's Revenue Vetoes	<u>- 4.8</u>
1987-88 Revenue Estimate	2,890.9
Less General Reserve Fund Transfer	- 25.1
Less Net Governor's Vetoes	<u>- 12.3</u>
1987-88 Expenditure Base With Vetoes	2,853.5

=====

1988-89 Working Revenue Estimate	3,050.0
Expenditure Base With Vetoes	<u>- 2,853.5</u>
Available Revenue 1988-89	196.5

=====

1988-89 Working Revenue Estimate	3050.0
Revenue Vetoes	<u>+ 4.8</u>
Expenditure Base Without Vetoes	<u>- 2,870.6</u>
Available Revenue 1988-89	184.2

03717

## EXHIBIT

SEP 8 1987 NO. 6

STATE BUDGET &amp; CONTROL BOARD

STATE OF SOUTH CAROLINA  
BOARD OF ECONOMIC ADVISORS

James A. Morris, Ph.D., Chairman  
Barbara A. Feinn, Ph.D., Executive Secretary  
Bobby M. Bowers  
S. Hunter Howard, Jr.

Rembert C. Dennis Building  
Suite 345  
1000 Assembly Street  
Columbia, S. C. 29201  
803/734-3784

August 28, 1987

To: A. Baron Holmes

From: James A. Morris *JAM/cek*

Subject: Informal Working Estimate FY 1988-89

The Board of Economic Advisors met briefly on August 27 to develop an informal working estimate for FY 1988-89. It was stressed that the estimate is not the first official estimate for the year but simply a guide for budgetary officials prepared at your request. The economic scenario for the estimate is one of continued growth on an uneven basis through mid-1989 accompanied by a gradual increase in inflation, but moderate by the standards of the late 1970's and early 1980's. Real growth is expected to average 2-2.5%, with inflation measured by the CPI in the 4-5% range. This scenario has the highest probability. Depending on the size and direction of the budget and trade deficits and monetary policy, there is a significant probability (of perhaps 20%) of a recession during the period, but more likely occurring after the forecast period. These are consensus forecasts. In South Carolina, the pattern of the recent past should continue with some added strength culminating in growth exceeding somewhat that of the nation. Given these assumptions, with no close feel for the year's pattern at this date, the informal estimate for FY 1988-89 revenues is \$3050.0 million, up from the veto-based Appropriation Bill of \$2890.9 million. A close examination of ensuing data and events will be made in preparation for the release in November of the first official estimate for FY 1988-89.

JAM/cek

RECEIVED

AUG 31 1987

Budget & Control Board  
STATE BUDGET DIVISION

03718

# EXHIBIT

SEP 8 1987 NO. 6

STATE BUDGET & CONTROL BOARD

## SUM OF AGENCY REQUESTS BY FUNCTIONAL GROUP

(\$ Millions)

<u>Group</u>	<u>87-88 Base</u>	<u>88-89 Requests</u>	
Legislative	24.0	1.0	
Judicial	22.4	0.1	
Executive & Admin	82.2	15.3	
Education	1,473.1	187.0	
Health	387.7	109.2	
Social & Rehab Services	98.9	20.9	
Corrections	173.3	41.7	
Conservation, Natural Resources & Development	101.4	29.8	
Regulatory	61.1	7.6	
Transportation	<u>3.8</u>	<u>6.6</u>	
	2,427.9	419.1	
		<u>Amount On Major Commitments</u>	
Debt Service	109.4	-1.8	
Aid to Subdivisions/Contributions	205.9	9.0	
Capital Expenditure Fund	42.9	18.1	
Pay Plan & Benefit Rate Increase	<u>67.4</u>	<u>14.3</u> + Pay Plan	
	425.6	39.6 + Pay Plan	
	2,853.5	458.7 + Pay Plan	
Less Available		<u>196.5</u>	
Amount Over Available Revenue		262.2	

03719



# EXHIBIT

SUM OF TOP 3 AGENCY PRIORITIES

SEP 8 1987 NO. 6

BY FUNCTIONAL GROUP

STATE BUDGET & CONTROL BOARD

(\$ Millions)

<u>Group</u>	<u>87-88 Base</u>	<u>88-89 Top 3 Agency Priorities</u>
Legislative	24.0	0.9
Judicial	22.4	0.1
Executive & Admin	82.2	9.7
Education	1,473.1	140.3
Health	387.7	51.9
Social & Rehab Services	98.9	8.2
Corrections	173.3	25.7
Conservation, Natural Resources & Development	101.4	22.2
Regulatory	61.1	4.6
Transportation	<u>3.8</u>	<u>6.6</u>
	2,427.9	270.2
		<u>Amount On Major Commitments</u>
Debt Service	109.4	-1.8
Aid to Subdivisions/Contributions	205.9	9.0
Capital Expenditure Fund	42.9	18.1
Pay Plan & Benefit Rate Increase	<u>67.4</u>	<u>14.3</u> + Pay Plan
	425.6	39.6 + Pay Plan
	2,853.5	309.8 + Pay Plan
Less Available		<u>196.5</u>
Amount Over Available Revenue		113.3

03720

# EXHIBIT

SEP 8 1987 NO. 6

STATE BUDGET & CONTROL BOARD

## MAJOR COMMITMENTS 1988-89

(\$ Millions)

### 1. CONSTITUTIONAL

- \* General Reserve Fund 7.2  
Complete payback of General Reserve Fund  
at 4% of preceding year's revenue

### 2. STATUTORY

- \* Capital Expenditure Fund 18.1  
Increase to 2% of 88-89 General Fund revenue
- \* Homestead Exemption 2.1
- \* Inventory Tax Phase-Out 0.4  
Raise to estimated capped level of  
December 31, 1987
- \* Debt Service -1.8  
Assuming a \$60M issue in Spring 1988,  
Otherwise -5.2

### 3. FORMULAS

- \* EFA 33.5  
Given the current estimate of a 3.8% EFA  
inflation factor
- \* Higher Education Negl  
Maintaining the current percentage of formula
- \* Aid to Subdivisions 9.0  
Given funding at the current 85.4% level

### 4. FEDERAL MANDATES

- \* Corrections 17.2  
Annualization of 87-88 positions  
and operating expenses 4.4  
5th year Nelson new positions 1.7  
New positions & operating expense  
for Allendale & Marlboro facilities 11.1
- \* Mental Health 8.9  
3rd year Justice Dept Plan:  
State Hospital 1.7  
Community Mental Health 4.2  
Replacement of Non-Recurring at  
Dowdy-Gardner & Crafts Farrow 3.0

03721

# EXHIBIT

SEP 8 1987 NO. 6

## 5. OTHER COMPELLING

STATE BUDGET & CONTROL BOARD

A. <u>Annualization of 87-88 State Employee Pay Increase</u>					4.9
Merit effective January 1988, Unclassified					
BPI effective October 1987					
B. <u>Employer Contributions</u>					14.3
Health Insurance	9.5				
10% rate increase effective					
January 1989 (5.8) & Underfunding					
of Retiree Insurance (3.7)					
Social Security	2.9				
Annualization of rate increase					
from 7.33% to 7.51% effective					
January 1988					
Workers' Compensation	1.9				
C. <u>Medicaid</u>					4.1
Annualization of NGA initiative					
effective October 1987	2.8				
State match rate increase from					
26.51% to 26.92% effective October,					
1988	1.3				
D. <u>1988 General Election Expense</u>					1.1
E. <u>State Employee Pay Plan</u>					
	(2%)	(3%)	(4%)	(5%)	
2%, 3%, 4%, & 5% payout					
at 10.085 per 1%	<u>20.2</u>	<u>30.3</u>	<u>40.3</u>	<u>50.4</u>	
TOTAL MAJOR COMMITMENTS	<u>139.2</u>	<u>149.3</u>	<u>159.3</u>	<u>170.4</u>	

03722



# EXHIBIT

SEP 8 1987 NO. 6

STATE BUDGET & CONTROL BOARD

FY 1988-89 WORKING ESTIMATE  
AS OF AUGUST 28, 1987

3,050.0

LESS 1987-88 APPROPRIATION ACT  
AFTER GOVERNOR'S VETOES

2,853.5

196.5

LESS TOTAL MAJOR COMMITMENTS AT  
2%, 3%, 4%, and 5% PAY PLAN

139.2

149.3

159.3

170.4

57.3

47.2

37.2

26.1

## SOME OTHER MAJOR CONSIDERATIONS

- \* DYS - Institutional Overcrowding/Alternative Programs
- \* School Bus Transportation and Textbooks
- \* AIDS
- \* Higher Education
- \* Economic Development Initiatives
- \* Mental Retardation Community Programs
- \* Medicaid Provider Rate Increases
- \* Operating Cost for New Capital Projects  
(SLED, Parks, Adjutant General, etc.)
- \* Other Important Needs

03723

# EXHIBIT

SEP 8 1987 NO. 6

STATE BUDGET & CONTROL BOARD

## FORMULA FUNDING INCREASES

(\$ Millions)

<u>Formula Category</u>	<u>Maintenance Of Effort</u>  (at Current % Formula Funding)	<u>Full Funding</u>  (at 100% Formula)
EFA	33.5	N/A
Higher Education	-1.0	47.9
TEC	0.5	14.9
Aid to Subdivisions	9.0	35.2
<u>Non-Formula Items</u>		
Medicaid	N/A	N/A
State Employees	N/A	N/A

03724

REVENUE AND PERSONAL INCOME  
GROWTH RATES (%)

---

	<u>1970/1980</u>	<u>1980/1986</u>
Sales Tax	11.6	7.6
Individual Income Tax	17.9	10.6
Corporate Income Tax	13.9	3.6
Investment Earnings	20.6	11.1
Other Ex-Investment Earnings	9.7	4.7
Miscellaneous	N/A	1.3
General Fund Revenues	13.4	7.7
Personal Income	11.6	9.2

03725



GROWTH IN SOUTH CAROLINA

PERSONAL INCOME

	<u>TOTAL</u>	<u>REAL</u>	<u>INFLATION</u>
1970's	11.4	4.0	7.4
EARLY 1980's	8.8	3.4	5.4
FY 86 † FY 87	6.0	3.0	3.0

\*\*\*\*\*

				INFLATION AS
				<u>% TOTAL</u>
1970's LESS				
FY '86 - '87	5.4	1.0	4.4	82%
1980's LESS				
FY '86 - '87	2.8	0.4	2.4	86%

FY '86 REVENUE DECLINE - AMOUNTS & CAUSES

FY 81-85 REAL GROWTH 2.7%

FY 81-85 INFLATION RATE 6.2%

FY 86 REAL GROWTH 3.0%

FY 86 INFLATION RATE 3.0%

+0.3% = +\$7 MIL

-3.2% = -\$77 MIL

-\$70 MIL

03727

STATE BUDGET DIVISION  
9/7/87 - T.DECLINE A&C

EXHIBIT  
SEP 8 1987 NO. 6  
STATE BUDGET & CONTROL BOARD

MOVING AVERAGE OF  
REAL GROWTH RATES  
FY '71 THROUGH FY '86

	<u>LOW</u>	<u>HIGH</u>	<u>AVERAGE</u>
Percent	1.9	4.8	3.1
Real Growth Over FY '88	\$55 M11	\$139 M11	\$90 M11

03728



FY '85 INCOME & EXPENDITURE: S C -VS- U S

		<u>INCOME</u>	<u>STATE &amp; LOCAL EXPENDITURE</u>	<u>STATE EXPENDITURE</u>	<u>LOCAL EXPENDITURE</u>
PER CAPITA	$\frac{S\ C}{U\ S}$	76.3%	74.2%	95.6%	59.3%
$\div$	NEED		70.1%		

03729

STATE BUDGET DIVISION  
9/7/87 - T.INC&EXP85

EXHIBIT  
SEP 8 1987 NO. 6  
STATE BUDGET & CONTROL BOARD

FY '85 INCOME & OWN SOURCE REVENUE  
S.C. VS U.S.

		<u>INCOME</u>	<u>STATE &amp; LOCAL REVENUE</u>	<u>STATE REVENUE</u>	<u>LOCAL REVENUE</u>
PER CAPITA	$\frac{\text{S.C.}}{\text{U.S.}}$	76.3%	71.6%	88.7%	48.7%
EFFORT	$\frac{\text{S.C.}}{\text{U.S.}}$		93.8%	116.3%	63.8%

03730

STATE BUDGET DIVISION  
8/12/87 - T.INCOWNSRCE

STATE BUDGET & CONTROL BOARD  
SEP 8 1987 NO. 6

EXHIBIT

EXHIBIT  
SEP 8 1987 NO. 6  
STATE BUDGET & CONTROL BOARD

# EXHIBIT

SEP 8 1987 NO. 7

STATE BUDGET AND CONTROL ~~STATE BUDGET & CONTROL BOARD~~ REGULAR SESSION  
MEETING OF SEPTEMBER 8, 1987 ITEM NUMBER

3

AGENCY: Joint Legislative Committee on Cultural Affairs

SUBJECT: Report on Study of Old Exchange Building Commission

As a follow-up to the Board's efforts at its March 10 meeting to assist the Old Exchange Building Commission, the Joint Legislative Committee on Cultural Affairs has submitted its recommendations on the following:

- (1) ways the Commission might generate added revenue to support its operations; and, if unsuccessful,
- (2) whether the Commission should be merged with another existing State agency.

With regard to revenue generation, the report recommends:

- a long-range promotional plan be developed (page 9);
- possibility of a joint admission ticket with Charles Towne Landing (p.9);
- inclusion of Building in local sightseeing tour services (page 9);
- reopening of the gift shop (page 11);
- added promotion of rental of parts of Building (page 11);
- clarify relationship with Friends organization (page 11, 12);
- staff participation in professional organizations, etc. (page 12);
- additional staff and operating funds (page 13).

The report recommends that the Commission be merged with a larger State agency (Patriots Point Development Authority) if the additional funds required by the Commission are not possible on a continuing basis through increased appropriations and earned revenue (page 13).

Representatives of the Committee and the Commission plan to attend the meeting to present the report and to respond to the Board's questions.

BOARD ACTION REQUESTED:

Consider report recommendations of Joint Legislative Committee on Cultural Affairs.

ATTACHMENTS:

Referenced report dated July 27, 1987.

03731



JUL 27 1987

# Joint Legislative Committee on Cultural Affairs

## HOUSE MEMBERS:

HARRIET H. KEYSERLING, *Chairman*  
JOHN H. BURRIS  
JEAN L. HARRIS  
TIMOTHY F. ROGERS  
SARA V. SHELTON



State of South Carolina

HARRIET H. KEYSERLING  
House of Representatives  
*Chairman*

SUSAN CONATY-BUCK  
*Director of Research*

## SENATE MEMBERS:

JOHN C. LAND, III, *Vice Chairman*  
SAM APPELGATE  
JOHN E. COURSON  
JOHN C. HAYES, III  
NELL W. SMITH

220 BLATT BUILDING  
P.O. BOX 11867  
COLUMBIA, S.C. 29211  
(803) 734-3145

July 24, 1987

Mr. William McGuinness, Secretary  
S.C. Budget and Control Board  
612 Wade Hampton Office Building  
Columbia, SC 29211

## EXHIBIT

SEP 8 1987 NO. 7

Dear Mr. McGuinness:

STATE BUDGET & CONTROL BOARD

Please find enclosed twenty copies of a report on the Old Exchange Building Commission which the Joint Legislative Committee on Cultural Affairs was asked by the Budget and Control Board to conduct. It is the Committee's hope that this report will provide all of the information requested, and be of assistance to Board in their discussions regarding the affairs of the Old Exchange Building Commission.

9/8 As I had discussed with you on the telephone the other day, I would greatly appreciate it if this report would not be scheduled to be discussed by the members of the Board until their meeting on August 25, 1987. I am requesting this because I will be out of town during the next scheduled meeting, and my Committee has asked that I be present if any discussion takes place on the report so that I may answer any questions. I hope August 25 will be a convenient date for the Board's review of the report.

Please contact me as soon as it is known when the report will be scheduled as an agenda item for an upcoming Budget and Control Board meeting. Thank you for your assistance.

Sincerely,

*Susan Conaty-Buck*  
Susan Conaty-Buck  
Director of Research

Encl.

03732

# Joint Legislative Committee on Cultural Affairs

## HOUSE MEMBERS:

HARRIET H. KEYSERLING, *Chairman*  
JOHN H. BURRISS  
JEAN L. HARRIS  
TIMOTHY F. ROGERS  
SARA V. SHELTON



State of South Carolina

HARRIET H. KEYSERLING  
House of Representatives  
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SUSAN CONATY-BUCK  
*Director of Research*

## SENATE MEMBERS:

JOHN C. LAND, III, *Vice Chairman*  
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NELL W. SMITH

## EXHIBIT

SEP 8 1987 NO. 7

220 BLATT BUILDING  
P.O. BOX 11867  
COLUMBIA, S.C. 29211  
(803) 734-3145

July 27, 1987

STATE BUDGET & CONTROL BOARD

TO: South Carolina Budget and Control Board

FROM: South Carolina Joint Legislative Committee on Cultural Affairs

RE: Old Exchange Building Commission Study

### HISTORY

The State of South Carolina began its association with the Old Exchange Building in the City of Charleston in 1975, when the General Assembly determined that it was in the best interest of the State that the building be preserved and restored, and that it be open to the general public as a "patriotic shrine" and a display for South Carolina's "historic heritage". An agreement between the Rebecca Motte Chapter of the Daughters of the American Revolution (owner of the Old Exchange Building and property) and the State, detailing the State's intention to lease, renovate and manage the building was signed on October 28, 1975. A lease between the same specifying payment of \$25,000 by the State to the Rebecca Motte Chapter for a period of twenty-five years, with a renewable option for three additional twenty-five year periods, was signed on December 16, 1976. Amendments to the original lease were signed in July of 1978 and February of 1980. Both were necessary as a result of delays caused by inadequate funding for the renovation and difficulty in obtaining title to property needed for the restoration.

The Old Exchange Building Commission was created by statute in 1976. The enabling legislation for the Commission is Section 51, Chapter 19 of the South Carolina Code of Laws of 1976 as amended. The Commission was originally charged with the responsibility of "reviewing the problems and opportunities presented in the preservation and restoration of the Exchange Building", located in the City of Charleston. Today the responsibilities of the Commission are primarily to "set and determine policies for the administration and control of the Old Exchange Building pursuant to agreements and contracts that shall be entered into to achieve development, restoration and administration of the Old Exchange Building."

03733

## COMMISSION STRUCTURE

The Commission currently (two previous amendments were made) consists of ten members: three elected by the House of Representatives and Senate in joint assembly; two elected by the Rebecca Motte Chapter of the Daughters of the American Revolution; two elected by the South Carolina Society of the Daughters of the American Revolution and not residents of Charleston County; the Chairmen of the SC Dept. of Parks, Recreation and Tourism and the SC Dept. of Archives and History or their designees; one member of the House of Representatives appointed by the Speaker of the House; and one member of the Senate appointed by the President of the Senate.

Staff of the Commission includes an executive director, two additional full-time permanent positions, and two part-time temporary positions. The Commission also employs one part-time person on a full year contractual services basis during the entire year, and two summer only part-time persons on a contractual services basis. One of the full-time permanent persons supervises staff and serves as "second in command" when the director is not present. The other manages the gift shop and gives tours. All other staff persons are tour guides, with the exception of the full-year part-time temporary person hired on a contractual services basis who performs superficial maintenance and restoration functions. When the number of hours the total staff serves is added up, this per year translates into four permanent FTE's, one temporary FTE, and one full time person service under a contractual services agreement.

## FINANCIAL HISTORY

In February of 1987 Capt. John Coussons, Chairman of the Old Exchange Commission, notified the Budget and Control Board that the Commission had obligations totalling \$40,416, with a cash balance of \$4,500. These circumstances prompted the Board to request that an audit be performed by the State Auditor's Office. The auditor found that the Commission had had a deficit for each of the years ending June 30, 1982 through 1985. Although he did not estimate a deficit for FY: 1985-86, he did estimate a deficit of approximately \$53,500 for FY: 1986-87. The auditor's report noted specific actions the Commission should take such as downgrading the quality of copy machine it leased, releasing a rented state-owned vehicle, and returning unsold merchandise purchased for the gift shop. He noted that the deficits of the Commission had been caused, in large part, by the Commission's inability to generate the "other funds" revenue it projected each fiscal year and the spent, irregardless of the actual cash balance.

At the Board's March meeting, the Commission requested assistance in meeting the projected deficit for FY: 1986-87. The Board took the following action:

- 1) To pay the debts due to non-state agency creditors the Board:
  - a) Appropriated \$17,500 from the Civil Contingency Fund.
  - b) Recommended that a Local Government Division Grant of \$17,500 be requested. This amount was later granted.

EXHIBIT

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STATE BUDGET & CONTROL BOARD

03734



2) To pay the debts due to other state agencies, the Board permitted the Commission to defer up to \$20,000 of these debts until July 1, 1987. The Commission was instructed to request \$20,000 in non-recurring funding for FY: 1987-88 to meet its obligations to other state agencies. This funding has been included in the FY: 1987-88 Appropriations Act, along with \$4,000 in recurring state appropriated revenue, and a reduction of projected "other" funds in the amount of \$25,000. With these actions, the agency starts with a clean financial slate for FY: 1987-88.

#### STUDY

In addition to the financial recommendations made by the Budget and Control Board, the Board also requested that the Joint Legislative Committee on Cultural Affairs coordinate a study on the Commission to determine if there were ways the Commission could produce additional revenue, and also to recommend whether or not the agency should be merged with another existing State agency of a similar nature.

A study team of advisors from several agencies was created, and those persons were:

Martha Beckman,	Asst. to the Director, Department of Parks, Recreation and Tourism
Susan Conaty-Buck,	Director, Jt. Leg. Committee on Cultural Affairs
Roger Stroup,	Curator of History, Museum Commission
Aaron Krute,	Analyst, Budget and Control Board

After reviewing many documents regarding the creation of the Commission, its stated policies, goals and objectives and fiscal history, Ms. Beckman, Ms. Conaty-Buck and Dr. Stroup met with Old Exchange Commission director, staff and the Commission chairman and vice chairman at the Exchange in June of 1987. Mr. Krute visited the Exchange in July.

At the start of the visit, the study team toured the Old Exchange Building. While the exterior of building is quite well maintained, the interior appearance of the building is currently extremely unsightly. The interior is in great need of repainting and repair. This is partially due to peeling paint and water stains resulting from a previously leaking roof (repair of this has been conducted), but also from the normal traffic of an attraction open to public tours. The entire building smelled of mold because of the water damage. Exhibits were in poor condition, and some require restoration and conservation. Staff offices, located in the basement of the building, were extremely cramped.

On a more positive note, the study team was impressed with the staff's and Commissioner's attitudes regarding their interest in and devotion to improving the viability of the Old Exchange Building.

The following details a compilation of concerns noted and recommendations formed by members of the study team as a result of its readings and visits:

#### COMMISSION

- 1) Concern: Two factions of the Commission tend to be working in opposite directions. A majority of the Commissioners are elected or appointed to

EXHIBIT

SEP 8 1987 NO. 7

STATE BUDGET & CONTROL BOARD

the Commission to represent a specific group or agency. This method of Commissioner election or appointment is thought to be most useful because of the various interests surrounding the Commission and the Old Exchange Building. The problem, however, is that while it should work in principle, it does not in practice with the Old Exchange Commission. When various interests are represented on a Commission, it is assumed that a spirit of compromise will be in evidence to make decisions that are in the best interests of the Commission. The Old Exchange Commissioners do not work well together as a whole, and meetings are reported to be not very productive. This seems to have been a pattern of operations which had gone as far back as 1980, when a report from the Planning and Operating Committee made the following observations: "The road has been rocky at times and our relationships have not always be ideal, but we have so far weathered the storm.", and "We believe that is crucial to our continued success and to our favorable public image that we strive always to work harmoniously and to demonstrate a spirit of friendly compromise when faced with difficult decisions. Certainly, we should not allow small matters of little significance to muddy our waters." Internal strife among the Commissions still appears to be present and has led to non-productivity. This non-productivity has caused the agency to stagnate, and the results have become obvious.

Recommendation: Commissioners must strive to work together, not against each other. Commissioners should discuss their duties and responsibilities as Commissioners, with the realization that, as Commissioners, their duty is to the agency and the State first and their personal allegiances second. A written agenda should be prepared for each meeting, listing only those items that must be discussed by the Commissioners as part of their duties and responsibilities. Individual Commissioners should not be permitted to drift into any topic not shown on the agenda, except at the appropriate time for the Commissioners to voice concerns relating to the Commission's operations.

- 2) Concern: The Commissioners do not seem to realize their legal duties and responsibilities to the agency and the State. This statement is proven by the fact that the Old Exchange Commissioners were not aware that the agency had shown a deficit for five out of seven years. The final determination of this fact was only discovered when the newly hired agency director brought this matter to the attention of the Commission in late 1986. Further, included in the Commission's bylaws (last revised in 1977) is that an Operating Committee composed of three members has as a responsibility "to seek an annual audit from the State Auditor's Office." This bylaw was not carried out. When a Commissioner was asked why no Commissioner had ever inspected the financial records kept by the former director, he replied that the former director told him that there was a law forbidding the Commissioners from seeing the books. The Commission also had on file personnel policies that are very much out of date, and do not conform with the revised personnel policies suggested by the Division of Human Resources Management.

Recommendation: The Commission should study their enabling legislation and bylaws, and set policies for Commission operations in keeping with the intent of both documents. It is also suggested that a Finance Committee be established to work with the director to insure that fiscal

EXHIBIT

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affairs of the agency are kept on track, as well as insure that an annual audit is performed. This committee would also determine that all financial obligations of the Commission are met each year. Although the Commission does have a standing Operations Committee and this committee does have budget development as part of its functions, it is suggested that a specific committee concerning finance alone be created and meet with the director more often than the four times per year the Commission meets.

- 3) Concern: The Commissioners involve themselves individually in the day to day operations of the agency. Presently there is no clear division of authority between the director and the Commission members, either as a body or as individuals. Noting three specific areas, individually and collectively the Commissioners have fired staff, accepted and purchased artifacts for the collections of the Commission, and given mandates to staff members without discussing problems with the director.

