

**From:** Morris, Steve  
**To:** Lovelace, Jessica <jlovelace@aging.sc.gov>  
**Date:** 2/3/2017 11:09:06 AM  
**Subject:** RE: New Hire Docs

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Thank you

Please let me know what to do with forms when completed. Is Insurance one of the forms?

Steve Morris  
Executive Director  
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**From:** Lovelace, Jessica  
**Sent:** Friday, February 3, 2017 10:21 AM  
**To:** Morris, Steve <smorris@aging.sc.gov>  
**Subject:** New Hire Docs

Steve,  
New hires should fill out the attached forms.

Thanks, Jessica

**Jessica Lovelace**  
**Human Resources Director**  
**Office of the Lieutenant Governor**  
**803.734.5186**