

From: South Carolina Recovery <no-reply@screcoverygrants.org>
To: Kester, Tonykester@aging.sc.gov
Date: 4/12/2016 11:23:20 AM
Subject: PA 4241 Quarterly Reports Due April 25

Good Afternoon All,

Quarterly reports are a Public Assistance regulatory requirement for obligated large projects, as outlined in 44 CFR §206.204. These reports will describe the status of those projects on which a final payment of the Federal share has not been made by the grantee and outline any problems or circumstances expected to result in noncompliance with the approved grant conditions. No action is required for small projects or for large projects that have been closed (final payment has been made by Grantee)

The 2016 quarter end dates for this disaster are April 10, July 10, and October 10. We ask that you please complete quarterly reports within 15 days of each date, with the first being due April 25, 2016. Delays are certainly to be expected, should you need more time or assistance, please contact your State PA specialist or myself.

We will track and report quarterly reports using SC Recovery Grants. For information on using this system to complete these reports please use this link:

<https://screcoverygrants.org/app/#help/userguide?t=projects--quarterlyreport>

In summary, quarterly reports are required for large projects that have been obligated, but the work is not complete. There is no action required on small projects, or for large projects that have been closed (final payment has been made by Grantee). You will need to use SC Recovery Grants to complete the reports by April 25, 2016. If you need additional time or have any questions, please don't hesitate to ask.

Thank You,
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