Recommendation: The Commission has no specific policies governing the day to day operations of the agency. It is clearly stated in the Commission's enabling legislation that one of the powers of the Commission is "To set and determine policies for the administration and control of the Old Exchange Building Commission pursuant to the agreements and contracts that shall be entered into to achieve the development, restoration and administration of the Old Exchange Building." Therefore, the primary function of the Commission should be to set the broad policies for the operation of the agency and then leave the daily running of the agency to the director. Only someone who is present everyday can fully understand the detailed operational needs, and Commission members should not interfere with administrative functions. It is the responsibility of the Commission to hire a qualified individual as the director. The director must have the trust and confidence of the commission to carry out the administrative and programmatic functions of the agency. If the Commission is troubled by the management of the agency by the director, problems should be discussed at a full commission meeting and appropriate changes recommended at that time. Because the director works for the entire commission as a body, not for each individual member, individual members should not approach the director to make changes.

Decisions on accepting or purchasing artifacts on behalf of the agency must rest with the professional staff. Neither individual Commissioners nor interested public should be permitted to just drop of anything they feel suits the exhibits of the Exchange. The commission needs to adopt a more comprehensive collections policy that clearly outlines the purpose of the agency, the scope of the collections, and a broad policy statement regarding the direction the interpretation of the Old Exchange Building should take. Once the parameters of the collections and interpretation are established, then the director should work within these guidelines to determine if an object is appropriate for the collections. While it may be necessary to call on outside experts for information about objects, the director should make the final decision. The Commissioners were not appointed or elected because they are qualified to authenticate artifacts, however the director should have been hired with this in mind.

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Hiring and firing and instructing all staff other than the director should be left up to the director. The commission should hire the director who hires and directs all other staff. If the commission hires, fires and directs staff, then it is almost impossible for the director to have any influence over the individual she must supervise. If employees feel they are not being treated fairly, they should address their concerns to the standing Grievance Committee, however this committee must not be involved in the hiring, firing or instruction of staff.

- 4) Concern: The director and staff receive instructions from three separate bodies which leads to confusion. There are three bodies with a vested proprietary interest in the success of the Old Exchange Building Commission. These are the Rebecca Motte Chapter of the Daughters of the American Revolution, a foundation designed to support and fundraise for the Commission, and the Commission itself. Leaders and members of each body feel that it is their right to instruct the director and staff where to place artifacts, what operations of the building should consist of and what their duties for each body should entail.

Recommendation: Obviously, the director and staff of the Commission are employed by the State and are the direct responsibility of the Commission. Both the leadership of the Rebecca Motte Chapter and the Friends organization should be informed by the Commission that only the Commission may instruct and direct the activities of the director who will in turn direct the staff. Any requests concerning the activities of the director or the staff should be presented to the Commission at a regularly scheduled Commission meeting.

- 5) Concern: There is no long-range planning document for the agency. Since its opening, the Old Exchange Building has been operating on a short range basis. In the words of the Commission chairperson, "We have been reeling from one crisis to the next", and the director describes the activities of the Commission as "putting out brush fires" for the last year. While a good deal of this crisis management has arisen over the newly discovered deficit, and a leaking roof that caused considerable damage to the building, the lack of a long-range plan has not permitted the growth and development of the agency.

Recommendation: A comprehensive long-range plan needs to be developed that will address the direction that the facility and Commission should take. This plan should include all aspects of the operation of the building and should have a realistic section dealing with funding. Only after this type of plan has been developed and adopted by the Commission will the members of the commission and the staff all have a clear goal of where they are going and how they are going to get there.

#### FINANCIAL MANAGEMENT

- 1) Concern: The past fiscal history of the Exchange indicates a need for increased fiscal management on the part of the staff, as well as the Commission. The Commission's Budget and Control Board analyst, Mr. Krute,

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noted that after discussions with the administrative assistant now processing expenditures, he was impressed by her knowledge of financial and accounting operations.

Recommendation: The agency must stay within the limits reflected with the annual appropriations act and avoid future deficits. Again, the staff and the Commission must recognize that appropriation figures represent limits on what the agency is authorized to spend during the year. To avoid deficit situations, however, specific spending decisions must take into account revenue collections as well as cash balances on hand. This information is available from the agency's own records, as well as from reports furnished to the Exchange monthly by the Comptroller General. If the revenues exceed the appropriation authorization, the Exchange should seek authorization to spend these revenues through the BD-100 process.

In this connection, the Exchange should establish tighter controls over expenditures. Only the director should be authorized to approve expenditures. The agency might also wish to establish some system of encumbering funds as soon as any expenditure is authorized as a further safeguard against deficits.

- 2) Concern: The Old Exchange Commission appears to be paying much more than is needed for its fine arts insurance policy. The agency is currently carrying a policy for \$2,600,000 on the building and \$1,000,000 on the contents. The contents policy is a fine arts policy and covers only the artifacts in the building, not the office equipment, etc. Dr. Stroup, after reviewing the artifacts on exhibit at the Old Exchange, stated that he felt that "there was nowhere near \$1,000,000 worth of objects in the building".

Recommendation: The cost of the fine arts insurance can most likely be reduced by reducing by raising the deductible and by itemizing the artifacts that are covered. Additionally, the procedures for listing an item on the insurance policy needs to be clarified to insure that all necessary items are covered, but that coverage is not excessive.

#### INTERPRETATION AND COLLECTIONS:

- 1) Concern: Although the Commission's bylaws call for "presenting the building to the visiting public in ways which will most effectively communicate the dramatic story of its long and colorful history", current exhibits do not reflect this. The building has had various usages since its construction during the revolutionary era, however, only collections of that era are displayed. It does not appear that the Exchange needs to promote itself as a museum with a substantial number of artifacts on display in the building. The Revolutionary and Civil War exhibits do not add anything to the interpretation or understanding of the building itself, and similar exhibits can be seen at the Powder Magazine, the Confederate Museum in the Market or the Charleston Museum. The security and conservation necessary to maintain these exhibit components are probably not worth the effort.

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Recommendation: The Old Exchange Building become an interpretive center explaining the history of the building and the various roles it has played in Charleston since its construction on the eve of the Revolution. In promotional material the visitor is told that this is one of the three most important colonial buildings still standing in the United States. When a visitor enters the building, they are not presented with that concept, one which should be the first impression encountered. The main floor of the the building should have a major interpretive exhibit that explains by utilizing artifacts, graphics and labels the complete history of the Exchange, including the story of the restoration of the building.

While it is not the study team's intention to plan the interpretation of the Exchange, a brief outline of how it might be approached may be useful. Dr. Stroup has written this outline and it is attached as an addenda to this report.

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- 2) Concern: Some artifacts that have been acquired for display do not relate to the history of the building. The artifacts that are acquired for the permanent collection should be objects that relate to the history of the building. The Isaac Hayne sword and the clock are excellent examples of the type of artifacts that should be actively sought for the collection. Additionally, the archeological materials that were uncovered in the dungeon are important objects needed to tell the story of the Exchange. On the other hand, the weapons and other items in the two small rooms on the second floor are not really generic to the Exchange itself. It requires too much staff time and effort to properly conserve, secure and exhibit artifacts that are not an integral part of the story of the building.

Recommendation: The Old Exchange Commission should acquire only those artifacts that are relevant and will help tell the story of the building. Since there is very little room for storage there is no need to acquire artifacts that are not going to be used in the interpretive exhibit.

- 3) Concern: Proper cataloguing of the artifacts in the collection must be done. There are existing records on the objects, but they need to be organized in a system compatible with acceptable museum standards that will insure proper accountability.

Recommendation: The director of the Commission should insure that proper cataloguing of all current and future artifacts in the collections be done. The statewide services division of the State Museum can provide the names of individuals who would be able to assist in this area.

#### PROMOTION

- 1) Concern: The Exchange has no marketing plan. For promotion the Commission relies heavily on flyers left throughout the city in display racks with other Charleston attractions. Some positive press has be



given in local newspapers, but this is not sufficient promotion. This lack of promotion may be the result of inadequate funding for this purpose.

Recommendation: A long range promotional plan should be developed and funding sought to achieve the objectives of the plan. There is little advertising and promotion which can be done without available funds.

Specific recommendations about the Commission's regarding the Commission's current promotional methods include: The 4 X 9 flyer currently used by the Commission is adequate, but it is suggested that it be reprinted to reflect the current hours of operation and the closing of the gift shop (if this is not to be reopened). It would be helpful to travelers to indicate public parking garages on the locator map. Since the building is compared in historic stature to Independence Hall in Philadelphia and Faneuil Hall in Boston, it would be good to mention this in the copy. Also, an address and telephone number for additional information should be added.

A joint admission ticket for the Exchange and Charles Towne Landing could be developed. For example: instead of an adult visitor paying \$4.00 to tour Charles Towne Landing and \$2.50 for the Old Exchange and Provost Dungeon, a joint ticket could be purchased at either location for \$5.50 or \$6.00. The staff of PRT are willing to consider this proposal if requested.

The inclusion of the Old Exchange Building in local sightseeing tour services could be expanded. Presently, Grayline Tours includes the building during the winter and several private guides bring visitors. The director should contact the tour companies and negotiate a special group rate for inclusion in their itineraries if approved by the Commission. The director should also personally call on hotel concierges and invite them to tour the building so that it can be knowledgeably promoted to guests.

The Exchange has generated some good press coverage, and that is the best source of free publicity. The director should contact the feature editors of South Carolina daily and weekly newspapers, along with major ones in North Carolina and Georgia to possibly generate a story idea.

#### MISCELLANEOUS COMMISSION ACTIVITIES

##### 1) Film

Concern: The Commission recently signed an eighteen month contract for a movie, Dear Charleston to be shown a number of times per day in the Exchange. The admission to this forty-two minute movie is \$2.50 in addition to the regular tour price of \$2.50 (if the tour is requested). The Commission is guaranteed an income of \$800 per month for showing this movie, plus an additional percentage over that if attendance is high. This movie is shown in other Charleston locations, three and four blocks away from the Exchange. The showing of this film produced several concerns by the study team:

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It is difficult to believe that many visitors to Charleston will take time to sit and view a forty-two minute film. If they also wish to take the forty minute tour, this is one hour and twenty-five minutes a visitor would have to commit to the Old Exchange Building. Ten to twenty minutes is as long as someone can be expected to watch a promotional film. A number of people were observed leaving the film before its end on the day the study team visited.

In addition to the time consideration, it is not clear how this movie has an relevance to the understanding or interpretation of the Exchange.

The contractual agreement requires that a large banner be placed on the front exterior of the building, and this has caused complaint by some residents of Charleston who feel the building is being defaced by this signage.

The Commission plans to move the movie from the second floor to the State DAR Room on the first floor. This will mean that the room may not be used as a rental site during the day, current artifacts displayed there will have to be moved, and the beautiful Palladian windows in the room will have to be covered up.

The director is not aware of how many admissions are collected for the movie on a daily basis. The funds are collected separately from tour admissions and a representative of the film company collects the revenues each day. Because the staff does not count the receipts, there is no way of knowing how many admissions for the film have been received on a monthly basis, and no way of knowing if the film company owes the Commission any amount over the guaranteed minimum.

Recommendation: While it is obvious that the film is being shown because of a guaranteed income to the Commission per month, all members of the study team agree that this film should not be shown at the Exchange for the reasons listed above. If the Commission desires a media presentation for visitors, it should invest in a short (5 to 8 minutes) slide presentation that will detail the history of the building or a shorter film. Additionally, the Commission should seek funding and plan a strategy for effective marketing to promote the building sufficiently which will increase admissions and rental income so that the current film would not have to be shown.

2) Gift Shop

Concern: The Commission recently closed its gift shop. This decision apparently stems from a recommendation made by the State Auditor last March and his contention that the gift shop "does not make much money." The Auditor recommended that purchases for resale by the gift shop be suspended until the end of the fiscal year to avoid worsening the deficit which existed during the much of the fiscal year. This shop was previously located in the first floor lobby, but had been moved to the basement directly outside of the entrance to the dungeon by the time the study team visited.

While it is true that the gift shop has not generated as much revenue as estimated recently (approximately \$12,000 was generated in FY: 1986-87),

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revenues during FY: 1986-87 were probably reduced as a result of purchases for the gift shop being virtually at a standstill since October 1986.

Recommendation: The gift shop should be reopened. It is an existing source of revenue for which there is no readily identifiable replacement. The gift shop is also essentially self-supporting, and seems to generate enough revenue to cover its purchases. Moreover, with proper stocking, gift shop revenues could probably be increased. A limited number of high quality items should be sold, and relate to the various uses of the Exchange throughout its history. The items sold in the Drayton Hall gift shop are examples of what would be successful.

Additionally, the gift shop location should be returned to the first floor. This location will provide optimum visitor traffic as the visitors must pass the gift shop area when they enter and leave the building.

One possibility would be to lease the gift shop to a private individual or organization. The Exchange would receive some agreed-upon rental payment, some percentage of the profits, etc. There appears to be no legal prohibition against such an arrangement, and its feasibility should be explored by the Commission.

### 3) Rentals

Concern: The Commission currently rents the various portions of the building at competitive rates to various groups and organizations. A full catering kitchen directly off the Great Hall make this space a natural for meetings, dinners, wedding, and a number of other uses. Rentals produce an ever growing source of income to Commission. Given the success of this source of income, additional promotion of this service should be developed.

Recommendation: Before any recruitment of increased rental activity is done, the building must be repaired. After these repairs are made, the Commission should produce an inexpensive flyer describing the amenities and rental costs. This brochure should be distributed locally to lodging facilities, bridal shops, churches, civic organizations, and other entities which rent meeting and reception space. It is also recommended that Commission investigate fire code regulations before hanging stage lights in the Great Hall. On a visit to the Exchange last year, one member of the study team noted that lighting equipment for a performance was hung and wired dangerously and might have produced a fire.

### 4) Friend's Organization

Concern: As previously mentioned, it is unclear what role the staff and the financial resources of the Commission play in the development of the Friend's of the Old Exchange Commission. Successful operation of this organization is clearly necessary and desirable, however no policies currently exist regarding the relationship of the Friends activities to the Commission's activities. Once that role is established, the commission should work closely with the Friends (within the legal limits) to encourage and foster activities of the Friend's organization.

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Recommendation: The Commission and the Friend's organization should work together to set policies to establish the relationship between the two in regard to staff and financial resources. Once this relationship has been established, the Friend's organization should consider more fund-raising activities to benefit the planned activities of the Old Exchange Commission. It is extremely important that the organization only plan to utilize its funds for acquisitions and activities that are agreed to by the Commission. Arts and crafts exhibits, antique shows and symposiums, concerts and other special programs are a few proposed ideas.

5) Staff Participation in Workshops/Conferences/Professional Organizations

Concern: Due to budget constraints, the Commission staff has resigned from several trade associations and was not able to attend conferences and seminars sponsored by the organizations when they were members. Attending meetings and conferences to network with similar historic attractions, museum federations and other professional organizations relating to the operation and promotion of facilities of the Exchange's type is very important.

Recommendation: Recognizing that the director could profit greatly from learning of others' mistakes and successes, as well as obtaining knowledgeable information and contacts, the director should be permitted to attend those conference and workshops approved by the Commission when funding permits.

STAFF

Concern: As previously stated, when the number of hours the total staff serves is added up, this translates into four permanent FTEs, one temporary FTE, and one full time person service under a contractual services agreement. This does not appear to be enough staff for an agency that receives the public for tours six days a week from 9:30 a.m. to 5:00 p.m., coordinates the necessary repairs for an aged facility, conforms with the regulations required for State agencies regarding fiscal, personnel and other aspects of agency management, rents facilities, collects and develops exhibits, conducts public programs, maintains a gift shop, and constantly seeks to increase earned revenues through increased promotion.

The director is currently involved in the day to day operations of all of the above, and is assisted by staff only in the areas of bookkeeping and personnel management.

Although no security problems have yet occurred, security of collections is extremely lax because the number of staff is simply not adequate at most times to permit coverage of all three floor exhibiting materials. Exhibits are in poor shape because adequate time for routine conservation and management are not available. A badly leaking roof was not discovered until it had severely damaged the building because qualified staff was not available to conduct frequent inspections and roofing problems were not expected so soon after the building was preserved and renovated. And the list goes on...

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Recommendation: The Legislature should allocate additional funds, FTEs and contractual services funds to the Commission. The most badly needed staff member addition for the Commission is a full time permanent public information director. This person would conduct strategic marketing activities and coordinate rentals. He or she could also oversee the operations of the gift shop, but not serve as a salesperson. All of these areas are extremely important to the fiscal welfare of the agency, and should not be expected that the director give justice to the day to day operations of these activities in addition to her other administrative duties.

Additional tour staff is also needed so that full coverage of each floor is available, and the staff member employed to conduct bookkeeping activities and supervise staff is not called upon to give tours when sufficient tour staff is not available.

Additional contractual services funds are clearly needed in two areas. The first is exhibit preparation and restoration. If the plan to redefine the interpretation of the Exchange is adopted, the agency will need to contract for new exhibits to be researched and executed. In addition, the age of the building mandates that more periodic inspection of the building must be made by qualified persons to assure that the investment the State has made in restoring the building is not wasted.

#### CONCLUSION

In general, the discussion and recommendations above are based on continued existence of the Old Exchange Building Commission as a separate agency. Performance and viability of the agency would be improved with additional infusions of capital and more technically focused management. In addition the changes needed in policy and planning, noted within this report are the additional funds needed for physical restoration of the building interior, promotional tools, additional FTEs, personal services and contractual services, and exhibition construction and restoration.

If the additional funds required by the agency are not possible on a continuing basis through increased appropriations and earned revenue, the study team recommends that the Old Exchange Building Commission be merged with another, but larger, state agency with a similar mission and function. The current Commissioners and subsequent replacements could serve as an advisory committee regarding the Old Exchange Building for this agency if this is desirable.

A merger with another State agency would clearly seem to be beneficial to the Exchange as this type of arrangement for the Exchange has been beneficial in the past. From 1976 to 1981, administrative support was provided by the Dept. of Parks, Recreation and Tourism (PRT). In September 1980, the Planning and Operations Committee of Commission recommended that Commission vote to "go it on our own", and become a separate state agency by May 1, 1981. Thus the Commission broke its administrative ties with PRT. Looking back on this history, it is interesting to note that the first deficit year occurred in FY: 1981-82, the first year the Commission's management was no longer associated with PRT.

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Patriot's Point is recommended at the State agency the Old Exchange Commission should merge with due to the similarity of both entities missions and functions, as well as their close proximity. Patriot's Point currently has on staff some of the personnel needed to assist in the promotion and management of the Exchange. It is been suggested that a joint ticket to the two attractions would assist both. Further, the success of Patriot's Point's operations is validated by its ability to be presently completely self-sustaining.

This is not to say that, however, that additional funding for the Exchange will not be needed if the Budget and Control Board does determine that it is in the best interests of the Commission and the State that the Commission be merged with Patriot's Point or any other State agency. Until it has been clearly demonstrated that the Exchange may become self-sustaining under the management of another State agency, general funds will still be required on an annual basis. Additionally, some non-recurring funding will be required to perform the suggested renovations of the exhibits, as well as to repair and repaint the building. In short, if the Commission is merged with another State agency, it should not be that agency's responsibility to support the full operations of the Exchange until it has been clearly established these operations will not be detrimental to the fiscal well-being of the agency or the Exchange.

It would also be necessary to insure that the Exchange not become "the poor step-sister" to Patriot's Point. Budget reductions are a possibility faced by all state agencies, and Patriot's Point should not be permitted to permit more than the Exchange's fare share to be cut in a situation where a reduction is required by Patriot's Point.

In regard to changing the assignment of the current lease to another State agency, Ms. B.J. Willoughby, Assistant Attorney General, who has reviewed the lease and its amendments, states that "There is no provision in the lease or its amendments... with regard to assignment of the lease. Such an action would require approval of the Commission and possible the consent of the lessors if any provisions are changed."

Finally, the legislation establishing the Old Exchange Commission would have to be repealed, and the Patriot's Point enabling legislation amended to reflect the change in property management. If the present Commissioner structure is to remain intact as an advisory committee to Patriot's Point, this too should be reflected in the amendment to Patriot's Point's enabling legislation, clearly defining the roles and duties of each entity.

The Joint Legislative Committee on Cultural Affairs would like to thank the Budget and Control Board for permitting the Committee to participate in this interesting study. The Committee also wishes to thank the three agencies which lent personnel to assist in the formulation of the above recommendation, as well as the Commissioners and staff of the Old Exchange Building Commission. It is hoped that the recommendations included herein are of value to the Old Exchange Commission, the Budget and Control Board, and the State of South Carolina.

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ADDENDUM

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## INTERPRETATION RECOMMENDATION OUTLINE

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On the main floor, the Rebecca Motte room could remain as it is with the visitors able to view the room from the doorways. Several interpretive panels should be installed that discuss the role of the DAR in preserving the building. In the central area and in the State DAR room a major interpretive exhibit on the history of the building should be developed. This exhibit should utilize some artifacts, period graphics and paintings and new graphics to tell the story of the building. The focus of the exhibit should be on the complete history of the building. The slide presentation mentioned above should be included in the introductory area of this exhibit.

On the second floor the exhibits in the two small rooms off the Great Hall should be removed. The room near the elevator should have a small panel exhibit explaining in more detail than the exhibit downstairs the historical uses of the Great Hall. The other rooms on the north side of the building could be used for office space. The important aspect of the second floor is the Great Hall and the interpretation should focus on it. Because the Great Hall is utilized as a rental space for parties, etc., it should not contain original artifacts that might be damaged.

On the ground floor the interpretation should center around the dungeon. The area which presently contains the dungeon interpretation should be retained. However, the cases of artifacts should be moved into the area where the gift shop was located. The gift shop space should contain a detailed exhibit on the history of the dungeon and on the archeological aspects that are located in that area. By removing the cases from the dungeon, it can be an impressive exhibit space telling that aspect of the building's history.

The outline above is merely an initial look at what might be done. Before any decisions are made, however, the Exchange Building needs to have a complete interpretive plan. This should be a major part of the long range plan that needs to be developed.

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From: Chairman Old Exchange Commission  
To: South Carolina Budget and Control Board  
Subj: Study of Commission by the Joint Legislative Committee on Cultural Affairs

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1. The Commission endorses the report except as indicated in comments that follow:

Page 1, paragraph 1. Report states that the lease is between the Rebecca Motte Chapter of the DAR and the State of South Carolina. In fact the lease was signed both by the local chapter and the South Carolina Society of the DAR. The Quitclaim Deed signed by William G. McAdoo, Secretary of the Treasury of the United States, on 20 April 1917 conveys title of the building to the state society "to be held in such use, care and occupation thereof by the Rebecca Motte Chapter ... as the said chapter shall in its judgment deem to best subserve the preservation of said colonial building and promote the honorable and patriotic purpose for which the grant is requested ...."

Page 3 - 4, paragraphs 1 and 2. The diagnosis of the Committee is essentially correct but it should be phrased in the past tense. Since August of 1986 the Commission has functioned with greater efficiency and has carefully supervised building financial policy. A problem for only a few members of the Commission, the inharmonious relationship identified in the report is more irritant than impediment to the effective operation of the Commission. It is largely the result of personality traits and will change only as membership of the Commission changes.

Page 4, paragraph 3. The first sentence of this paragraph was once an accurate description of the relationship between the Chairman of the Commission, the Operations Chairman of the Commission and the Executive Director. Since August of 1986 the Executive Director has operated without undue restraint from the Commission. At her request the Commission actively organized and supported efforts to bring about much needed repairs to the building. It was also at the request of the Executive Director that the Executive Committee of the Commission moved to resolve the financial crisis. The alleged firing of staff refers to a meeting between the Chairman and the Operations Chairman with the Executive Director and her staff. The purpose of the meeting was to relieve the Executive Director of the unhappy duty of relaying the decision to release all temporary employees. The Executive Director was opposed to the decision and, needless to say, so were the temporary employees. All were informed that it was a decision reluctantly arrived at by the Executive Committee as a result of the financial exigency. When, thanks to the generous support of this Board, the emergency eased, the decision to release the temporary employees was revoked and the Executive Director was directed to inform the staff accordingly. As with several other observations in this report, the concern expressed over Commissioners accepting artifacts for the building and giving "mandates" to members of the staff should be expressed in the past tense. Since August of 1986 nothing has been acquired by the building

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without the approval of the Director. The Commission has a clearly outlined accessions policy, designed to support its idea of how the building should be interpreted. The Director has been repeatedly assured that she works for the State of South Carolina and is answerable to the Commission but not to individual commissioners. She has also been assured that she need not subject herself or her staff to rebukes from members of the Rebecca Motte Chapter, that anyone with a complaint should be referred to the Chairman of the Commission.

Page 6, paragraph 4. With regard to current practice, this paragraph can only be described as arrant nonsense! The Rebecca Motte Chapter is aware that its jurisdiction over arrangement is limited to items housed in the Chapter Room. The Friends have never done anything other than support the overall program of the building, indeed the Director has worked very effectively with that organization in outlining areas where its support was most needed. And whenever the Commission -- or the Executive Committee -- has prescribed an arrangement, as in the case of the display of the portraits, it has been for very sound reasons and without objection from the Director.

Page 6, paragraph 5. The statement adopted by the Commission as to how the building should be interpreted as funds permit is the long-range planning document. It is an incontrovertible fact, however, that the development of this programme is to a considerable extent a function of finance. Before many worthwhile exhibits are acquired, the building must be repaired to the point where temperature and moisture can be effectively controlled on the interior. Nor can the budget of the agency underwrite desirable purchases until it obtains a stability heretofore absent.

Page 7, "Interpretation and Collections", paragraph 1. The assertions here are purely a matter of opinion which do not express the opinion of this writer. A careful examination of the limited holdings of the Exchange will indicate that they illustrate -- albeit unevenly -- the story of the building from its construction to the present. The greatest need of the moment is for an adequate display of the artifacts unearthed during the several excavations that have attended the restoration of the building.

Page 8, paragraph 3. The Director of the Exchange has been repeatedly reminded of the need for proper cataloguing of the artifacts on deposit in the building. It is the opinion of this writer that she has made considerable progress although much remains to be done.

