Here is what I ended up sending Pat O'cain. I will follow up with a call.

From: Earley, Jr., Jimmy E.
Sent: Tuesday, April 08, 2008 2:22 PM
To: 'pocain@cio.sc.gov'
Subject: SCEIS Gap Analysis

Pat,

We received the SCEIS letter explaining the current schedule and the need to conduct a GAP analysis at SCDMV and other agencies.

We are glad to see the requirement for this analysis and we are eager to get started when we can.

I do have a few questions to ask:

Can you give us some more detail about the GAP analysis? Who will do the work? What are the deliverables? Are they going to document our current processes, or is this something you expect agencies to already have? What processes (HR, payroll, procurement, accounting, inventory/asset management, etc.) will be analyzed and documented?

Based on the info you provided, SCDMV is currently scheduled for implementation sometime between June of 2009 and January 2010.   When will the office of CIO begin billing SCDMV for the gap analysis?

The only concern that I have is cost. Was this analysis originally planned? If not, how can we hold the line on our current budget?   Please understand that I think the GAP analysis is the absolute best approach to start the project here at DMV and at other agencies. If we need to plan and budget for additional expenses we will try our best to do so. I only ask that you let us know as soon as possible if you think that additional funds will be needed to complete the project here at SCDMV. We will need to start planning now for FY2009 and FY2010 if there is a possibility that additional funds will be required. I think that we originally set aside approximately $850,000.00.

Please give me a call at 896-9590 or on my cell at 606-5460 if you would like to walk through these questions over the phone.

Thanks for your help and we look forward to working with you and the SCEIS team.

Jimmy