

**From:** Roberts, John <robertsj@aging.sc.gov>  
**To:** Danny VaratDannyVarat@scstatehouse.gov  
Broome, Darryldbroom@aging.sc.gov  
**CC:** Ellison, Ruchellerellison@aging.sc.gov  
**Date:** 9/7/2017 4:36:50 PM  
**Subject:** FW: Use of Leased Vehicles in Emergency Situations

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Here is Ben's Response.

-----Original Message-----

**From:** Hutto, Benjamin  
**Sent:** Thursday, September 7, 2017 2:47 PM  
**To:** Roberts, John <robertsj@aging.sc.gov>  
**Cc:** Smith, Brandi <Brandi.Smith@admin.sc.gov>; Parker, Alan <Alan.Parker@admin.sc.gov>  
**Subject:** RE: Use of Leased Vehicles in Emergency Situations  
**Importance:** High

John,

Please consider this reply to be for all of your leasing COAs and AAAs. State Fleet Management has no problem with vehicles being used for evacuation purposes, but the following applies:

1. Lessee (and/or sub-lessee) should use authorized personnel (i.e. employees of the Lessee or Sub-lessee) to operate the state-owned leased vehicles for evacuation purposes.
2. If authorized personnel are unavailable due to the emergency, Lessee (and sub-lessee) acknowledges and maintains responsibility for the vehicles, regardless of the driver(s).
3. If there is anything that should happen to the vehicle(s), the lessee (and sub-lessee) will be held responsible by all terms of the lease agreement.

Thank you,

Ben Hutto  
Operations Team Lead, State Fleet Management Division of State Agencies Support Services

The South Carolina  
Department of Administration  
1430 Senate Street, 3rd Floor, Columbia, SC 29201  
(803) 737-1515 | (803) 737-1160 fax

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-----Original Message-----

**From:** Roberts, John  
**Sent:** Wednesday, September 06, 2017 11:55 AM  
**To:** Hutto, Benjamin <Benjamin.Hutto@admin.sc.gov>  
**Cc:** Smith, Brandi <Brandi.Smith@admin.sc.gov>  
**Subject:** FW: Use of Leased Vehicles in Emergency Situations

Do you have an answer for her question below?

-----Original Message-----

From: jccoamarvile [mailto:jccoamarvile@hargray.com]  
Sent: Wednesday, September 6, 2017 11:46 AM  
To: Roberts, John <robertsj@aging.sc.gov>  
Subject: Use of Leased Vehicles in Emergency Situations

We have approached regarding using our leased vehicles for evacuation and transporting people in the event that Hurricane Erma is predicted to hit this area. Is that possible? It will not be our staff using the vehicles but county emergency personnel and volunteers.

Marvile J. Thompson, Director  
Jasper County Council on Aging