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Date: 1/14/2015 7:41:03 PM

Subject: 2015 Spring Meeting for Demonstration Ombudsman Programs

Attachments: Draft Spring Meeting Agenda.pdf

Spring Meeting Logistics Memo.pdf

Families USA travel policy\_Spring Meeting.pdf

NON-STAFF TRAVEL FORM - 2015.pdf

DC certification of exemption.pdf

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Dear Tony,

The Centers for Medicare and Medicaid Services (CMS) and the Administration for Community Living (ACL) would like to formally invite you to attend the Demonstration Ombudsman Program Spring Meeting in Washington D.C. on March 26-27, 2015. The Spring Meeting will focus on effective consumer outreach efforts and successful engagement of key stakeholders in the Demonstration Ombudsman Program. This will be an opportunity for you to network with and learn from other Demonstration Ombudsman Programs, as well as engage directly with CMS and ACL on issues specific to your State. A draft agenda is attached.

Please plan to attend a full day meeting on March 26<sup>th</sup> from 8:00 am – 5:00 pm. On March 27<sup>th</sup>, there will be one-on-one meetings between the State, CMS, and ACL from 9:00 am till 12:00 pm. A telephone line will be available in these meetings in the event other ombudsman administrators or staff would like to participate in the discussions.

We are pleased to announce that through a grant from [The SCAN Foundation](#), [Families USA](#) will continue to support travel costs incurred by Spring Meeting attendees. Attached are the Families USA travel policy and reimbursement form required for reimbursement. Also attached is the Certification of Exemption form, which you can print and present to vendors for tax exemption. Note that there is a cap for travel reimbursement. **Your maximum allowable reimbursement under this opportunity is \$1,460.** We hope that this travel support will make it possible for you to attend the meeting.

There is no registration fee required for the 2015 Spring Meeting. Please respond to this invitation by registering [here](#).

For questions, please e-mail Eliza Bangit at [eliza.bangit@acl.hhs.gov](mailto:eliza.bangit@acl.hhs.gov) and Latonya Phipps at [latonya.phipps@cms.hhs.gov](mailto:latonya.phipps@cms.hhs.gov).

We look forward to seeing you in Washington D.C.

Yours truly,  
Eliza

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