

**From:** Kester, Tony <kester@aging.sc.gov>  
**To:** Theriot, Susan<theriot@aging.sc.gov>  
**Date:** 8/14/2013 7:19:33 PM  
**Subject:** RE: Draft finance responses

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OK

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**From:** Theriot, Susan  
**Sent:** Wednesday, August 14, 2013 6:19 PM  
**To:** Kester, Tony  
**Subject:** Fwd: Draft finance responses

Hi Tony.

I we have worked diligently today to strive to get the June invoice issue resolved. Please review the two draft messages below that we have developed to share with the network tomorrow.

Thanks

Sue

Begin forwarded message:

**From:** "Lindsay, Shannon" <slindsay@aging.sc.gov>  
**Date:** August 14, 2013, 5:07:33 PM EDT  
**To:** "Theriot, Susan" <stheriot@aging.sc.gov>  
**Cc:** "Taylor, Tommy" <ttaylor@aging.sc.gov>  
**Subject:** Draft finance responses

Susan-

Tommy and I met and drafted the following response to issues related to payment for June. Tommy is researching which regions would receive this email. He stated to me that he thought only two regions submitted June payment requests by the July 6<sup>th</sup> cutoff I will verify tomorrow.

PSA's that submitted Payment Requests Forms (PRFs) for June expenses after the July 6<sup>th</sup> cutoff date must use SFY 14 PRFs to request reimbursement for expenses incurred in June 2013. Distribution of SFY 14 PRFs are contingent upon the receipt of a signed Amendment 1 NGA for 2014 by the LGOA. Our records indicate we have not received a signed Amendment 1 from your region. Please sign and forward this document to the LGOA and we will send your new 2014 PRF's. We hope you find this information is helpful. Should you have additional questions, please forward them to [financehelp@aging.sc.gov](mailto:financehelp@aging.sc.gov).

Thank you for your continued partnership with the LGOA.

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The second email is to regions that are requesting new PRFs but haven't submitted a signed amendment 1 NGA (Appalachia, Catawba, Central Midlands, Lower Savannah, Santee Lynches, Waccamaw,)

PSA/AAA/ADRC Director,

We are in the process of sending the new SFY 2014 Payment Request Forms. Per the letter that was included

with your recent statewide NGA, the release of these new PRFs is contingent upon the receipt of a signed copy of the 2014 Statewide NGA (both the new and amendment 1) by the LGOA. Payment requests submitted on any form other than the new 2014 PRF cannot be processed. Our records indicate we have not received the signed NGA/Amendment from your organization.

When reviewing your NGA, you may notice a small discrepancy in amounts which is due to an issue with rounding. This will be adjusted on the next series of NGAs issued.

Thank you for your attention to this matter and your continued partnership with the LGOA.

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I'll be in tomorrow around 7:45am and be available any time to review these emails before they are sent.

Shannon Lindsay  
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