

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Wills</i>	DATE <i>9/15/08</i>
--------------------	------------------------

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>200143</i>	<input type="checkbox"/> I Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>C: Jakner</i>	<input type="checkbox"/> I Prepare reply for appropriate signature DATE DUE _____
	<input type="checkbox"/> I FOIA DATE DUE _____
	<input checked="" type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			<i>Please note 9/30/08 as date needed for audit</i>
2.			
3.			
4.			

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3.			
4.			

STATE OF SOUTH CAROLINA
State Budget and Control Board
EMPLOYEE INSURANCE PROGRAM



MARK SANFORD, CHAIRMAN
GOVERNOR
CONVERSE A. CHELLIS III, CPA
STATE TREASURER
RICHARD BECKSTRON, CPA
COMPTROLLER GENERAL

1201 MAIN STREET, SUITE 300
COLUMBIA, SOUTH CAROLINA 29201
(803) 734-0678
FAX: (803) 737-0557

HUGH K. LEATHERMAN, SR.
CHAIRMAN, SENATE FINANCE COMMITTEE
DANIEL T. COOPER
CHAIRMAN, WAYS AND MEANS COMMITTEE
FRANK W. FUSCO
EXECUTIVE DIRECTOR

RECEIVED

SEP 15 2008

Department of Health & Human Services
OFFICE OF THE DIRECTOR

September 11, 2008

Ms. Emma Forkner
Director
South Carolina Department
of Health and Human Services
P. O. Box 8206
Columbia, SC 29202-8206

Dear Ms. Forkner:

A member of our field audit staff will be at your entity on September 30, 2008, to commence a review of your employees' insurance records. The objectives of the audit will be to verify the following:

1. Enrollees and their dependents are eligible for the benefits for which they are enrolled.
2. Enrollee information on the membership roster and the bill agrees and is supported by the Employee Insurance Program's (EIP) required documentation.
3. Proper payroll withholdings are being deducted from the employee's pay for the benefits for which they are enrolled.
4. Enrollees and their dependents are being informed of their COBRA rights.
5. Your entity is paying as billed and on a timely basis.

Objectives of the audit, continued

6. The benefits administrator is submitting NOEs and other information to Employee Insurance Program on a timely basis.
7. The benefits administrator is resolving discrepancies listed on the monthly reports sent by the Operations Unit of the Employee Insurance Program.

Enclosed is a list of the employees selected for review. We request that the insurance and any other related records for these employees be available for review on the initial date of the audit.

If you or any member of your staff have any questions, please call Linda Brunson at (803) 734-1309. As always, we would like to thank you and your staff for your cooperation and assistance.

