

**From:** Buchanan, Mara - ETA <Buchanan.Mara@dol.gov>  
**To:** Ellison, Ruchellerellison@aging.sc.gov  
Lundy, Linda - ETALundy.Linda@dol.gov  
**CC:** Brooks, Arthur R - ETABrooks.Arthur.R@dol.gov  
Grant, Pamelagrants@aging.sc.gov  
Kester, Tonykester@aging.sc.gov  
Wolf, Anneawolf@aging.sc.gov  
Morris, Andre - ETAMorris.Andre@dol.gov  
**Date:** 11/26/2014 9:24:00 AM  
**Subject:** RE: Grant # AD-25518-UG0

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Ms. Ellison:

I just accepted the report.

Thank you for your cooperation.

Have a Happy Thanksgiving!

V/r,

*Mara V. Buchanan*  
*Accountant*

**USDOL - ETA - Region 3**  
**Division of Financial Management and Administrative Services**  
**61 Forsyth Street, SW, Room #6M12**  
**Atlanta, Georgia 30303**  
**404-302-5315 (office)**  
**404-302-5383 (fax)**  
**[Buchanan.mara@dol.gov](mailto:Buchanan.mara@dol.gov)**

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**From:** Ellison, Ruchelle [mailto:rellison@aging.sc.gov]  
**Sent:** Wednesday, November 26, 2014 9:14 AM  
**To:** Buchanan, Mara - ETA; Lundy, Linda - ETA  
**Cc:** Brooks, Arthur R - ETA; Grant, Pamela; Kester, Tony; Wolf, Anne; Morris, Andre - ETA  
**Subject:** RE: Grant # AD-25518-UG0

Grant #AD-25847-VE0 has been submitted.

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**From:** Buchanan, Mara - ETA [mailto:[Buchanan.Mara@dol.gov](mailto:Buchanan.Mara@dol.gov)]  
**Sent:** Wednesday, November 26, 2014 8:56 AM  
**To:** Ellison, Ruchelle; Lundy, Linda - ETA  
**Cc:** Brooks, Arthur R - ETA; Grant, Pamela; Kester, Tony; Wolf, Anne; Morris, Andre - ETA  
**Subject:** RE: Grant # AD-25518-UG0

Thank you very much.

*Mara V. Buchanan*

*Accountant*

**USDOL - ETA - Region 3**

**Division of Financial Management and Administrative Services**

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**404-302-5315 (office)**

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**[Buchanan.mara@dol.gov](mailto:Buchanan.mara@dol.gov)**

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**From:** Ellison, Ruchelle [<mailto:rellison@aging.sc.gov>]

**Sent:** Wednesday, November 26, 2014 8:53 AM

**To:** Buchanan, Mara - ETA; Lundy, Linda - ETA

**Cc:** Brooks, Arthur R - ETA; Grant, Pamela; Kester, Tony; Wolf, Anne; Morris, Andre - ETA

**Subject:** RE: Grant # AD-25518-UG0

Ms. Buchanan,

I am working on that one this morning. Will email once complete.

Ruchelle

Ruchelle Ellison

Fiscal Manager

South Carolina Lieutenant Governor's Office on Aging

1301 Gervais Street, Suite 350

Columbia, SC 29201

Phone 803-734-9883 Fax 803-9886

[rellison@aging.sc.gov](mailto:rellison@aging.sc.gov)

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**From:** Buchanan, Mara - ETA [<mailto:Buchanan.Mara@dol.gov>]

**Sent:** Wednesday, November 26, 2014 8:47 AM

**To:** Lundy, Linda - ETA; Ellison, Ruchelle

**Cc:** Brooks, Arthur R - ETA; Grant, Pamela; Kester, Tony; Wolf, Anne; Morris, Andre - ETA

**Subject:** RE: Grant # AD-25518-UG0

Good Day, Ms. Ellison:

I hope all is well.

Please submit Grant #AD-25847-VE0 ASAP.