Page 9 - 10, "Miscellaneous Commission Activities," paragraph 1. The movie, "Dear Charleston," is not only a sensitive and historically accurate approach to an interpretation of the city, it is a money-maker for the Exchange. The Director's inability to determine how much is collected is a reflection of nothing more than the policy of the Director. It would be a simple matter to determine how many admissions to the movie

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are sold on a daily basis. As to the assertion that the movie should not be shown at the building, one is bound to evaluate this as another exercise in opinion. It is the opinion of the Commission that the building is a part of the history of the city to which the movie so effectively addresses itself. So far are we from discontinuing the practice of showing "Dear Charleston," at the Exchange, that we are exploring ways of encouraging school groups to tour the building and view the movie. The Commission has considered the idea of an alternate media presentation and has found it to be impractical.

Page 11, paragraph 4. The matter of the Friends has been addressed in paragraph 2 of page 2 of this report.

Page 12, paragraph 5. One is bound to wonder if deliberate mischief is afoot here. The Director has been encouraged to attend seminars designed to increase her appreciation for the artistic side of the agency as well as those organized to improve her knowledge of personnel and administration. She has attended at least two of the former. If she has not participated in any of the latter it is on account of her own decision not to do so.

Page 13, "Conclusion," paragraphs 2 - 5. It hardly seems appropriate for the Commission to take a position on this issue. My own opinion is that if the Commission is to be relieved of its charge it should be disestablished.

J. S. Coussons  
for the Commission

cc: Executive Director  
Commission

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State of South Carolina

## State Budget and Control Board

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Columbia  
29211

REMBERT C. DENNIS  
CHAIRMAN, SENATE FINANCE COMMITTEE  
ROBERT N. McLELLAN  
CHAIRMAN, WAYS AND MEANS COMMITTEE  
JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

September 9, 1987

### MEMORANDUM

TO: The Honorable Rembert C. Dennis, Chairman, Finance Committee  
The Honorable James M. Waddell, Jr., Vice Chairman, Finance Committee  
The Honorable Robert N. McLellan, Chairman, Ways & Means Committee  
A. Baron Holmes, IV, Ph.D., Budget Division

FROM: William A. McInnis, Secretary *WAM*

SUBJECT: Transmittal of:

- (1) Joint Legislative Committee on Cultural Affairs Study of  
Old Exchange Building Commission; and
- (2) Response to Study by Commission Chairman J. S. Coussons

After hearing presentations on both of the referenced documents at its meeting on September 8, 1987, the Budget and Control Board referred them to you for study. A copy of each is attached.

M  
cc: The Honorable Harriet H. Keyserling  
Mr. J. S. Coussons

03751

SEP 14 1987

# Joint Legislative Committee on Cultural Affairs

## HOUSE MEMBERS:

HARRIET H. KEYSERLING, *Chairman*  
JOHN H. BURRISS  
JEAN L. HARRIS  
TIMOTHY F. ROGERS  
SARA V. SHELTON



State of South Carolina

HARRIET H. KEYSERLING  
House of Representatives  
*Chairman*

SUSAN CONATY-BUCK  
*Director of Research*

## SENATE MEMBERS:

JOHN C. LAND, III, *Vice Chairman*  
SAM APPEGATE  
JOHN E. COURSON  
JOHN C. HAYES, III  
NELL W. SMITH

220 BLATT BUILDING  
P.O. BOX 11867  
COLUMBIA, S.C. 29211  
(803) 734-3145

September 10, 1987

Capt. J.S. Coussons, USNR (Ret)  
Department of History  
The Citadel  
Charleston, SC 29409

EXHIBIT

SEP 8 1987 NO. 7

Dear John:

STATE BUDGET & CONTROL BOARD

Per your request, I am replying to your memo addressed to the South Carolina Budget and Control Board regarding the study of the Old Exchange Building Commission conducted by the Joint Legislative Committee on Cultural Affairs. As I mentioned yesterday, please be aware that your page and paragraph numbers are not the same as those in the copies of the report distributed to the Budget and Control Board. The copy of the report you received was hurriedly printed to permit you to receive a copy in time for your Commission meeting, and the copy the Board received was repaginated to permit more copy on a page. Some typographical errors were also corrected. Otherwise, the two copies are virtually the same.

Page 1 - Paragraph 1: Unquestionably the lease to rent the Old Exchange Building was signed by representatives of both the Rebecca Motte Chapter of the DAR and the South Carolina Society of the DAR. My apologies for neglecting to include the South Carolina Society of the DAR.

Page 3 - 4, Paragraphs 1 & 2: It is hard to believe that the situation described can be phrased in the past tense. You, yourself, vehemently stated the problems the Commission was having personality-wise at a meeting with Representative Keyserling and many others to discuss the study in March of 1987, and how these problems hampered your work. You, as well as Vic Brandt, have also stated this many times to me and others since then, so it does not appear that the problem has rectified itself since August of 1986 as you state. I also attended a

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# EXHIBIT

Capt. J.S. Coussons  
September 10, 1987  
Page Two

SEP 8 1987 NO. 7

## STATE BUDGET & CONTROL BOARD

Commission meeting on May 5, 1987, that I would not hesitate to describe as reflecting "terse relationships among the Commissioners". What the report is trying to point out to all of the Commissioners is that the less time spent dealing with personalities and specific allegiances at Commission meetings, the more time the Commission will have to devote to guiding agency policy, program and finances.

Page 4, Paragraph 3: Regarding this, I offer the following quotations from my notes (which do not, of course, reflect verbatim quotes) of the meeting held with Marie Pelzer, Rodger Stroup, Martha Beckman and myself at the Old Exchange Building on June 18, 1987. I would have no reason to fabricate the contents of these notes, for to do this would certainly suit no purpose of my own:

"John and Vic had an Executive Committee meeting and then came to a staff meeting in April. They fired all staff except top two people -- did not consult with Marie first -- her job description says she deals with separation of employees."

"Purchased three paintings for Exchange. Nina Parris, (Curator for the Columbia Museum) didn't feel worth price and wrote letter. Marie showed. Commission decided to purchase anyway. Marie recommended against." Note: This refers to paintings of Charles I, Charles II, and Henrietta Marie purchased for \$5,040. I will also say that the Arts Commission approved the purchase of the paintings as required by the procurement code because they deem it "inappropriate for the Arts Commission to pass judgement on the purchase of noncontemporary artworks especially if the purchasing institution has staff who are experts in the historical art field". [second quote from letter to John Cousson from Rick Fisher, Visual Arts Development Director of the Arts Commission, dated May 14, 1987.

"Who has final say-so on who can move around exhibit pieces? DAR Acquisitions Committee feels has right to deposit whatever exhibits they want to.

"DAR members complaining about floor -- say it needs to be polished."

Page 6, Paragraph 4: Again from my notes:

"Work for Friends vs. work for Commission is sometimes confusing. Who does the director really work for? Too many people telling director what to do. Had requested \$ for a consultant to get independent evaluation that the DAR will trust. 3 groups involved in philosophy -- all different."

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# EXHIBIT

Capt. J.S. Coussons  
September 10, 1987  
Page Three

SEP 8 1987 NO. 7

## STATE BUDGET & CONTROL BOARD

Page 6, Paragraph 5: When I requested the "mission statement" for the agency to distribute to those involved in the study I received the enclosed document. This is what I assume you are referring to as your long-range planning document. I would again state that using your "mission statement" document, the Commission should develop a comprehensive long-range plan which fleshes out this document in greater detail. A comprehensive long-range plan would reflect what you want to do, and how you are going to do it. Of course, we do agree that any further program development must be accompanied by cash -- either state or other funds, and your plan should include source of funds as well. I do not believe there was any question that we indicated otherwise in the report, and the report did say that a long-range plan "should include all aspects of the operation of the building and should have a realistic section dealing with funding". Your point about temperature and moisture control is certainly one well taken -- something that would be addressed in a long-range plan.

Page 7: As stated in the report, in the opinion of Dr. Stroup who was called in to evaluate the Old Exchange Building as a museum, not all of what is currently displayed relates directly to the Old Exchange Building, and exhibits predominately relate to the Revolutionary War era. Perhaps the display of artifacts you mention would alleviate this latter concern. I would also mention that Dr. Stroup was suggesting a possible solution to permit the Commission to meet with its by-law stated in the report, recognizing that artifacts from all periods of the Old Exchanges history might not be available.

Page 8, Paragraph 3: The report simply points out the need for organizing records on artifacts in a system compatible with acceptable museum standards, as well as points out a source for additional information on this subject.

Page 9 & 10: Our recommendation stands for the reasons noted in the report.

Page 11: Same comment as Page 6, Paragraph 4. This section also gives some suggestions on fund-raising activities the organization might undertake.

Page 12, Paragraph 5: As you will note in the report, there is nothing to imply that the Commission instructed Marie to resign from any trade associations (she mentioned the Hotel/Motel Association) or not attend any professional meetings. The report simply says lack of activity in this area was "due to

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# EXHIBIT

Capt. J.S. Coussons  
September 10, 1987  
Page Four

SEP 8 1987 NO. 7

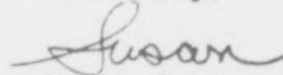
## STATE BUDGET & CONTROL BOARD

budget constraints". This was placed in the report when Marie was asked if she had attended any conferences or workshops conducted by the South Carolina Federation of Museums lately. She replied to the effect that she could not because the budget would not permit this.

Page 13: Noted.

Please feel free to contact me if you have any further questions about the comments reflected in the report on the Old Exchange Commission prepared for the Budget and Control Board.

Sincerely,



Susan Conaty-Buck  
Director of Research

cc: Rep. Harriet Keyserling  
Sen. Sam Applegate  
Ms. Martha Beckman  
Dr. Rodger Stroup  
Mr. Aaron Krute  
Mr. Robert Stein  
Ms. Mary Denis Cauthen  
Dr. Jesse Coles

03755



# EXHIBIT

SEP 8 1987

NO. 8

STATE BUDGET AND CONTROL BOARD MEETING OF September 8, 1987

ITEM NUMBER

4

AGENCY: Old Exchange Building Commission

SUBJECT: Bond Contingency Revolving Fund Request

Budget and Control Board approval is requested for the following permanent improvement project budget revision (Summary 4-88, item 15) which has not been reviewed by the Joint Bond Review Committee and for an allocation from the Bond Contingency Revolving Fund:

Agency: Old Exchange Building  
Project: 9094, Repairs and Renovation  
Request: Revise project budget  
Amount: Add \$116,399 for total of \$151,821  
Source: Capital Improvement Bond funds  
Purpose: To correct structural defects and to repair and renovate areas of the building damaged by roof leaks. Several roof leaks caused severe damage to interior plaster walls, structural members, and exterior stucco.

The request is for an allocation of \$116,399 of capital improvement bond funds from the Bond Contingency Revolving Fund (about \$143,000 of that fund now are available).

The Board and the Bond Committee allocated \$35,422 from this source last year to finance emergency roof repair and related work. The Commission indicates that the roof has been repaired by the original contractor and that bids taken on repair of related damage and renovation work will require the additional funds.

BOARD ACTION REQUESTED:

Consider recommendation to the Bond Committee on the allocation request as provided in Act 179 of 1981.

ATTACHMENTS:

03756

South Carolina Bond Contingency Revolving Fund

Capital Improvement Bonds

As of September 2, 1987

Authorized Prior to 1986 - Amount Currently Unallocated and Available (Act 179 of 1981 - State  
Treasurer's ID 022-012)

\$ 143,412.74

Authorized in Act 538 of 1986

\$667,000.00

Less Amount Previously Allocated in Priority Group 9 (July-December 1986)

-335,000.00

Remaining Amount - Scheduled for Group 13 Release (July-December 1988)

\$332,000.00

EXHIBIT

SEP 8 1987 NO. 8

STATE BUDGET & CONTROL BOARD

03757

AUG 17 1987



# THE OLD EXCHANGE *and Provost Dungeon*

East Bay at Broad Streets  
Charleston, South Carolina 29401  
Telephone: 803/792-5020

EXHIBIT

SEP 8 1987 NO. 8

STATE BUDGET & CONTROL BOARD

August 14, 1987

Mr. William A. McInnis  
South Carolina Budget and Control Board  
612 Wade Hampton Office Building  
P. O. Box 12444  
Columbia, SC 29211

Dear Mr. McInnis:

Please find enclosed form A 13 and form SE 610 for emergency relief for the Old Exchange Building Commission.

The Commission, a State Agency, was created in 1976 for the express purpose of preservation and restoration of the Building. The building was leased from the Daughters of the American Revolution for state use by lease agreement dated December 16, 1976 for a period of 25 years with 3 additional 25 year options. Paragraph 8 of the lease agreement requires the commission to assume responsibility for the maintenance of the building.

The building restoration was funded by state and federal funds administered by the Department of Archives and History and the S. C. Parks, Recreation and Tourism and was substantially completed in October of 1981.

As you know, the Commission received funds from the Permanent Improvement Program last year in the amount of \$35,422. Since that time we have hired a roof consultant and architectural firm to conduct a survey of the building damages caused by the leaking roof and poor maintenance. To date, the roof has been repaired by the original contractor. Several areas of related damage and renovation still need to be addressed. The State Engineers office and the Department of Archives and History have approved the project renovation document which was used to bid the project. A copy of the received acceptable bid is enclosed.

03758

"One of the three great public buildings of Colonial America."

Restored and administered by The Old Exchange Building Commission, an agency of the South Carolina state government.

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# EXHIBIT

SEP 8 1987 NO. 8

STATE BUDGET & CONTROL BOARD

Page 2  
Mr. William A McInnis  
August 13, 1987

All of the elements of this project have been professionally indentified and the problem areas addressed. Based on the bid, additional funds in the amount of \$116,399 will be necessary to be requested from the Budget and Control Board.

Unless immediate corrective action is taken the commssion will be in violation of its obligation pursuant to the lease agreement and legislative charge. To date the D.A.R. has retained an attorney to investigate our maintenance and repair progress.

National attention is being focused on the Exchange Building as a result of the celebration of the Bicentennial of the Constitution. A joint session of the legislature is planned to be held in the building next May.

It is important to preserve the building especially at this time as it is only one of four existing buildings where the Constitution was ratified. In addition, the revenue from admissions and rentals will be enhanced to help offset the amount of appropriation we require from the state.

Due to the circumstances we request our application be acted on as soon as possible.

Thank you for your attention to this matter.

Yours truly,



Julian V. Brandt, III, Secretary  
Old Exchange Building Commission

Enclosures

03759

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## EXHIBIT

SEP 8 1987

NO. 8

BUDGET AND CONTROL BOARD FORM A-13 PAGE 1 STATE BUDGET & CONTROL BOARD  
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use Only

4-88(15)

Packet Number

## PROJECT PROPOSAL AND JUSTIFICATION STATEMENT

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR\_\_\_\_\_

1. PROJECT IDENTIFIERS:

PROJECT IDENTIFIERS:

A. Agency: Number P48 Name Old Exchange Building

B. Contact Person Marie C. Pelzer, Director Phone: 792-5020

C. Project Name: Roof Repair and Renovations # 9500

D. Facility Affected: Name Old Exchange Building Number P48

2. **PROJECT DESCRIPTION (What does it consist of? Attach supporting documentation):** The project will correct roofing and structural defects due to problems arising from restoration of the building completed in October, 1981. Several roof leaks causing severe damages to interior plaster walls, structural members, and exterior stucco will be repaired. Also active termite damage will be repaired.

Site Description (Attach a map showing project location)			
Location:	Charleston	10	Charleston
	county	code	city
			122 East Bay Street
			site

3. PROJECT JUSTIFICATION (What does it consist of? Attach supporting documentation):

Please see attached

(What specific needs does this project address?) This project fulfills the charge given to the commission by the legislature upon creation of the commission to "have the responsibility of reviewing the problems and opportunities presented in the Preservation and Restoration of the Exchange Building R 798 H3880."

## 4. ALTERNATIVES CONSIDERED AS A MEANS OF MEETING NEEDS SPECIFIED IN #3:

There are no alternatives other than the repair of the building.

5. **PRIORITY:** This project is priority number 1 of        projects proposed in this program.

6. **ADDITIONAL OPERATING COSTS:** Will this project require additional annual operating costs?  
Yes \_\_\_\_\_ No X If yes, complete and attach addendum A-49

## 7. ESTIMATES OF PROPOSED PROJECT COSTS:

A Total estimated cost of project \$ 116,399

B Total estimated cost of project includes the following (1 through 10 = 7A above)

(1) \$ 2,070 Planning/design services

(2) \_\_\_\_\_ Site work (including utilities)

(3) \_\_\_\_\_ Central energy systems repair/replacement

(4) 4,715 Mechanical systems repair/replacement

(5) 107,526 General renovation/repair of floor space (Gross sq. ft. \_\_\_\_\_)

(6) 9,500 Roof repair/replacement

(7) \_\_\_\_\_ Construction of additional floor space: (Gross sq. ft. \_\_\_\_\_)

(8) 2,088 Equipment/supplies

(9) \_\_\_\_\_ Purchase of facilities: (Floor space, gross sq. ft. \_\_\_\_\_)  
(Land, acres \_\_\_\_\_)

(10) 116,399 Other (Specify) See attached estimate of repair

\$ Total (Same as 7 A)

C3760

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7. C Total estimated cost of project by broad purpose: Total cost: \$ 151,821  
(equals 1 through 8, below and is same as 7A)

1 Purchase land	\$ _____	5 Restore facility	\$ _____
2 Purchase facility	\$ _____	6 Maintain facility	\$ _____
3 Demolish facility	\$ _____	7 Replace facility	\$ _____
4 Construct additional facility	\$ _____	8 Other: _____	\$ <u>151,821</u>

8. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR:

A. Estimated expenditures and expenditure purposes, this FY 87-88 \$ 151,821  
(Expenditure purposes (use 7B categories): \_\_\_\_\_)

B. Estimated expenditures after this FY: \$ -0-

C. Total (Same as 7A, 7B and 7C): \$ 151,821

9. PROPOSED SOURCES OF FUNDS: Type	Amount	Revenue Code	Treasurer ID Number	Sub Fund	Mini Code	Object Code
(0) Capital Improvement Bonds	\$ 116,399	8115	02201200	3043	9001	0700
(1) Dept Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
(4) Excess Debt Service						
(6) Appropriated State						
(7) Federal						
(8) Athletic						
(9) Other						
TOTAL (Same as 7A)	\$ 116,399					

EXHIBIT

SEP 8 1987 NO. 8

STATE BUDGET & CONTROL BOARD

10. Submitted By: Julian V. Brandt, III Secretary

Authorized Official

Typed Name and Title and Signature

Date Submitted August 13, 1987

FY Submitted \_\_\_\_\_

11. APPROVED (For Board Use Only):

Typed Name and Title and Signature

Date

PROJECT NUMBER \_\_\_\_\_

PROJECT NAME \_\_\_\_\_

03761

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STATE OF NORTH CAROLINA  
BUDGET AND CONTROL BOARD  
DIVISION OF GENERAL SERVICES  
STATE HOUSE

# EXHIBIT

SEP 8 1987

NO. 8

SE-610  
Rev. 5/12/86  
Page 1

## CERTIFICATION OF AVAILABILITY OF FUNDING

DATE: August 13 19 87  
(Current)

DATE: March 9 19 87  
(Last Report)

AGENCY: P48 Old Exchange Building Commission  
(Code) (Name)

PROJECT: 9094 Roof Repair and Renovations  
(Stars No.) (Name)

### I. Encumbered Project Funds

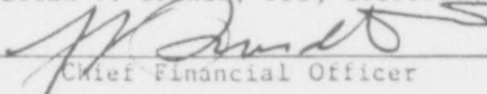
*Expenditure Object Code	Budget	Last Report	Encumbered Change	Revised Total	Unencumbered
0701. Land (Purchase)					
0702. Bldg. (Purchase)					
0703. Fee-A&E (Etc.)	14,110	12,040	2,070	14,110	
0704. Equipment (or Materials)		2,500			
0710. Site Development					
0711. Construction					
0712. Renov.(or Demol.)	125,348	17,882	107,026	125,348	
0717. Landscaping					
0722. Insurance					
0723. Other Capital Outlay		3,000	6,803		
0758. Labor Cost					
0789. Contingencies	12,363	xxx	xxx	xxx	
TOTAL	151,821	35,422	116,399	151,821	

II. If Capital Improvement Bond Funds are encumbered by Item I, list Treasurer's I.D. number and amounts:

	Tres. I.D. #	Encumbered CIB	Unencumbered CIB
1.	<u>02201200</u>	<u>\$35,422</u>	<u>\$116,399</u>
2.	<u></u>	<u></u>	<u></u>

I certify that the proposed contracts and changes above are within the approved Scope and Budget of this project as required in Section 11-35-3060, S.C. Code of Laws, 1976, as amended

Julian V. Brandt, III, Secretary

  
Chief Financial Officer

\*See STARS Agency Users Manual for definitions of Expenditure Object Code.  
Submit SE-610 (Page 1 & 2) in DUPLICATE.  
See SE-610 Instructions attached.

03762

## EXHIBIT

SEP 8 1987

NO. 8

SE-610  
Page 2

## II. Encumbered Project Item

## STATE BUDGET &amp; CONTROL BOARD

## 0703. Fees - A&amp;E (Etc.)

A. Burress-Osment, Inc. \$ 12,970 \$ 2,070 \$ 12,970

B. Esslinger Co. (Consultant) 1,140 -0- 1,140

TOTAL (Enter at 0703 on front) \$ 14,110 \$ 2,070 \$ 14,110

## 0704. Equipment and/or Material

A. \$ \$ \$

B. \$ \$ \$

TOTAL (Enter at 0704 on front) \$ \$ \$

## 0711. Construction

A. \$ \$ \$

B. \$ \$ \$

TOTAL (Enter at 0711 on front) \$ \$ \$

## 0712. Renovation (or Demolition)

A. \$ \$ \$

B. \$ \$ \$

TOTAL (Enter at 0712 on front) \$ \$ \$

## 0723. Other Capital Outlay

A. \$ \$ \$

B. \$ \$ \$

TOTAL (Enter at 0723 on front) \$ \$ \$

## 0758. Labor Cost

A. \$ \$ \$

B. \$ \$ \$

TOTAL (Enter at 0758 on front) \$ \$ \$

(Page 2 of Form SE-610 is a format to be used by the agency and suggests how each encumbered project item (0701-0789) should be listed. Use additional sheets as necessary.)

03763

# EXHIBIT

SEP 8 1987 NO. 8



W. M. WIETERS CONSTRUCTION CO., INC.

P. O. BOX 662

1 NORTH ADGERS WHARF

CHARLESTON, SOUTH CAROLINA 29402

TELEPHONE 803 722-0561

STATE BUDGET & CONTROL BOARD

July 24, 1987

Burress-Osment Inc., Architects  
1233 Ben Sawyer Boulevard  
Mount Pleasant, SC 29464

Attention: Ms. Alice Nixon Burress

RE: Old Exchange Building  
Charleston, SC

Dear Alice:

Per our discussion at the bid opening yesterday, please find attached a schedule of values for the above project.

In addition to the attached schedule, we are providing you with two (2) breakout prices as follows:

- |                           |             |
|---------------------------|-------------|
| 1.) Cupola & Related Work | \$22,959.00 |
| 2.) Exterior Painting     | \$ 9,832.00 |
| 3.) Interior Painting     | \$ 5,988.00 |

Please bear in mind that the above prices are raw cost only and contain no prorata share of overhead fee or clean-up.

Should you desire any additional information, please do not hesitate to call on us.

Very truly yours,  
W.M. WIETERS CONSTRUCTION CO., INC.

Terry Sullivan  
Project Manager

TS/ljj

03764



# EXHIBIT

SEP 8 1987 NO. 8

SE-330  
STATE BUDGET & CONTROL BOARD (9/8/86)

## STANDARD BID FORM

Bid of W. M. WEITERS CONSTRUCTION CO., INC.

For the NAME OF CONTRACTOR  
Renovations and Repairs to the  
Old Exchange Building

NAME OF PROJECT

Foot of Broad Charleston, SC

LOCATION OF PROJECT

P48-9094

S. C. PROJECT NUMBER

August 23, 1987

DATE

To The Old Exchange Building Commission

OWNER'S NAME

Charleston, SC

OWNER'S ADDRESS

The undersigned, having carefully examined the Project Manual and Project Drawings  
entitled Roof repairs & Renovations the Old Exchange Building  
and dated July 1, 1987  
and:

Addendum No. 1 dated July 13, 1987

Addendum No.        dated       

Addendum No.        dated       

and having carefully examined the project site and being familiar with all conditions  
affecting the construction of the project proposes to furnish all services, labor,  
materials and operations required in accordance with the Project Manual and Project  
Drawings (and all Addendum(a) if applicable) for the lump sum of:

Ninety Nine Thousand, One Hundred Thirty Three Dollars  
(\$ 99,133.00) which sum is hereafter called the BASE BID.

BF-1

03765

ALTERNATE(S) TO THE BASE BID:

The undersigned proposes the following alternate prices and that should any of the following ALTERNATE(S) be accepted and incorporated in the AGREEMENT BETWEEN OWNER AND CONTRACTOR, and the BASE BID will be altered in each case as follows:

ALTERNATE #1:	(Add) ( <del>Deduct</del> ) (\$ <u>750.00</u> )	<u>Seven Hundred Fifty</u> Dollars to/ <del>from</del> <u>BASE BID</u> <u>One Thousand, Seven</u> <u>Hundred Fifty</u> Dollars to/ <del>from</del> <u>BASE BID</u>
ALTERNATE #2:	(Add) ( <del>Deduct</del> ) (\$ <u>1,750.00</u> )	<u>Twenty Two Thousand</u> Dollars to/ <del>from</del> <u>BASE BID</u>
ALTERNATE #3:	(Add) ( <del>Deduct</del> ) (\$ <u>22,000.00</u> )	

UNIT PRICES:

The undersigned proposes the following unit prices for additions to or deductions from the Contract/Agreement. Unit prices shall include all costs including charges for materials, labor, equipment, fees, field and office operations overhead, taxes, insurance and profit. The Contract/Agreement will be altered in each case as follows:

<u>ITEM</u>	<u>UNIT</u>	<u>ADD</u>	<u>DEDUCT</u>
1. Unit Price #1	Each	375.00	N/A
2. Unit Price #2	Each	1675.00	N/A
3. Unit Price #3	Each	1,375.00	N/A

03766

INCREMENTAL PRICES:

The undersigned proposes the following breakdown in prices which is provided for information only.

