

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
1980-81 APPROPRIATION FORMULA
FOR CONTINUING OPERATIONS

The Appropriation Formula provides for equitable sharing of state taxpayer support for South Carolina's public colleges and universities. Realistic appropriations are computed impartially by using actual enrollments, proven student/faculty ratios, uniform salary assumptions, and justifiable average percentages to cover the agreed programs (instruction, research, public service, etc.) of the institutions.

* * * * *

1. STUDENT CREDIT HOURS

Use the number of student credit hours produced, by level of instruction and academic discipline, during the fall 1979 semester. Include half credit for contact hours in physical education and remedial courses unless credit hours toward a degree are awarded for such courses. (See CHE Report 14)

2. FTE (FULL-TIME EQUIVALENT) STUDENTS

Divide undergraduate credit hours by 15				
professional (law)	"	"	"	15
master's level	"	"	"	12
and doctoral	"	"	"	9

to determine the number of FTE students to be taught. (See CHE Report 3)

NOTE

From Table 1 determine the appropriate Academic Discipline Table, 2, 3, 4, or 5, to be used in calculating steps 3, 4a, and 4b for your institution.

3. FTE TEACHING FACULTY

To find the number of FTE teaching faculty positions required, divide the number of FTE students at each level and in each academic discipline by an appropriate student/faculty ratio.

4. INSTRUCTION

- a. Compute the cost of teaching faculty salaries by multiplying the FTE teaching faculty by peer group faculty salary average for each discipline and level.
- b. Multiply the cost of teaching faculty salaries for each discipline and level by the corresponding peer group instructional support percentage to obtain total cost for instructional support.
- c. Add a and b.
- d. Of the total number of FTE teaching faculty (other than military science) required, determine the proportion to be filled by teaching assistants. (Use the proportion on fall 1978 CHE Report 9, unless justification for a different proportion is presented.) Multiply the number of FTE teaching assistants

required by \$X,XXX (difference between average salary of faculty other than teaching assistants and average salary of teaching assistants for fall 1978 for your institution), plus improvements of 7.62% + \$450 for 1979-80 and 4% for 1980-81. (See CHE Report 10)

e. The difference between 4c and 4d equals total costs for instruction.

5. RESEARCH

25% of prior year sponsored research and non-general fund research expenditures at your institution equals total costs for research.

6. PUBLIC SERVICE

25% of prior year sponsored public service and non-general fund public service expenditures at your institution equals total costs for public service.

7. ACADEMIC SUPPORT - LIBRARIES

10% of total instructional costs (as determined in step 4e) to cover library acquisitions and operations equals total costs for academic support - libraries.

8. ACADEMIC SUPPORT - OTHER

12% of total instructional costs (as determined in step 4e) to cover museums and galleries, educational media services, academic computing support, ancillary support, academic administration, and academic personnel development equals total costs for academic support - other.

9. STUDENT SERVICES

\$150 - 1st 4,000 headcount students, \$125 - 2nd 4,000 headcount students, \$100 - 3rd 4,000 headcount students, \$ 75 - all over 12,000 headcount students enrolled fall 1979 plus \$4 per student credit hour as determined in step 1 equals total costs for student services.

10. OPERATION AND MAINTENANCE OF PLANT

- a. For physical plant general services, use formula I, Table 6.
- b. For building maintenance, use formula II, Table 6.
- c. For custodial services, use formula III, Table 6.
- d. For grounds maintenance, use formula IV, Table 6.
- e. Add the actual 1978-79 expenditures for utilities (see Table 7 for definitions) plus 10% per year (15% for gas).
- f. The sum of 10a through 10e equals total costs for operation and maintenance of plant.

11. INSTITUTIONAL SUPPORT

- a. Sub-total steps 4e, 5, 6, 7, 8, 9, and 10.
- b. 15% of this total or \$100,000 (whichever is larger) equals total costs for institutional support.