Thank you in advance for your cooperation.

V/r,

*Mara V. Buchanan*

*Buchanan*

USDOL - ETA - Region 3

Division of Financial Management and Administrative Services

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**From:** Buchanan, Mara - ETA

**Sent:** Thursday, November 20, 2014 11:23 AM

**To:** Lundy, Linda - ETA; Ellison, Ruchelle

**Cc:** Brooks, Arthur R - ETA; Grant, Pamela; Kester, Tony; Wolf, Anne

**Subject:** RE: Grant # AD-25518-UG0

Thank you, Ms. Lundy.

*Mara V. Buchanan*

*Accountant*

USDOL - ETA - Region 3

Division of Financial Management and Administrative Services

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**From:** Lundy, Linda - ETA

**Sent:** Thursday, November 20, 2014 11:12 AM

**To:** Ellison, Ruchelle

**Cc:** Brooks, Arthur R - ETA; Buchanan, Mara - ETA; Grant, Pamela; Kester, Tony; Wolf, Anne

**Subject:** RE: Grant # AD-25518-UG0

Hello Ms. Ellison:

As a follow-up, quarterly reports are late for the following S.C. SCSEP grants:

SC SCEP Grant No. #AD-25518-14-55-A-45

S.C. SCSEP Grant No. #AD-25847-14-55-A-45

Please also advise me on when you think you may be able to transmit these reports.

Thank You.

Linda D. Lundy

Federal Project Officer

USDOL/ETA/Region 3

Office of State Systems

(404) 302-5369

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**From:** Ellison, Ruchelle [<mailto:rellison@aging.sc.gov>]

**Sent:** Tuesday, November 18, 2014 10:12 AM

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**To:** Lundy, Linda - ETA  
**Cc:** Brooks, Arthur R - ETA; Buchanan, Mara - ETA; Grant, Pamela; Kester, Tony; Wolf, Anne  
**Subject:** RE: Grant # AD-25518-UG0  
**Importance:** High

Good Morning Ms. Lundy,

The quarterly financial report for SC SCEP Grant No. #AD-25518-14-55-A-45 that was due was an oversight. Please accept our apologies. Our agency strives very diligently to meet our deadlines; however, due to limited staff and vacancy in the Finance Department, we missed the deadline.

The vacancy will be filled next month.

Thanks for your patience and understanding concerning this matter.

Ruchelle Ellison  
Fiscal Manager  
South Carolina Lieutenant Governor's Office on Aging  
1301 Gervais Street, Suite 350  
Columbia, SC 29201  
Phone 803-734-9883 Fax 803-9886  
[rellison@aging.sc.gov](mailto:rellison@aging.sc.gov)

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**From:** Lundy, Linda - ETA [<mailto:Lundy.Linda@dol.gov>]  
**Sent:** Monday, November 17, 2014 4:08 PM  
**To:** Grant, Pamela; Ellison, Ruchelle  
**Cc:** Brooks, Arthur R - ETA; Buchanan, Mara - ETA  
**Subject:** FW: Grant # AD-25518-UG0

Hello Ms. Grant, Ms. Ellison:

I have been advised that the 9/30/14 quarterly financial report for S.C. SCSEP Grant No. #AD-25518-14-55-A-45 has not been submitted to the Department of Labor. Please advise me on why this report has not been submitted to DOL.

Linda D. Lundy  
Federal Project Officer  
USDOL/ETA/Region 3  
Office of State Systems  
(404) 302-5369

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**From:** Buchanan, Mara - ETA  
**Sent:** Monday, November 17, 2014 1:32 PM  
**To:** Lundy, Linda - ETA  
**Subject:** Grant # AD-25518-UG0

Ms. Lundy:



Please forward the above subject grant # to the grantee. Please submit the ETA-9130 quarterly financial report, quarter ending 09302014.

Thank you in advance.

*Mara V. Buchanan*

*Accountant*

**USDOL - ETA - Region 3**

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**Atlanta, Georgia 30303**

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