

From: Small Conference Room, Aging
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Subject: New Hire Orientation
Location: Small Conference Room
When: 2/24/2017 9:30:00 AM - 1:00:00 PM

Hey everyone –

We will keep the format the same as in the past. Everyone gets about 10 - 15 minutes to explain their divisions and responsibilities.

9:35 Gerry – OAA/Aging Network/Policy
9: 50 Ann – Community Resources
10: 05 Ken – Finance
10:20 Pondy – IT
10:35 Watson - Ombuds/Legal
10:50 Katherine – Nutrition
11:05 Hank – Outreach/Information & Referral/Emergency
11:20 Ruchelle - Administration
11:35 Brenda –Vulnerable Adult Guardian ad Litem
Wrap up