

From:

To: Burnie Maybankbmaybank@nexsenpruet.com  
Cathy Allencallen@nexsenpruet.com  
Chad Walldorfchad@stickyfingers.com  
Eva EvansEEVANS@gwm.sc.edu  
John Pownall jpownall@carolina.rr.com  
JT GandolfoJt@dodgelandofcolumbia.com  
Lewis Creellewis.creel@alcoa.com  
Marcia Adamsmarcia.adams@scdmv.net  
Mike Langrehrmnlangrehr@bellsouth.net  
Rick Kellyrkelly@gwm.sc.edu  
Sarah Stewartsarah@stickyfingers.com  
Steve Osborneosbornes@cofc.edu  
Sean McLernon seanmc@stealthsite.com

Date: 5/15/2007 4:21:50 PM

Subject:

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The last time I email out to everyone. Sorry about that.

The meetings would be in Columbia. I will send more information regarding location as the meetings get closer.  
Thanks for everything.

### Sarah K. Stewart

710 Johnnie Dodds Blvd, Suite 110  
Mount Pleasant, SC 29464  
(843) 375-1384 (direct line)  
(843) 375-1393 (fax)  
(843) 452-9764 (cell)  
sarah@stickyfingers.com

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**From:** Sarah Stewart

**Sent:** Tuesday, May 15, 2007 4:14 PM

**To:** Burnie Maybank; Cathy Allen; Chad Walldorf; Eva Evans; John Pownall ; JT Gandolfo; Lewis Creel; Marcia Adams; Mike Langrehr; Rick Kelly; 'Sarah Stewart'; Steve Osborne; Sean McLernon

**Subject:** RE: GEAR Committee

Due to the Governor's availability, the release date for our report has been moved back ten days so we are looking at June 25<sup>th</sup> at 1:00. If you can be there, that would be great so please put it on your calendar.

While I know that you have been busy, we obviously have a lot of work left to do so would like to get some meeting dates on the calendar so we can discuss our findings. I know schedules will be tough to coordinate, but am hoping that all of you can make yourselves available for the following three days:

Tuesday	June 5, 2007	10:00-4:00
Tuesday	June 12, 2007	10:00-4:00
Tuesday	June 19, 2007	10:00-4:00

If Tuesdays are not good for some of you, please let me know your availability for Wednesday, June 6<sup>th</sup>, Wednesday, June 13<sup>th</sup> and Wednesday, June 20<sup>th</sup>. We may not need to meet all three times but I wanted to go ahead and schedule a meeting in case we need the third date.

I have attached the template that we have come up with for the final report. Please let me know if you have any

suggestions or changes to the template.

It is important for all of us to keep moving in our functional areas so that we have plenty of time to tweak the final report before release.

**Sarah K. Stewart**

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[sarah@stickyfingers.com](mailto:sarah@stickyfingers.com)