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To: Adams, Marcia S. <Adams_MarciaS@scdps.state.sc.us>
Date: 1/12/2001 5:01:06 PM
Subject: FW: The new DMV financial reporting structure

FYI

-----Original Message-----

From: Lewis, Paul V.
Sent: Friday, January 12, 2001 4:33 PM
To: Royal, Don R.
Cc: Burgis, David; Lake, Steven W.
Subject: The new DMV financial reporting structure

Don,

I wanted to update you on two meetings I had this week with the CACI/DMV representatives and what Revenue Accounting might expect out of the new DMV financial reporting structure. I remember way back when the contract was originally awarded to CACI, Auditing and Accounting were informed that when the new system rolled out into the field, the accounting and financial reporting would "mirror" what was currently in operation.

After meeting Wednesday with Janice Yandle, this may or may not be true. Laura, Stephen and myself went over and met with Janice Wednesday afternoon. We were asked by Janice to explain how Revenue Accounting interacted with DMV and to show her what type of reports we received from DMV. We went through the various reports like the 1234 report, and explained how we used them to make journal entries into the SAMS system. We also explained how we used DMV's reports to make the fund transfer to the other state entities like the Infrastructure Bank, DOT, and DOR. Janice asked for copies of our various reports so we made copies of a few pages of each report and delivered them to her on Friday.

During this meeting, Janice gave us a copy of a new DMV accounting code structure. This new structure has new general ledger code accounts that do not correspond with anything we are currently using. From talking with Darl last week, I don't think he is aware of this new code structure. I believe this new account code structure came out of DMV's Audit and Review. Janice was not sure just what was going to take place with this new account structure. I do know if this new account structure is put in place during the phase II, software rollout, Revenue Accounting is looking at a complete and total change of all of our programs.

What scares me more than just a change of account numbers, is the comment Janice made to me right at the end of our meeting. She stated that at the end of the phase II rollout, they (CACI) were walking away because they will have fulfilled their part of the contract. I asked when CACI expected to conclude the phase II rollout and according to Janice they are still planning on rapping up around the middle of May, even though the hardware rollout to the field offices has yet to take place.

I am going to meet with Janice next week to find out just where everything stands after CACI has had a chance to review all the reports we gave them. If a decision is made changing the accounting codes, we will start getting with Audit & Review to start examining the new codes and how they will effect our systems. We will also have to find out just what type of reports this new system is going to produce. I do remember Janice kept claiming how great the reporting features of the new system will be, but she never showed us a single report that they have designed.

Another issue that came out of our meeting was that the financial reporting of the Motor Carrier Division which currently goes through DMV's monthly financial reporting package will not take place in the new structure. According to Janice, this process was never included in the RFP, so Motor Carrier and Revenue Accounting will need to create a whole new process.

I am suppose to met with Randy and Sharon next week to review some of their receivable accounts. At that time I will start gathering copies of the information they now send over to DMV, so we can start putting into place new procedures on how Revenue Accounting can start getting Motor Carrier's daily deposits into the SAMS system.

Finally, I met with Debra Tucker over at CACI/DMV, Tuesday, to find out what the new DMV system was going do with the automated billing process. The Dans' System, which allows for companies to request information from DMV directly and to bill these businesses directly, has become a very important system now that DMV has raised their billing rates. Their is some concern within OIR and Revenue Accounting as to if this system will continue to work properly after the rollout out of the new DMV system. Debra assured me that CACI had looked at the automated system and that it would continue to work in the new world. She was suppose to send me some information in writing confirming all this, but as of late today, I have yet to receive anything. I plan on contacting her Monday to get some type of confirmation on this system.

I'll keep you update on all of the above issue when I get additional information on them.

Paul