

From: Page, Hank <hpage@aging.sc.gov>
To: Catherine McNicoll CatherineMcNicoll@scstatehouse.gov
Danny Varat DannyVarat@scstatehouse.gov
Date: 10/4/2017 12:57:02 PM
Subject: RE: Lt Gov Website

The following updates have taken place on the ltgov.sc.gov site:

- Removed the SCMD PowerPoint / link (originally from Tori Beth)
- Changed "Bio" to "About"
- Combined "Programs & Initiatives" and "Constituent Services" to form a new "Information & Services"
- Submitted a change request to add "Get Care SC" on the left-side navigation bar under "Quick Links" and delete links no longer needed (this takes a few days)*
- Submitted a change request to make drop-down menus consistent (this takes a few days); this issue is still apparent on the new "Information & Services" page*
- Replaced the LG's picture on the front page (again, if there are other pictures of him speaking to groups, talking with seniors, presiding over the Senate, etc. that you would like me to add, there are four spots available for photos); in the meantime, we will work on making the image not look so skewed
- "News & Media" has been consolidated to one page with press releases as well as video and multimedia links

Let me know if you have any other thoughts / suggestions / changes. I will still need names / titles / staff that should be added at the bottom of the "Contact Us" page, per your original e-mail.

Thanks,

Hank Page
State of South Carolina
[Lieutenant Governor's Office on Aging](http://www.southcarolina.gov)
hpage@aging.sc.gov
803-734-2088 Direct

* *Update has to be completed by the site's host.*

From: Catherine McNicoll [<mailto:CatherineMcNicoll@scstatehouse.gov>]
Sent: Friday, September 22, 2017 11:12 AM
To: Page, Hank ; Danny Varat
Subject: RE: Lt Gov Website

Just checking to see if either of you have had a chance to review?

Best Regards,
Catherine McNicoll
Director of Legal & Legislative Affairs
Lieutenant Governor's Office
CatherineMcNicoll@SCStatehouse.gov
803-734-5292 (phone)

From: Catherine McNicoll
Sent: Tuesday, September 19, 2017 3:27 PM
To: Page, Hank <hpage@aging.sc.gov>; Danny Varat <DannyVarat@scstatehouse.gov>

Subject: Lt Gov Website

Good Afternoon,

Hank and I discussed some of the changes that need to be made to the Lt Gov Website last week. I have now put together some images to demonstrate some of the larger shifts of information. The Homepage changes are much as we already discussed, thought I would like to add the note that none of the menu items should have drop downs any longer.

As you see the is now an Information and Services page, this combines the old constituent services and programs pages. (also attached is an image to show how that information should be organized on the new page.

The Bio page is becoming the About page.

Emergency Preparedness is staying mostly the same, though I will be going through and reviewing all the links. (I ended up not merging this with Info and Services because it felt like to much information for one page.)

News & Media, the big things here are getting rid of the page of multimedia links and putting everything on the first page after you click News & Media. (see image)

Finally, we need to add staff to the Contact Us page.

Please let me know if you have any additional thoughts or comments.

Best Regards;

Catherine McNicoll

Director of Legal & Legislative Affairs

Lieutenant Governor's Office

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