

WIL LOU GRAY OPPORTUNITY SCHOOL
BOARD OF TRUSTEES
GENERAL MEETING
JANUARY 10, 1982

ATTENDING: DR. MARVIN EFRON, MRS. ANNE T. BOYCE, MS. PATRICIA JACQUES, MISS MARY ALICE MACK, MR. JAMES MCCLARY, DR. LOUISE SCOTT, MR. KARL SEGELKEN, MRS. JACK WILSON, MRS. THELMA BAILEY, MR. SALVATORE A. FEDE, MRS. DENISE HOCE, MS. MARY JANET JANICKI, MR. JOHN KING, MS. GLORIA LLOYD, MR. PAT SMITH, MR. JAMES KNOTTS, MR. GEORGE SMITH, MS. ELIDA MOORE, MS. VIRGINIA TAYLOR, MS. LISA PEEPLES, MS. JUDY CHASTINE. ?

THE MEETING WAS CALLED TO ORDER AT 12:45 P.M. BY DR. EFRON, AND THE INVOCATION WAS DELIVERED BY MRS. WILSON.

DR. EFRON ASKED FOR DISCUSSION OF THE AGENDA, WHICH HAD BEEN DISSEMINATED PRIOR TO THE MEETING. REQUESTED MODIFICATIONS WERE AS FOLLOWS: (1) NO PRESENTATION OF 10 YEAR SERVICE PINS AT THIS MEETING; AND (2) INSTEAD OF SEPARATE COMMITTEE REPORTS, A REPORT OF THE COMMITTEES IN WHOLE WILL BE GIVEN.

REVEREND RODNEY LINDSEY SPOKE ON FURTHERING RELIGIOUS ACTIVITIES AT THE SCHOOL.

THE MOTION WAS MADE, SECONDED AND APPROVED THAT THE AGENDA BE ADOPTED WITH THE MODIFICATIONS AS PREVIOUSLY STATED.

A MOTION WAS MADE, SECONDED AND APPROVED THAT THE MINUTES OF THE LAST MEETING BE ACCEPTED AS WRITTEN.

LISA PEEPLES, CHAIRPERSON OF THE SCHOOL ADVISORY COUNCIL, REPORTED THAT THEY WILL MEET ON JANUARY 19, 1982, TO EVALUATE HOW LAST YEAR'S RECOMMENDATIONS HAVE BEEN FOLLOWED UP AND TO DISCUSS NEEDS OF THE STUDENT BODY.

SALVATORE FEDE REPORTED THAT NO PROPOSAL WAS READY ON THE POLICY MANUAL SINCE IT WAS STILL UNDER DISCUSSION. DISCIPLINARY GUIDELINES HAVE BEEN REVIEWED BY THE FACULTY AND STAFF, AND IT WAS REQUESTED THAT THE BOARD ACT ON ADOPTION OF THESE GUIDELINES BY APRIL 1. IT WAS MOVED, SECONDED AND APPROVED THAT THIS ITEM BE RECEIVED AS INFORMATION AND PLACED ON THE AGENDA FOR ACTION IN MARCH.

PAGE 2

JANUARY 16, 1982

PAT SMITH REPORTED ON THE MINORITY BUSINESS ENTERPRISE PLAN, FORMULATED TO COMPLY WITH SOUTH CAROLINA CODES, TO ASSURE THAT MINORITIES BE ALLOWED TO PARTICIPATE IN THE PROCUREMENT PLAN. FOLLOWING DISCUSSION, A MOTION TO ACCEPT THE PLAN WAS MADE, SECONDED AND APPROVED.

DR. EFRON ACCEPTED AS INFORMATION A REPORT FROM MR. FEDE CONCERNING THE SALE OF THE EMILY JONES HOME, WHICH MAY PRODUCE \$275,000 OR \$300,000 FOR THE SCHOOL BY THE END OF THE YEAR.

GEORGE SMITH REPORTED THAT FORMER GOVERNOR MCNAIR HAS AGREED TO ASSIST THE SCHOOL IN SECURING FOUNDATION MONEY. A COPY OF THE ENDORSEMENT WILL BE FORWARDED TO THE MEMBERS OF THE BOARD AS SOON AS IT IS RECEIVED.

