

From: Caldwell, Tracy G
To: Adams, Marcia S <Marcia.Adams@SCDMV.net>
CC: Field Administration <fieldadmin@scdmv.net>
Date: 9/21/2007 9:24:37 AM
Subject: Pickens Wish List

Dear Santa,

We have been very good and hope that you can fill some of our request ☺ we know that this list is extensive but we have prioritized our list for you.

1. Parking lot needs repaving and painted, especially in the front of the building.
2. Flooring
 - a. Carpet to replace old carpet in the managers office, dealer room, livescan office, conference room and testing area
 - b. Tile in the break room, lobby area and seating area
3. New desks and chairs for the manager and assistant's office
4. New computers and larger screens, preferably flat screen that don't take up much storage space for everyone.
5. Eye sore's
 - a. Need to remove the brick sign and juniper in the front of the DMV; hazardous when pulling out of the parking lot also
 - b. Back of the building where the juniper was pulled up last year should have a tree and some grass planted there.
 - c. Front Entrance to the building should be redone; uneven concrete there and has a mat thrown over it.
 - d. Gas piping on top of the ground as you enter the building should be covered with something so that it's not what you see when you first go inside the building.
 - e. Wood Benches around the building should be replaced
 - f. Garbage can lids are disgusting and the outside containers should be cleaned; smoke retainers burnt out.
6. Windows.
 - a. Blinds replaced
 - b. Windows cleaned by a professional window cleaning service
7. Lighting
 - a. When the power goes out we need emergency lights that come on inside the seating area, because it's very dark in the building.
8. break room.
 - a. New sink in the old break room.
 - b. Preferably Keyless entry to the break room or lock fixed instead.
 - c. *(We know this is wishful thinking)* Make part of the back room storage room into a break room and make that room across the hall a storage room; it already has the water line for a sink to be installed because there is a water fountain in the back storage room.
9. Soft, easy listening music throughout the office(through speakers)
10. Chairs and Stools
 - a. Additional stools for the front counter
 - b. New chairs for the lobby area.
11. Toilet seat coverings
12. Counter tops
 - a. The Formica used on the counter tops for our customers are coming apart and have to be glued or taped back on a continuous basis.
 - b. Baby changing station in the public rest rooms.
13. New parallel parking barricades

Thanks in advance.....Pickens DMV

Tracy Caldwell
Branch Manager, Pickens Dmv
864-878-1534 Fax