12. UNIQUE COSTS

Funding to provide for unique costs and to respond to differences which exist among institutions because of different roles and missions, which are not provided for in previous steps, may be requested. Items included should be of such nature as to require subjective analysis and judgment. When requests for such items are included, they must be subjectively justified (to include how the item is unique, special or not included in previous components of the formula) and specific amounts of costs by program must be detailed as to personnel services, equipment and other operating expenses.

13. STATE EMPLOYER CONTRIBUTIONS

Use state employer contributions as calculated by State Personnel Division for personnel included in the programs funded by the formula.

14. STUDENT FEES AND OTHER REVENUES

Compute the required student fee income deduction for Educational and General purposes at \$300 for each FTE university (main campus) student and \$200 for each FTE college or branch campus student, the amount per FTE to be doubled for the percentage of out-of-state students. To this add the estimated revenue from sales and services (including application, laboratory, auto registration, and other service fees) and any anticipated income from the Federal government to be received in support of 1980-81 educational and general operations. Do not include endowment income, gifts from alumni and friends, or income for sponsored research and other sponsored programs. Also add the amount of teaching faculty salaries for academic discipline 1800, Military Science, computed in step 4a.

15. COSTS OF EDUCATIONAL AND GENERAL OPERATIONS

Add the amounts calculated in steps 11a, 11b, 12, and 13, and subtract the amount in step 14 to determine state funding request for Educational and General operations.

TABLE 1

APPROPRIATION FORMULA INSTITUTION GROUPS

GROUP I

Institutions conferring the doctoral degree as the highest degree awarded:

Clemson University
U.S.C.-Columbia

GROUP II

Institutions conferring the master's degree as the highest degree awarded:

College of Charleston
Francis Marion College
South Carolina State College
The Citadel
Winthrop College

GROUP III

Institutions conferring the bachelor's degree as the highest degree awarded:

Lander College
U.S.C.-Aiken
U.S.C.-Coastal
U.S.C.-Spartanburg

GROUP IV

College level 2-yr. branches of 4-yr. institutions:

U.S.C.-Beaufort
U.S.C.-Lancaster
U.S.C.-Salkehatchie
U.S.C.-Sumter
U.S.C.-Union

TABLE 2

ACADEMIC DISCIPLINE DATA FOR GROUP I INSTITUTIONS

Academic Discipline	Student/Faculty Ratio			Peer Group Institutions	
	U/G	G-1	G-2	Faculty	Instructional
		Pro.		Salary	Support
				Average	Percentage
<u>Liberal Arts</u>					
0600 Communications	19:1	11:1	5:1		
1100 Foreign Languages	19:1	11:1	5:1		
1500 Letters	19:1	11:1	5:1		
2000 Psychology	19:1	11:1	5:1		
2100 Public Affairs & Services (excl. 2103, 2104, & 2105)	19:1	11:1	5:1		
2200 Social Sciences	19:1	11:1	5:1		
5999 General Studies	19:1				
<u>Sciences</u>					
0400 Biological Sciences	22:1	9:1	7:1		
0700 Computer & Info. Sciences	22:1	9:1	7:1		
1700 Mathematics	22:1	9:1	7:1		
1900 Physical Sciences (excl. Textile Sciences)	22:1	9:1	7:1		
<u>Agriculture (incl. Forestry, Parks & Recreation Mgt.)</u>					
0100 Agriculture	17:1	8:1	2:1		
0114 Forestry	17:1	8:1	2:1		
2103 Parks & Recreation Mgt.	17:1	8:1	2:1		
<u>Other Formula Academic Areas</u>					
0200 Architecture	14:1	7:1			
0500 Business & Mgt.	23:1	16:1	11:1		
0800 Teacher Education (incl. Physical Education)	23:1	13:1	10:1		
0899 Teacher Education - Practice Teaching	12:1				
0900 Engineering (excl. 0913)	17:1	10:1	6:1		
0913 Indust. & Mgt. Engineering	17:1	10:1	6:1		
1000 Fine & Applied Arts	13:1	8:1			
1203 Nursing - BA & Above	7:1	7:1			
1211 Pharmacy	16:1	9:1			
1214 Public Health	18:1	9:1			
1220 Speech Pathology & Audio.	10:0	7:1			
1300 Home Economics	13:1	11:1			
1400 Law		23:1			
1600 Library Science	19:1	11:1			
1800 Military Science	13:1				
1999 Textile Science	10:1	6:1	4:1		
2104 Social Work	15:1	12:1			
2105 Criminal Justice	19:1	14:1			
4999 Remedial Education	15:1				
5200 Nursing - Associate	7:1				

