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To: Rast, Suzanne <SRast@budget.sc.gov>
Date: 8/20/2013 4:08:05 PM
Subject: Accountability Report Reminder

Dear Agency Heads, Chief Financial Officers and Agency Accountability Reports Contacts,

Having received your Budget Plan Instructions and Templates yesterday, this e-mail serves as a reminder that the submission of your Annual Accountability Report is due no later than Monday September 16, 2013. This year, with the newly developed Public Sector Budget Formulation process for submissions of Agency Budget Plans, the Governor's Office will be incorporating additional elements that will further develop alignment between South Carolina's annual budget presentation and the following:

- Budget guidelines established by the National Advisory Council on State and Local Budgeting; and
- Best Practices identified by the Government Finance Officers Association.

To minimize the paperwork burden for agencies, the Governor's Office will draw some content from the annual Accountability Reports. Agencies should be aware that some material from those reports – especially mission statements, goals, objectives and information on performance measures is likely to appear in the January 2014 budget presentation. The Governor's Office assumes that agencies have thoroughly reviewed their accountability reports prior to submission, and as a result, will not necessarily ask agencies to revalidate that information.

If you have questions on this please contact Suzie Rast 734-0647 or your budget analyst.

Debbie



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"Fill your mind with truth; fill your life with service; fill your heart with love." – Thomas S. Monson