

From: Adams, Marcia S.
To: Doerring, Lora Lee <Doerring_LoraLee@scdps.state.sc.us>
CC: Burgis, David <Burgis_David@scdps.state.sc.us>
Date: 7/19/2000 11:13:03 AM
Subject: RE: Review of Motor Vehicle Dealer Permits Revenue

Lora Lee,

We have just hired a new supervisor for the DMV Audit and Review section. I have asked Tejal to work with this person to develop procedures for the revenue process. Tejal has already developed internal procedures to make the processes flow more smoothly. However, a clear definition of the duties and processes assigned to DMV and to Revenue Accounting needs to be developed. I have asked Tejal to submit this to me within the next two weeks. I will then meet with Clare to coordinate the duties and to finalize all processes. We can then forward a finalized plan to Internal Audit and Headquarters for review and approval.

Thanks,
Marcia

-----Original Message-----

From: Doerring, Lora Lee
Sent: Tuesday, July 18, 2000 9:51 PM
To: Burgis, David; Adams, Marcia S.
Cc: Royal, Don R.; McWhorter, Laurence S.
Subject: Review of Motor Vehicle Dealer Permits Revenue

David -- Larry and I received this memorandum from Don (7/10/00) and were wondering where DMV was in the process of developing the procedures for classification, reconciliation and distribution of DMV revenues. Thanks.