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To:

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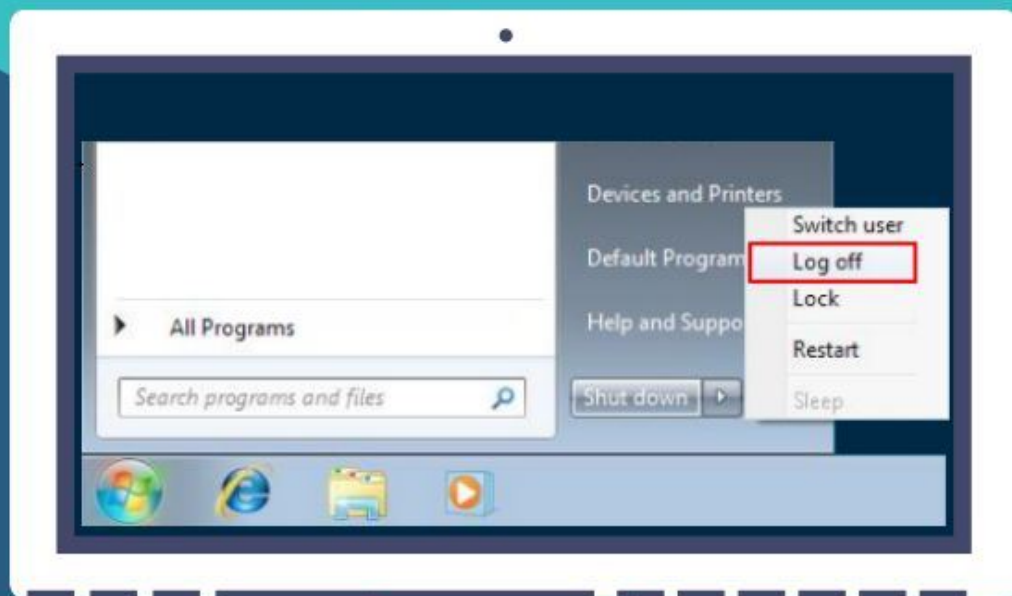
Subject: LSA Tech Tip - Log off vs. Shut down



## LSA Tech-Tips

Tips and useful information for  
Members & Staff of the South Carolina State Legislature

Please LOG OFF of your computer (instead of shutting down) when you leave each day. Your computer must be powered on to receive important security and software updates.



Click the Start button, then the arrow next to Shut down, and select Log off.

Direct questions or comments to [lsalearn@scstatehouse.gov](mailto:lsalearn@scstatehouse.gov) or 803.212.4420