

OUTLINE OF A STUDY OF THE COSTS OF PUBLIC TWO-YEAR
EDUCATION IN SOUTH CAROLINA

A study of the cost effectiveness of each of the 16 technical colleges and the five two-year branch campuses of the University of South Carolina should be conducted and an analysis of direct and fixed costs should be prepared. The study should consider the source of funds and the categories of expenditures within the educational and general area of each institution, detailed as follows:

1. Source of Funds:

- a) State appropriations
- b) Local appropriations
- c) Student tuition and fees
- d) Federal grants and contracts
- e) Other sources of funds (excluding endowment funds and student financial aid funds).

2. Categories of Expenditures:

a) Instruction (includes salaries for department heads, faculty, secretarial assistance, operating supplies and expenses) - The average full-time and full-time-equivalent faculty salary and faculty teaching load should be determined for each major discipline (i.e., engineering technology, secretarial science, nursing, mathematics, business administration, etc.). Similarly, the average cost per full-time-equivalent student in such disciplines should be determined. An analysis of classroom and laboratory utilization should also be included.

b) Research - What is the cost of research? What type of research is being conducted? How much and what type of research is appropriate in a two-year institution? How can appropriate research be carried out with greatest cost effectiveness?

c) Public Service - What is the cost of public service? What types of public service are being conducted? How much and what types of public service are appropriate in a two-year institution? How can public service be carried out with the greatest cost effectiveness?

d) Academic Support - Libraries (includes library acquisitions, library staff salaries, and operating supplies and expenses) - What is the cost of library services? How are library acquisitions handled?

e) Academic Support - Other (includes educational media services, academic computing, academic administration, faculty development, and course and curriculum development) - What is the cost of other academic support? Is there a minimum cost required for academic administration as it relates to the size of the institution? Is there a maximum cost required for academic administration?

f) Student Services (includes counseling and career guidance, financial aid administration, student admissions and records, and student services administration) - What is the cost of student services? Is there a minimum cost required for student services as it relates to the size of the institution? Is there a maximum cost required?

g) Institutional Support (includes funds to support local advisory board, the offices of the president and vice president(s), fiscal affairs, administrative computing, and plant security) - What is the cost of institutional support? Is there a minimum cost required for institutional support as it relates to the size of the institution? Is there a maximum cost required?

h) Operation and Maintenance of Plant (includes utilities) - What is the cost of operating and maintaining the facilities?