TABLE 3

ACADEMIC DISCIPLINE DATA FOR GROUP II INSTITUTIONS

<u>Academic Discipline</u>	<u>Student/Faculty Ratio</u>		<u>Peer Group Institutions</u>	
	<u>U/G</u>	<u>G-1</u>	<u>Faculty Salary Averages</u>	<u>Instructional Support Percentage</u>
		<u>Pro.</u>		
<u>Liberal Arts</u>				
0600 Communications	19:1	11:1		
1100 Foreign Languages	19:1	11:1		
1500 Letters	19:1	11:1		
2000 Psychology	19:1	11:1		
2100 Public Affairs & Services (excl. 2104 & 2105)	19:1	11:1		
2200 Social Sciences	19:1	11:1		
<u>Sciences</u>				
0400 Biological Sciences	22:1	9:1		
0700 Computer & Info. Sciences	22:1	9:1		
1700 Mathematics	22:1	9:1		
1900 Physical Sciences	22:1	9:1		
<u>Other Formula Academic Areas</u>				
0500 Business & Mgt.	23:1	16:1		
0800 Teacher Education (incl. Physical Education)	23:1	13:1		
0899 Teacher Education - Practice Teaching	12:1			
0900 Engineering	17:1	10:1		
1000 Fine & Applied Arts	13:1	8:1		
1220 Speech Pathology & Audio.	10:1	7:1		
1300 Home Economics	13:1	11:1		
1600 Library Science	19:1	11:1		
1800 Military Science	13:1			
2104 Social Work	15:1	12:1		
2105 Criminal Justice	19:1	14:1		
4999 Remedial Education	15:1			

TABLE 4

ACADEMIC DISCIPLINE DATA FOR GROUP III INSTITUTIONS

<u>Academic Discipline</u>	<u>Student/Faculty Ratio</u>			<u>Peer Group Institutions</u>	
	<u>U/G</u>	<u>G-1</u>	<u>G-2</u>	<u>Faculty</u>	<u>Instructional</u>
		<u>Pro.</u>		<u>Salary</u>	<u>Support</u>
			<u>Average</u>	<u>Percentage</u>	
<u>Liberal Arts</u>					
00 Communications					
1000 Foreign Languages			19:1		
1500 Letters			19:1		
2000 Psychology			19:1		
2200 Social Sciences			19:1		
5999 General Studies			19:1		
<u>Sciences</u>					
0400 Biological Sciences			22:1		
0700 Computer & Info. Sciences			22:1		
1700 Mathematics			22:1		
1900 Physical Sciences			22:1		
<u>Other Formula Academic Areas</u>					
0500 Business & Mgt.			23:1		
0800 Teacher Education (incl. Physical Education)			23:1		
0899 Teacher Education - Practice Teaching			12:1		
0900 Engineering			17:1		
1000 Fine & Applied Arts			13:1		
1203 Nursing - BA & Above			7:1		
1300 Home Economics			13:1		
1600 Library Science			19:1		
2105 Criminal Justice			19:1		
5200 Nursing - Associate			7:1		

