This email was sent by an automated administrator. Please do not reply to this message.

SUBJECT: Your SAM.gov Registration for [SOUTH CAROLINA, STATE OF / 620801295 / 4BLM8] will expire on [February 08, 2017].

Dear John Yancey McGill, Mark Plowden, Tony Kester,

Your entity registration in the System for Award Management (SAM) will expire soon. To be eligible for federal awards, you must have an active SAM registration. It is your responsibility to keep your registration current. If you have existing awards with the federal government, you must renew your SAM registration annually to ensure continued payments.

SAM.gov is an official website of the U.S. government. There is NO FEE to register or maintain your SAM registration.

To update or renew your registration, follow these instructions.
1. Go to the official SAM.gov website by entering https://www.sam.gov/ in your Internet browser address bar.
2. Enter your username and password to log into SAM.
3. Select "Entity Registrations" on the My SAM page.
4. Select "Existing Entity Registrations" from the "Entity Registrations" menu.
5. Select the entity you want to update from the Entity List, or search for the entity, then select it.
6. Select "Update Entity" from Registration Details for Complete Record.
7. Complete your registration update by following the on-screen instructions.
8. Select "Submit" at the very end. You will see a "Congratulations" message on the screen when you submit your renewal.

HELPFUL TIPS:
1. Plan ahead! U.S. registrations must go through Taxpayer Identification Number (TIN) validation. All registrations must go through Commercial and Government Entity (CAGE) Code validation. Together, these processes can take up to twelve business days after you submit your registration. While the average is much faster, allow time for these external processes and begin your renewal now.

2. Get FREE help at www.sam.gov on the HELP page where you will find:
- A quick-start guide for updating or renewing your registration:
https://www.sam.gov/sam/transcript/Quick_Guide_for_Updating_or_Renewing_CCR-SAM_Registrations.pdf
- The full SAM User Guide, additional Quick Start Guides, Helpful Hints, and Webinars
- Answers to Frequently Asked Questions

3. Check your registration status at any time. Go to the SAM.gov homepage at https://www.sam.gov/ and select the Check Status button. Enter your DUNS Number or CAGE Code to quickly check your progress.

If you still need help after using these resources, please contact the Federal Service Desk at http://www.fsd.gov/ or by telephone at 866-606-8220 (toll free) or at 334-206-7828 (international). The Federal Service Desk is a FREE service of the U.S. government, supporting SAM and other systems owned and operated by the government.

Thank you,
The System for Award Management (SAM) Administrator
http://www.sam.gov/