	<u>ITEM</u>		<u>COST</u>
Bid No. 1	N/A	\$	N/A
Bid No. 2	N/A	\$	N/A
Bid No. 3	N/A	\$	N/A

Total of Bid Numbers 1 through N/A (Base Bid) \$ N/A

BF-1B

03767



BID HOLDING TIME AND ACCEPTANCE:

The undersigned hereby agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids, but shall remain open for acceptance for a period of sixty (60) days following the bid date.

SCHEDULE OF COMPLETION AND LIQUIDATED DAMAGES:

The undersigned hereby agrees to commence actual physical work on this project within ten (10) days from date set forth in the NOTICE TO PROCEED. All work shall be substantially complete (as evidenced by the date on the CERTIFICATE OF SUBSTANTIAL COMPLETION) within thirty (30) calendar days from the date set forth in the NOTICE TO PROCEED. (With the exception of plaster repair.)

The undersigned further agrees that from the compensation to be paid, the owner may retain as liquidated damages the sum of Not Applicable Dollars (\$ Not Applicable ) for each calendar day the actual contract time exceeds the specified contract time and the work remains substantially incomplete.

BID BOND:

The undersigned encloses bid security in the amount of:

Five percent (5%) \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

being not less than five (5) percent of the TOTAL BID and payable to the owner. The undersigned agrees the bid security is to become the property of the owner as it is the proper measure of liquidated damages the owner will sustain because of delay and additional expense caused by the failure of the undersigned to:

1. Within ten (10) days of notice of acceptance of bid to sign the AGREEMENT.
2. Within ten (10) days of the date of the signing of the AGREEMENT furnish the PERFORMANCE AND MATERIAL PAYMENT BONDS and contractor's CERTIFICATE OF INSURANCE.
3. Within ten (10) days of the date given in the NOTICE TO PROCEED, begin execution of the work.

LISTING OF SUBCONTRACTORS:

The undersigned bidder is aware that Article 9, Subparagraph 9.2.2 (1) of the INSTRUCTIONS TO BIDDERS requires listing each subcontractor where the subcontractor's cost exceeds the percentages as set forth in 9.2.2 (1) (see Instructions on Page BF-3).

LISTING OF SUBCONTRACTORS:

List all subcontractors whose costs exceed the percentages in Paragraph 9.2.2 (1) of the Instruction to Bidders.

EXHIBIT

SEP 8 1987 NO. 8

FOR BASE BID:

STATE BUDGET & CONTROL BOARD

Name of Trade

Subcontractor's Name, Address (and Contractor's License No. if applicable)

Paint & Caulk

Ferguson-Fulghum, Inc.  
Charleston, SC

Traffic Topping

Dixie Waterproofing Co.  
Charleston, SC

BF-3

03769

FOR ALTERNATE(S) :

BF-3A

03770



THE UNDERSIGNED ACKNOWLEDGES IT IS A:

☐ SOLE PROPRIETOR  
☐ PARTNERSHIP  
☐ JOINT VENTURE  
☒ CORPORATION

SIGNED BY:

NAME W. M. Wieters Construction Co.  
CONTRACTOR

1 North Adgers Wharf

ADDRESS  
Charleston, SC 29402

BY

*William M. Wieters*  
SIGNATURE

William M. Wieters,  
TITLE President

SEAL ( IF A CORPORATION )  
( )  
( )  
( )  
( )  
( )  
( )  
( )  
( )  
( )  
STATE OF INCORPORATION

CONTRACTORS LICENSE NO. G13270

BIDDERS LICENSE NO. B23281

BF-4

03771



AIA Document A310

# Bid Bond

RECEIVED

JUL 17 1987

W. M. WIETERS  
CONST. CO., INC.

KNOW ALL MEN BY THESE PRESENTS, that we W.M. Wieters Construction Company, Inc.  
Charleston, SC (Here insert full name and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and St. Paul Mercury Insurance Company  
St. Paul, Minnesota (Here insert full name and address or legal title of Surety)

a corporation duly organized under the laws of the State of Minnesota  
as Surety, hereinafter called the Surety, are held and firmly bound unto Old Exchange Building  
Commission, Charleston, SC (Here insert full name and address or legal title of Owner)

as Obligee, hereinafter called the Obligee, in the sum of AN AMOUNT EQUAL TO FIVE PERCENT OF THE

PRINCIPAL'S BID-----Dollars (\$ 5% OF BID---),  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind  
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by  
these presents.

WHEREAS, the Principal has submitted a bid for Roof repairs and renovations to the Old  
Exchange Building, Charleston, SC (Here insert full name, address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract  
with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding  
or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt  
payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter  
such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty  
hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract  
with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain  
in full force and effect.

Signed and sealed this 23rd day of July 19 87

Robert Schweinsberg  
(Witness)

W.M. Wieters Construction Company, Inc.

(Principal)

(Seal)

By: William J. Wieters, President  
(Title)

Nichelle Annell  
(Witness)

St. Paul Mercury Insurance Company

(Surety)

(Seal)

By: Cynthia M. Partin  
(Title) Attorney-in-fact



385 Washington Street, St. Paul, Minnesota 55102

AUTHORITY NO.

970642

For verification of the authenticity of this Power of Attorney, you may telephone toll free 800-328-2189 and ask for the Power of Attorney Clerk. Please refer to the Certificate of Authority No. and the named individual(s).

**GENERAL POWER OF ATTORNEY - CERTIFIED COPY**  
(Original on File at Home Office of Company. See Certification.)

**KNOW ALL MEN BY THESE PRESENTS:** That **St. Paul Mercury Insurance Company**, a corporation organized and existing under the laws of the State of Minnesota, having its principal office in the City of St. Paul, Minnesota, does hereby constitute and appoint:

James M. Maloney, Stanhope S. Spears, Alex W. Bollin, Linda R. Council, Laura J. Webb, Cynthia M. Partin, Columbia, South Carolina; Tina L. Clifton, Loretta B. Daniel, Richard K. Hawkins, Buck Leigh, Barbara J. Smith, Charleston, South Carolina, individually

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise,

NOT TO EXCEED IN PENALTY THE SUM OF FIVE MILLION (\$5,000,000) EACH

and the execution of all such instrument(s) in pursuance of these presents, shall be as binding upon said **St. Paul Mercury Insurance Company**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

This Power of Attorney is executed, and may be certified to and may be revoked, pursuant to and by authority of Article III, Section 5 (C), of the By-Laws adopted by the Board of Directors of **ST. PAUL MERCURY INSURANCE COMPANY** at a meeting called and held on the 3rd day of August, 1966, of which the following is a true transcript of said Section 5 (C).

"The President or any Vice President, Assistant Vice President, Secretary or Resident Secretary shall have power and authority

- (1) To appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and
- (2) To appoint special Attorneys-in-fact, who are hereby authorized to certify to copies of any power-of-attorney issued in pursuance of this section and/or any of the By-Laws of the Company, and
- (3) To remove, at any time, any such Attorney-in-fact or Special Attorney-in-fact and revoke the authority given him."

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of said Company adopted at a meeting duly called and held on the 12th day of December, 1967, of which the following is a true excerpt:

"Now therefore the signatures of such officers and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached."



IN TESTIMONY WHEREOF, **St. Paul Mercury Insurance Company** has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 1st day of March, A.D. 1984.

STATE OF MINNESOTA } ss.  
County of Ramsey }

**ST. PAUL MERCURY INSURANCE COMPANY**

*[Signature]*  
Vice President

On this 13rd day of April, 1987, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said that he/she is the therein described and authorized officer of **St. Paul Mercury Insurance Company**; that the seal affixed to said instrument is the Corporate Seal of Said Company; that the said Corporate Seal and his/her signature were duly affixed by order of the Board of Directors of said Company.



IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal, at the city of St. Paul, Minnesota, the day and year first above written.

*Mary C. Clancy*

MARY C. CLANCY, Notary Public, Ramsey County, MN  
My Commission Expires November 1, 1990

**CERTIFICATION**

I, the undersigned officer of **St. Paul Mercury Insurance Company**, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the By-Laws of said Company as set forth in said Power of Attorney, with the **ORIGINALS ON FILE IN THE HOME OFFICE OF SAID COMPANY**, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.



IN TESTIMONY WHEREOF, I have hereunto set my hand this

23rd day of July, 1987

*[Signature]*  
Secretary

Only a certified copy of Power of Attorney bearing the Certificate of Authority No. printed in red on the upper right corner is binding. Photocopies, carbon copies or other reproductions of this document are invalid and not binding upon the Company.

ANY INSTRUMENT ISSUED IN EXCESS OF THE PENALTY AMOUNT STATED ABOVE IS TOTALLY VOID AND WITHOUT ANY VALIDITY.

11801 Ed. 03-84 Printed in U.S.A.

03773

EXHIBIT  
NO. 8  
SEP 8 1987  
STATE BUDGET & CONTROL BOARD



W. M. WIETERS CONSTRUCTION CO., INC.  
1 NORTH ADGERS WHARF  
P. O. BOX 662  
CHARLESTON, SC 29402

GENERAL CONTRACTOR'S LICENSE # G13270  
BIDDERS LICENSE # B23281

THE OLD EXCHANGE BUILDING COMMISSION  
122 EAST BAY STREET  
CHARLESTON, SC 29401

"SEALED BID ENCLOSED"

Roof Repairs & Renovations  
Old Exchange Building  
Project # P48-9094  
Charleston, SC

EXHIBIT

SEP 8 1987 NO. 8

STATE BUDGET & CONTROL BOARD

03774

SE-470 (Cont'd.)  
(4-1-84)

SCHEDULE OF VALUES, WORK IN PLACE  
(Amounts are stated to the nearest dollar)

Item	Description	Total Cost**	WORK COMPLETED			RETAINAGE
			A	B	C (A+B)	
			Previous Applications	This Application	Total To Date	
1.	Bond, Permits & Trade Fees	1,532				
2.	Field O/H, Super- vision, Testing & Fees	27,777				
3.	Demolition & Removals	2,514				
4.	Rough & Finish Carpentry	21,054				
5.	Roofing & Sheet Metal	4,800				
6.	Caulking & Seal- ants	1,293				
7.	Plaster	10,120				
8.	Ceramic Tile	2,500				
9.	Traffic Topping	3,450				
10.	Painting	15,820				
11.	Electric	3,000				
12.	Clean-up	885				
13.	Roof Protection & Weather Pro- tection	4,388				
TOTALS:		99,133.				

\*\*Values listed include approved Change Orders.

EXHIBIT  
SEP 8 1987 NO. 8  
STATE BUDGET & CONTROL BOARD

03775

# EXHIBIT

SEP 8 1987 NO. 8

STATE BUDGET & CONTROL BOARD

No. 179]

OF SOUTH CAROLINA  
GENERAL AND PERMANENT LAWS—1981

1675

*Provided*, that the Adjutant General shall transfer all surplus armories to the Division of General Services for disposition in accordance with policies approved by the Budget and Control Board. The proceeds derived by the Division of General Services from the disposal of surplus armories shall be deposited in the General Fund.

*Provided*, further, that authorization is hereby granted to the Adjutant General's office to finance the Charleston Armory project with \$1,363,000 of federal funds, and the vault doors project with \$187,000 of federal funds.

*Provided*, further, that the \$385,000 authorized above for Armory Construction supplement shall be used to reimburse the advance of \$385,000 for the construction of the West Columbia Armory, Newberry Armory, Fort Mill Armory and Georgetown Armory.

*Provided*, further, that the surplus Camden Armory shall be transferred to Kershaw County in exchange for land acquired under an agreement for construction of the new armory and the surplus Newberry Armory shall be transferred to Newberry County in exchange for land acquired under an agreement for construction of the new armory.

## 2A. BUDGET AND CONTROL BOARD:

1. Contingency Revolving Fund	\$ 500,000
-------------------------------	------------

TOTAL, Budget and Control Board	<u>\$ 500,000</u>
---------------------------------	-------------------

*Provided*, that, in making the above authorization, it is the intent of the General Assembly to provide the funding needed to establish a revolving fund to be used to finance emergency permanent improvement repair and replacement projects. Agency proposals for using these funds shall be submitted to the Budget and Control Board and to the Joint Bond Review Committee simultaneously. The Board shall promptly consider and forward its recommendations on each request to the Joint Bond Review Committee. No request may be recommended for approval by the Board and no request may be approved by the Joint Bond Review Committee unless both the Board and the Committee shall have unanimously determined that the repair and/or replacement project for which funding is requested is a bona fide emergency which the requested funds, together with any other available funds, can address effectively. No institution of higher education, the Department of Mental Health or the Department of Mental Retardation may request funds from this account.

03776



# EXHIBIT

SEP 8 1987 NO. 9

STATE BUDGET AND CONTROL BOARD STATE BUDGET & CONTROL BOARD REGULAR SESSION  
MEETING OF September 8, 1987 ITEM NUMBER

5

AGENCY: Budget Division

SUBJECT: Veto-related Transfers

The Budget Division recommends approval of the following veto-related appropriation transfer requests which total \$22,305 and which are not more than 25% of vetoed amounts:

- (a) Lieutenant Governor: \$427.75 from contractual services to fixed charges (\$75.00) and travel (\$352.75);
- (b) Secretary of State: \$1,056 from travel, Securities Division to travel, Keeping State Records;
- (c) Commission on Appellate Defense: \$2,276 from supplies to library books;
- (d) Election Commission: \$3,908.75 from Aid to Counties - Local Registration to per diem, fixed charges, and supplies;
- (e) BCB, Information Resource Management: \$5,269.50 from equipment to contractual services (\$925), supplies (\$1,344.50) and travel (\$3,000);
- (f) BCB, State Fire Marshal: \$5,998.50 from equipment to supplies;
- (g) John de la Howe School: \$3,368.50 (\$1,000 from fixed charges and contributions and \$2,368.50 from equipment) to contractual services for the Wilderness Camp Program.

BOARD ACTION REQUESTED:

Approve the veto-related transfer requests as recommended by the Budget Division.

ATTACHMENTS:

Agenda item worksheets; attachments

03777

# EXHIBIT

SEP 8 1987

NO. 9

E04

## STATE BUDGET & CONTROL BOARD

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

88-53

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: A. Baron Holmes IV

2. Subject:

Lieutenant Governor Veto-Related Fund Transfer Request

3. Summary Background Information:

The Lieutenant Governor had a veto of \$300 in Fixed Charges and Contributions and \$1,411 in Travel, for a total of \$1,711. This request is for partial restoration from Contractual Services to Fixed Charges and Travel so that essential bills now in hand can be paid.

4. What is Board asked to do?

Approve transfer of \$427.75 appropriated General Funds from Contractual Services to Fixed Charges and to Travel to accommodate one quarter of the Governor's Veto.

5. What is recommendation of Board Division involved?

Recommend approval so that Fixed Charges and Travel can be adequately funded for the first quarter of FY 87-88 (\$75.00 to Fixed Charges and \$352.75 to Travel). Total recommended transfer is \$427.75.

Scott Barnes

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Agency Letter
2. Transfer Request
3. Excerpts from Governor's Veto Message

(b) List Those Not Attached But Available From Submitter:

03778

(a)



NICK A. THEODORE  
LIEUTENANT GOVERNOR

State of South Carolina  
Office of The Lieutenant Governor  
Post Office Box 142  
Columbia, South Carolina 29202

EXHIBIT

SEP 8 1987 NO. 9

STATE BUDGET & CONTROL BOARD

TELEPHONE  
803 734 2080

August 19, 1987

Mr. Scott Barnes  
Room 527  
Edgar Brown Building  
Columbia, South Carolina 29202

Dear Mr. Barnes:

The attached transfer is necessary because 0400 (Fixed Charges) was vetoed. We have a voucher which needs to be paid from this account and we request the approval of this transfer from our Contractual Service account.

Thank you very much for your assistance in this matter.

Sincerely,

A handwritten signature in cursive script, reading "Janet J. Whipple".

Janet J. Whipple  
Office Manager

JJW/aw

*and Travel*

*SB*

*8-19-87*

03779



AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE	HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
			1300	855.50			
AGENCY VOUCHER NUMBER		STATE OF SOUTH CAROLINA				CG WARRANT NUMBER	
		BUDGET AND CONTROL BOARD - FINANCE DIVISION					
AGENCY TRANSFERRED TO (CRI)		APPROPRIATION TRANSFER				AGENCY TRANSFERRED FROM (DI)	
NAME						NAME	
E04						E04	
ADDRESS						ADDRESS	

REASON FOR TRANSFER:

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT  CODE		AGENCY REFERENCE NUMBER	OBJECT  CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
02	350	E-4	0067	1001							0200	75.00	
02	350	E-4	0067	1001							0200	352.75	
TOTAL											0400	427.75	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT CODE	A G E N C Y	AGENCY REFERENCE NUMBER	OBJECT CODE	D E B I T C R E D IT	TRANSACTION AMOUNT	MULTI PURPOSE CODE
02	300	E04	0067	1001							0400		75.00	
02	300	E04	0067	1001							0500		352.75	
TOTAL											0900		427.75	

REQUESTED BY Wm. A. Rippe DATE 8-19-57 STATE BUDGET ANALYST \_\_\_\_\_ DATE \_\_\_\_\_

To the Comptroller General and Treasurer. By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

STATE AUDITOR \_\_\_\_\_ DATE \_\_\_\_\_

access to a Free Conference Report than the final Bill as printed by the Legislative Council. My intent is to veto the lines in the final Bill that correspond to those in the Free Conference Report.

VETO 1 - Section 3H, State Reorganization Commission,  
Page 3-027, Line 14, Travel, \$5,000

VETO 2 - Section 5A, Governor's Office, Executive Control  
of the State, Page 5-001, Line 18, Transportation, \$1,500

This cut is in addition to a cut of \$4,335 in actual spending from FY 86-87 to FY 87-88.

VETO 3 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-005, Line 36, Contractual Services, \$25,840

VETO 4 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-005, Line 11, Equipment, \$63,887

VETO 5 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-005, Line 40, Equipment, \$10,000

VETO 6 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-003, Line 17, Library Books, Maps and  
Films, \$500

VETO 7 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-005, Line 39, Travel, \$4,000

VETO 8 - Section 5C, Governor's Office, Office of  
Executive Policy and Programs, Page 5-007, Line 17,  
Transportation, \$12,080

This cut is in addition to a \$205,170 decrease in actual spending from FY 1986-87 to FY 1987-88.

VETO 9 - Section 6, Lt. Governor's Office, Page 6-001,  
Line 13, Fixed Charges and Contributions, \$300

2590

\$ 75.

VETO 10 - Section 6, Lt. Governor's Office, Page 6-001,  
Line 14, Travel, \$1,411

\$ 352.75

VETO 11 - Section 7, Secretary of State's Office, Page  
7-001, Line 11, Equipment, \$4,984

VETO 12 - Section 7, Secretary of State's Office, Page  
7-001, Line 10, Travel, \$4,224

VETO 13 - Section 8, Comptroller General's Office, Page  
8-003, Line 4, Contractual Services, \$37,513

# EXHIBIT

SEP 8 1987

NO. 9

E08

## STATE BUDGET & CONTROL BOARD BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

88-54

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: A. Barn Holmes IV

2. Subject:

Secretary of State Veto-Related Fund Transfer Request

3. Summary Background Information:

The Secretary of State had a veto of \$4,224 in Travel. This request is for partial restoration from Travel in another program so that needed travel can be accomplished.

4. What is Board asked to do?

Approve transfer of \$1,056 appropriated General Funds from Travel in one program to Travel in another program where the veto occurred.

5. What is recommendation of Board Division involved?

Recommend approval so that necessary travel can be accomplished in first quarter FY 87-88, \$1,056.

Sean Barnes <sup>AP</sup>

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Agency Letter
2. Transfer Request
3. Excerpts from Governor's Veto Message

(b) List Those Not Attached But Available From Submitter:

03782

(b)



State of South Carolina  
Department of State

P.O. BOX 11350  
COLUMBIA 29211

JOHN T. CAMPBELL  
SECRETARY OF STATE  
JOHN P. STOKES  
DEPUTY SECRETARY OF STATE

August 6, 1987

STANLEY V. LEWIS  
DEPUTY SECURITIES COMMISSIONER  
ERIC W. PANTSARI  
SPECIAL ASSISTANT  
BROWN BUILDING  
DENO N. VERENES  
DIRECTOR, PUBLIC CHARITIES

Mr. Scott Barnes  
Budget Analyst  
527C Brown Building  
Columbia, S.C.

Dear Mr. Barnes:

The enclosed transfer is asking for approval of monies from the Securities Division travel account to the supply account under Keeping State Records in order to help defray the cut that was made by the Governor. We, therefore, ask that you approve these monies to be put back into our supply account.

Yours very truly,

*John T. Campbell*  
JOHN T. CAMPBELL  
Secretary of State

JTC/er  
Encl.

Amount Vetoed  $\$4,224 \div 4 = 1,056.00$   
*(SB)*

03783

AUG 12 1987

*S. Danner*  
8-7-87



access to a Free Conference Report than the final Bill as printed by the Legislative Council. My intent is to veto the lines in the final Bill that correspond to those in the Free Conference Report.

VETO 1 - Section 3H, State Reorganization Commission,  
Page 3-027, Line 14, Travel, \$5,000

VETO 2 - Section 5A, Governor's Office, Executive Control  
of the State, Page 5-001, Line 18, Transportation, \$1,500

This cut is in addition to a cut of \$4,335 in actual spending from FY 86-87 to FY 87-88.

VETO 3 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-005, Line 36, Contractual Services, \$25,840

VETO 4 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-005, Line 11, Equipment, \$63,887

VETO 5 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-005, Line 40, Equipment, \$10,000

VETO 6 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-003, Line 17, Library Books, Maps and  
Films, \$500

VETO 7 - Section 5B, Governor's Office, State Law Enforcement  
Division, Page 5-005, Line 39, Travel, \$4,000

VETO 8 - Section 5C, Governor's Office, Office of  
Executive Policy and Programs, Page 5-007, Line 17,  
Transportation, \$12,080

This cut is in addition to a \$205,170 decrease in actual spending from FY 1986-87 to FY 1987-88.

VETO 9 - Section 6, Lt. Governor's Office, Page 6-001,  
Line 13, Fixed Charges and Contributions, \$300

VETO 10 - Section 6, Lt. Governor's Office, Page 6-001,  
Line 14, Travel, \$1,411

VETO 11 - Section 7, Secretary of State's Office, Page  
7-001, Line 11, Equipment, \$4,984 25%

VETO 12 - Section 7, Secretary of State's Office, Page  
7-001, Line 10, Travel, \$4,224 \$1,056

VETO 13 - Section 8, Comptroller General's Office, Page  
8-003, Line 4, Contractual Services, \$37,513



# EXHIBIT

SEP 8 1987

NO. 9

E22

## STATE BUDGET & CONTROL BOARD BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

88-55

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: A. Baran Holmes IV

2. Subject:

Commission on Appellate Defense Veto-Related Fund Transfer Request

3. Summary Background Information:

The Commission on Appellate Defense requests a transfer of \$2,276 to cover three months' funding of the line item, Library Books, which was vetoed by the Governor.

4. What is Board asked to do?

Approve the transfer of \$2,276 appropriated General Funds from Supplies to Library Books

5. What is recommendation of Board Division involved?

Approve the transfer for three months' funding, \$2,276

Allen Kencel

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Agency Letter
2. Transfer Request Form #30
3. Excerpt from Governor's Veto Message

(b) List Those Not Attached But Available From Submitter:

03786

(c)



## South Carolina Office of Appellate Defense

WILLIAM ISAAC DIGGS  
CHIEF ATTORNEY

ELIZABETH C. FULLWOOD  
DEPUTY CHIEF ATTORNEY

SUITE 301, 1122 LADY STREET  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 734-1330

August 24, 1987

Mr. Allan Kincaid  
Budget Analyst  
Budget and Control Board  
State Budget Division  
Edgar Brown Building - Room 530  
Columbia, South Carolina 29201

Dear Mr. Kincaid:

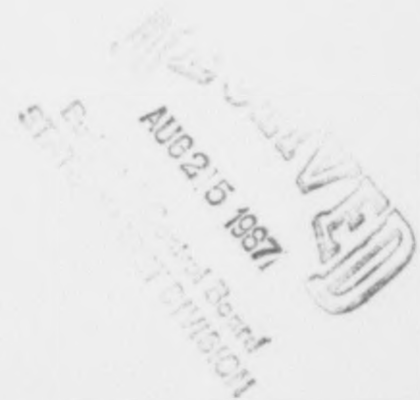
Please accept our appropriation transfer number AT88-01 for consideration by the Budget and Control Board. This transfer represents one quarter of the line item vetoed this year, and would establish funds to allow expenditures for books and book supplements this agency receives on a regular basis as part of our law library.

If you have any questions, please call me. Thank you for your assistance in this matter.

Sincerely yours,

William Isaac Diggs  
Chief Attorney

WID/vg



03787

AGENCY NUMBER	AGENCY BATCH NUMBER	OBJECT CODE	HASH TOTAL	TOTAL BATCH AMOUNT	BATCH DATE	BATCH NUMBER	DOCUMENT
E22	015	918	4553				

E22

015

918

4,552.00

AGENCY VOUCHER NUMBER

CG WARRANT NUMBER

AT88-01

## STATE OF SOUTH CAROLINA

BUDGET AND CONTROL BOARD - FINANCE DIVISION

AGENCY TRANSFERRED TO (CIR)

AGENCY TRANSFERRED FROM IDF

NAME \_\_\_\_\_  
Appellate Defense

122 Lady Street

Columbia, SC 29201

## APPROPRIATION TRANSFER

TO REQUESTING AGENCY

This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer.

NAME Appellate Defense

Suite 301  
1122 Lady Street

Columbia, SC 29201

REASON FOR TRANSFER: To allow expenditure of funds for legal book supplements this agency receives  
on an ongoing basis from a line item which was vetoed.

