

MEMORANDUM

TO: David Burgis, Deputy Director
Division of Motor Vehicles

FROM: Cheryl Beard, Compensation Manager
Office of Human Resources

RE: Temporary Salary Adjustment – Richard Myers

DATE: January 9, 2003

The temporary salary adjustment request submitted on Richard Myers has been approved. The effective date is January 2, 2003; payable February 1, 2003. Mr. Myers' new total salary will be [REDACTED] Please share this information with Mr. Myers.

This [REDACTED] salary adjustment is approved with the understanding that it will be terminated *at the end of 12 months or upon the completion of additional duties, whichever occurs first.*

If you have any questions, please call me at 896-8424.

Cc: Marsha Adams
DMV/OHR
File

