

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Roberts/ Liggett/ FOIA</i>	DATE  <i>7-22-13</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER  <i>000031</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR  <i>cc: Cox, Waldrep</i>  <i>Cleared 8/6/13 letter attached</i>	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____  <input checked="" type="checkbox"/> FOIA DATE DUE <i>8-5-13</i>  <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			



# South Carolina Association of Residential Care Homes

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July 19, 2013

Mr. Bryan Kost  
SC Department of Health and Human Services  
Post Office Box 8206  
Columbia, South Carolina 29202

Dear Bryan:

Under the South Carolina Freedom of Information Act, I would like to request a copy of the OSCAP program documents. We are requesting:

1. The OSCAP Manual
2. The CLTC waiver amendment
3. A copy of the questions and answers from CMS regarding the waiver
4. A copy of the OSCAP contract

Please call me at 803-951-3296 or email at [mbailey@scarch.org](mailto:mbailey@scarch.org) if you have any questions.  
Thank you.

Sincerely,

Melody Bailey, Executive Director



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour \_\_\_\_\_ Hours \$ \_\_\_\_\_

Pages copied at \$.10 per page \_\_\_\_\_ Pages \$ \_\_\_\_\_

Pages faxed at \$.20 per page \_\_\_\_\_ Pages \$ \_\_\_\_\_

Shipping and Handling Costs \$ \_\_\_\_\_

Other costs associated with the FOIA request: \_\_\_\_\_ \$ \_\_\_\_\_

**Total Amount Due SCDHHS:** \$ \_\_\_\_\_

Please remit the above amount to the following address:

**Bureau of Fiscal Affairs**  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ should you have any questions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:



August 06, 2013

Melody Bailey, Executive Director  
4721 Sunset Boulevard, Suite D  
Lexington, South Carolina 29072

Dear Ms. Bailey:

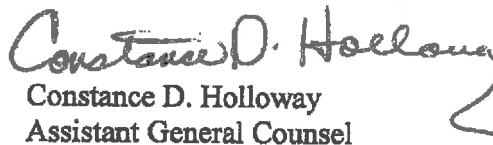
This is in response to your request for information from the South Carolina Department of Health and Human Services (SCDHHS) pursuant to the South Carolina Freedom of Information Act (FOIA) dated July 19, 2013 and received by SCDHHS on July 23, 2013. Enclosed is the information that was requested for OSCAP Program.

Our expense for extracting this information is Fifteen and 80/100 dollars (\$15.80). Please make the check payable to the Department of Health and Human Services and send it to:

Department of Health and Human Services  
Department of Receivables  
Post Office Box 8297  
Columbia, SC 29202-8297

Thank you for your request. If you have any questions, you may contact Ms. Brenda Hyleman at (803) 898-2687.

Sincerely,

  
Constance D. Holloway  
Assistant General Counsel

CDH/lb

cc: Lynette Wilson

Enclosures

## Brenda James

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**From:** Linda Boyer  
**Sent:** Tuesday, August 06, 2013 12:44 PM  
**To:** Annmarie McCanne  
**Cc:** Brenda James  
**Subject:** RE: FOIA #031 Final Response Letter  
**Attachments:** FOIA 031 Final Response Letter\_08\_06\_2013.pdf

Hi Annie,

Someone placed FOIA #031 information in Bryon's box after Pete reviewed and signed off on blue sheet. There was no final response letter attached, so I created one, Attorney, Constance Holloway reviewed the data and approved the final response letter. Letter is attached, please close your files accordingly.

Thanks  
Linda Boyer

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**From:** Annmarie McCanne  
**Sent:** Monday, August 05, 2013 4:17 PM  
**To:** Linda Boyer  
**Subject:** RE: RE: Update on FOIA Request# 00031 (Due Today)

Hey – I did receive this today for Pete's review, however I have not had a chance to get with him and I am out tomorrow. Can this wait until Wed?

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**From:** Linda Boyer  
**Sent:** Monday, August 05, 2013 8:47 AM  
**To:** Annmarie McCanne  
**Subject:** RE: Update on FOIA Request# 00031 (Due Today)  
**Importance:** High

Good Morning Annie,  
I hope you had a great weekend! This is a follow-up on FOIA #31. It's due today (08/05/2013) and I was checking in for an update.  
I have attached a copy of the original FOIA request.

Thanks!

*Linda T. Boyer*

SC Dept of Health & Human Services  
Office of General Counsel  
1801 Main Street  
Columbia, SC 29201  
Phone: (803) 898-2669  
Fax: (803) 255-8210  
Email: [boyer@scdhhs.gov](mailto:boyer@scdhhs.gov)

*"Learn to appreciate what you have, before time makes you appreciate what you had"*