TABLE 5

ACADEMIC DISCIPLINE DATA FOR GROUP IV INSTITUTIONS

<u>Academic Discipline</u>	<u>Student/Faculty Ratio</u>			<u>Peer Group Institutions</u>	
		<u>G-1</u>		<u>Faculty</u>	<u>Instructional</u>
	<u>U/C</u>	<u>Pro.</u>	<u>G-2</u>	<u>Salary</u>	<u>Support</u>
				<u>Averages</u>	<u>Percentage</u>
<u>Liberal Arts</u>					
0600 Communications					
1100 Foreign Languages					
1500 Letters					
2000 Psychology					
2200 Social Sciences					
5999 General Studies					
<u>Sciences</u>					
0400 Biological Sciences					
0700 Computer & Info. Sciences					
1700 Mathematics					
1900 Physical Sciences					
<u>Other Formula Academic Areas</u>					
0500 Business & Mgt.					
0800 Teacher Education (incl. Physical Education)					
0900 Engineering					
1000 Fine & Applied Arts					
5200 Nursing - Associate					

TABLE 6

1980-81

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
FORMULA FOR OPERATION AND MAINTENANCE OF PLANTI. GENERAL SERVICES* = $SW [(FTES + (2 \times FTEE)] \times 3.90 + (RCB \times .0028)$

Definitions of terms used in the formula:

1. SW is the average hourly earnings for services (adjusted) for January, 1979, as shown in the Survey of Current Business published by the Bureau of Economic Analysis of the U.S. Department of Commerce.
2. FTES is the full-time equivalent students determined in step 2.
3. FTEE is the full-time employees enrolled in the State Retirement System as of January 1, 1979.
4. RCB is the replacement cost of buildings which shall be determined by applying the factors for the specific classes of construction, as shown on Markel's Handy Appraisal Chart¹ to the original construction costs of each education, general, and service building.

* * * * *

II. BUILDING MAINTENANCE* = $MCF \times RCB$

Definitions of terms used in the formula:

1. MCF is the maintenance cost factors designated as follows (factors expressed as percentage figures):

	<u>Wood-Frame Construction</u> ²	<u>Masonry-Wood Construction</u> ³	<u>Masonry-Concrete Construction</u> ⁴
Air Conditioned	1.90	1.45	1.25
Non-Air Conditioned	1.75	1.30	1.10

2. RCB is the replacement cost of buildings as calculated in the Formula for Physical Plant General Services.

¹Published by Markel Appraisal Chart Company, Cincinnati 2, Ohio as of January and July each year. Use the January 1979 issue for budget submission.

²Designated as "Frame" on Markel's Handy Appraisal Chart.

³Designated as "Semi-Fireproof" on Markel's Handy Appraisal Chart.

⁴Designated as "Fireproof" on Markel's Handy Appraisal Chart.

TABLE 6
(Continued)

$$\text{III. } \underline{\text{CUSTODIAL SERVICES}}^* = \text{SW} \times \text{I} \times \frac{\text{GSF}}{22,400} \times 2080 \times 1.2$$

Definitions of terms used in the formula:

1. SW is the average hourly earnings for services (adjusted) for January, 1979, as shown in the Survey of Current Business published by the Bureau of Economic Analysis of the U.S. Department of Commerce.
2. I represents labor and material inflation factor. For fiscal year 1980-81 this factor is 1.064.
3. GSF is the gross square feet (outside dimensions) of educational, general, and service buildings.

* * * * *

$$\text{IV. } \underline{\text{GROUNDS MAINTENANCE}}^* = \text{SW} (.70\text{P} + 122\text{L} + .50\text{E})$$

Definitions of terms used in the formula:

1. SW is the average hourly earnings for services (adjusted) for January, 1979, as shown in the Survey of Current Business published by the Bureau of Economic Analysis of the U.S. Department of Commerce.
2. P is the total linear feet of perimeter of all campus buildings including academic, office, service, administration, etc.
3. L is the total number of acres of lawns and regularly maintained areas (malls, flowerbeds, parking lots, sidewalks, streets, etc.). Exclude all buildings, street areas, and areas covered under Organized Activities (i.e. college farms).
4. E is the Fall Semester 1979 Headcount Enrollment.

* See Table 7 for definition.

