

From: Taylor, Richele  
To: Haltiwanger, Katherine <KatherineHaltiwanger@gov.sc.gov>  
Date: 8/22/2016 11:24:11 AM  
Subject: RE: Security Training

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Halti –

I did this at LLR. Do you need a copy or any information to track this? Or is an email enough?

Richele

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From: Haltiwanger, Katherine  
Sent: Tuesday, August 16, 2016 5:03 PM  
To: Adams, Chaney; Webb, Beth; Symmes, Brian; Moore, Camlin; Glaccum, David; Wolfe, Jay; Jones, Sheila; Philpott, Katie; Mottel, Haley; Priester, Nicole; Patel, Swati; Peters, Hal; Taylor, Richele; Godfrey, Rob; Schimsa, Rebecca; Scott, Abby; Smith, Austin; Veldran, Katherine  
Subject: Security Training

All, please see below. This must be completed by September 16 and will take 45 minutes to complete.

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Governor's Office staff,

As part of the Division of Information Security plan for continued security awareness training, the SANS Securing the Human Awareness Training is available now for the Governor's Office staff.

To take the required training program, you must enter the credentials used to access your South Carolina Enterprise Information System (SCEIS) accounts. Please follow the directions below to access the training, which includes 16 video-based course modules totaling less than 45 minutes. These modules include awareness topics recommended for training all staff.

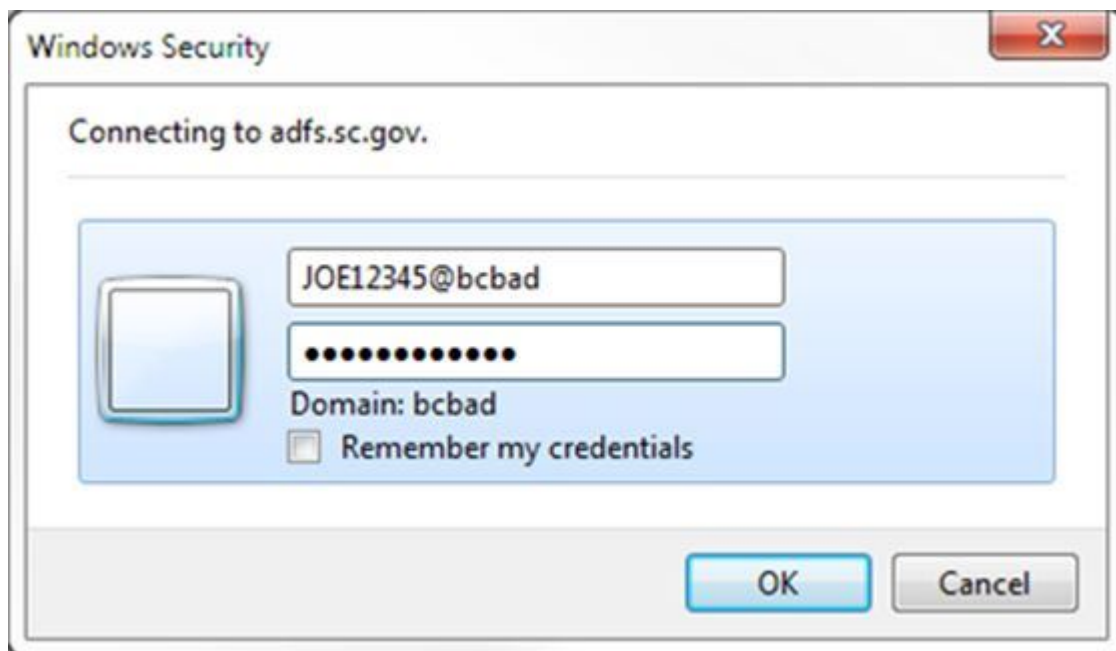
In order for our office to remain in compliance with its Cyber Security Awareness training requirements, all courses must be completed by September 16. Progress monitoring will be conducted to ensure that you finish the required training by that date.

If you have any questions regarding the login process or experience any technical issues during your training session, please contact Jim Ramsey at (803) 734-4511 or [James.Ramsey@admin.sc.gov](mailto:James.Ramsey@admin.sc.gov).

Thank you for your participation and commitment to helping raise cyber security awareness in the state of South Carolina.

Please follow the instructions below to access the SANS Securing the Human Security Training:

1. Visit the training website at: <https://sso.securingthehuman.org/sc>
2. Enter your SCEIS username and password as noted below and add "@bcbad" to the end of the username.
  - a. If using Internet Explorer, a pop-up login window will appear similar to following:



- b. If using a web browser other than Internet Explorer, a login page will appear similar to the following:

A web browser login page titled "DTO Login". Below the title is the instruction "Sign in with your organizational account". There are two input fields: the first contains the text "JOE12345@bcbad" and the second contains a series of black dots representing a password. At the bottom left of the page is a blue button with the text "Sign in".

3. Once the login process is complete, please complete your initial course assignment.