MR. FEDE ASKED FOR COMMENTS ON THE SOUTH CAROLINA HUMAN AFFAIRS COMMISSION'S ANALYSIS OF THE AGENCY'S SUMMARY OF PERSONNEL ACTIONS. FOLLOWING DISCUSSION, IT WAS ACCEPTED AS INFORMATION.

MS. PEEPLES WAS ASKED TO GIVE A REPORT ON THE REVISION OF THE PHILOSOPHY OF THE SCHOOL. SHE STATED SHE HAS ACCUMULATED MATERIALS ON PAST AND CURRENT PHILOSOPHY OF THE SCHOOL AND A DRAFT HAS BEEN PREPARED. A FULL REPORT WILL BE READY FOR THE NEXT BOARD MEETING.

MR. FEDE ASKED FOR A REPORT ON THE TWO CONTRACTS THAT NEED APPROVAL FROM THE BOARD, THE VOCATIONAL REHABILITATION CONTRACT AND THE MIGRANT LABOR GROUP CONTRACT. HE RECOMMENDED THAT FUTURE INTER-AGENCY CONTRACTS BE SIGNED BY THE SUPERINTENDENT AND THE BOARD. FURTHER DISCUSSION WAS POSTPONED BECAUSE OF TIME LIMITATIONS.

PAT SMITH REPORTED ON AN APPEARANCE BEFORE THE SUBCOMMITTEE ON WAYS AND MEANS ON DECEMBER 29. THAT COMMITTEE RECOMMENDED AND APPROVED AN ALLOCATION OF \$22,500 FOR THE PURCHASE OF A DISHWASHER AND MATTRESSES.

MR. FEDE OPENED A DISCUSSION ON THE DEFINED MINIMUM PROGRAM. A HANDOUT WAS DISTRIBUTED TO THOSE ATTENDING WITH A REQUEST FOR LATER FEEDBACK ON RECOMMENDATIONS TO MR. FEDE. WHILE NO DECISION WAS MADE, IT WAS RECEIVED AS INFORMATION.

DR. EFRON GAVE A REPORT ON THE EXECUTIVE COMMITTEE MEETING AND THE COMMITTEES IN WHOLE, WHICH INVOLVED THE BUDGET PROBLEMS OF THE SCHOOL.

PAGE 3
JANUARY 16, 1982

ANN BOYCE DISCUSSED THE NEED FOR CARPETS BECAUSE OF THE COLD. THE PROPOSAL FOR NEW CARPETS WAS \$46,329 FOR ADMINISTRATION, CLASSROOMS, AUDITORIUM, LAB WING, AND REHAB EVALUATION CENTER. IT WAS SUGGESTED THAT CLASSROOMS BE GIVEN PRIORITY. THERE IS CURRENTLY \$2,025 FOR THIS PURPOSE. PAT SMITH, GEORGE SMITH, AND THELMA BAILEY WERE APPOINTED TO SERVE ON MRS. BOYCE'S SUBCOMMITTEE IN THIS REGARD.

JOHN KING SUMMARIZED THE BUDGETARY SHORTFALL OF THE SCHOOL, WHICH AMOUNTS TO \$31,827. IN ADDITION, THE SCHOOL WAS MANDATED A 2.19 PERCENT REDUCTION. FUNDS EARNED FROM SCHOOL RESOURCES MAY GENERATE \$20,000, LEAVING A SHORTFALL OF \$47,500.

DR. EFRON REPORTED ON A MEETING OF MR. FEDE WITH THE SCHOOL'S EMPLOYEES, AT WHICH TIME FOUR OPTIONS WERE DISCUSSED: (1) INITIATE REDUCTION IN FORCE (NOBODY IN FAVOR); (2) EMPLOYEES CONSENT TO TAKING 5 DAYS OF LEAVE WITHOUT PAY (8 EMPLOYEES AGREED); (3) EMPLOYEES CONSENT TO TAKING 3 DAYS OF LEAVE WITHOUT PAY (10 EMPLOYEES AGREED); (4) ELECT 3 TO 5 DAYS OF ANNUAL LEAVE AS DESIGNATED BY SUPERVISOR (THIS WOULD NOT SAVE MONEY AND WAS CHOSEN BY NO ONE). FIFTY PEOPLE CHOSE NONE OF THE ABOVE OPTIONS.