TABLE 7

OPERATION AND MAINTENANCE OF PLANT

DEFINITIONS

- I. Physical Plant General Services - Salaries, wages, supplies, travel, equipment, and other operating expenses to carry out the duties of physical plant administration, planning, and general services. Examples of the activities included are:
1. Administration - Salaries, wages, travel, equipment, and other operating costs required to administer one or more functional units of the Physical Plant.
 2. Planning - Salaries, wages, travel, equipment, and other costs required to prepare architectural and engineering plans and specifications, for the expansion, renovation, and rehabilitation of physical plant facilities, excluding fees for new construction.
 3. Other General Services, including -
 - (a) Acquisition and repair of general classroom and laboratory furniture. Does not include office furniture.
 - (b) Central receiving and store of supplies and equipment.
 - (c) Safety, including fire, occupational, radiation, health and sanitation safety.
 - (d) Garbage and trash disposal.
 - (e) Hauling, moving and storing.
 - (f) Property Insurance
 - (g) Truck and Automobile expense in general service of the institution.
- II. Building Maintenance - Costs, including salaries, wages, supplies, materials, equipment, services, and other expenses, necessary to keep each building in good appearance and usable condition and prevent the building from deteriorating once it has been placed in first class condition for that type and age of building. Does not include Auxiliary Enterprise buildings. Building Maintenance includes minor repairs and alterations, costs of materials, hire of personnel, and other necessary expenses for the repair and/or painting of the following: roofs, exterior walls, foundations, flooring, ceilings, partitions, doors, windows, plaster, structural ironworks, screens, window shades, venetian blinds, plumbing, heating and air-conditioning equipment within or a part of the building, electric wiring, light fixtures (including the replacement of lamps), washing of all outside window surfaces, build-in shelving and other related items.

TABLE 7
(Continued)

III. Custodial Services - Costs including salaries, wages, supplies, materials, equipment, services, and other expenses necessary to keep the buildings in a clean and sanitary condition. Does not include Auxiliary Enterprise buildings. These services include care of the floors, stairways and landings, and restrooms; cleaning chalkboards, inside of windows, walls, and room furniture and fixtures; assigned dusting, removal of waste paper and refuse and other related duties.

Common operations include: Mopping, sweeping, waxing, renovating of floors (sanding and refinishing of floors are excluded); dusting, polishing of furniture and fixtures such as venetian blinds, partitions, pictures, maps, radiators, etc.; cleaning of chalkboards, chalk trays, erasers, and replacement of chalk; washing and dusting of walls, cleaning and disinfecting commodes and urinals, cleaning and washing other fixtures, walls and partitions, and replenishing supplies for restrooms; and emptying and cleaning of waste receptacles, and dusting and cleaning of windows, and other glass surfaces; sweeping and cleaning of entrances, and opening and/or closing of buildings, doors, and windows.

IV. Grounds Maintenance - Costs including salaries, wages, supplies, materials, equipment, services, and other expenses relating to the upkeep of all lands designated as campus proper (improved and unimproved) not occupied by actual buildings, including any court, patio, and/or inner garden or court enclosed by buildings. Grounds Maintenance begins after the site improvements are complete.

Phases of Grounds Maintenance are:

1. Land Improvements
 - (a) Permanent - Lawns, trees, shrubs, etc.
 - (b) Seasonal - Flowers, bulbs, etc.
2. Circulation Systems
 - (a) Vehicular - Streets and roads - improved and unimproved; parking areas - improved and unimproved; traffic controls - signal lights, signs, and barriers.
 - (b) Pedestrian - Walks and paths - improved and unimproved.
3. Other Activities
 - (a) Campus lighting
 - (b) Irrigation Systems
 - (c) Non-structural improvements - Walls, fences, fountains, campus furniture, others.
 - (d) Ancillary enterprises - Nursery, Greenhouse - areas for special academic study.

TABLE 7
(Continued)

V. Utilities - All costs of purchase, manufacture and delivery of utility services, including: electricity, steam heat, water (hot, cold or chilled), sanitary sewers, and gas for heating, cooling and lighting. Does not include costs of utilities for Auxiliary Enterprises.