

From: Noel, Jennifer <jnoel@sccommerce.com>
To: Veldran, KatherineKatherineVeldran@gov.sc.gov
CC: Love, Amyalove@sccommerce.com
Date: 4/9/2013 9:07:26 AM
Subject: RE: Econmic Development Meetings - Brief Template

Katherine,

Thank you. We have been working on these briefs and have everything but the logistics component complete. These are a priority for our teams.

Thanks,
Jennifer

From: Veldran, Katherine [mailto:KatherineVeldran@gov.sc.gov]
Sent: Tuesday, April 09, 2013 9:03 AM
To: Noel, Jennifer
Subject: Econmic Development Meetings - Brief Template
Importance: High

Jennifer,
Below is the template for the economic development meetings.
Please let me know if you have any questions.
Thank you,
Katherine

[Insert Company Name]:

1. Day, Date, Time, and Location:
2. Commerce staff attending / other attendees:
3. Executive(s) name, title, and city of residence;
4. Type of manufacturing / industry sector;
5. Type of product or service sold;
6. Overview of global operations, if any;
7. Overview of SC operations/locations, if any;
8. Commerce project history, if any;
9. Governor's prior communications, if any;
10. Purpose / Suggested Talking Points / The Ask

Katherine F. Veldran
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