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	MOD	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
02	350	E22	0095	1001						0300	2,276.00	
TOTAL										0300	2,276.00	

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
02	300	E22	0095	1001						0618	2,276.00	
TOTAL										0618	2,276.00	

REQUESTED BY William Isaac Diggs, Chief Attorney DATE 8-21-87 STATE BUDGET ANALYST \_\_\_\_\_ DATE \_\_\_\_\_

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

03788

STATE AUDITOR \_\_\_\_\_ DATE \_\_\_\_\_



VETO 14 - Section 8, Comptroller General's Office, Page 8-001, Line 16, Transportation,	\$1,000
VETO 15 - Section 9, State Treasurer's Office, Page 9-001, Line 14, Travel,	\$27,399
VETO 16 - Section 9, State Treasurer's Office, Page 9-001, Line 28, Temporary Positions,	\$2,408
VETO 17 - Section 9, State Treasurer's Office, Page 9-001, Line 31, Contractual Services,	\$2,926
VETO 18 - Section 10, Attorney General's Office, Page 10-001, Line 8, Temporary Positions,	\$18,000
VETO 19 - Section 10, Attorney General's Office, Page 10-001, Line 33, Contractual Services,	\$2,680
VETO 20 - Section 11, Commission on Appellate Defense, Page 11-001, Line 16, Library Books, Maps and Films,	\$9,105
VETO 21 - Section 13, Adjutant General's Office, Page 13-002, Line 13, Equipment,	\$29,200
VETO 22 - Section 13, Adjutant General's Office, Page 13-002, Line 12, Travel,	\$9,000
VETO 23 - Section 13, Adjutant General's Office, Page 13-004, Line 23, Transportation,	\$1,500
VETO 24 - Section 15, State Election Commission, Page 15-001, Line 38, Supplies and Materials,	\$12,535
VETO 25 - Section 15, State Election Commission, Page 15-001, Line 16, Per Diem,	\$2,450
VETO 26 - Section 15, State Election Commission, Page 15-003, Line 3, Fixed Charges and Contributions,	\$650
VETO 27 - Section 16A, Budget and Control Board, Office of Executive Director, Page 16-001, Line 24, Departmental Printing,	\$50,008
VETO 28 - Section 16A, Budget and Control Board, Office of Executive Director, Page 16-001, Line 17, Supplies and Material,	\$8,934
VETO 29 - Section 16A, Budget and Control Board, Office of Executive Director, Page 16-002, Line 7, Total Lead Poisoning,	\$1,000

25%

\$ 2,276.25

# EXHIBIT

SEP 8 1987 NO. 9

STATE BUDGET & CONTROL BOARD

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

E28

88-56

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: A. Barn Holmes

2. Subject:

Election Commission Veto-Related Fund Transfer Request

3. Summary Background Information:

The Election Commission had a veto of \$2,450 in Per Diem, \$650 in Fixed Charges and Contributions, and \$12,535 in Supplies and Materials, for a total of \$15,635. This request is for partial restoration from Aid to Counties-Local Registration so that Per Diem, Rent, and Supplies can be covered.

4. What is Board asked to do?

Approve the transfer of \$3,908.75 appropriated General Funds from Aid to Counties-Local Registration to Per Diem, Fixed Charges, and Supplies so that essential expenditures can be covered.

5. What is recommendation of Board Division involved?

Recommend approval of first quarter funds, \$3,908.75, so that essential Per Diem, Supplies, and Fixed Charges can be covered.

Sean Barnes

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Agency Letter
2. Transfer Request
3. Excerpts from Governor's Veto Message

(b) List Those Not Attached But Available From Submitter:

03790

(d)

# State of South Carolina

## COMMISSIONERS

C. TYRONE GILMORE  
Chairman

MARGARET S. TOWNSEND  
Vice Chairman

SYLVIA SCHWARTZ

NEAL D. THIGPEN

C.D. SEXTON



## Election Commission

2221 DEVINE STREET  
POST OFFICE BOX 5987  
COLUMBIA, S.C. 29250

JAMES B. ELLISOR  
EXECUTIVE DIRECTOR

JAMES F. HENDRIX  
ASSISTANT DIRECTOR

ANN C. WOLFE  
FINANCE DIRECTOR

MARCIA B. ANDINO  
DATA PROCESSING OPERATIONS

CONWAY BELANGIA  
PUBLIC INFORMATION OFFICER

PHONE: 734-9060

August 18, 1987

Mr. Scott Barnes, Budget Analyst  
State Auditor's Office  
Room 527-C, Brown Building  
Columbia, South Carolina

Dear Mr. Barnes:

The enclosed appropriation transfer request in the amount of \$3,908.75 is to restore funds for the first quarter to line items vetoed by the Governor. These line items are for per diem for our Commissioners to attend meetings, for purchase of voter registration applications and certificates and for fixed charges.

The appropriation transfer request in the amount of \$15,778.00 is to restore funds for Aid to Counties to prior funding level before 4.9% reduction to base budget.

Yours very truly,

*Ann C. Wolfe*  
Ann C. Wolfe  
Finance Director

acw

*\$3,908.75 Veto related -*  
*\$15,778.00 Related to budget reductions -*

03791

*S. Barnes*  
*8-18-87*





VETO 14 - Section 8, Comptroller General's Office, Page 8-001, Line 16, Transportation,	\$1,000	
VETO 15 - Section 9, State Treasurer's Office, Page 9-001, Line 14, Travel,	\$27,399	
VETO 16 - Section 9, State Treasurer's Office, Page 9-001, Line 28, Temporary Positions,	\$2,408	
VETO 17 - Section 9, State Treasurer's Office, Page 9-001, Line 31, Contractual Services,	\$2,926	
VETO 18 - Section 10, Attorney General's Office, Page 10-001, Line 8, Temporary Positions,	\$18,000	
VETO 19 - Section 10, Attorney General's Office, Page 10-001, Line 33, Contractual Services,	\$2,680	
VETO 20 - Section 11, Commission on Appellate Defense, Page 11-001, Line 16, Library Books, Maps and Films,	\$9,105	
VETO 21 - Section 13, Adjutant General's Office, Page 13-002, Line 13, Equipment,	\$29,200	
VETO 22 - Section 13, Adjutant General's Office, Page 13-002, Line 12, Travel,	\$9,000	
VETO 23 - Section 13, Adjutant General's Office, Page 13-004, Line 23, Transportation,	\$1,500	
★ VETO 24 - Section 15, State Election Commission, Page 15-001, Line 38, Supplies and Materials,	\$12,535	<sup>25%</sup> \$3,133.75
★ VETO 25 - Section 15, State Election Commission, Page 15-001, Line 16, Per Diem,	\$2,450	612.50
★ VETO 26 - Section 15, State Election Commission, Page 15-003, Line 3, Fixed Charges and Contributions,	\$650	162.50
VETO 27 - Section 16A, Budget and Control Board, Office of Executive Director, Page 16-001, Line 24, Departmental Printing,	\$50,008	
VETO 28 - Section 16A, Budget and Control Board, Office of Executive Director, Page 16-001, Line 17, Supplies and Material,	\$8,934	
VETO 29 - Section 16A, Budget and Control Board, Office of Executive Director, Page 16-002, Line 7, Total Lead Poisoning,	\$1,000	

# EXHIBIT

SEP 8 1987

NO. 9

STATE BUDGET & CONTROL BOARD

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

88-57

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: *A. Barn Holmes*

2. Subject:

B&C Board-Information Resource Management Request for Partial Funding of Vetoed Item

3. Summary Background Information:

Information Resource Management has invoices due and payable for telephones and supplies as well as requests from employees for reimbursement of business-related travel. This request is to restore one quarter of Veto Nos. 35 (\$3,700), 36 (\$5,378), and 37 (12,000). The funds transferred are from Equipment. This will allow payment of obligations for the first quarter.

4. What is Board asked to do?

Approve the transfer of \$5,269.50 appropriated General Funds from Equipment to Contractual Services (\$925.00), Supplies (\$1,344.50), and Travel (\$3,000.00).

5. What is recommendation of Board Division involved?

Recommend approval of first quarter funding, \$5,269.50

*CM Case*

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Agency Letter
2. Form #30 Transfer Request
3. Excerpts from Governor's Veto Message

(b) List Those Not Attached But Available From Submitter:

03794

(e)



STATE OF SOUTH CAROLINA  
BUDGET AND CONTROL BOARD  
OFFICE OF EXECUTIVE DIRECTOR

1203 GERVAIS STREET  
COLUMBIA, S.C. 29201  
(803) 734-1500



CARROLL A. CAMPBELL, JR.  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

REMBERT C. DENNIS  
CHAIRMAN,  
SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN,  
HOUSE WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

DATE 8-11-87

Mr. Charlie Case  
Budget Analyst  
Budget Division  
Wade Hampton Office Building  
Columbia, South Carolina 29201

RECEIVED  
AUG 14 1987  
Budget and Control Board  
STATE BUDGET DIVISION

Dear Charlie:

Please approve the attached transfer # 081104 for the  
Division of DIRM increasing the  
following:

OBJECT LINE		SECTION
1. <u>Contractual Services</u>	in	<u>Administration</u>
2. <u>Supplies &amp; material</u>	in	<u>"</u>
3. <u>Travel</u>	in	<u>"</u>
4. _____	in	_____

Your cooperation will be appreciated.

Sincerely,

J. E. Brice  
Budget Supervisor

JEB/chf

attachment(s)

*Verify terms, transfer necessary to  
cover admin. expenditures - 1st  
quarter of the new fiscal year.  
Have invoices that will  
be paid.*

03795



VETO 30 - Section 16B, Budget and Control Board,  
Budget Division, Page 16-004, Line 9, Contractual  
Services, \$5,506

VETO 31 - Section 16B, Budget and Control Board, Budget  
Division, Page 16-004, Line 10, Supplies and  
Materials, \$2,070

VETO 32 - Section 16B, Budget and Control Board, Budget  
Division, Page 16-004, Line 32, Travel, \$3,500

VETO 33 - Section 16C, Budget and Control Board, Research  
and Statistical Services Division, Page 16-006, Line 39,  
Fixed Charges and Contributions, \$9,250

VETO 34 - Section 16C, Budget and Control Board, Research  
and Statistical Services Division, Page 16-009, Line 3,  
Supplies and Materials, \$21,360

VETO 35 - Section 16D, Budget and Control Board, Information  
Resources Management, Page 16-011, Line 11, Contractual  
Services, \$3,700

VETO 36 - Section 16D, Budget and Control Board, Information  
Resources Management, Page 16-011, Line 12, Supplies and  
Materials, \$5,378

VETO 37 - Section 16D, Budget and Control Board, Information  
Resources Management, Page 16-011, Line 14, Travel, \$12,000

VETO 38 - Section 16D, Budget and Control Board, Information  
Resources Management, Page 16-011, Line 25, Telecommunications  
Specialist III, From Total Funds \$30,257

VETO 39 - Section 16D, Budget and Control Board, Information  
Resources Management, Page 16-011, Line 26, 1 FTE

VETO 40 - Section 16D, Budget and Control Board, Information  
Resources Management, Page 16-011, Line 27, Telecommunications  
Specialist I, From Total Funds \$58,956

VETO 41 - Section 16D, Budget and Control Board, Information  
Resources Management, Page 16-011, Line 27 3 FTE

I have a number of concerns about the State's management of  
its telephone system. The addition of any new positions is  
precipitous at this time.

VETO 42 - Section 16E, Budget and Control Board, General  
Services Division, Page 16-019, Line 11, Fixed Charges  
and Contributions, \$16,100



# EXHIBIT

SEP 8 1987

NO. 9

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

STATE BUDGET & CONTROL BOARD

88-58

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:  
(a) Agency: State Budget Division  
(b) Authorized Official Signature: A Barry Holmes Jr
2. Subject:  
B&C Board-State Fire Marshal's Request for Partial Funding of Vetoed Item
3. Summary Background Information:  
The State Fire Marshal has invoices due and payable for supplies. This request is to restore one quarter of Veto No. 47 (\$23,994). The funds transferred are from Equipment. This will allow payment of obligations for the first quarter.
4. What is Board asked to do?  
Approve the transfer of \$5,998.50 appropriated General Funds from Equipment to Supplies
5. What is recommendation of Board Division involved?  
Recommend approve of first quarter funding, \$5,998.50  
C. M. Case
6. Recommendation of other Division/agency (as required)?  
  
(a) Authorized Signature: \_\_\_\_\_  
(b) Division/Agency Name: \_\_\_\_\_
7. Supporting Documents:  
(a) List Those Attached:  
1. Agency Letter  
2. Form #30 Transfer Request  
3. Excerpt from Governor's Veto Message  
  
(b) List Those Not Attached But Available From Submitter:

03798

(f)

STATE OF SOUTH CAROLINA  
BUDGET AND CONTROL BOARD  
OFFICE OF EXECUTIVE DIRECTOR

1203 GERVAIS STREET  
COLUMBIA, S.C. 29201  
(803) 734-1500



CARROLL A. CAMPBELL, JR.  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

REMBERT C. DENNIS  
CHAIRMAN,  
SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN,  
HOUSE WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

DATE 8-12-87

Mr. Charlie Case  
Budget Analyst  
Budget Division  
Wade Hampton Office Building  
Columbia, South Carolina 29201

AUG 14 1987

Budget and Control Board  
STATE BUDGET DIVISION

Dear Charlie:

Please approve the attached transfer # 081201 to increase  
Supplies & Material within the Fireman Training  
section of Fire Marshal.

Your cooperation will be appreciated.

Sincerely,

*J. E. Brice*  
J. E. Brice  
Budget Supervisor

JEB/chf

attachment(s)

*Vetrol item - Supplies + Materials \$ 23,991*  
*Fire Academy*  
*NY Almond per. ctr. 5998.50*  
*Request to Transfer*  
*Have implecs that*  
*and paying -*  
**03799**

AGENCY NUMBER <b>F 14</b>	AGENCY BATCH NUMBER <b>081287-1</b>	OBJECT CODE HASH TOTAL <b>900</b>	TOTAL BATCH AMOUNT <b>12,000.00</b>	BATCH DATE	BATCH NUMBER	DOCUMENT
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AGENCY VOUCHER NUMBER  
**081201**

**STATE OF SOUTH CAROLINA**  
BUDGET AND CONTROL BOARD - FINANCE DIVISION

CG WARRANT NUMBER

AGENCY TRANSFERRED TO (CIR)  
NAME  
**Fire Marshal**  
ADDRESS  
**Colo., S.C.**

**APPROPRIATION TRANSFER**

AGENCY TRANSFERRED FROM (CIR)  
NAME  
**Same**  
ADDRESS

TO REQUESTING AGENCY:  
This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer.

REASON FOR TRANSFER: **20 Cones supplier & materials within Fry Academy for 1st quarter of new fiscal year. (Vetoed)**

FROM

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
02	300	F14	4807	1001						01000	<del>6,000.00</del> <b>5,998.50</b>	F120
TOTAL											<del>6,000.00</del> <b>5,998.50</b>	

TO

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
02	300	F14	4807	1001						0300	<del>6,000.00</del> <b>5,998.50</b>	F120
TOTAL											<del>6,000.00</del> <b>5,998.50</b>	

REQUESTED BY **D. Kelly** DATE **8/13/87** STATE BUDGET ANALYST \_\_\_\_\_ DATE \_\_\_\_\_

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

STATE AUDITOR **03800** DATE \_\_\_\_\_



VETO 43 - Section 16E, Budget and Control Board, General  
Services Division, Page 16-019, Line 12, Travel, \$15,000

VETO 44 - Section 16E, Budget and Control Board, General  
Services Division, Page 16-019, Line 25, Fixed Charges  
and Contributions, \$24,235

VETO 45 - Section 16F, Budget and Control Board, State Fire  
Marshal, Page 16-027, Line 39, Supplies and  
Materials, \$1,525

VETO 46 - Section 16F, Budget and Control Board, State Fire  
Marshal, Page 16-028, Line 3, Library Books, Maps and  
Films, \$1,100

VETO 47 - Section 16F, Budget and Control Board, State  
Fire Marshal, Page 16-028, Line 25, Supplies and  
Materials, \$23,994

25%

\$ 5,996.50

VETO 48 - Section 16G, Budget and Control Board, Motor  
Vehicle Management Division, Page 16-030, Line 15, Supplies  
and Materials, \$2,617

VETO 49 - Section 16H, Budget and Control Board, Human  
Resource Management, Page 16-032, Line 17, Travel, \$11,600

VETO 50 - Section 16H, Budget and Control Board, Human  
Resource Management, Page 16-032, Line 18,  
Equipment, \$12,144

VETO 51 - Section 16H, Budget and Control Board, Human  
Resource Management, Page 16-032, Line 37, Travel, \$5,000

VETO 52 - Section 16J, Budget and Control Board, State  
Auditor, Page 16-038, Line 14, Contractual Service, \$10,008

VETO 53 - Section 16J, Budget and Control Board, State  
Auditor, Page 16-038, Line 32, Supplies and  
Materials, \$24,300

VETO 54 - Section 17, Commission on Higher Education,  
Page 17-001, Line 10, Per Diem, \$6,658

VETO 55 - Section 17, Commission on Higher Education,  
Page 17-001, Line 17, Equipment, \$15,403

VETO 56 - Section 18, Higher Education Tuition Grants  
Committee, Page 18-001, Line 8, Temporary Positions, \$1,000

VETO 57 - Section 18, Higher Education Tuition Grants  
Committee, Page 18-001, Line 9, Per Diem, \$1,050

# EXHIBIT

SEP 8 1987 NO. 9

## STATE BUDGET & CONTROL BOARD

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (12/84)

L12

88-59

Meeting Scheduled for: September 8, 1987

Regular Agenda

1. Submitted By:

(a) Agency: State Budget Division

(b) Authorized Official Signature: A. Barin Holmes IV

2. Subject:

John de la Howe School Request to Transfer Funds to Cover Governor's Veto-Related Item

3. Summary Background Information:

The Governor vetoed Contractual Services in the John de la Howe School. These funds were appropriated for the Wilderness Program. The expenditures for this program cover telephone service, maintenance contracts on office equipment, and advertising for job vacancies. It is planned that camping staff for this program will be in the woods by October 1, 1987, building a model camp. This transfer moves funds within the program.

4. What is Board asked to do?

Approve the transfer of \$1,000.00 from Fixed Charges and Contributions and \$2,368.50 from Equipment to Contractual Services for Wilderness Camp Program to cover the costs of the period of July 1 to September 30, 1987

5. What is recommendation of Board Division involved?

Approve funding for the first quarter, \$3,368.50

David L. [Signature]

6. Recommendation of other Division/agency (as required)?

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

7. Supporting Documents:

(a) List Those Attached:

1. Agency Letter
2. Transfer Request Form #30
3. Excerpts from Governor's Veto Message

(b) List Those Not Attached But Available From Submitter:

03802

(9)



JOHN C. SHIFLET, JR.  
SUPERINTENDENT

STATE OF SOUTH CAROLINA

## JOHN DE LA HOWE SCHOOL

MCCORMICK, SOUTH CAROLINA 29835



803-391-2131

July 31, 1987

Mr. Wallace Brown  
State Budget Division  
532 Edgar Brown Building  
1205 Pendleton Street  
Columbia, S. C. 29201

Dear Mr. Brown:

The attached transfer will provide contractual service money for the wilderness camping program. This was the line-item veto of \$13,474.00. We have expenditures in this program for telephone service, maintenance contracts on office equipment, and advertising for job vacancies. We have the staff temporarily housed in the administration building, but plan to have camping staff in the woods by October 1 building a model camp. As all positions are filled and they move to the wilderness area, this program will require the funding in contractual services for various services. This transfer is moving funds within the program.

Your approval of the transfer of the quarterly amount needed for contractual services in our wilderness camping program is appreciated. Please contact me if you have any questions or need additional information.

Sincerely,

George H. Young, Jr.  
Director of Business and  
Support Services

GHYjr/lk

Enclosure

AUG 04 1987  
Budget & Control Board  
STATE BUDGET DIVISION

03803



AGENCY NUMBER L12	AGENCY BATCH NUMBER 15	OBJECT CODE HASH TOTAL 1200	TOTAL BATCH AMOUNT 6,737.00	BATCH DATE	BATCH NUMBER	DOCUMENT 3
----------------------	---------------------------	--------------------------------	--------------------------------	------------	--------------	---------------

AGENCY VOUCHER NUMBER  
03

AGENCY TRANSFERRED TO (CRI)  
NAME  
John de la Howe School  
ADDRESS  
Route 1  
McCormick, S. C. 29835

# STATE OF SOUTH CAROLINA

## BUDGET AND CONTROL BOARD - FINANCE DIVISION

### APPROPRIATION TRANSFER

TO REQUESTING AGENCY:  
This form must be supported with documentation indicating the reason for the transfer. No commitment should be made in anticipation of the approval of a transfer.

CG WARRANT NUMBER  
AGENCY TRANSFERRED FROM (DR)  
NAME  
John de la Howe School  
ADDRESS  
Route 1  
McCormick, S. C. 29835

REASON FOR TRANSFER: Provide contractual service funds in Wilderness Camp program — line item was vetoed in Approp. Act

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
02	350	L12	4547	1001					03	0400	1,000.00	W. Camp
02	350	L12	4547	1001					03	0600	2,368.50	W. Camp
TOTAL										1000	3,368.50	

FM	TRANS CODE	AGCY NO	MINI CODE	SUB FUND CODE	SUB SIDIARY ACCOUNT NO	ENCUM BRANCE NO	M O D	PROJECT CODE	AGENCY REFERENCE NUMBER	OBJECT CODE	TRANSACTION AMOUNT	MULTI PURPOSE CODE
02	350	L12	4547	1001					03	0200	3,368.50	W. Camp
TOTAL										200	3,368.50	

REQUESTED BY *Sergeant H. Young* DATE *7/31/87* STATE BUDGET ANALYST \_\_\_\_\_ DATE \_\_\_\_\_

To the Comptroller General and Treasurer: By unanimous approval of the Budget and Control Board, the above appropriation transfers are authorized.

STATE AUDITOR **038C4** DATE \_\_\_\_\_

VETO 186 - Section 41, Department of Health and Environmental  
Control, Page 41-029, Line 13, Equipment, \$35,000

VETO 187 - Section 42, Department of Mental Health, Page  
42-001, Line 17, Contractual Services, \$500,000

VETO 188 - Section 42, Department of Mental Health, Page  
42-001, Line 18, Supplies and Materials, \$250,000

VETO 189 - Section 42, Department of Mental Health, Page  
42-001, Line 20, Travel, \$50,000

VETO 190 - Section 42, Department of Mental Health, Page  
42-001, Line 21, Equipment, \$100,000

VETO 191 - Section 42, Department of Mental Health, Page  
42-002, Line 29, Supplies and Materials, \$25,000

VETO 192 - Section 42, Department of Mental Health, Page  
42-002, Line 32, Equipment, \$25,000

VETO 193 - Section 43, Department of Mental Retardation,  
Page 43-001, Line 19, Equipment, \$93,557

VETO 194 - Section 43, Department of Mental Retardation,  
Page 43-004, Line 15, O. T. & Shift Differential, \$293,190

VETO 195 - Section 43, Department of Mental Retardation,  
Page 43-001, Line 15, Contractual Services, \$304,897

VETO 196 - Section 44, S. C. Commission on Alcohol and Drug  
Abuse, Page 44-003, Line 18, Travel, \$20,542

VETO 197 - Section 44, S. C. Commission on Alcohol and Drug  
Abuse, Page 44-003, Line 16, Supplies and Materials, \$12,970

VETO 198 - Section 44, S. C. Commission on Alcohol and Drug  
Abuse, Page 44-003, Line 19, Equipment, \$12,180

VETO 199 - Section 44, S. C. Commission on Alcohol and Drug  
Abuse, Page 44-003, Line 15, Contractual Services, \$38,904

VETO 200 - Section 45, Department of Social Services,  
Page 45-002, Line 30, Equipment, \$773,785

VETO 201 - Section 45, Department of Social Services,  
Page 45-012, Line 18, Contractual Services, \$120,743

★ VETO 202 - Section 46, John De La Howe School, Page 46-003,  
Line 29, Contractual Services, \$13,474

25%  
\$3,362.50

# EXHIBIT

SEP 8 1987

NO. 10

## STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD

REGULAR SESSION

MEETING OF September 8, 1987

ITEM NUMBER

6

AGENCY: (a) MUSC; (b) College of Charleston

SUBJECT: Bond Counsel Selection

The following agencies have requested Board approval of bond counsel to handle the proposed revenue issues:

- (a) Medical University, proposed hospital revenue bond issue of \$26-30 million to finance parking facility and further North Tower renovation work and to refund outstanding parking facility bonds. Vice President for Business Affairs Marion Woodbury requests the continued use of the Sinkler & Boyd firm. MUSC had begun working on the bond issue last fall and is continuing to develop the documentation for the issue which is expected to go to market prior to December 31.
- (b) College of Charleston, proposed further renovation of Sears property, at a probable cost of at least \$4 million including arrangements for retirement of debt incurred (\$4,250,000) for purchase of the property. Vice President of Legal Affairs Andrew L. Abrams recommends that the Board consider the following firms (listed in preference order):
  - (1) Haynsworth, Marion, McKay and Guerard
  - (2) The McNair Law Firm

### BOARD ACTION REQUESTED:

Approve the selection of the following firms to provide bond counsel services:

- (a) MUSC: Sinkler & Boyd in connection with a \$26 to \$30 million proposed hospital revenue bond issue; and
- (b) College of Charleston: Haynsworth, Marion, McKay and Guerard in connection with the proposed further renovation of the Sears property and arrangements to retire the debt incurred for the purchase of the property.

### ATTACHMENTS:

Huey September 2 letter to McInnis; attachments

03806



SEP - 2 1987

STATE OF SOUTH CAROLINA

OFFICE OF STATE TREASURER

GRADY L. PATTERSON, JR.  
TREASURER



COLUMBIA  
29211

September 2, 1987

P. O. DRAWER 11778

EXHIBIT

SEP 8 1987 NO. 10

STATE BUDGET & CONTROL BOARD

Honorable William A. McInnis  
Deputy Executive Director  
State Budget and Control Board  
Post Office Box 12444  
Columbia, South Carolina 29211

Dear Bill:

The attached requests for approval of bond counsel have been received and need to be placed on the Agenda for consideration by the Budget and Control Board at its next meeting.

Once a determination has been made by the Board, we will notify the requesting agency of the Board's decision.

If you need any further information, please feel free to call me.

Very truly yours,

Sandy Agee Huey  
Deputy State Treasurer

SAH:cp

Enclosure

03807

Attachment - 09/02/87

The following requests for assignment of bond counsel on proposed revenue issues have been received by the State Treasurer's Office and are in a position to be considered by the Budget and Control Board.

