

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Hess</i>	DATE <i>5-13-11</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER 000503	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Mr. Fect</i>	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE <i>5-20-11</i>
	<input type="checkbox"/> FOIA DATE DUE _____
	<input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

PO Box 995
1550 Gadsden Street
Columbia, SC 29202
www.dew.sc.gov



Nikki R. Haley
Governor
John L. Finan
Executive Director

May 12, 2011

RECEIVED

Anthony E. Keck, Director
Department of Health and Human Services
P.O. Box 8206
Columbia, SC 29202

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Dear Mr. Keck:

As state agency budgets continue to shrink and agency heads track every dollar spent, it occurred to me that you might not be aware that the cost of unemployment benefits could be significant to your organization.

State cabinet agencies are considered to be reimbursable employers, meaning you reimburse the unemployment trust fund for the actual unemployment benefit payments to your former employees. You are billed annually by the Comptroller General based on unemployment data furnished to him by the Budget and Control Board.

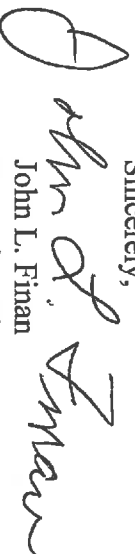
Our records indicate benefits paid out on behalf of your agency were \$206,158.21 for Calendar Year 2010 and are \$47,011.70 January through March in Calendar Year 2011. DEW would like to offer our assistance in helping you manage these costs and minimize your agency's future expenses.

We have scheduled two meetings—**Wednesday, May 25** or **Thursday, May 26**—where we will address new changes to unemployment laws and some simple guidelines that your human resources department should follow to help keep costs down. We also would like to offer some information on how we can help you recruit and attract new employees.

The May 25 meeting will be from **10 a.m. to noon**, and the May 26 session will be from **2 p.m. to 4 p.m.** Both will take place in the 3rd floor auditorium of the C. Lem Harper building, located at 631 Hampton St. in Columbia.

Please have your office contact Leigh Taylor at ltaylor@dew.sc.gov or 803-737-2546 by Friday, May 20 to let us know who from your agency will be attending, which session you prefer, or if you have any questions. We look forward to seeing you there.

Sincerely,


John L. Finan
Executive Director



PO Box 995
Columbia, SC 29202
www.dew.sc.gov
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PENALTY FOR PRIVATE USE
\$300

ADDRESS SERVICE REQUESTED

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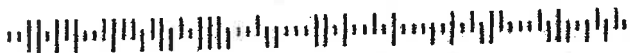
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Department of Health & Human Services
OFFICE OF THE DIRECTOR

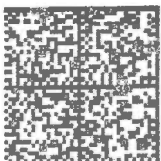
Anthony E. Keck, Director
Department of Health and Human Services
P.O. Box 8206
Columbia, SC 29202

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