A SUGGESTION FROM THE FACULTY THAT ADMINISTRATIVE AND CLERICAL STAFF WORK TIME BE REDUCED WITH CORRESPONDINGLY LOWER SALARIES WAS SHOWN NOT TO BE A VIABLE ALTERNATIVE BY THE INTRODUCTION OF A LETTER RULING FROM THE OFFICE OF THE ATTORNEY GENERAL.

THERE WAS A DISCUSSION OF CHANGES IN POLICY ON CAMPUS HOUSING. A HOUSING STUDY WAS DONE DURING THE PAST YEAR BY THE UNIVERSITY OF SOUTH CAROLINA. A SUMMARY OF THE RECOMMENDATIONS TO BE INCLUDED IN THE REPORT ARE: (1) THAT UTILITY METERS BE PLACED ON CAMPUS HOUSING AND OCCUPANTS REQUIRED TO PAY UTILITY BILLS; (2) THAT RENT BE ADJUSTED FOR INFLATION; (3) THAT THE BOARD REVIEW POLICY ON OCCUPANTS.

A MOTION WAS MADE, SECONDED AND PASSED THAT RENTAL FEES FOR OCCUPANTS ENTITLED TO MINIMUM RATES BECAUSE OF SERVICE TO THE SCHOOL BE INCREASED FROM \$35 TO \$70. THIS WILL BE EFFECTIVE FEBRUARY 1.

THE ADMINISTRATION IS TO GET AN UPDATED REPORT ON FAIR MARKET VALUE FOR OCCUPANTS NOT ENTITLED TO MINIMUM RATES AND SECURE ESTIMATES FROM SOUTH CAROLINA ELECTRIC AND GAS AND THE CITY OF CAYCE (WATER) SO THAT OCCUPANTS CAN BE ASSESSED FOR UTILITIES. INSTALLATION OF METERS IS TOO EXPENSIVE TO BE CONSIDERED. A MOTION WAS MADE, SECONDED AND APPROVED THAT THESE ADJUSTMENTS BE MADE AS SOON AS THE NECESSARY INFORMATION HAS BEEN GATHERED.

PAGE 4
JANUARY 16, 1982

THE BOARD THEN LOOKED FOR OTHER WAYS TO TRY TO ADJUST THE BUDGET WITHOUT GOING INTO PERSONNEL CUTS. IT WAS RECOMMENDED TO THE ADMINISTRATION THAT ALL FUTURE EXPENDITURES BE STRICTLY CONTROLLED.

DR. EFRON QUOTED FROM THE POLICY MANUAL REGARDING THE PROHIBITION ON RENOVATION AND REMODELING OF SCHOOL PROPERTY WITHOUT THE APPROVAL OF THE APPROPRIATE COMMITTEE OF THE BOARD AND OF THE BOARD. THE MOTION WAS MADE, SECONDED AND APPROVED THAT STRICT ADHERENCE TO THIS POLICY BE ENFORCED WITHOUT EXCEPTION.

IT WAS MOVED, SECONDED AND PASSED THAT A BUDGET FOR THE EXPENDITURE OF INSTITUTIONAL REVENUE BE SUBMITTED TO THE BOARD FOR APPROVAL BY THE MARCH MEETING.

THE ISSUE OF REDUCTION IN FORCE WAS INTRODUCED, AND THE BOARD WENT INTO EXECUTIVE SESSION.

FOLLOWING THE EXECUTIVE SESSION, THE GENERAL MEETING WAS RESUMED. IT WAS ANNOUNCED THAT LEAVE WITHOUT PAY WAS NOT AN ALTERNATIVE AND REDUCTION IN FORCE WOULD BE NECESSARY. MR. FEDE AND MR. KING WILL MEET WITH THE BOARD ON JANUARY 22, 1982, TO DISCUSS THE IMPLEMENTATION OF THE REDUCTION IN FORCE. A MOTION TO THIS EFFECT WAS MADE, SECONDED AND APPROVED.

A MOTION WAS THEN MADE, SECONDED AND APPROVED THAT THE MEETING BE ADJOURNED.

James McAlary, Sec.