

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

ACTION REFERRAL

TO	DATE
Hells/FOIA	8-17-06

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER 000158	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR CC: Singleton, Stensland cleared 8/21/06, letter attached.	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE 8-31-06 <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			



HOUSEKEEPING, LAUNDRY & DIETARY SERVICES

*Log. Wells*  
*"FOI"*  
*cc: Spangler*  
*Stevland*

To: Brian Kost  
Fax #: 803-898-4515  
From: Sherry Hipp 803-240-7355  
Date: 8/16/06  
Subject: FOI Request: SNF Cost Report Data

**RECEIVED**

AUG 16 2006

Department of Health & Human Services  
OFFICE OF THE DIRECTOR

Mr. Kost,

Please provide me a copy of the 2005 (or most current) revenue & expense report for the following facilities:

Loris Extended Care Center

Please provide information on the following five centers:  
Dietary, Laundry, Housekeeping, Computation, Reimbursement rate & space allocation

Please mail to:

Sherry Hipp  
1640 Koulter Dr  
Columbia, SC 29210

Thank-you,

Sherry Hipp

636 Powdersville Road, Easley, SC 29642 Office (864) 306-7785 Fax (864) 306-7786



**State of South Carolina**  
**Department of Health and Human Services**

Mark Sanford  
Governor

Robert M. Kerr  
Director

TO:

FROM:

SUBJECT: Cost of Processing FOIA Request

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____

**Total Amount Due SCDHHS:**

**\$ \_\_\_\_\_**

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8355  
Columbia, South Carolina 29202-8355

Please contact \_\_\_\_\_ should you have  
any questions.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 898-4515



dog 0158  
✓

State of South Carolina  
Department of Health and Human Services

Mark Sanford  
Governor

Robert M. Kerr  
Director

August 21, 2006

CES

Attn: Sherry Hipp  
C/O 1640 Koulter Drive  
Columbia, South Carolina 29210

Dear Ms. Hipp:

In response to your recent Freedom of Information Act request, enclosed you will find the information you requested on Loris Extended Care Center and the billing for processing this information.

I hope this information is helpful to you. If you should have any questions, please contact Jacqueline Wilson-Barnes at (803) 898-1040.

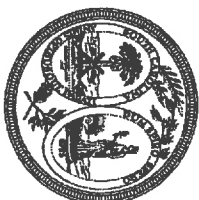
Sincerely,

A handwritten signature in cursive script, reading "William L. Wells", is written over the typed name.

William L. Wells, CPA  
Deputy Director

WLW/jwb

Enclosures



**State of South Carolina**  
**Department of Health and Human Services**

Mark Sanford  
Governor

Robert M. Kerr  
Director

August 21, 2006

TO: CES  
Attn: Sherry Hipp

FROM: William L. Wells, CPA  
Deputy Director

SUBJECT: Cost of Processing FOIA Request # 158

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	1	Hours	\$10.00
Pages copied at \$.10 per page	7	Pages	\$ .70
Pages faxed at \$.20 per page		Pages	\$
Shipping and Handling Costs			\$ 1.00
Other costs associated with the FOIA request:			\$
<b>Total Amount Due SCDHHS:</b>			<b>\$ 11.70</b>

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8355  
Columbia, South Carolina 29202-8355

Please contact Jacqueline Wilson-Barnes at (803) 898-1040 should you have any questions.

William L. Wells  
Signature

August 21, 2006  
Date