

CHEROKEE COUNTY
GRANTEE INDEX TO
CONVEYANCE BOOKS

C

1913 - 1969

Read Carefully These Instructions and Suggestions to Clerks and Others Using COTT FAMILY NAME INDEXES

THE SUB INDEX

1. Write names on the Sub-Index plain and in as bold a hand as possible. Don't make n like u. Don't try to subdivide names on Sub-Index further than is arranged by the scheme here laid out. That is, if Baker is the first name for the column, *Bae to Bak*, write *Baker* on the first dark ruled line followed by *Baer* if it should happen to be the second name of that group, on the second dark ruled line, and so on.

2. A name is written but once on the Sub-Index (except as noted in the next paragraph), no matter how many times the same name is repeated on the Main Index. Following the name is a column in which is written the page of the Main Index, where all entries of this name are to be placed.

3. Names similar in sound but spelled differently should be grouped together on the Main Index, and each variety of spelling noted on the Sub-Index, under its proper sub-divisions. Thus:

Bair-Bare-Baer	Lowery-Lowry
Bear-Baehr	Lourie, etc.
Shafer-Schafer	Snyder-Snider
Sheffer-Shaefer	Schneider-Schnider
Reed-Reed-Reid	Keyser-Keiser-Kizer
Kline-Klein	Pearson-Pierson

4. Names like *Schneider* and *Snyder* should appear in Sub-Index under *Sc* and also *Sn*; *Pearson* and *Pierson* under *Pe* and *Pi*, etc. However, no notice of more than one style of spelling a name need be taken—and that the way it is spelled on the record—until it is spelled differently in a subsequent entry.

5. Odd names falling to the same Sub-Index column may be grouped together on the Main Index. For example, the names *Debler*, *Dedman*, *Debroski* and *Deator* being odd, and likely to be infrequent and all belonging to the same Sub-Index column, could be given the same page on the Main Index, and write in the column in red ink, "For names not listed here, see page....."

6. Sub-Indexes can be renewed and rewritten at very little expense and it is so planned that this can be done in after years if they become defaced and worn.

This Index in loose leaf form is continuous and expansive. When the Binder becomes filled to its capacity, get another Binder and carry one or more letters into the new Binder. Continue doing this when necessary until you have a Binder for each sub-division or unit. It is thus designed to be a Continuous Index for a long period of years.

THE MAIN INDEX

7. Family Names appear together on the Main Index, the Sub-Index being a guide to the page on which such Family Names will be found.

8. If there are three or more columns on the page of the Main Index for given names, write the given name or names in the column in which the initial letter of first given name appears at head of column. By careful writing two given names can occupy the same line, one above the other, so that six given names, if two properly fall to each column can be entered on one line. When more than two fall to a column make a complete new line for each two thus remaining.

9. In paging the Main Index, each sub-division or unit indicated by the extension tab begins with page 1. On the back of that sheet is page 2, followed by pages 3, 4, 5, 6, etc. When more sheets are needed add them continuing the paging in regular order.

10. Add a sheet immediately following a group requiring additional space, giving it the same page as the page continued. Preferably with red ink letter number these pages thus: 2a, 2b, 2c, 2d; 4a, 4b, 4c, etc.

11. Don't try to arrange Family Name Groups in any particular order on the Main Index, except to have "A" names separated from the "B's" and so on. Austin can go on pg. 1, Armstrong p. 3, Abbott p. 5, Allen p. 7, or on any right hand oddly numbered page. If any order is attempted it should be to put the largest groups in front, but this is only a matter of convenience. After several years, when time has demonstrated that a name is not likely to fill both pages of a sheet, the left hand or evenly numbered pages may be used for a Name Group. After a still longer period and a name has only one or two entries on a page a new name may be given on the lower half of the same page.

If any point is not clear to you when beginning the Index or continuing its use, always feel free to write the manufacturer, who will cheerfully reply to any questions regarding the proper working of the system.

C. M. Cott
Registered U. S. Patent Office
An Identifying
Trade Mark

THIS SUB-INDEX IS AN INDEX TO THE GENERAL INDEX OF WHICH IT IS A PART

The pages of the General Index devoted to this Initial Letter follows immediately after this Sub-Index. Figures opposite the name indicate the page where entries are made.

EXTENSION TABS or the book itself represent the first unit of subdivision and refer to Surname Initials.

MARGINAL CUTS represent the second unit of subdivision, and are usually the Second Letter of Surname, or Guide Letters.

THE BLOCKS or COLUMNS on the Sub-Index, still further subdivide Names, according to the designations printed thereon.

The General Index can be ruled in any manner required, and is adapted for the indexing of all kinds of records, and for any number of names from 10,000 up to 1,000,000 or more.