Sincerely,



Robin E. Tester
Director, Employee Insurance Program

RET/Ilb

Enclosure

cc: Kim Backman

VIRGINIA L ARMSTRONG
959 PORTABELLA LANE
CHARLESTON SC 29412

09/06/1946
251-80-9284.
S F 10

SHAMEKA O BATES
129 SHADY HILL DR
UNION SC 29379

06/07/1981
251-87-6758
M F 44

REBECCA J BAUM
P O BOX 182
AYNOR SC 29511

01/25/1962
248-21-3546
M F 26

BARBARA K BLACKBURN
12 CORBAN COURT
TAYLORS SC 29687

08/24/1957
250-96-0694
D F 23

DARLENE D BOGGS
1831 EAST BOUNDARY RD
COLUMBIA SC 29223

11/10/1956
244-04-7863
M F 40

SARAH D BRADSHAW
9380 S BREWINGTON ROAD
MANNING SC 29102

01/31/1952
260-82-2311
M F 14

JULIA S BROWN
55 GOLDEN EAGLE DR
CONWAY SC 29527

07/19/1982
250-63-3349
M F 26

BETTY O CAMPBELL
521 N BROAD STREET
CLINTON SC 29325

09/03/1944
251-70-4097
M F 30

SHERI M CARTER
2014 S CONVERSE DR
FLORENCE SC 29505

09/11/1966
247-35-0343
M F 21

ELIZABETH A COLBY
311 FOREST CREEK DRIVE
SENECA SC 29678

06/30/1982
046-82-3247
S F 37

CUPANNA L COLLINS
2477 GERVAIS STREET
COLUMBIA SC 29204

03/08/1964
250-21-8574
S F 40

ROGER A COOPER
2203 BEDFORD WAY
COLUMBIA SC 29209

10/07/1963
249-41-0410
S M 40

DOROTHY CUNNINGHAM
248 HAGAN ST
SUMTER SC 29150

03/28/1949
247-84-3754
M F 43

SAMUEL A DENNIS
532 RAILGATE LOOP
LUGOFF SC 29078

08/18/1963
249-41-1263
S M 28

MARCIA J DESHAZO
2117 W OLD CAMDEN RD
12/25/1954
248-06-4022
M F 16

WARREN H DEVANNY
1840 WHEAT ST
05/22/1955
312-58-5824
S M 40

HARTSVILLE SC 29550

COLUMBIA SC 29205

TUESDAY N DUCKETT
1514 HICKORY HILL RD
08/29/1970
249-63-8935
S F 40

GHADIASHA M DURHAM
17 OAKBROOK VILLAGE CT
09/02/1982
117-72-8124
S F 40

EASTOVER SC 29044

COLUMBIA SC 29223

DAWN S FALLAW
315 W SOUTH ST
09/24/1963
248-45-9554
M F 44

NORMA L GASKINS
301 RESINWOOD RD
07/20/1967
247-51-5154
D F 08

UNION SC 29379

MONCKS CORNER SC 29461

ELEANOR M GERHOLD
215 WOODLANDS RIDGE RD
07/16/1937
204-28-0032
D F 40

OCTAVIA D GRAHAM
P O BOX 5482
05/04/1971
250-23-5777
S F 40

COLUMBIA SC 29229

COLUMBIA SC 29205

SANDRA L GREENE
4655 HASSELL AVE
06/25/1954
249-06-8959
S F 10

TYISHA M GREGORY
2430 ALSTON AVE
07/31/1977
251-41-2967
S F 10

NORTH CHARLESTON SC 29405

N CHARLESTON SC 29406

JOYCE B HAMILTON
448 OVERLOOK LANE
06/29/1954
255-96-1408
M F 15

HILARY T HARRIS
4824 SMALLWOOD ROAD
07/25/1974
247-71-1756
M F 40

WALTERBORO SC 29488

COLUMBIA SC 29223

JEFFREY J HOPKINS
483 GAYLE DRIVE
01/03/1969
249-63-6276
S M 46

TYNIA D JEFFERSON
948 WATEREE BLVD
10/06/1964
247-23-1029
S F 28

ROCK HILL SC 29732

CAMDEN SC 29020

CLARISSA JOHNSON 06/21/1961
3421 KAY STREET 248-17-1258
APT D 1 S F 40
COLUMBIA SC 29210

MARSHA J JOHNSON 07/19/1950
6882 KING ARTHUR DRIVE 048-44-4191
MYRTLE BEACH SC 29588 M F 26

NYKIA D JOHNSON 08/02/1984
254 MILKY WAY 113-68-4106
GREER SC 29651 S F 42

KAREN D JONES 03/02/1971
8182 WINDSOR HILL BLVD 249-21-4917
APT 200 F S F 10
N CHARLESTON SC 29420

WILHEMINA T JONES 07/19/1962
FOX GROVE CIRCLE 247-39-5597
COLUMBIA SC 29229 D F 40

BRANDI A JORDAN 09/02/1979
P O BOX 601 250-69-8946
CHESTERFIELD SC 29709 M F 13

FORIS J KING 03/19/1946
5208 HWY 501 W 249-72-8472
CONWAY SC 29526 M F 26

SHARON O KING 07/19/1961
1209 ANTIPOCH AMEZ CH RD 251-33-7004
EASTOVER SC 29044 M F 40

CAROLYN P LOCKARD 09/01/1940
S DR 403-54-3309
ROGERS DRIVE M F 40
BLACKVILLE SC 29817

MEGHAN E LOSKILL 01/20/1981
227 CAROPINE DRIVE 247-67-5348
MYRTLE BEACH SC 29575 S F 26

CYNTHIA K MACK 05/24/1963
498 ARMSTRONG TERRACE 250-35-5201
ORANGEBURG SC 29115 S F 38

TERRI L MANIGAULT 03/20/1964
35 LITTLE CAPERS RD 252-33-8854
BEAUFORT SC 29907 S F 07

ALVIN A MCEWEN 01/18/1971
1701 MCFADDEN COURT 250-27-5448
APT 2 S M 40
COLUMBIA SC 29204

DIANE P MCLEOD 09/18/1954
208 HAVERFORD DR 060-46-3711
COLUMBIA SC 29203 D F 40

PAULA H MILHOUSE
207 SHADOWFIELD DR
WEST COLUMBIA SC 29169

02/13/1952
247-96-8679
M F 32

WEST COLUMBIA SC 29169

ROBIN T MITCHELL
3611 RANCH RD
APT 22 3
COLUMBIA SC 29206

01/01/1964
251-31-4441
S F 40

PATRICIA A MOCKALIS
114 BOULEVARD RD
SUMTER SC 29153

03/17/1959
175-56-4762
D F 43

SUMTER SC 29153

FRITHA MORRISON
1108 MAPLE ST
COLUMBIA SC 29205

07/15/1983
457-97-3124
S F 40

CAROL N PARDUE
903 DUNBARTON DR
NO AUGUSTA SC 29841

12/25/1955
249-19-9706
S F 02

ELIZABETH A PARHAM
341 LARGE OAK LOOP
COLUMBIA SC 29209

06/20/1984
251-57-9040
S F 40

LIBBY K POWERS
107 LONG POINT DRIVE
CHAPIN SC 29036

02/26/1961
247-19-6691
M F 32

TERRY G PUGH
5 LANSING CIRCLE
COLUMBIA SC 29203

09/02/1957
248-98-9067
M F 40

KATRINA N ROBERSON
768 WOFFORD ST
SPARTANBURG SC 29301

09/19/1973
250-69-3692
S F 42

WILDA J ROBERTSON
66 HORACE LANE
WALTERBORO SC 29488

06/26/1953
403-76-3899
M F 15

JANICE O SCHARSTEIN
106 SMITH ST
LEXINGTON SC 29072

12/24/1954
249-98-4632
M F 32

SUSAN B SIMMONS
106 HOMESTEAD DR
BOILING SPRINGS SC 29316

07/30/1966
247-41-7587
M F 42

PEARL C SMITH
P O BOX 12322
CHARLESTON SC 29422

09/10/1962
251-13-5472
M F 10

REBECCA P SMITH
1226 HAHN AVE
AIKEN SC 29801

01/10/1959
249-80-5870
D F 02

JENNIFER J TRUETT
2220 CLUBHOUSE RD

11/26/1977
251-69-0302
M F 14

SUMMERTON SC 29148

STEPHAINE D WELLS
303 PINELAND MEADOWS RD

09/07/1956
249-06-0934
M F 04

BELTON SC 29627

SHERONNE M WETTERICH
908 PINECROFT DRIVE

07/22/1979
305-98-1952
M F 23

TAYLORS SC 29687

YVETTE L WILLIAMS
450 BRICKYARD POINT RD

02/09/1959
249-27-2293
S F 07

BEAUFORT SC 29902