

From: Soura, Christian
To: Erica Brown <Erica.Brown@scdhhs.gov>
Date: 9/25/2013 12:42:55 PM
Subject: RE: SIB Lab Convening on November 4/5

OK, thanks. I think John's right about the funding considerations – he has more options than I do.

I can do either Option #1 or #2 (and have a slight preference for #2, for what it's worth).

Also, I'm in the middle of a couple things, but I saw the procurement options email come over. I'm hoping to get a look at it tonight. Thanks again.

CLS

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From: Erica Brown [mailto:Erica.Brown@scdhhs.gov]
Sent: Wednesday, September 25, 2013 12:38 PM
To: Soura, Christian
Subject: FW: SIB Lab Convening on November 4/5

Hey Christian,

We are moving forward with the SIB Lab convening on Nov. 4 & 5 in NYC. Please confirm if you'd like to attend, and if you have a preference from the schedule options below. The SIB Lab has funding to cover travel for 1 principal per state and John recommended that we should allocate this for you since it would be easier for John/Tony to get travel here. John will attend and I'm waiting to hear back if Tony would like to as well.

Thanks!

-Erica

From: Chaskel, Sebastian [mailto:Sebastian_Chaskel@hks.harvard.edu]
Sent: Wednesday, September 25, 2013 11:41 AM
To: Erica Brown
Subject: SIB Lab Convening on November 4/5

Hi Erica,

I have some good news. We are moving forward on organizing the SIB Lab convening for New York City on November 4/5.

I know you had mentioned for your principal the weeks of 11/4 or 11/18 would be the only options, so I hope this works. We are looking at two possible options for the conference schedule. I would appreciate it if you could talk with your principal and get an idea of which of the following works:

- 1) Two half-days: Monday November 4th: 1-5pm Meeting 7-9pm dinner. Tuesday November 5th: 8am-12pm meeting.
- 2) One full-day: Monday November 4th: 7-9pm dinner for those who have arrived. Tuesday November 5th: 9am-5pm meeting.
- 3) None of the above.

The sooner you can let me know which option may work best, the better. Please let me know if you have any questions.

Thanks!

-Sebastian

Sebastian Chaskel

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