Agency	Approximate Size of Proposed Issue	Attorney Recommendation by Order of Preference
1. MUSC	\$26 to \$30 Million Proposed Hospital Revenue Bond Issue	Sinkler & Boyd (continuance)
2. College of Charleston	Proposed Renovation of Sears Property	Haynsworth, Marion, McKay and Guerard The McNair Law Firm

EXHIBIT

SEP 8 1987 NO. 10

STATE BUDGET & CONTROL BOARD

03808

# EXHIBIT

SEP 8 1987

NO. 10

## REQUEST FOR ASSIGNMENT OF BOND COUNSEL

STATE BUDGET & CONTROL BOARD

FROM: Marion E. Woodbury, MusC  
TO: Grady L. Patterson, Jr., State Treasurer  
DATE: 8-20-87  
SUBJECT: REQUEST FOR ASSIGNMENT OF BOND COUNSEL

Any agency, department or institution contemplating a debt issue must immediately contact the State Treasurer's Office who will work with them in obtaining assignment of bond counsel pursuant to State Budget and Control Board directives.

DESCRIPTION OF DEBT ISSUE: Proposed Hospital Revenue Bond Issue - \$26-30 million

The recommendation of bond counsel proposed by order of preference is as follows:

1. Continuance of Sinkler and Boyd  
NAME OF FIRM
2. \_\_\_\_\_  
NAME OF FIRM

SUBMITTED BY: See Attached ON \_\_\_\_\_  
SIGNATURE\TITLE DATE

FOR STATE BUDGET AND CONTROL BOARD USE ONLY:

BOND COUNSEL APPROVED: Sinkler + Boyd ON 9-8-87  
FIRM DATE

CERTIFIED BY: William A. McFarris ON 9-8-87  
FOR STATE BUDGET AND CONTROL BOARD DATE

FOR STATE TREASURER'S OFFICE USE ONLY:

Notification given to agency\institution by the State Treasurer's

Office on \_\_\_\_\_ by \_\_\_\_\_  
DATE (NAME\TITLE)

STO/BC-2

03809



# EXHIBIT

OFFICE OF THE VICE-PRESIDENT FOR  
BUSINESS AFFAIRS  
(803) 792-5050

SEP 8 1987

NO. 10

STATE BUDGET & CONTROL BOARD



MEDICAL UNIVERSITY OF SOUTH CAROLINA  
171 Ashley Avenue  
Charleston, South Carolina 29425-1024

August 20, 1987

The Honorable Grady L. Patterson, Jr.  
State Treasurer  
Wade Hampton Office Building  
Post Office Drawer 11778  
Columbia, S.C. 29211

Dear Mr. Patterson:

As you know, we began working on a new Hospital Revenue Bond issue last fall. At that time, we engaged the Sinkler firm to act as bond counsel. We are continuing to develop the documentation for a new issue and expect to go to market prior to December 31, 1987.

We recently received information outlining the procedures to be employed to engage bond counsel. Since these new procedures were implemented after we had begun work on this bond issue, it seems appropriate that we continue to use Sinkler Boyd as our bond counsel. We understand that any subsequent bond issues would be covered by the new rules.

I would appreciate your concurrence in this recommendation.

Sincerely,

*Marion E. Woodbury*

Marion E. Woodbury  
Vice President for Business Affairs

MEW/dgw

PROCES -

03810

STATE BUDGET & CONTROL BOARD

## EXHIBIT

SEP 8 1987

NO. 10

REQUEST FOR ASSIGNMENT OF BOND COUNSEL

STATE BUDGET &amp; CONTROL BOARD

FROM: College of Charleston  
TO: Grady L. Patterson, Jr., State Treasurer  
DATE: September 1, 1987  
SUBJECT: REQUEST FOR ASSIGNMENT OF BOND COUNSEL

Any agency, department or institution contemplating a debt issue must immediately contact the State Treasurer's Office who will work with them in obtaining assignment of bond counsel pursuant to State Budget and Control Board directives.

DESCRIPTION OF DEBT ISSUE: Renovation of Sears Property (including retirement of debt)

The recommendation of bond counsel proposed by order of preference is as follows:

1. Haynsworth, Marion, McKay and Guerard  
NAME OF FIRM
2. The McNair Law Firm  
NAME OF FIRM

SUBMITTED BY: Andrew L. Abrams V.P. for Legal Affairs ON 9/1/87  
SIGNATURE/TITLE DATE

-----  
FOR STATE BUDGET AND CONTROL BOARD USE ONLY:

BOND COUNSEL APPROVED: Haynsworth Marion McKay + Guerard ON 9-8-87  
FIRM DATE

CERTIFIED BY: William A. McAnis ON 9-8-87  
FOR STATE BUDGET AND CONTROL BOARD DATE

-----  
FOR STATE TREASURER'S OFFICE USE ONLY:

Notification given to agency/institution by the State Treasurer's Office on \_\_\_\_\_ by \_\_\_\_\_  
DATE (NAME/TITLE)

STO/BC-2

03811



# College of Charleston

Charleston, South Carolina 29424

Office of Legal Counsel  
(803) 792-5502

September 1, 1987

EXHIBIT

SEP 8 1987 NO. 10

STATE BUDGET & CONTROL BOARD

Mr. Grady L. Patterson, Jr.  
State Treasurer  
P.O. Drawer 11778  
Columbia, SC 29211

Re: Assignment of Bond Counsel

Dear Grady:

Pursuant to your memorandum of August 4, 1987, enclosed please find our request for appointment of Teddy Guerard of Haynsworth Law Firm as bond counsel for our forthcoming Sears project.

I appreciate all of your assistance in this matter and if anything else is required to process our request, please let me know.

With kindest regards, I remain,

Very truly yours,

Andrew L. Abrams  
Vice President for Legal Affairs

ALA:tg

Enclosure

03812



# EXHIBIT

SEP 8 1987 NO. 1 1

STATE BUDGET AND CONTROL BOARD  
MEETING OF September 8, 1987

REGULAR SESSION  
ITEM NUMBER

7

AGENCY: Executive Director

SUBJECT: Permanent Improvement Projects

Approval is requested for the following permanent improvement project budget revisions which have been reviewed favorably by the Bond Review Committee:

(a) Summary 1-88, Item 10:

Agency: Winthrop College  
Project: 8803, Roddey Apartments Renovation  
Request: Increase budget to \$1,900,000  
Amount: Add \$1,400,000  
Source: Revenue bond funds  
Purpose: Original budget was not sufficient to fund project. This project was approved contingent on review and approval of the revised estimates by the State Engineer's Office.

(b) Summary 1-88, Item 11:

Agency: Winthrop College  
Project: 9333, Rutledge Renovation  
Request: Increase budget to \$3,000,000  
Amount: Add \$1,700,000  
Source: Institution bond funds  
Purpose: The existing budget is not enough to complete project. This building was originally designed as a Carnegie Library and is being renovated and redesigned to house the Departments of Art and Interior Design. This project was approved contingent on review and approval of the revised estimates by the State Engineer's Office.

(c) Summary 2-88, Item 11:

Agency: Department of Corrections  
Project: 7422, Multipurpose Bldg Type 1-Perry  
Request: Increase budget to \$901,308.27  
Amount: Add \$879,431.27  
Source: Capital improvement bond funds and capital expenditure funds  
Purpose: This project was approved as part of the Perry prison in 1978. However, due to more critical projects, funds were transferred to upgrade the Perry sewer system, \$300,000, and \$78,123 to the Gilliam Psychiatric Unit. Funds are being transferred from project 7423.

(d) Summary 2-88, Item 12:

Agency: Department of Corrections  
Project: 7423, Multipurpose Building-Spartanburg  
Request: Decrease budget to \$36,568.73  
Amount: Subtract \$879,431.27  
Source: Capital improvement bond funds and capital expenditure funds  
Purpose: To close project and transfer remaining funds to project 7422.

03813

BOARD ACTION REQUESTED:

Approve the following permanent improvement project budget revisions which have been reviewed favorably by the Joint Bond Review Committee: Summary 1-88, items 10 and 11 (Winthrop College, projects 8803 and 9333) and Summary 2-88, items 11 and 12 (Department of Corrections, projects 7422 and 7423).

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES  
Requests Received June 15, 1987 as Part of 87-88 APIP

SUMMARY 1-88 Page 1 of 19  
Forwarded to JBRC 07/28/87

Item Agency: H47 Winthrop College Project: 8803, Roddey Apartments Renovation  
10.

Action  
Proposed: Increase budget from \$ 500,000.00 to \$ 1,900,000.00

(Add \$ 1,400,000.00 [3] Revenue Bonds)

Purpose: Original budget was not sufficient to fund the project.

Ref: Supporting document pages 19-20.

CHE Approval Date: 06/04/87  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Revenue Bonds	1,900,000.00

TOTAL FUNDS 1,900,000.00

Item Agency: H47 Winthrop College Project: 9333, Rutledge Renovation  
11.

Action  
Proposed: Increase budget from \$ 1,300,000.00 to \$ 3,000,000.00

(Add \$ 1,700,000.00 [2] Institution Bonds)

Purpose: The existing budget is not enough to complete the project. This building was originally designed as a Carnegie Library and is being renovated and redesigned to house the Departments of Art and Interior Design.

Ref: Supporting document pages 21-22.

CHE Approval Date: 06/04/87  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Capital Improvement Bonds	1,300,000.00
Institution Bonds	1,700,000.00

TOTAL FUNDS 3,000,000.00

EXHIBIT  
SEP 8 1987 NO. 11  
STATE BUDGET & CONTROL BOARD

03814

(a) + (b)

SEP - 9 1987

STATE OF SOUTH CAROLINA  
**BUDGET AND CONTROL BOARD**  
DIVISION OF GENERAL SERVICES  
300 GERVAIS STREET  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 737 2150

CARROLL A. CAMPBELL, JR.  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL



WILLIAM J. CLEMENT, AIA  
ASSISTANT DIVISION DIRECTOR  
MEMORANDUM

REMBERT C. DENNIS  
CHAIRMAN,  
SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN,  
HOUSE WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

## EXHIBIT

SEP 8 1987 NO. 11

STATE BUDGET & CONTROL BOARD

To: Charles E. Shaw  
State Budget Division

From: Jay Flanagan, P.E. *JAF*  
State Engineer

Date: September 8, 1987

Re: Review of Projects at Winthrop  
Roddey Apartments Renovation - State Project No. 8803-H47  
Rutledge Renovation - State Project No. 9333-H47

Tucker Johnson and Bill Culp met with us on September 4, 1987 to review the current estimates for the subject projects. Our comments below are a result of the review.

Roddey Apartments Renovation - Project 8803-H47:

Peritus Engineers and Associates, Inc. has prepared a detailed unit price take off estimate. The project is programatically set and the schematic drawings define the work well. Detailed drawings are being developed now.

This project includes architectural renovations aimed at (1) upgrading the building to make more usable, (2) connecting new HVAC service to the school's chilled water system for more efficient operation, (3) installation of a new electrical system, (4) plumbing rework and (5) improvement to comply with fire and other codes.

The type of estimate, the detail developed and the stage of the project lends confidence in our minds that the current estimate is sound.

Rutledge Renovation - Project 9333-H47:

James Associates has very recently been awarded the contract for architectural services for this project. Consequently, the quality of the current estimate cannot be expected to be as accurate as the Roddey Apartment estimate.

James has made estimates on a square foot basis in comparison with similar projects and in two cases estimates by rough take off. The schematic drawings are in a preliminary stage and the project scope is still being refined.



# EXHIBIT

SEP 8 1987

NO. 1 1

Charles E. Shaw  
September 8, 1987  
Page 2

STATE BUDGET & CONTROL BOARD

In order to review this estimate we compared the James estimate results with those for the Calhoun Building renovation currently underway. Overall we found the Calhoun Building to be costing \$59 per square foot compared to \$63 allowed for the Rutledge Building. Pluses and minuses such as the roof being replaced on the Calhoun Building and sprinklers required for the Rutledge lead us to believe the estimate is in the correct order of magnitude.

Based on the information available to date, the \$63 per square foot should be adequate.

/rl

cc: Bill McInnis  
Bill Clement  
Sam Harper  
Tucker Johnson, Jr.  
Bill Culp

03816

1-88(10)

Packet Number

REVISION OF PROJECT BUDGET OR PROJECT SCOPE

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR 1987-88

1. PROJECT IDENTIFIERS:

A Agency Number H47 Name Winthrop College  
B Contact person Tucker I. Johnson, Jr. Phone 323-2205  
C Project Number 8803 Name Roddey Apartments Renovation

2. PROJECT ACTION PROPOSED:

☒ Increase total project budget ☐ Change source of funds  
☐ Decrease total project budget ☐ Revise scope

3. WHAT IS THE REVISION PROPOSED?:

Increase budget by \$1,400,000.00 from \$500,000.00 to \$1,900,000.00

This revision being submitted as part of 1987-88 APIP.

4. JUSTIFICATION FOR REVISION (Why is it needed?):

Budget increase is necessary to fully cover the cost of renovations.  
Original budget was not sufficient to fund the project.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision? Yes ☐ No ☒  
If yes, complete and attach Addendum A-49

6. ESTIMATES OF PROJECT COSTS AS REVISED

A Total estimated cost of project as revised: \$ 1,900,000.00  
B Total estimated cost of project as revised includes the following (1 through 10 = 6A above)  
(1) \$ 150,000.00 Planning/design services  
(2) 150,000.00 Site work (including utilities)  
(3) 469,000.00 Central energy systems repair/replacement  
(4) 381,000.00 Mechanical systems repair/replacement  
(5) 650,000.00 General renovation/repair of floor space (Gross sq ft \_\_\_\_\_)  
(6) \_\_\_\_\_ Roof repair/replacement  
(7) \_\_\_\_\_ Construction of additional floor space (Gross sq ft \_\_\_\_\_)  
(8) \_\_\_\_\_ Equipment/supplies  
(9) \_\_\_\_\_ Purchase of facilities (Floor space, gross sq ft \_\_\_\_\_)  
(10) 100,000.00 Other (Specify) (Land, acres \_\_\_\_\_ contingency \_\_\_\_\_)

\$ 1,900,000.00 Total (Same as 6A)

EXHIBIT

SEP 8 1987 NO. 11

STATE BUDGET & CONTROL BOARD

(a)  
19

6. C Total estimated cost of project, as revised, by broad purpose. Total cost: \$ 1,900,000.00  
(equals 1 through 8, below, and is same as 6A)

1. Purchase land	\$ _____	5. Restore facility	\$ <u>1,900,000.00</u>
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ _____	8. Other _____	\$ _____

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A. Estimated expenditures and expenditure purposes, this FY: \_\_\_\_\_ \$ 1,900,000.00  
(expenditure purposes (use 6B categories): \_\_\_\_\_)

B. Estimated expenditures after this FY \_\_\_\_\_ \$ 1,900,000.00

C. Total (Same as 6A, 6B and 6C) \_\_\_\_\_ \$ \_\_\_\_\_

8. PROPOSED SOURCES OF FUNDS AS REVISED:	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE + DECREASE -	REVISED AMOUNT	REVENUE CODE	TREASURER I. D. NUMBER	SUB FUND
* TYPE						
(0) Capital Improvement Bonds	\$	\$	\$			
(1) Depart Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
Housing	500,000.00	1,400,000.00	1,900,000.00	8211	36001800	3302
(4) Excess Debt Service						
(6) Appropriated State						
(7) Federal						
(8) Athletic						
(9) Other						
TOTAL	\$ 500,000.00	\$ 1,400,000.00	\$ 1,900,000.00			

**EXHIBIT**

SEP 8 1987 NO. 11

STATE BUDGET & CONTROL BOARD

9. Submitted By:

Authorized Official Tucker I. Johnson, Jr.  
Typed Name and Title and Signature

Date Submitted May 4, 1987  
FY Submitted 1987-88  
APIP

10. APPROVED (For Board Use Only):

\_\_\_\_\_  
Typed Name and Title and Signature

\_\_\_\_\_  
Date

03818

(20)



1-88 (11)

Packet Number

REVISION OF PROJECT BUDGET OR PROJECT SCOPE

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR 1987-88

1. PROJECT IDENTIFIERS:

A Agency Number 1147 Name Winthrop College  
B Contact person Tucker L. Johnson, Jr. Phone 323-2205  
C Project Number 9333 Name Rutledge Renovation

EXHIBIT

2. PROJECT ACTION PROPOSED:

X Increase total project budget SEP 8 1987 Change source funds no. 11  
       Decrease total project budget        Revise scope  
STATE BUDGET & CONTROL BOARD

3. WHAT IS THE REVISION PROPOSED?:

Increase budget by \$1,700,000.00 from \$1,300,000.00 to \$3,000,000.00. This revision is being submitted as part of the 1987-88 APIP.

4. JUSTIFICATION FOR REVISION (Why is it needed?):

The existing budget is not enough to complete the project. This building was originally designed as a Carnegie Library and is being renovated and redesigned to house the Departments of Art and Interior Design.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision? Yes        No X  
If yes, complete and attach Addendum A-49

6. ESTIMATES OF PROJECT COSTS AS REVISED

A Total estimated cost of project as revised \$ \$3,000,000.00  
B Total estimated cost of project as revised includes the following (1 through 10 = 6A above)  
(1) \$ 220,000.00 Planning/design services  
(2) 50,000.00 Site work (including utilities)  
(3) 450,000.00 Central energy systems repair/replacement  
(4) 400,000.00 Mechanical systems repair/replacement  
(5) 1,680,000.00 General renovation/repair of floor space (Gross sq ft       )  
(6)        Roof repair/replacement  
(7)        Construction of additional floor space (Gross sq ft       )  
(8)        Equipment/supplies  
(9)        Purchase of facilities (Floor space, gross sq ft       )  
(Land, acres       )  
(10) 200,000.00 Other (Specify) Contingency  
\$ 3,000,000.00 Total (Same as 6A)

6 C Total estimated cost of project, as revised, by broad purpose: Total cost: \$ 3,000,000.00  
(equals 1 through 8, below, and is same as 6A)

1 Purchase land	\$ _____	5. Restore facility	\$ _____
2 Purchase facility	\$ _____	6. Maintain facility	\$ _____
3 Demolish facility	\$ _____	7. Replace facility	\$ _____
4 Construct additional facility	\$ _____	8 Other _____	\$ _____

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A Estimated expenditures and expenditure purposes, this FY \_\_\_\_\_ \$ 3,000,000.00  
(expenditure purposes (use 6B categories): \_\_\_\_\_)

B Estimated expenditures after this FY \_\_\_\_\_ \$ \_\_\_\_\_

C Total (Same as 6A, 6B and 6C) \_\_\_\_\_ \$ 3,000,000.00

8. PROPOSED SOURCES OF FUNDS AS REVISED:	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE + DECREASE-	REVISED AMOUNT	REVENUE CODE	TREASURER I. D. NUMBER	SUB FUND
TYPE						
(0) Capital Improvement Bonds	\$ 1,300,000.00	\$	\$ 1,300,000.00	8115	02803200	3043
(1) Depart Capital Imp Bonds						
(2) Inst (tuition) Bonds		1,700,000.00	1,700,000.00	8111		
(3) Revenue Bonds						
(4) Excess Debt Service						
(6) Appropriated State						
(7) Federal						
(8) Athletic						
(9) Other						
TOTAL	\$ 3,000,000.00	\$ 1,700,000.00	\$ 3,000,000.00			

**EXHIBIT**

SEP 8 1987 NO. 11

STATE BUDGET & CONTROL BOARD

9. Submitted By:

Authorized Official Tucker I. Johnson, Jr.  
Typed Name and Title and Signature

Date Submitted May 4, 1987

FY Submitted 1987-88

APIP

10. APPROVED (For Board Use Only):

\_\_\_\_\_  
Typed Name and Title and Signature

\_\_\_\_\_  
Date

03820

(22)

STATE BUDGET AND CONTROL BOARD, OFFICE OF EXECUTIVE DIRECTOR  
SUMMARY OF PERMANENT IMPROVEMENT PROJECT ACTIONS PROPOSED BY AGENCIES  
June 16, 1987 Through July 20, 1987

SUMMARY 2-88 Page 1 of 14  
Forwarded to JBRC 07/28/87

Item Agency: N04 Dept of Corrections Project: 7422, Multipurpose Bldg Type I-Perry  
11.

Action  
Proposed: Increase budget from \$ 21,877.00 to \$ 901,308.27

(Add \$ 43,431.27 [0] Capital Improvement Bonds)  
(Add \$ 836,000.00 [5] Capital Expenditure)

Purpose: This project was approved as part of the Perry prison in 1978. However, due to more critical projects, funds were transferred to upgrade the Perry sewer system, \$300,000, and \$78,123 to the Gilliam Psychiatric Unit. Funds are being transferred from project 7423.

Ref: Supporting document pages 29-30.

CHE Approval Date: Not req'd  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Capital Improvement Bonds	65,308.27
Capital Expenditure	836,000.00

TOTAL FUNDS 901,308.27

Item Agency: N04 Dept of Corrections Project: 7423, Multipurpose Bldg-Spartanburg  
12.

Action  
Proposed: Decrease budget from \$ 916,000.00 to \$ 36,568.73

(Subtract \$ 43,431.27 [0] Capital Improvement Bonds)  
(Subtract \$ 836,000.00 [5] Capital Expenditure)

Purpose: To close project and transfer remaining funds to project 7422.

Ref: Supporting document pages 31-32.

CHE Approval Date: Not req'd  
Committee Review Date: \*  
B&C Board Approval Date: \*

Budget After Action Proposed	
Source	Amount
Capital Improvement Bonds	36,568.73

TOTAL FUNDS 36,568.73

EXHIBIT  
SEP 8 1987 NO. 11  
STATE BUDGET & CONTROL BOARD

(c) + (d)

03821



# EXHIBIT

7-20-87

BUDGET AND CONTROL BOARD FORM A-23 PAGE 86P 8 1987 NO. 11  
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

For Board Use Only

2-88(11)

Packet Number

REVISION OF PROJECT BUDGET OR PROJECT SCOPE

FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR 87-88

## 1. PROJECT IDENTIFIERS:

A. Agency: Number N04 Name South Carolina Department of Corrections  
B. Contact person: Jerry S. Edwards Phone 737-8493  
C. Project Number: 7422 Name: Multipurpose Building Type I - Perry

## 2. PROJECT ACTION PROPOSED:

X Increase total project budget                      Change source of funds  
   Decrease total project budget                      Revise scope

3. WHAT IS THE REVISION PROPOSED?: To increase total project cost by \$879,431.27 for a total of \$901,308.27, funds to be transferred from Project #7423, which will be closed.

4. JUSTIFICATION FOR REVISION (Why is it needed?): This project was approved as part of the Perry prison in 1978. However, due to more critical projects, funds were transferred to upgrade the Perry sewer system, \$300,000, and \$78,123 to the Gilliam Psychiatric Unit. These transfers were requested by this Agency and approved by the B&C Board. The funds being transferred from the Dutchman Project #7423 are required since Perry's inmate population consists of long-term med/max security inmates and the requirement for supervised recreation and related programs is essential to good order and reducing inmate tension thereby decreasing serious incidents and major disturbances.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision? Yes            No X  
If yes, complete and attach Addendum A-49.

## 6. ESTIMATES OF PROJECT COSTS AS REVISED

A. Total estimated cost of project as revised: \$ 901,308.27

B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)

- (1) \$                      Planning/design services
- (2)                      Site work (including utilities)
- (3)                      Central energy systems repair/replacement
- (4)                      Mechanical systems repair/replacement
- (5)                      General renovation/repair of floor space (Gross sq ft           )
- (6)                      Roof repair/replacement
- (7)                      Construction of additional floor space (Gross sq ft           )
- (8)                      Equipment/supplies
- (9)                      Purchase of facilities: (Floor space, gross sq ft           )  
(Land, acres                     )
- (10) 901,308.27 Other (Specify) Construction

\$ 901,308.27 Total (Same as 6A)

03822

(c)

29

6. C. Total estimated cost of project, as revised, by broad purpose: Total cost: \$ 901,308.27  
(equals 1 through 8, below, and is same as 6A)

1. Purchase land	\$ _____	5. Restore facility	\$ _____
2. Purchase facility	\$ _____	6. Maintain facility	\$ _____
3. Demolish facility	\$ _____	7. Replace facility	\$ _____
4. Construct additional facility	\$ _____	8. Other <u>Construction</u>	\$ <u>901,308.27</u>

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

A. Estimated expenditures and expenditure purposes, this FY: 87-88 \$ 901,308.27  
(expenditure purposes (use 6B categories): Construction)

B. Estimated expenditures after this FY \$ -0-

C. Total (Same as 6A, 6B and 6C) \$ 901,308.27

8. PROPOSED SOURCES OF FUNDS AS REVISED:	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE + DECREASE -	REVISED AMOUNT	REVENUE CODE	TREASURER I. D. NUMBER	SUB FUND
(0) Capital Improvement Bonds	\$	\$	\$			
	21,877.00	-0-	21,877.00	8115	01002200	3043
	-0-	43,431.27	43,431.27	8115	01200600	3043
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
(4) Excess Debt Service						
(5) Capital Expenditure Fund	-0-	536,000.00	536,000.00	8895	50100300 <del>530003</del>	3603
Capital Expenditure Fund	-0-	300,000.00	300,000.00	8895	50100600 <del>530006</del>	3603
(8) Athletic						
(9) Other						
TOTAL	\$ 21,877.00	\$ 879,431.27	\$ 901,308.27			

**EXHIBIT**

SEP 8 1987 NO. 11

STATE BUDGET & CONTROL BOARD

9. Submitted By:

Authorized Official William D. Leeke, Commissioner  
Typed Name and Title and Signature

Date Submitted 7/20/87  
FY Submitted 87-88

10. APPROVED (For Board Use Only):

03823

Typed Name and Title and Signature

Date

30

BUDGET AND CONTROL BOARD FORM A-23 PAGE 1  
STATEWIDE PERMANENT IMPROVEMENT REPORTING SYSTEM (SPIRS)

REVISION OF PROJECT BUDGET OR PROJECT SCOPE  
FOR ANNUAL PERMANENT IMPROVEMENT PROGRAM FOR FISCAL YEAR 87-88

7-20-87

For Board Use Only
<b>2-88 (12)</b>
Packet Number

1. PROJECT IDENTIFIERS:

A. Agency: Number N04 Name South Carolina Department of Corrections  
B. Contact person Jerry S. Edwards Phone 737-8493  
C. Project Number: 7423 Name: Multipurpose Building - Spartanburg

**EXHIBIT**

2. PROJECT ACTION PROPOSED:

                     Increase total project budget  
  X                   Decrease total project budget

SEP 8 1987 NO. 11  
Change source of funds  
Revise scope  
STATE BUDGET & CONTROL BOARD

3. WHAT IS THE REVISION PROPOSED?: Project to be closed, and funds transferred to Project #7422.

4. JUSTIFICATION FOR REVISION (Why is it needed?): The funds being transferred from this project are required in order to complete a more urgent requirement for a like project at the Perry Correctional Institution. Because Perry's inmate population consists of long-term medium/maximum inmates while Dutchman's population is made up of a less violent shorter term prisoner.

