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Date: 10/16/2014 5:00:42 PM
Subject: November 17th LTC Steering Committee Meeting

Hi everyone,

Thanks for your help in identifying a November meeting time for the LTC Taskforce Steering Committee. After polling the group, I've found that November 17th at 1:00pm looks like the best option. We'd like to ask you to reserve 3 hours for this meeting as we expect to have a full agenda. We will meet in the conference room downstairs from IMPH.

(For those of you who use Outlook, I'll send out a meeting notification momentarily.)

Thank you,
Eleanor

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