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**JASPER COUNTY COUNCIL  
ADMINISTRATIVE SERVICES COMMITTEE  
COUNCIL CONFERENCE ROOM  
358 THIRD AVE., RIDGELAND, SC 29936  
MAY 24, 2011, 2:00 P.M.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. INVOCATION**
- IV. MONTHLY REPORTS**
  - A. ASSESSOR'S OFFICE**
  - B. ROD OFFICE**
  - C. HUMAN RESOURCES**
  - D. DELIQUENT TAXES**
- V. DISCUSSION OF CHANGES TO THE PERSONNEL POLICY**
  - A. ANNUAL LEAVE POLICY**
  - B. SICK LEAVE BANK**
- VI. DISCUSSION CHANGES TO THE PROCUREMENT POLICY**
- VII. ADJOURN**