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Caa to Cal	Page	Cam Can Cao Cap Caq	Page	Car	Page	Cas to Caz—Cb Cc Cd	Page
Caldwell	5	Camp	16	Carr	13	Cash	12
Callehan	18	Cantrell	31	Carroll	30	Cashion	17
Cabaniss	26	Campbell	53	Cartwright	42	Cauthen	19
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Cain	16B	Cannady	130	Carmical	79	Caughman	88
Caggiano	113	Cape	137	Carver	93	Castleberry	82B
Callicutt	62B	<i>Cameron</i>	194	Carson	93B	Cathcart	57B
Callison	116B	<i>Canup</i>	200	Cason	29B	Cates	38B
Cadieu	127B	<i>Carnel</i>	230-230	Carty	78B	Cathey	107
<i>Calinan</i>	169			Carico	108B	Caston	131
				Carothers	129B	Cason	85 B
				Carland	131B	<i>Caruthers</i>	147B
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				<i>Carner</i>	231	<i>Casteller</i>	247
				<i>Carneway</i>	243		
				<i>Carlock</i>	251		

0.6

Names of similar spelling and similar sound should be grouped together and given the same page number. Indicate on Sub-index the different ways the name is spelled, duplicating the name in more than one column when necessary.

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0.7

Ce Cf Cg Ci	Page	Cha to Chi to Chk	Page	Chl to Chz—Cj Ck	Page	Cl Cm Cn	Page
		Ghadwick	11	Choice	59	Clary	4
		Charles	14	Church	49B	Clarkson	8
		Childers	15	Christie	141B	Cline	23
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C

Ca
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Coleman	35B	Conner-Connor	59B	Cornell	107B	Coxe-Cox	56B
Coggins	100	Constant	60B	Cornely	122	Cothran - <i>Cochran</i>	79B
Coley	105B	Compton	126	Corpening	127	Covington	84B
Coln	44B	Compere	134	Corbett	88 B	Couch	115B
Coker	111B	Cooley	140	<i>Corbin</i>	225	Costner	63B
Cody	58B	<i>Conklin</i>	95-8			Cowart	124
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Cra to Cre to Cri	Page	Crj to Cru to Crz	Page	Cs to Cz	Page
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Crawley	86B	Crotts	27B	Cunningham	101
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Co
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Cu
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Firm's
Corpo-
ration

Corporations and Firms	Page	Corporations and Firms	Page
City of Gaffney (See "Town of Gaffney" under Letter "T")		Cherokee Cinneries, Wylie C. Hamrick, owner	33-B
Cherokee Freezer Locker Company of Cherokee Co.	115	Corporation of the Presiding Bishop of the Church of Jesus of Latter Day Saints	10B + 99
Clary & Kirby	3	Community Market	42B
Carroll Grocery Co.	10	Cherokee County Fair Ass'n.	20B
Cherokee Tin Mining Co.	20	Commercial Hotel, Inc.	70B
Cherokee Savings Bank	24	Copeland & Co.	90B
Cherokee Chemical Co.	27	Capital City Casket Co.	97B
Cherokee Land Co.	28	Coca-Cola Bottling Co.	99B
Cash, F. & H. Co.	33	Consolidated Realty Corp. - <i>Consolidated Realty, Inc.</i>	96B
Cherokee County	34	Church of God	91B
Chatham Park Land Co.	35	Charlotte Daries, Inc. A Corp.	92B
Cherokee Falls Mfg. Co.	44	Campbell Limestone Co.	183 100B
Carroll & Byers	48	Clary & Hammett Co. or Clary-Hammett Co.	25B
Carolina Loan & Trust Co., The	50	Cherokee Mines, Inc.	26B
Carolina Drug Co.	55	Citizens Oil Co. Inc.	102
Carlisle Cotton Oil Co.	57	Converse College	104
Cherokee Farms Co.	60	Corinth Baptist Church (See Also Deacons & Trustees)	45B
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Chocolate Land Co.	63	Carolina Gold Mines (Limited)	106
Carolina Handle Co.	65	Cherokee Motorcycle Club	48B
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Cherokee Real Estate & Mortgage Co.	73	Cherokee County Public Library	46B
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Carolina Bank & Trust Co.	78	Citizens Southern National Bank of S.C. (also as "Trustee")	50B
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Cherokee Distributing Co.	81	Chesnee Land Co.	112
Carolina Clinchfield, & Ohio Rwy.	89	Crescent Corporation	106B
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Carolina Cash Co.	91	Carolina Beverage Distribution, Inc.	116
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Church of Jesus Christ	106 + 99	Commodity Credit Corporation	75B
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Cherokee Petroleum Co.	19B		

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Corporations and Firms

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