Dear ADSSP and ADI-SSS Grantees and Collaborative Partners,

Registration is now open for the National Alzheimer's and Dementia Resource Center Technical Assistance (TA) webinar on **Thursday, March 3rd from 3:00-4:00 pm ET**. Please use the following link to register for the webinar: **Writing Effective Proposals: Tips for a Strong Application**. Detailed registration instructions are below. Please register at your earliest convenience since registration tends to reach capacity prior to the week of the event.

The National Alzheimer's and Dementia Resource Center will present the webinar—Writing Effective Proposals: Tips for a Strong Application—on March 3, 2016. Participants who attend this webinar will: (1) learn how to read a grant or contract announcement to identify the key requirements; (2) learn how to structure the proposal writing process; (3) better understand the key characteristics of strong proposals; and (4) learn what is important to proposal reviewers. The presenter for this webinar is Josh Wiener whose bio appears below.

Joshua M. Wiener, Ph.D., is a Distinguished Fellow and former Program Director for Aging, Disability and Long-Term Care at RTI International. With more than 40 years of experience, he is the author or editor of eight books and over 300 journal articles, reports and monographs on health care for older people, persons with dementia, people with disabilities, quality assurance for long-term services and supports, residential care facilities, financing and delivery of long-term services and supports, international health care systems, and Medicaid. Since 2004, he has been the co-director of the Administration on Aging-funded National Alzheimer's and Dementia Resource Center. Dr. Wiener is currently involved in studies of Alzheimer's disease, Medicaid home and community-based services, medical homes, and health care system reform. Prior to coming to RTI International, Dr. Wiener did policy analysis and research for the Urban Institute, the Brookings Institution, the Health Care Financing Administration (the previous name for the Centers for Medicare & Medicaid Services), the Massachusetts Department of Public Health, the Congressional Budget Office, the New York State Moreland Act Commission on Nursing Homes and Residential Facilities, and the New York City Department of Health. Since joining RTI, he has been involved in over 100 grant and contract proposals.

We hope you will join us for this informative webinar. The webinar will be recorded for those who are unable to attend.

These Technical Assistance Webinars are used to provide helpful, current and applicable information for grantees and partners of ADSSP and ADI-SSS projects.

Please use the following instructions to guide your participation in the March 3, 2016 TA webinar.

In order to participate in the webinar, you need to register using the following link: **Writing Effective Proposals: Tips for a Strong Application**

a. After registering, you will receive a confirmation email that includes the link you will need to enter the webinar on March 3rd.

b. The webinar will be broadcast via Adobe Acrobat Connect Pro. Adobe Connect requires the flash player and a high speed internet connection is recommended. Please visit the website here to test your system to ensure you are able to log on successfully to the event. Please check your computer prior to the webinar.

2. On the day of the webinar:

a. Enter the webinar using Internet Explorer or Firefox. These 2 programs are optimal for the webinar system we are using—Adobe Connect.

b. Log in 5 minutes prior to the event to ensure we can start on time. You will need to enter the email address used during the registration process to enter the webinar.

3. Plan to use the webinar to view the presentation and ask questions through the chat feature. If you do not have speakers on your computer or you need to attend solely by phone and do not have access to a computer, please contact Sari Shuman for further instructions on how to participate. Sari can be reached at sshuman@rti. org or 919-248-8506.

4. If you have technical questions prior to or on the day of the webinar, please contact Shane Hamstra at shamstra@rti.org.

We look forward to your participation.

Sincerely,

National Alzheimer's and Dementia Resource Center