

**BOARD OF COMMISSIONERS OF SCSDB
MINUTES OF MEETING
January 11, 2021**

The regular meeting of the Board of Commissioners was held on Monday, January 11, 2021, at 12:00 p.m. in the Dalton Conference Room in Walker Hall on the SCSDB Campus, Spartanburg, S.C. Chairman Brawley called the meeting to order and stated that proper notification of the meeting had been made according to the requirements of the Freedom of Information Act. Chairman Brawley welcomed everyone to the meeting and made reference to the staff and commission members who were joining the meeting virtually, via Zoom. Lastly, he congratulated Mr. Bible on his recognition from the SC School Boards Association for serving 10 years on the SCSDB Board of Commissioners and thanked him for his continued commitment.

MEMBERS PRESENT

W. Scott Brawley, Chairman
Phyllis H. Alexander
Edward B. Bible
Tara P. Carroll, Ex-officio
Rebecca C. Davis, Ex-officio
Cynthia S. Holland
Robert H. Morrow
Dr. Steven R. Ross

MEMBERS ABSENT

David J. Gundling

STAFF IN ATTENDANCE

Mary Hayes
Scott Falcone
Sam Hook
Jolene Madison
Monique Moseley
Scott Ramsey
Ben Riddle
John Reynolds
Trad Robinson

INTERPRETERS

Amy Garlington
Robin Burgess-Mack

GUESTS IN ATTENDANCE

Kristin Barber, Attorney
Kelly Lowry, Attorney
Heather Morrow
Adelaide Watson

APPROVAL OF MINUTES

Chairman Brawley presented the minutes from the meeting on August 25, 2020 (see attachment #1 to the January 11, 2021 agenda) to the board. A motion was made by Mrs. Alexander and seconded by Mrs. Holland. The minutes were unanimously approved as submitted.

AGENCY UPDATE

Chairman Brawley introduced each directing staff member of the Leadership team at SCSDB that is comprised of Jolene Madison, Education Services, Trad Robinson, Information Technology, Scott Ramsey, Operations, Scott Falcone, Outreach, Services, and John Reynolds, Residential and

Transportation Services. The directors gave brief reports on their departments and allowed for questions from the board following their presentations.

BOARD HANDBOOK/TRAINING

Mr. Ramsey presented the 2020-2021 SCSDB Board of Commissioners Handbook and provided the annual training review. He reminded the board that SCSDB works with the SC School Boards Association for their policy updates and can be accessed online.

FINANCIAL REPORT

Mr. Riddle reviewed the financial information that had been mailed to the board prior to the meeting (see attachment #2 to the January, 11, 2021 agenda).

FINANCIAL AUDIT

Mr. Riddle updated the board on a past procedural audit that occurs annually by the State within the Finance department. After a brief overview he explained in detail the findings of the audit regarding procurement cards and policies within the SCSDB operations. He opened the floor for questions by the board.

LEGISLATIVE UPDATE

Mr. Ramsey shared with the board that SCSDB was currently in the process of preparing for the 2021-2022 budget cycle to begin in January. He informed the board that the General Assembly had passed legislation that would require State agencies to operate on the same budget as the previous year. Additionally, Mr. Ramsey informed the Board that the annual SCSDB Student Performance at the State House would not take place this calendar year. Lastly, Mr. Ramsey thanked the directors for their hard work that further allowed the SCSDB campus and Outreach programs to continue to successfully meet the needs of students during these unprecedented times.

SCSDB FOUNDATION UPDATE

Mr. Hook updated the board on the recent activities of the SCSDB Foundation and the many ways they continue to assist the school and more specifically the students and staff on campus and throughout the State. He spoke about the book vending machines, the Clorox 360s, additional embossers, the Strings from the Heart instruments, and the We Walks that were all implemented in the past few months. Lastly, Mr. Hook informed the board of the upcoming Chili Cook-off to take place on January 31, 2021, as a drive by fundraising event for the Foundation.

ELECTION OF OFFICERS

Chairman Brawley turned the meeting over to Kristin Barber, attorney. She advised of the need to elect three (3) officers: Chairman, Vice Chairman, and Secretary.

Mrs. Barber opened the floor for nominations for Chairman.

A nomination for Mr. Brawley was made by Cindy Holland. A motion to close the nominations for chairman was made by Mrs. Alexander and seconded by Cindy Holland. A unanimous vote approved that Mr. Brawley be named as Chairman for the 2020-2021 term.

The meeting was turned over to Chairman Brawley.

Chairman Brawley opened the floor for Vice Chairman nominations.

A nomination for Cindy Holland as Vice Chairman was made by Chairman Brawley. A motion to close the nominations for Vice Chairman was made by Mrs. Alexander and seconded by Dr. Ross. A unanimous vote approved that Mrs. Holland be named as Vice Chairman for the 2020-2021 term.

Chairman Brawley opened the floor for Secretary nominations.

A nomination for Phyllis Alexander as Secretary was made by Vice Chairman Holland. A motion to close the nominations for Secretary was made by Dr. Ross and seconded by Ed Bible. A unanimous vote approved that Mrs. Alexander be named as Secretary for the 2020-2021 term.

Chairman Brawley congratulated the appointed officers and thanked them for their willingness to serve.

DATE/TIME/PLACE FOR FUTURE MEETINGS

After a brief discussion a decision was made to move the scheduled February meeting to March to allow more time between the meetings. Mr. Brawley informed the board that a lunch would be provided prior to the 12:00 p.m. meeting and a virtual option to attend would be made available.

- March 16, 2021.....SCSDB Outreach, Columbia, S.C.
- May 7, 2021.....SCSDB Campus, Spartanburg, S.C.

EXECUTIVE SESSION

A motion was made by Mr. Bible, seconded by Mrs. Holland, and unanimously passed to move into Executive Session for the purpose of discussing personnel matters and to receive legal advice.

A motion was made, seconded, and unanimously passed to move out of Executive Session.

Chairman Brawley stated that no action was taken in Executive Session.

MEETING ADJOURNED AT 1:32 P.M.

Respectfully submitted,

W. Scott Brawley, Chairman

Phyllis H. Alexander, Secretary