5. ADDITIONAL OPERATING COSTS: Will this project require additional annual operating costs because of the revision? Yes            No   X    
If yes, complete and attach Addendum A-49

6. ESTIMATES OF PROJECT COSTS AS REVISED

- A. Total estimated cost of project as revised: \$ 36,568.73
- B. Total estimated cost of project as revised includes the following (1 through 10 = 6A above)
- (1) \$ 36,568.73 Planning/design services
  - (2)                      Site work (including utilities)
  - (3)                      Central energy systems repair/replacement
  - (4)                      Mechanical systems repair/replacement
  - (5)                      General renovation/repair of floor space (Gross sq ft           )
  - (6)                      Roof repair/replacement
  - (7)                      Construction of additional floor space (Gross sq ft           )
  - (8)                      Equipment/supplies
  - (9)                      Purchase of facilities: (Floor space, gross sq ft           )  
(Land, acres                     )
  - (10)                      Other (Specify)

\$ 36,568.73 Total (Same as 6A)

03824

(d)

(31)



6. C. Total estimated cost of project, as revised, by broad purpose: Total cost: \$ 36,568.73  
(equals 1 through 8, below, and is same as 6A)
- |                                  |          |  |                     |
|----------------------------------|----------|--|---------------------|
| 1. Purchase land                 | \$ _____ | 5. Restore facility                      | \$ _____            |
| 2. Purchase facility             | \$ _____ | 6. Maintain facility                     | \$ _____            |
| 3. Demolish facility             | \$ _____ | 7. Replace facility                      | \$ _____            |
| 4. Construct additional facility | \$ _____ | 8. Other <u>Planning/Design Services</u> | \$ <u>36,568.73</u> |

7. PROJECT COMPLETION SCHEDULE AND ESTIMATED EXPENDITURES BY FISCAL YEAR AS REVISED:

- A. Estimated expenditures and expenditure purposes, this FY: 86-87 \$ 36,568.73  
(expenditure purposes (use 6B categories): Planning/Design Services)
- B. Estimated expenditures after this FY \$ 0
- C. Total (Same as 6A, 6B and 6C) \$ 36,568.73

8. PROPOSED SOURCES OF FUNDS AS REVISED:	PREVIOUSLY APPROVED AMOUNT	PROPOSED INCREASE + DECREASE -	REVISED AMOUNT	REVENUE CODE	TREASURER I. D. NUMBER	SUB FUND
TYPE						
(0) Capital Improvement Bonds	\$ 80,000	\$ - 43,431.27	\$ 36,568.73	8115	01200600	3043
(1) Depart Capital Imp Bonds						
(2) Inst (tuition) Bonds						
(3) Revenue Bonds						
(4) Excess Debt Service						
(5) Capital Expenditure Fund	536,000	-536,000	0	8895	50100300 <del>530003</del>	3603
Capital Expenditure Fund	300,000	-300,000	0	8895	50100600 <del>530006</del>	3603
(8) Athletic						
(9) Other						
TOTAL	\$ 916,000	\$ -879,431.27	\$ 36,568.73			

9. Submitted By:

*William D. Leeke*  
Authorized Official William D. Leeke, Commissioner  
Typed Name and Title and Signature

Date Submitted 7/20/87  
FY Submitted 1987-88

10. APPROVED (For Board Use Only):

03825

Typed Name and Title and Signature

Date

32

# EXHIBIT

SEP 8 1987

NO. 12

## STATE BUDGET & CONTROL BOARD

STATE BUDGET AND CONTROL BOARD

REGULAR SESSION

MEETING OF September 8, 1987

ITEM NUMBER

8

AGENCY: General Services

SUBJECT: Reassignment of Property from SLED to Research & Statistical Services

The Division of General Services recommends approval of the assignment of 1.5 acres from the State Law Enforcement Division (SLED) to the Budget and Control Board, Division of Research and Statistical Services.

General Services advises that, in March 1985, the Board approved an assignment of 1.5 acres, located off Broad River Road, from the Division of Research and Statistical Services to SLED.

SLED has now determined that it has no need for the property and wants to remove it from the property inventory. Research and Statistical Services has requested that the property be returned to it.

The property is a portion of the five-acre tract used for the Geology Building. In the future, this tract is to be conveyed to the Criminal Justice Academy in exchange for four acres of land and a newly-constructed Geology Building to be located near the existing facility.

### BOARD ACTION REQUESTED:

Approve the assignment of 1.5 acres from the State Law Enforcement Division (SLED) to the Budget and Control Board, Division of Research and Statistical Services.

### ATTACHMENTS:

Agenda item worksheet; attachments

03826

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

For meeting scheduled for:

September 8, 1987

Blue Agenda

☒ Regular Session Agenda

☐ Executive Session Agenda

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature: Richard W. Kelly

2. Subject:

Reassignment of 1.5 acres from SLED to Research and Statistical Services

3. Summary Background Information:

In March 1985 the Budget and Control Board approved an assignment of 1.5 acres, located off Broad River Road, from the Division of Research and Statistical Services to SLED. SLED has now determined that it has no need for the property and desires that it be removed from their property inventory. The Division of Research and Statistical Services has requested the property be returned to them. This property is a portion of the 5 acre tract that is used for the Geology building. At a future date, this 5 acre tract is to be conveyed to the Criminal Justice Academy in exchange for 4 acres of land and a newly constructed Geology building to be located near the existing facility.

EXHIBIT

SEP 8 1987

NO. 12

4. What is Board asked to do?

STATE BUDGET & CONTROL BOARD

Approve the assignment of 1.5 acres from SLED to the Division of Research and Statistical Services of the Budget and Control Board.

5. What is recommendation of the Board Division involved?

Approve

6. Recommendation of other office (as required)?

(a) Office Name

Authorized

(b) Signature

7. Supporting Documents:

List Those Attached

List Those Not Attached But Available  
from Submitter

1. Letter from Bobby Bowers

03827



# State of South Carolina

*To: Jerry*

GOV. CARROLL A. CAMPBELL  
CHAIRMAN

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL

## BUDGET AND CONTROL BOARD DIVISION OF RESEARCH & STATISTICAL SERVICES

BOBBY M. BOWERS - DIRECTOR  
REMBERT C. DENNIS BUILDING  
1000 ASSEMBLY ST. - ROOM 337  
COLUMBIA, S.C. 29201  
(803) 734-3793

REMBERT C. DENNIS  
CH. SEN. FINANCE COMM.

ROBERT N. McLELLAN  
CH. HOUSE WAYS & MEANS COMM.

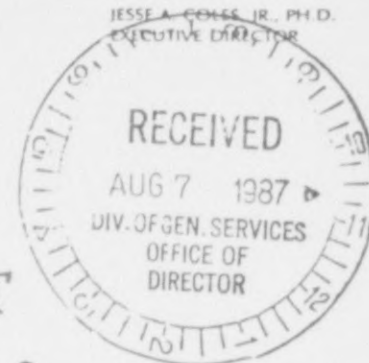
JESSE A. GILES, JR., PH.D.  
EXECUTIVE DIRECTOR

August 5, 1987

Mr. Richard Kelly, Division Director  
State Budget and Control Board  
Division of General Services  
300 Gervais Street  
Columbia, South Carolina 29201

### EXHIBIT

SEP 8 1987 NO. 12



*Rick*  
Dear Mr. Kelly:

#### STATE BUDGET & CONTROL BOARD

It has been brought to my attention that the State Law Enforcement Division (SLED) has indicated that it no longer has a need for the one and one-half (1½) acres of land which was transferred to them from the Division of Research and Statistical Services of the Budget and Control Board by earlier action of the Board. This was property which SLED planned to lease to the South Carolina Law Enforcement Officers Association for their association building.

Inasmuch as SLED has no need for this property and it originally belonged to the Budget and Control Board, I feel that it should revert back to the Board for its use. I realize that we are still trying to work out the details of the land and building swap between Forestry, Criminal Justice Academy and the Division of Research and Statistical Services; however, if for any reason this transaction should not materialize, we will definitely want the one and one-half acres to become a part of the original tract.

Should our building and land swap materialize as planned, I am perfectly willing for this one and one-half acres to go to the Criminal Justice Academy along with the remaining three and one-half acres and improvements thereon.

Thank you for your consideration, and if you should have any questions, please feel free to call me.

Sincerely,

*Bobby*  
Bobby M. Bowers  
Director

BMB:fb

03828

ECONOMIC RESEARCH  
WILLIAM C. GILLESPIE, PH.D.  
(803) 734-3783

OFFICE OF INFORMATION  
TECHNOLOGY MANAGEMENT  
LARRY L. HUCKABEE  
(803) 734-1353

HEALTH, DEMOGRAPHIC  
& GEOGRAPHIC STATISTICS  
WALTER P. BAILEY, M.P.H.  
(803) 734-3818, (803) 734-3788

PROPERTY APPRAISALS  
CHARLES B. CAMPBELL  
(803) 734-3831

# EXHIBIT

SEP 8 1987 NO. 13

STATE BUDGET AND CONTROL BOARD REGULAR SESSION  
MEETING OF September 8, 1987 ITEM NUMBER

9

AGENCY: General Services

SUBJECT: Equipment Trade-in

The Division of General Services recommends approval of agency requests to trade the following equipment:

- (a) Department of Corrections: Trade existing communications equipment (81 terminals, 13 controllers, and 31 printers), valued at \$137,588, on a one-to-one exchange, value \$137,587.26. The Department will realize a \$55,000 maintenance cost savings over the next three years.
- (b) Tax Commission: Trade existing IBM CRT equipment (57 terminals), valued at \$44,250, for Telex CRT equipment, value \$47,925, on a one-for-one exchange. Cost savings for the first year due to IBM maintenance charges will be \$3,045; savings for years two and three will be \$885 per year.
- (c) Trident Technical College: Trade VAX Cluster System, valued at \$58,000, for Digital equipment to be acquired under State contract.

## BOARD ACTION REQUESTED:

Approve the following trade-in requests:

- (a) Department of Corrections: Trade existing communications equipment (81 terminals, 13 controllers, and 31 printers), valued at \$137,588, on a one-to-one exchange, value \$137,587.26.
- (b) Tax Commission: Trade existing IBM CRT equipment (57 terminals), valued at \$44,250, for Telex CRT equipment, value \$47,925, on a one-for-one exchange.
- (c) Trident Technical College: Trade VAX Cluster System, valued at \$58,000, for Digital equipment to be acquired under State contract.

## ATTACHMENTS:

Agenda item worksheets; attachments

03829

# EXHIBIT

SEP 8 1987 NO. 13

## Subsection D. - Auctions.

### STATE BUDGET & CONTROL BOARD

Supplies may be sold at auction by an experienced auctioneer to cry the sale and assist in preparation of the sale. The solicitation to bidders should stipulate, at a minimum, all the terms and conditions of any sale and the fact that the State retains the right to reject any and all bids. Auctioneer services shall be obtained by competition through the Division of General Services in accordance with the Procurement Code and these Regulations.

## Subsection E. - Trade-in Sales.

Governmental bodies may trade-in personal property, the trade-in value of which may be applied to the purchase of new like items. The trade-in value of such personal property shall not exceed five hundred dollars (\$500.00). When the trade-in value exceeds five hundred dollars (\$500.00), the governmental body shall refer the matter to the Materials Management Officer for disposition by the office or for submission to the Board for consideration. When the trade-in value of an item does not exceed \$25,000, the Materials Management Officer shall have the authority to determine whether the property shall be traded in and the value applied to the purchase of new like items or classified as surplus and sold in accordance with the provisions of Section 11-35-3820 of the Code. When the trade-in value exceeds \$25,000.00 the Materials Management Officer shall refer the matter to the Board for determination.

## Subsection F. - Leases, Lease/Payment, Installment Purchase, and Rental of Personal Property.

Item 1. Justification: A governmental body proposing to enter into an



# BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

For meeting scheduled for:

September 8, 1987

Blue Agenda

☒ Regular Session Agenda

Executive Session Agenda

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature:

*Richard W. Kelly*

2. Subject: Approval of trade-in of communications equipment by the Department of Corrections.

3. Summary Background Information:

The South Carolina Department of Corrections has received competitive bids for the purchase of used communications equipment with a trade-in of existing communications equipment. The lowest responsive bid was from Telex Computer Products. The trade-in will be a one for one trade. The value of the equipment offered for trade is \$137,588.00. The value of the equipment from Telex is \$137,587.26. The Department will realize a \$55,000.00 savings over the next three (3) years due to maintenance cost.

## EXHIBIT

SEP 8 1987 NO. 13

STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?

Approve the trade-in.

5. What is recommendation of the Board Division involved?

Approve the trade-in.

6. Recommendation of other office (as required)?

(a) Office Name

Authorized

(b) Signature

*[Signature]*

7. Supporting Documents:

List Those Attached

1. Justification letter from Department of Corrections.
2. Equipment list.

List Those Not Attached But Available from Submitter

1. Copy of solicitation.  
2-205-1107307-08/18/87
2. Planning approval letter.
3. Agency contact:  
Mr. Fred Key 737-8622

(a)

03831



# south carolina department of corrections

P.O. BOX 21787/4444 BROAD RIVER ROAD/COLUMBIA, SOUTH CAROLINA 29221-1787  
TELEPHONE (803) 737-8555  
WILLIAM D. LEEKE, Commissioner

July 22, 1987

Mr. Doug Smith  
Division of Research and Statistical Services  
Attn: Information Technology Planning Office  
Rembert C. Dennis Building, Suite 337  
1000 Assembly Street  
Columbia, South Carolina 29201

Dear <sup>Doug</sup> Mr. Smith,

The South Carolina Department of Corrections (SCDC) requests approval to procure equipment to replace the following currently installed items: 81 terminals, 13 controllers, and 31 printers.

This request is based on recommendations included in the Planning Office's approval letter (dated January 9, 1987) for our 1987/88 IRM Plan; the age and obsolescence of the equipment in our installed base; the multiplicity of vendor equipment models in our network; and maintenance cost savings to be realized by consolidating equipment types and models with more current (in production) equipment.

We are requesting that MMO bid (via a 14 day bid process) for new or used (refurbished) equipment that is currently in production and certified for vendor maintenance. This will eliminate the obsolescence of terminal and printer equipment currently in the Department.

In addition, the sensitivity for institution data entry and access requires the vendor to bid only equipment that can be maintained and serviced via a "local" on-site, on-call maintenance contract (Monday through Friday, 7:00 AM - 7:00 PM) at the SCDC Headquarters and remote institution locations.

03832

BOARD OF  
CORRECTIONS

NORMAN KIRKLAND  
Chairman  
Bamberg, S.C.

CHARLES C. MOORE  
Vice Chairman  
Spartanburg, S.C.

CLARENCE E. WATKINS  
Secretary  
Columbia, S.C.

BETTY M. CONDON  
Member  
Mt. Pleasant, S.C.

EUGENE N. ZEIGLER  
Member  
Florence, S.C.

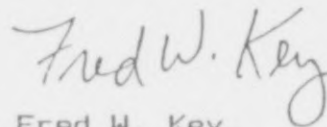
GOETZ B. EATON  
Member  
Anderson, S.C.

GOV. CARROLL A. CAMPBELL, JR., Member, Ex-Officio, Columbia, S.C.

This bid will allow for the vendors to bid replacement items based on a one-to-one exchange for SCDC equipment. We anticipate (based on research with third party resellers and vendors) that this replacement action and consolidation of equipment can be accomplished at no cost to the Department. Additionally, current cost estimates indicate that the Department will realize approximately \$55,000 maintenance cost savings over the next three years. -

Should you have any questions regarding this request, please contact me at 737-8622.

Sincerely,



Fred W. Key  
Data Processing Manager  
Division of Resource and  
Information Management

cc: Dr. Fowler  
Ms. Hardcastle  
Mr. Owens

03833



SCDC Headquarters  
4444 Broad River Road  
Columbia, S. C. 29210

<u>3179 Serial Number</u>	<u>3268 Serial Number</u>	<u>3192 Serial Number</u>	<u>4224 Serial Number</u>
BY421	59163	D1217	84870
CT305	60488	D7262	
BY445	60247		
BX222	60493		
BX220	60252		
BY404	60483		
BW336			
BX204	60484		
BD460	60248		
BD479	60486		
BY375	60485		
BY401			
BD465			
BD461			
EC527			
BX210			
BD484			
FC144			
FC132			
BY406			
BY414			
FC461			
BX211			
BX189			
FC122			
FC127			
BY427			
BW330			
DA026			
BY396			
BX202			
BY395			
BY448			
DX051			
BX223			
BW334			
BX213			
FC028			
BY376			
BX224			
BX214			
BY417			
BY413			
FC137			
DA021			

03834

Goodman Correctional Institution  
4556 Broad River Road  
Columbia, S. C. 29210

<u>3179 Serial Number</u>	<u>3268 Serial Number</u>	<u>3192 Serial Number</u>	<u>4224 Serial Number</u>
FC046 BW295 FC123	60444		89323

Women's Correctional Center  
4450 Broad River Road  
Columbia, S. C. 29210

BX206	60431		
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Campbell Work Release Center  
4530 Broad River Road  
Columbia, S. C. 29210

BY385	60473		
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Walden Correctional Institution  
4340 Broad River Road  
Columbia, S. C. 29210

BY399 GC376	60258		
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Palmer Work Release Center  
Route 8, Box 5  
Florence, S. C. 29501

BW328	60475		
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Coastal Correctional Region  
Chitwood Executive Suite, Suite 200  
905 North Main Street  
Summerville, S. C. 29483

BW332	60461		
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03835

Coastal Work Release Center  
2462 Leeds Avenue  
Charleston, S. C. 29405

3179 Serial Number

3268 Serial Number

3192 Serial Number

4224 Serial Number

BY378  
BY377

60458

Lower Savannah Work Release Center  
Route 4, Box 50  
Aiken, S. C. 29801

E0348

60467

Aiken Youth Correction Center  
Route 4, Box 494 B  
Aiken, S. C. 29801

BW339  
EK914

60457

Watkins Pre-Release Center  
1700 St. Andrews Terrace  
Columbia, S. C. 29210

BX200

60476

State Park Correctional Center  
Moncrief Building, P. O. Box 98  
State Park, S. C. 29147

BW290

60468

Kirkland Correctional Institution  
4344 Broad River Road  
Columbia, S. C. 29210

BW345  
BX221  
BY419  
BY411  
BY405  
FY409  
FY382  
FY408

60259  
60267  
60422  
60423

F8871

03836



Central Correctional Institution  
Capitol Station A  
P. O. Box 11159  
Columbia, S. C. 29211

3179 Serial Number

BW341  
BW321  
BX208  
BY408

3268 Serial Number

60538  
60446  
60448  
69445

3192 Serial Number

D1178  
D1216  
D1197  
D1215  
D1224

4224 Serial Number

03837

3274/C61 Control Units

HDQRS	- 0
GCI	- X9935
WCC	- X9941
CWRC	- X9898
WCI	- X9945
PWRC	- X9901
Coastal Regional Office	- X9926
CoWRC	- X9923
LSWRC	- X9914
AYCC	- X9932
WPRC	- X9897
SPCC	- X9910
KCI	- X9937
CCI	- X9928

03838

# BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

For meeting scheduled for:

September 8, 1987

Blue Agenda

☒ Regular Session Agenda

Executive Session Agenda

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature: *Richard W. Kelly*

2. Subject:

Trade-in of Information Technology Equipment

3. Summary Background Information:

The South Carolina Tax Commission has requested permission to trade their existing IBM CRT equipment (15 ea. 3179 terminals and 42 ea. 3191 terminals) for an equal amount of Telex CRT equipment (15 ea. 079 terminals and 42 ea. 191 terminals). The value of the Telex terminals as presented in the State Term Contract is \$47,925.00. The estimated market value of the used IBM terminals is \$44,250.00. The trade will be a one for one exchange. Cost savings for the first year due to IBM maintenance charges will be \$3,045.00. Cost savings for years 2 and 3 will be \$885.00 each.

4. What is Board asked to do?

Approve trade-in.

## EXHIBIT

SEP 8 1987

NO. 13

STATE BUDGET & CONTROL BOARD

5. What is recommendation of the Board Division involved?

Approve trade-in.

6. Recommendation of other office (as required)?

(a) Office Name

Authorized

(b) Signature *[Signature]*

7. Supporting Documents:

List Those Attached

List Those Not Attached But Available  
from Submitter

1. Request from Tax Commission to permit trade-in.

2. Offer of trade from Telex.

1. Agency contact:  
Mr. Eddie Amick - 737-4503

2. MMO contact:  
Jim Clark - 737-8900 - 737-0633

(b)

03839





301 Gervais Street, P.O. Box 125, Columbia, South Carolina 29214

MEMORANDUM

TO: Jim Clark  
Information Technology Procurement Office  
Materials Management Office  
Budget and Control Board

FROM: I. A. Nooe, Director  
IRM Division  
S.C. Tax Commission *I. A. Nooe*

DATE: August 13, 1986

SUBJECT: Proposed Trade of CRT Equipment

RECEIVED  
AUG 17 10 09  
STATE PROCUREMENT

We have received a proposal from Telex to replace all of the Tax Commission's existing IBM CRT equipment with equivalent Telex model terminals. This proposal is advantageous to the Tax Commission for three reasons:

- 1) It will save us over \$3000 in maintenance charges.
- 2) It will give us onsite maintenance support for the equipment.
- 3) It will give us a single vendor for all mainframe terminal equipment.

We are therefore requesting your approval to make this trade.

I have attached a copy of the letter from Fred Reavis of Telex to Eddie Amick of my staff, giving the details of the proposal. Please contact Eddie or Terry Garber if you have any questions.

Thank you for your assistance.

IAN/swj

cc: Eddie Amick  
Terry Garber  
Charlie Huffman

03840

COMPUTER  
PRODUCTS, INC.

6941 N. Trenholm Road (704) 525-9010  
Suite C  
Columbia, SC 29206 (803) 738-1709

July 6, 1987

**TELEX**

Mr. Eddie Amick; Data Processing Manager  
S.C. Tax Commission  
301 Gervais St, Mt. Vernon Mills  
Columbia, South Carolina 29201

Dear Eddie:

Telex is pleased to offer the S.C. Tax Commission the following proposal to upgrade your IBM 3179 and 3191 terminals to Telex 079X and 191 Terminals respectively.

IBM	Telex	Quantity	IBM Market Value 7/1/87	Telex State Pricing	Telex Retail
3179 terminal	079X	15	\$850	\$1,095	\$1,995
3191 terminal	191	42	\$750	\$750	\$1,295

Telex will replace the IBM product on a one for one exchange. The new Telex 191 terminals will come with our 3 year warranty. The 15 079X *Now 7/1/87* will be ~~just off a short term lease, but will be refurbished~~ and come with a one year warranty.

Based upon the extended warranty and decreased maintenance charges, the S.C. Tax Commission will realize the following cost savings:

Product	Quantity	Current IBM Annual Charges	Telex Warranty
3179	15	\$91	1 year
3191	42	\$40	3 year

Cost Savings  $\$91 \times 15 + \$40 \times 42 = \$3,045$

This exchange will provide you with State of the Art equipment and most importantly, on site service for all products, not on site exchange like the other vendor offers.


03841

Other State Agencies to accept similar offers from Telex are:

S.C. Department of Education  
Clemson University  
S.C. Department of Corrections

Again, we at Telex are pleased to offer this proposal and we appreciate your business.

Sincerely,



Fred Reavis  
Marketing Representative

FR/lt

03842



BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

For meeting scheduled for:

September 8, 1987

Blue Agenda

☒ Regular Session Agenda

Executive Session Agenda

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature: *Richard Kelly*

2. Subject:

Trade-In Approval

3. Summary Background Information:

In accordance with State Procurement Regulation #19-445.2150, Subsection E, Trident Technical College requests approval for a trade-in of used equipment valued at \$58,000 against new equipment to be acquired under State contract.

# EXHIBIT

SEP 8 1987

NO. 13

STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?

Approve request in accordance with State Procurement Regulation #19-445.2150.

5. What is recommendation of the Board Division involved?

The Materials Management Office recommends trade-in of this used equipment for value defined.

6. Recommendation of other office (as required)?

(a) Office Name

Authorized

(b) Signature *[Signature]*

7. Supporting Documents:

List Those Attached

List Those Not Attached But Available  
from Submitter

03843

(c)

## P.O. Box 10367 • Charleston, SC 29411 • (803) 572-6111



RECEIVED

1037 AUG 19 PM 12:30

Mr. Richard Campbell,  
Assistant Division Director  
Materials Management Office  
800 Dutch Square Blvd., Suite 250  
Columbia, SC 29210

Attached are copies of a package that we are forwarding to Doug Smith through Ken Kyre for approval to order prior to the expiration of the Digital State contract. Part of their price quotation for the VAX Cluster System represents a \$58,000 trade in allowance for the Digital Equipment on the attached list. We request your approval for the trade in.

Thank you.

