

CITY OF CAYCE
Special Meeting
March 24, 2008

A Special meeting of Cayce City Council was held today at 12:00 noon in the Conference Room. Those present included Mayor Avery B. Wilkerson, Jr., Councilmen James Jenkins, Kenneth Jumper, Robert Malpass, and Rick Myers, City Manager John C. Sharpe, and Tammy Barkley, Municipal Clerk. Mayor Wilkerson advised that members of the press and the public were duly notified of the meeting in accordance with the FOIA.

Mayor Wilkerson called the meeting to order. Mr. Jumper opened the meeting with the invocation.

Other

- A. Approval of Proclamation of Appreciation – International Students

Council considered for approval a Proclamation of Appreciation for 16 students and their teachers from Germany who are visiting Cayce. Mr. Jumper made a motion to approve the proclamation. Mr. Malpass seconded the motion which was unanimously approved.

- B. General Discussion of FY 2008-2009 Budget

The City Manager provided Council with a list of department head's requests for additional personnel and capital equipment for the FY 2008-2009 budget. He provided information regarding the General Fund revenue projections including the status of business license, taxes, building permits, and millage cap limitations. He also provided information on the revenue forecast for the O&M Fund. Other budget items discussed included the requirements of GASB 45, hospital insurance renewal, and compensation study/COLA.

Personnel – New Position Requests

Mayor Wilkerson asked that each department head review their budget requests to see where expenses could be reduced in order to provide revenue to additional positions requested. Mr. Myers stated that in reference to the 8 additional public safety officers requested by

Public Safety, that Council be provided with additional justification including crime rates, number of officers vs. households, number of miles driven on shifts, etc.

Mr. Jumper stated that the city has been steadily growing and this has been an issue for the past few years. Mr. Malpass stated that he agrees that the department heads need to justify the needs in more detail and review other line items to see if they can be reduced.

GASB45 – The City Manager advised that the requirements of GASB 45 is a work in process and advised that it is estimated that \$220,000 is needed to fund the annual required contribution (ARC).

Hospital Insurance – The City manager provided Council with a timeline and advised quotes would be provided to the City in April.

Mr. Myers asked that the retirement benefits for new hire programs be reviewed and adjusted. He asked that Council be provided with several options and that this would be especially important if the city has to put funds aside under GASB 45. The City Manager advised that the unfunded liability to the city is \$1.6 million.

Capital Requests were discussed.

Mr. Malpass stated that he would like to see the total number of positions in each department on the summary sheets in the budget notebook. Mr. Myers stated that highlighting the numbers in the column of either last year's budget or the proposed budget would help. Mr. Malpass suggested that Council be provided with a monthly report on Utilities infrastructure upgrades.

Council scheduled a Special Meeting on April 23, 2008 at 3:00 p.m. to review the first draft of the budget if it ready by then.

C. Set Dates for Upcoming Event/Training

Council set the date of May 13, 2008 at 7:30 a.m. to host the Business Forum breakfast.

Council set the date of April 28, 2008 at 3:00 p.m. to have the city's public relations firm, the Clare Morris Agency, provide training for Council and department heads on media relations.

There being no further business, the meeting adjourned at 1:55 p.m.

Avery B. Wilkerson, Jr., Mayor

ATTEST:

Tammy P. Barkley, CMC, Municipal Clerk