

**From:** Molina, Karen (ACL/CMB) <Karen.Molina@acl.hhs.gov>  
**To:** Zavoras, CatherinecZavoras@aging.sc.gov  
Kester, Tonykester@aging.sc.gov  
Ellison, Ruchellerellison@aging.sc.gov  
**CC:** Soroka, Valerie B. (ACL/AOA)Valerie.Soroka@acl.hhs.gov  
**Date:** 10/21/2014 3:40:36 PM  
**Subject:** RE: Close out documents  
**Attachments:** Property Disposition Statement.doc

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Attached is a copy of the form. Please upload the signed copy into grant solutions under grant notes.

Thank you for your immediate attention to this matter.  
Karen

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**From:** Molina, Karen (ACL/CMB)  
**Sent:** Tuesday, October 21, 2014 3:39 PM  
**To:** 'cangus@aging.sc.gov'; Kester, Tony; Ellison, Ruchelle (rellison@aging.sc.gov)  
**Cc:** Soroka, Valerie B. (ACL/AOA)  
**Subject:** Close out documents  
**Importance:** High

Hi Cat,

I hope you are doing well. I want to follow up on this closeout action I started at the beginning of the year.

This grant closed on 8/31/13 and we are in the process of closing it in the system. In order to close this grant we need a copy of the cumulative final 425 and a signed copy of the property disposition form.

Are you the correct person to provide me with this information? If not please let me know who is so I can reach out to them for these documents.

Thank you,  
Karen