Barth

Carol Belcher, C.P.M.  
Director of Purchasing  
& Inventory Control

CAM/dw

03844

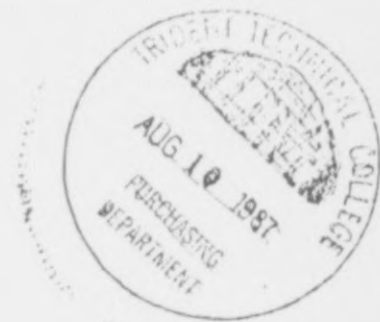
**"Quality . . . for the Student"**

CC: Mary Jo  
8/17/87

Trade-in Equipment

Item	SID no.	Model no.	Serial no.	Description
1	802892	785XA-AE	84065301X	11785 CPU 2MB DE001-UZ 12
2		MS780-FF		10MB ECC/64K/MOS 11780 EXPMEM
3		DW780-AA		UNIBUS ADAPTOR 11/780 120V
4		DMF32-M		MLTIFUNCTION:8ASYNC,1SYNC,1LP
5		DMF32-M		MLTIFUNCTION:8ASYNC,1SYNC,1LP
6		BA11-KU	WM04910	10 1/2 INCH EXPANDER BOX 120V
7		H7112-A		BATTERY BACKUP 11/780 120V60
8	802896	H9652-MF	FX01786	11/780 UNIBUS EXP CAB 120V
9		UDA50-A		DSA UNIBUS DISK ADAPTER
10		DEUNA-M		UBUS TO ETHERNET CONTROLLER
11		CK-DEUNA-KM		CABKIT 8' GENERAL PURPOSE
12	802893	LA120-DA	PNN3320	LA120 UNIV PWR SUPPLY NUM PAD
13		MS780-FF		10MB ECC/64K/MOS 11780 EXPMEM
14		MS780-FA		2MB ECC/64K/MOS 11780 EXPMEM

Preceding equipment is approximately 3 years old.  
Price when new was approx \$175,000.00.  
DEC is allowing \$58,000.00 on trade-in.



03845



# EXHIBIT

SEP 8 1987

NO. 14

STATE BUDGET AND CONTROL BOARD  
MEETING OF September 8, 1987

REGULAR SESSION  
ITEM NUMBER

10

AGENCY: General Services

SUBJECT: DHEC Procurement Certification

The Division of General Services, in accord with Section 11-35-1210, has audited the Department of Health and Environmental Control and recommends its certification within the parameters described in the audit report for the following limits for a period of three years:

- I. Goods and services
  - A. Annual Term Contracts for:
    1. Drugs, biologicals and devices and all other commodities under commodity code 270, drugs, pharmaceutical and biologicals; 475-25 Contraceptives, and 115 Biochemical Research, \$3,000,000 maximum
    2. Medical supplies and instruments under commodity code class 475-Hospital Sundries and 435-Germicides, \$1,700,000 maximum
  - B. All other goods and services, \$30,000 per purchase commitment\*
- II. Consultant Services, \$30,000 per purchase commitment\*
- III. Information technology in accordance with the approved information technology plan, \$30,000 per purchase commitment\*

\*Total potential purchase commitment whether single- or multi-year contracts are used.

## BOARD ACTION REQUESTED:

In accord with Section 11-35-1210, grant procurement certification to the Department of Health and Environmental Control within the parameters described in the audit report for the following limits for a period of three years: Goods and services, (a) annual term contracts for (1) drugs, biologicals and devices and all other commodities under commodity code 270, drugs, pharmaceutical and biologicals; 475-25 Contraceptives, and 115 Biochemical Research, \$3,000,000 maximum; (2) medical supplies and instruments under commodity code class 475-Hospital Sundries and 435-Germicides, \$1,700,000 maximum; (b) all other goods and services, 30,000 per purchase commitment; Consultant Services, \$30,000 per purchase commitment; and Information technology in accordance with the approved information technology plan, \$30,000 per purchase commitment (total potential purchase commitment whether single- or multi-year contracts are used).

## ATTACHMENTS:

Agenda item worksheet and attachment

03846

BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET (Revised 8/84)

For meeting scheduled for:

September 8, 1987

Blue Agenda  
XX Regular Session Agenda  
Executive Session Agenda

1. Submitted By:

(a) Agency: Division of General Services

(b) Authorized Official Signature: Richard W. Kelly, Division Director

*Richard W. Kelly*

2. Subject: Procurement Recertification of the South Carolina Department of Health and Environmental Control

3. Summary Background Information:

In accordance with the Consolidated Procurement Code, Section 11-35-1210, the Division of General Services has audited the Department of Health and Environmental Control's procurement system and recommends its certification within the parameters described in the audit report for the following limits for a period of three years as attached:

EXHIBIT

SEP 8 1987 NO. 14

STATE BUDGET & CONTROL BOARD

4. What is Board asked to do?

Grant recertification for the South Carolina Department of Health and Environmental Control

5. What is recommendation of the Board Division involved?

Grant certification

6. Recommendation of other office (as required)?

(a) Office Name

Authorized

(b) Signature

*[Signature]*

7. Supporting Documents:

List Those Attached

List Those Not Attached But Available  
from Submitter

20 copies of Procurement Audit and  
Certification Report

03847

# EXHIBIT

SEP 8 1987 NO. 14

## STATE BUDGET & CONTROL BOARD

### PROCUREMENT AREAS

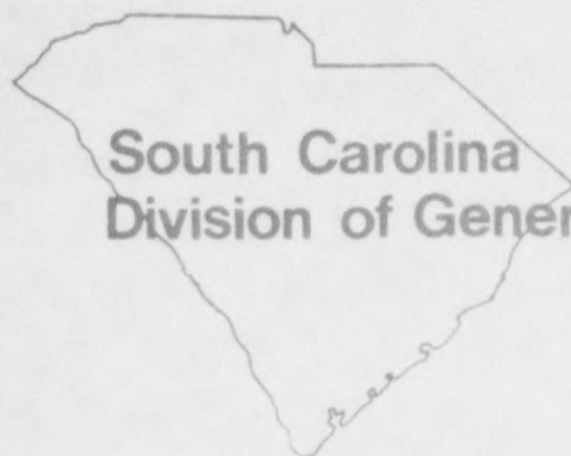
### RECOMMENDED CERTIFICATION LIMITS

I. Goods and Services	
A. Annual Term Contracts For:	
1. Drugs, biologicals and devices and all other commodities under commodity code 270, Drugs, Pharmaceuticals and Biologicals; 475-25 Contraceptives, and 115 Biochemical Research	\$3,000,000 Maximum
2. Medical supplies and instruments under commodity code class 475-Hospital Sundries and 435-Germicides	\$1,700,000 Maximum
B. All Other Goods and Services	* \$30,000 Per Purchase Commitment
II. Consultant Services	* \$30,000 Per Purchase Commitment
III. Information Technology in accordance with the approved Information Technology Plan	* \$30,000 Per Purchase Commitment

\*The total potential commitment to the State whether single year or multi-term contracts are used.

03848





South Carolina  
Division of General Services

EXHIBIT

SEP 8 1987 NO. 14

STATE BUDGET & CONTROL BOARD

# PROCUREMENT AUDIT AND CERTIFICATION

SOUTH CAROLINA DEPARTMENT OF  
HEALTH AND ENVIRONMENTAL CONTROL  
AGENCY

MARCH 1, 1985 - DECEMBER 31, 1986  
DATE

03849

STATE OF SOUTH CAROLINA  
BUDGET AND CONTROL BOARD  
DIVISION OF GENERAL SERVICES  
800 DUTCH SQUARE BLVD. SUITE 150  
COLUMBIA, S.C. 29210  
(803) 737-8900

EXHIBIT

SEP 8 1987 NO. 14

STATE BUDGET & CONTROL BOARD

CARROLL A. CAMPBELL, JR., CHAIRMAN  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL



RICHARD J. CAMPBELL  
ASSISTANT DIVISION DIRECTOR

REMBERT C. DENNIS  
CHAIRMAN  
SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN  
HOUSE WAYS AND MEANS COMMITTEE

DR. JESSE A. COLES, JR.  
EXECUTIVE DIRECTOR

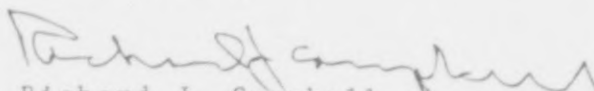
August 11, 1987

Mr. Richard W. Kelly  
Division Director  
Division of General Services  
300 Gervais Street  
Columbia, South Carolina 29201

Dear Rick:

Attached is the final Department of Health and Environmental Control audit report and recommendations made by the Office of Audit and Certification. I concur and recommend the Budget and Control Board grant the Department of Health and Environmental Control three (3) years certification as outlined in the audit report.

Sincerely,

  
Richard J. Campbell  
Assistant Division Director

Attachment

03850

MATERIALS MANAGEMENT OFFICE

State Supply & Purchasing Management  
Supply Management & DBs  
800 Dutch Square Blvd.  
Columbia, SC 29201  
234-4435 234-7919

Planning & Research  
800 Dutch Square Blvd.  
Columbia, SC 29201  
234-4435 234-7919

State Procurement  
800 Dutch Square Blvd.  
Columbia, SC 29201  
234-4435 234-7919

Information Technology Management Office  
800 Dutch Square Blvd.  
Columbia, SC 29201  
234-4435 234-7919

Inventory Control Program  
800 Dutch Square Blvd.  
Columbia, SC 29201  
234-4435 234-7919

# EXHIBIT

SEP 8 1987 NO. 14

STATE BUDGET & CONTROL BOARD

## SOUTH CAROLINA DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL AUDIT REPORT

MARCH 1, 1985 - DECEMBER 31, 1986

03851



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Results of Examination.....	3
Certification Recommendations.....	5

03852

STATE OF SOUTH CAROLINA  
**BUDGET AND CONTROL BOARD**  
DIVISION OF GENERAL SERVICES  
300 GERVAIS STREET  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 737 2150

CARROLL A. CAMPBELL, JR.  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL



WILLIAM J. CLEMENT, AIA  
ASSISTANT DIVISION DIRECTOR

August 11, 1987

REMBERT C. DENNIS  
CHAIRMAN,  
SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN,  
HOUSE WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

## EXHIBIT

SEP 8 1987 NO. 14

STATE BUDGET & CONTROL BOARD

Mr. Richard J. Campbell  
Assistant Division Director  
Division of General Services  
Columbia, South Carolina 29210

We have examined the procurement policies and procedures of the South Carolina Department of Health and Environmental Control (DHEC) for the period March 1, 1985 through December 31, 1986. As a part of our examination, we made a study and evaluation of the system of internal control over procurement transactions to the extent we considered necessary.

The purpose of such evaluation was to establish a basis for reliance upon the system of internal control to assure adherence to the Consolidated Procurement Code and State and Department procurement policy. Additionally, the evaluation was used in determining the nature, timing and extent of other auditing procedures that were necessary for developing an opinion on the adequacy, efficiency and effectiveness of the procurement system.

The administration of DHEC is responsible for establishing and maintaining a system of internal control over procurement transactions. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of control procedures. The objectives

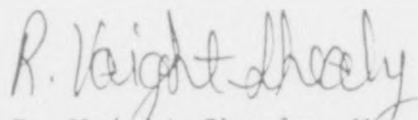
of a system are to provide management with reasonable, but not absolute, assurance of the integrity of the procurement process, that affected assets are safeguarded against loss from unauthorized use or disposition, and the transactions are executed in accordance with management's authorization and are recorded properly.

Because of inherent limitations in any system of internal control, errors or irregularities may occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions, or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation of the system of internal control over procurement transactions as well as our overall examination of procurement policies and procedures were conducted with due professional care. They would not, however, because of the nature of audit testing, necessarily disclose all weaknesses in the system.

The examination did, however, disclose conditions enumerated in this report which we believe to be subject to correction or improvement.

Corrective action based on the recommendations described in these findings will in all material respects place DHEC in compliance with the South Carolina Consolidated Procurement Code and ensuing regulations.

  
R. Voight Shealy, Manager  
Audit and Certification



# EXHIBIT

SEP 8 1987 NO. 14

## RESULTS OF EXAMINATION

STATE BUDGET & CONTROL BOARD

The Office of Audit and Certification performed an examination of the internal procurement operating procedures and policies and related manual of S. C. Department of Health and Environmental Control (DHEC) for the period March 1, 1985 through December 31, 1986.

Our on-site review was conducted January 20 through March 6, 1987, and was made under the authority as described in Section 11-35-1230(1) of the South Carolina Consolidated Procurement Code. The audit was primarily instituted because the two year certification granted DHEC by the Budget and Control Board is to expire on November 5, 1987. Additionally, DHEC requested increased certification limits as follows:

Goods and Services	\$30,000
Hospital and Laboratory Equipment	30,000
Drugs - commodity codes 270, 475-25 and 115	3,000,000
Medical Supplies - commodity codes 475 and 435	1,700,000
Consultants	30,000
Information Technology	30,000

Since our previous audit in 1985, DHEC has maintained what we consider to be a professional, efficient procurement system. We did note, however, the below listed minor exceptions which should be addressed by management.

1. Purchase order number 0085, totaling \$1,900, for "initiatives on quality assurance for patient education, review educational

materials, district assessments, workshops, make recommendations and develop protocols" was documented and reported as a sole source procurement as stated in Section 11-35-1560 of the Procurement Code and Section 19-445.2105 of the regulations. Competition should have been solicited.

2. The procurement procedures manual lacks a definitive method for approving changes to purchase orders.

Purchase order number B1037 was increased by \$75 without the documented approval of purchasing. Purchase order number B2504 had the approval of purchasing for the \$182 increase but the lack of documentation left it unclear if the requisitioner was aware of the additional charge against the budget.

We recommend that DHEC adopt a policy similar to the one below and incorporate the same into its procedures.

a) Changes in price or quantity less than \$100 shall be approved by purchasing with notations made on the purchase order.

b) Changes in excess of \$100 would require a formal modification or change order issued by purchasing.

Primarily for budgetary purposes, user departments should always be notified of changes in purchase price.

# EXHIBIT

## CERTIFICATION RECOMMENDATIONS

SEP 8 1987

NO. 14

### STATE BUDGET & CONTROL BOARD

As enumerated in our transmittal letter, corrective action based on the recommendations described in the findings contained in the body of this report, we believe, will in all material respects place DHEC in compliance with the South Carolina Consolidated Procurement Code and ensuing regulations.

Under the authority described in Section 11-35-1210 of the Procurement Code, subject to this corrective action, we recommend DHEC be re-certified to make direct agency procurements for three years up to the limits as follows:

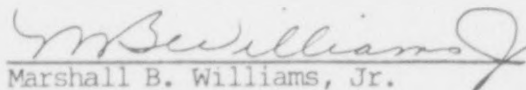
<u>PROCUREMENT AREAS</u>	<u>RECOMMENDED CERTIFICATION LIMITS</u>
I. Goods and Services	
A. Annual Term Contracts For:	
1. Drugs, biologicals and devices and all other commodities under commodity code 270, Drugs, Pharmaceuticals and Biologicals; 475-25 Contraceptives, and 115 Biochemical Research	\$3,000,000 Maximum
2. Medical supplies and instruments under commodity code class 475-Hospital Sundries and 435-Germicides	\$1,700,000 Maximum
B. All Other Goods and Services	* \$30,000 Per Purchase Commitment
II. Consultant Services	* \$30,000 Per Purchase Commitment



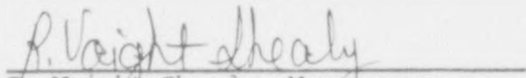
III. Information Technology in  
accordance with the approved  
Information Technology Plan

\* \$30,000 Per Purchase

\*The total potential commitment to the State whether single year  
or multi-term contracts are used.



Marshall B. Williams, Jr.  
Supervisor  
Audit and Certification



R. Voight Shealy, Manager  
Audit and Certification

EXHIBIT

SEP 8 1987

NO. 14

STATE BUDGET & CONTROL BOARD

03858

STATE OF SOUTH CAROLINA  
**BUDGET AND CONTROL BOARD**  
DIVISION OF GENERAL SERVICES

300 GERVAIS STREET  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 737 2150

CARROLL A. CAMPBELL, JR.  
GOVERNOR

GRADY L. PATTERSON, JR.  
STATE TREASURER

EARLE E. MORRIS, JR.  
COMPTROLLER GENERAL



WILLIAM J. CLEMENT, AIA  
ASSISTANT DIVISION DIRECTOR

REMBERT C. DENNIS  
CHAIRMAN,  
SENATE FINANCE COMMITTEE

ROBERT N. McLELLAN  
CHAIRMAN,  
HOUSE WAYS AND MEANS COMMITTEE

JESSE A. COLES, JR., Ph.D.  
EXECUTIVE DIRECTOR

August 11, 1987

Mr. Richard J. Campbell  
Assistant Division Director  
Division of General Services  
Columbia, South Carolina 29201

Dear Richard:

We have reviewed the response to our audit report of the Department of Health and Environmental Control covering the period March 1, 1985 through December 31, 1986. Combined with observations made during our site visit, this review has satisfied the Office of Audit and Certification that the Department is correcting the problem areas found and that internal controls over the procurement system are adequate.

We, therefore, recommend that the certification limits for the Department of Health and Environmental Control outlined in the audit report be granted for a period of three (3) years.

Sincerely,

*R. Voight Shealy*

R. Voight Shealy, Manager  
Audit and Certification

03859

# EXHIBIT

SEP 8 1987

NO. 15

STATE BUDGET AND CONTROL BOARD  
MEETING OF September 8, 1987

STATE BUDGET & CONTROL BOARD

ITEM NUMBER

11

AGENCY: School for the Deaf and the Blind

SUBJECT: Moving Expenses

In accord with Code Section 8-11-135, the School for the Deaf and the Blind requests authorization to pay \$3,059.92 as a reimbursement to Yvonne Howze, Principal of the Blind School, for the costs incurred in moving personal and household effects from Mobile, Alabama to Spartanburg.

BOARD ACTION REQUESTED:

In accord with Code Section 8-11-135, authorize the School for the Deaf and the Blind requests to pay \$3,059.92 as a reimbursement to Yvonne Howze, Principal of the Blind School, for the costs incurred in moving personal and household effects from Mobile, Alabama to Spartanburg.

ATTACHMENTS:

Finnegan August 25 letter to Coles

03860



**SOUTH CAROLINA SCHOOL  
FOR THE DEAF AND THE BLIND**

CEDAR SPRING STATION  
SPARTANBURG, S.C. 29302  
TELEPHONE: (803) 585-7711



Joseph P. Finnegan, Jr.  
President

**RECEIVED**

AUG 27 1987

BUDGET AND CONTROL BOARD  
OFFICE OF EXECUTIVE DIRECTOR

**EXHIBIT**

**SEP 8 1987 NO. 15**

**STATE BUDGET & CONTROL BOARD**

August 25, 1987

Dr. Jesse Coles  
Executive Director  
Budget & Control Board  
612 Wade Hampton Office Bldg.  
P. O. Box 12444  
Columbia, SC 29211

Dear Dr. Coles:

In accordance with Disbursement Regulations from your office regarding moving expenses, I ask that moving expenses in the amount of \$3,059.92, within the limitation applicable to state employees, be paid for the cost of moving the personal and household effects for our new Principal of the Blind School, Yvonne Howze, from Mobile, Alabama to Spartanburg, South Carolina.

I feel that the significance of the position is such that paying these costs is necessary to fill the position.

This letter serves as a formal determination for such expenses on behalf of the S. C. School for the Deaf and Blind.

Sincerely,

Joseph P. Finnegan, Jr.  
President

JPF/kb

**03861**

**BOARD OF COMMISSIONERS**

MR. DOUGLAS DENT, Chairman  
Member-at-Large  
MRS. LINDA R. SILVER, Secretary  
First Congressional District  
MR. DARYL G. HAWKINS  
Second Congressional District

DR. EARL F. MATHIS, SR.  
Third Congressional District  
MR. NORMAN F. PULLIAM  
Fourth Congressional District  
MRS. W. BURKE WATSON  
Fifth Congressional District

MRS. SARAH M. STOKES  
Sixth Congressional District  
MR. DONALD CAPPS  
Member-at-Large, Blind  
MR. HARRY CULPEPPER  
Member-at-Large, Deaf

**EX-OFFICIO MEMBERS**

DR. CHARLIE WILLIAMS  
State Superintendent of Education  
MR. MICHAEL D. JARRETT  
Commissioner, DHEC  
DR. FLORIDE MARTIN  
Representative from the  
Governor's Office

EXHIBIT

SEP 8 1987

NO. 15

STATE BUDGET &amp; CONTROL BOARD

DAY PHONE 578-1400

NIGHT PHONE 579-3521

**CAREY MOVING & STORAGE, Inc.**

MEMBER

LOCAL and LONG DISTANCE MOVING  
Crating — Packing — Storage — Shipping

POST OFFICE BOX 1653

SPARTANBURG, SOUTH CAROLINA  
29304

August 22, 1987

AGENT FOR

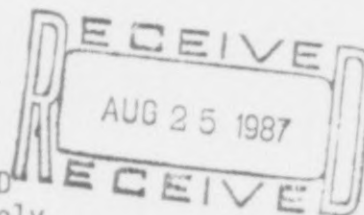
**ALLIED**  
**VAN LINES, Inc.**  
WORLD'S LARGEST MOVERS. C. School for the Deaf & Blind  
Highway 56  
Spartanburg, S. C. 29301

INVOICE NO. 206356

Dr. Yvonne &amp; Jerome Howze

Charges relative to the above move from Mobile, Alabama to Spartanburg, S. C.

As per attached copy of bill of lading and related items \$2878.76 \*

\*THIS INVOICE DOES NOT INCLUDE ANY STORAGE RELATED  
CHARGES. These charges will be invoiced separately.Due and payable within seven (7) days from date presented for payment, as prescribed  
by the Public Service Commission and/or Interstate Commerce Commission.

PRINTED IN U.S.A.	CODE	CERTIFIED MASTER	0356	ACTION NUMBER	0356	NO.	08412	DATE	08/15/87	Del. from S.I.T.	gross	23440								
										mag	Tare	19000								
										Net	4440									
										Net New Cost (S.I.T.)	54.10									
										up Talladega	38.65									
										EXTRA PICK UPS	X	OR DELIVERIES	X	PER STOP						
										STOPS AT	212-A Northwood Apts., Talladega,									
										Alabama	Telephone: 205-362-1500									
										ESTIMATED CHARGES: \$	PCA 25%									
										IF C.O.D. MAX AMT REQUIRED PRIOR TO										
										CONTAINER CHARGE	574.55									
										PACKING CHARGE	528.90									
										UNPACKING CHARGE										
										TOTAL	3838.35									

OPTIONAL: EXTRA CARE PROTECTION PLAN™  
BY COMPLETING AND SIGNING THE FOLLOWING, THE SHIPPER AGREES THAT ALL CLAIMS FOR LOST, DAMAGED, OR DESTROYED ITEMS WILL BE GOVERNED BY THE EXTRA CARE PROTECTION PLAN AND NOT TO EXCEED THE VALUE SPECIFIED.

7 less 25%

03862

EXHIBIT

SEP 8 1987

NO. 15

DAY PHONE 578-1400

STATE BUDGET &amp; CONTROL BOARD

NIGHT PHONE 579-3521

**CAREY MOVING & STORAGE, Inc.**

MEMBER



LOCAL and LONG DISTANCE MOVING

Crating — Packing — Storage — Shipping

POST OFFICE BOX 1653

SPARTANBURG, SOUTH CAROLINA  
29304

August 22, 1987

AGENT FOR

ALLIED  
VAN LINES, INC.  
WORLD'S LARGEST MOVER

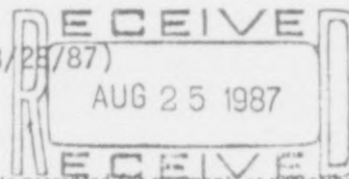
S. C. School for the Deaf & Blind  
Highway 56  
Spartanburg, S. C. 29301

INVOICE NO. 206356

Dr. Yvonne &amp; Jerome Howze

Charges relative to storage in transit on the above shipment which partially  
delivered to storage in transit on 7/30/87

S. I. T.: 4440# 7/30/87 - 8/28/87 (30 days)	
\$ .90/ncwt/1st day and \$.08/ncwt/ea. additional day	
Rate: 3.22	\$142.97
Warehouse Handling: \$1.90/ncwt.	84.36
S. I. T. Valuation: 10% of Storage Rate per NCWT	14.21
Less 25%	(60.39)
TOTAL STORAGE RELATED CHARGES TO DATE (8/25/87)	\$181.16



Due and payable within seven (7) days from date presented for payment, as prescribed  
by the Public Service Commission and/or Interstate Commerce Commission.

03863



# EXHIBIT

SEP 8 1987 NO. 16

STATE BUDGET AND CONTROL BOARD REGULAR SESSION  
MEETING OF September 8, 1987 ITEM NUMBER

12

AGENCY: Clemson University

SUBJECT: Foreign Travel

Clemson University President Max Lennon requests approval of his travel to Tokyo, Japan during the October 2-7, 1987, period to attend the SEUS/Japan Association Meeting. The estimated cost of this travel is \$3,000 and will be paid from State-appropriated funds.

BOARD ACTION REQUESTED:

Approve the travel of Clemson University President Max Lennon to Tokyo, Japan during the October 2-7, 1987, period to attend the SEUS/Japan Association Meeting at an estimated cost of \$3,000 to be paid from State-appropriated funds.

ATTACHMENTS:

Lennon memo to McInnis

03864

SEP - 1 1987



CLEMSON  
UNIVERSITY

EXHIBIT  
SEP 8 1987 NO. 1 6  
STATE BUDGET & CONTROL BOARD

BUSINESS AND FINANCE  
Office of Financial Management

REQUEST FOR APPROVAL OF FOREIGN TRAVEL

DATE:

TO: Mr. William A. McInnis  
Deputy Executive Director, State Budget & Control Board  
601 Wade Hampton Office Building  
Columbia, SC 29211

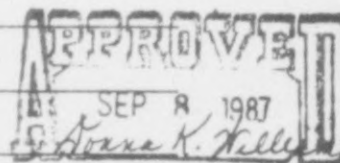
FROM: Max Lennon Vice President

SUBJECT: Max Lennon  
Name  
President  
Title

DESTINATION: Tokyo, Japan

TIME PERIOD: October 2-7, 1987

PURPOSE: SEUS/Japan Association Meeting



STATE BUDGET AND  
CONTROL BOARD

FUNDS: State-appropriated: 1-44-5150-5002-51-0000 \$3,000 (estimate)  
Account No. Amount

Other sources:

Account No. Amount

Account No. Amount

Account No. Amount

ESTIMATED TOTAL COST:

\$

Traveler Date

Department Head Date

M. L. 8/28/87  
Dean or Director Date

03865