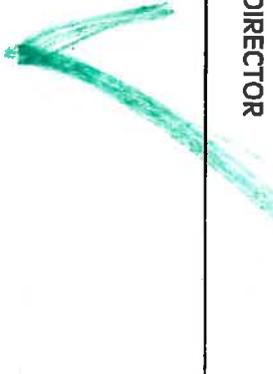


**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR**

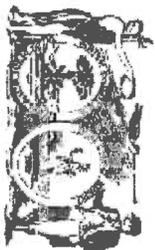
**ACTION REFERRAL**

TO <i>Wells</i>	DATE <i>5-13-08</i>
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<b>DIRECTOR'S USE ONLY</b>	<b>ACTION REQUESTED</b>
1. LOG NUMBER <i>000586</i>	I   Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR 	I   Prepare reply for appropriate signature DATE DUE _____
	I   FOIA DATE DUE _____
	<input checked="" type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

STATE OF SOUTH CAROLINA  
*State Budget and Control Board*  
PROCUREMENT SERVICES DIVISION



MARK SANFORD, CHAIRMAN  
GOVERNOR  
CONVERSE A. CHELLIS III, CPA  
STATE TREASURER  
RICHARD ECKSTROM, CPA  
COMPTROLLER GENERAL

HUGH K. LEATHERMAN, SR.  
CHAIRMAN, SENATE FINANCE COMMITTEE  
DANIEL T. COOPER  
CHAIRMAN, WAYS AND MEANS COMMITTEE  
FRANK W. FUSCO  
EXECUTIVE DIRECTOR

DELBERT H. SINGLETON, JR.  
DIVISION DIRECTOR  
(803) 734-2320

MATERIALS MANAGEMENT OFFICE  
1201 MAIN STREET, SUITE 600  
COLUMBIA, SOUTH CAROLINA 29201  
(803) 737-0600  
Fax (803) 737-0639

R. VOIGHT SHEALY  
MATERIALS MANAGEMENT OFFICER  
May 5, 2008

**RECEIVED**  
MAY 08 2008  
Department of Health & Human Services  
OFFICE OF THE DIRECTOR

Ms. Emma Forkner  
Director  
SC Department of Health and Human Services  
PO Box 8206  
Columbia, South Carolina 29202-8206

Re: Procurement Certification Survey Response

Dear Emma:

Thank you for your response to our recent survey regarding your procurement certification. We appreciate your response to our follow-up to the Government Efficiency and Accountability Review Committee recommendation.

In your response, you requested additional certification as follows:

<u>AREAS</u>	<u>CURRENT CERTIFICATION</u>	<u>REQUESTED CERTIFICATION</u>
Goods and Services	\$150,000	\$400,000
Consultant Services including Information Technology Consultants	\$150,000	\$300,000
Information Technology	\$100,000	\$250,000

We have evaluated your request and recommended a plan of action to Budget and Control Board management and the Joint Legislative Committee on Governmental Accountability and Oversight. The Consolidated Procurement Code, which authorizes procurement certification reads, "The designated board office shall review the respective governmental body's internal procurement operation, shall certify in writing that it is consistent with the provisions of this code and the ensuing regulations, and recommend to the board those dollar limits for the respective governmental body's procurement not under term contract." [11-35-1210] In order to comply with the Code in processing your request, we are required to complete a review of your internal procurement operation prior to recommending your request.

Specific to the Department of Health and Human Services we plan to initiate an audit of your procurement activities in February of 2009.

If you have any questions, please call me at 803-737-0635 or email me at [vshealy@mimo.sc.gov](mailto:vshealy@mimo.sc.gov).

Sincerely,  
*Voight Shealy*  
Voight Shealy  
Materials Management Officer

State Budget and Control Board

Materials Management Office  
1201 Main Street, Suite 600  
Columbia, South Carolina 29201-3212

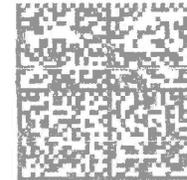
**RECEIVED**

MAY 08 2008

Department of Health & Human Services  
OFFICE OF THE DIRECTOR

Ms. Emma Forkner  
Director  
SC Dept. of Health & Human Services  
PO Box 8206  
Columbia, SC 29202-8206

PRESORTED  
FIRST CLASS



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