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To:

Date: 9/6/2017 8:57:39 AM

Subject: LSA Tech Tip - Use Your Fingerprint to Change Your Password



LSA Tech-Tips

Tips and useful information for
Members & Staff of the South Carolina State Legislature



Use your Fingerprint to Change your Password

Need to change your password, but can't remember what it is?

You can use your fingerprint to fill in your old password for you!

Note: Only for users with fingerprints enrolled.

While logged on to a LSA computer...

- 1 Press Ctrl + Alt + Del on your keyboard.
- 2 Select Change a Password...
- 3 Select the icon with your name.
- 4 Click the fill in your old password link, then scan your fingerprint.
- 5 Type, then re-type a new password.
Click the arrow icon.



Use strong passwords. Passwords must be at least 8 characters long, contain at least one upper case letter, at least one lower case letter and a number or a symbol. Passwords cannot contain any part of your name.

Direct questions or comments to lsalearn@scstatehouse.gov or 803.212.4420



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