Jim and Marcia

The 12th works for me

Mike
>
> From: "Bryant, Jim" <jabryant@cio.sc.gov>
> Date: 2007/03/30 Fri PM 07:27:39 EST
> To: "Mike Langrehr" <mnlangrehr@bellsouth.net>,
>   <marcia.adams@scdmv.net>
> CC: "Chad Waldorf" <chad@stickyfingers.com>,
>   "White, Henry" <hwhite@oed.sc.gov>,
>   "Gunn, Eddie" <wegunn@oed.sc.gov>
> Subject: RE: Gear Committee
>
> Mike,
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> Marcia and I agreed to 9-12 on 12 April 2007. I'll set up the same conference room and have the people there to explain these items plus Marcia's additional request to you all. Take care.
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> Jim
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> _____
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> From: Mike Langrehr [mailto:mnlangrehr@bellsouth.net]
> Sent: Fri 3/30/2007 9:06 AM
> To: Bryant, Jim; marcia.adams@scdmv.net
> Cc: Chad Waldorf; White, Henry
> Subject: Gear Committee
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> Jim
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> I talked to Marcia Adams yesterday and we would like to meet with you sometime during the week of April 8th to discuss two subjects. I am available any day that week except on Monday the 9th. Please coordinate with Marcia on the date and time and let me know what you all decide.
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> The two subjects we would like to discuss in detail are
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> 1.   Your cost reimbursement methodology, process, calculations, etc. We need as much detail as you can provide so that we can determine how you calculate the rates, what you actually charge and how you charge it back, all of the workload and expenses that are included in your reimbursement model, how you make exceptions or change rates for individual organizations, and the relationship of your reimbursable expenses to the expenses that get charged to other sources of funds. What we want is a very detailed analysis of the sources and uses of funds in the CIO organization. In

addition, we need to put this in the context of your total budget. We are interested in personnel costs (FTE and dollars), revenue and expenses for the past five years. In financial system terms we need this information down to the program (function), object and sub-object level. I think your folks should talk to Marcia to make certain there is a clear understanding of what we want to see and discuss.

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> 2.   SCEIS We would like to have the project manager present for this discussion so that we can go over the detailed implementation schedule including training plans, time tables, funding analysis for the remainder of the project. I would like to see a detailed copy of the project plan showing monthly, quarterly, etc. milestones, deliverables, etc. in a report that is taken directly from the project management software that you are using to manage the project. Please make certain the project plan includes resource requirements.

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> As you can see this meeting will take some time so please coordinate with Marcia on what she thinks will be adequate time. I would think we would need at least two hours for the reimbursement discussion and an hour for the SCEIS discussion.

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> Mike Langrehr

> 107 Interlachen Ct. SW

> Aiken SC 29803

> 803-502-0126

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Peace and Grace

Mike Langrehr